



Town of Pagosa Springs
Planning Commission, Board of Adjustments & Design Review Board
Regular Scheduled Meeting Minutes
September 23, 2014

Town Hall, Council Chambers, 551 Hot Springs Boulevard, Pagosa Springs, Colorado 81147

- I. **Call to Order / Roll Call:** Commission Chair Kathie Lattin called the meeting to order at 5:30 PM. Commissioners Ron Maez and Heidi Martinez were present. Commissioners Peter Adams, Natalie Woodruff and Cameron Parker were absent. Also present was Planning Director James Dickhoff.
- II. **Announcements:** None
- III. **Approval of Minutes:** Motion made by Commissioner Maez, seconded by Commissioner Martinez and unanimously carried to approve the September 09, 2014 Planning Commission meeting minutes as presented.
- IV. **Public Comment:** Opportunity for the public to provide comments and to address the Commission on items not on the agenda – none received.
- V. **Board of Adjustments:** None
- VI. **Planning Commission:** None
- VII. **Design Review Board:** None
- VIII. **Public Comment:**
 - A. Opportunity for the public to provide comments and to address the Commission on items not on the agenda – none received.
- IX. **Reports and Comments:**
 - A. **Town Manager – None.**
 - B. **Planning Department Report –** Planning Department Director Dickhoff provided the following report to the Commission:
 - Historic Preservation Board (HPB) Update**
 On August 27, 2014, the HPB conducted a work session regarding the development of a Pagosa Springs Heritage brochure. The HPB will be working with the TTC in the development of accurate information to include in such brochure.
 - 8th - 10 Street Sidewalk and Trail project**
 At the request of the Library, Town Council approved installing the trail segment along their property this year, and awarded the 200 lineal foot concrete trail project to Hart Construction.
 The remaining portion of the trail between 8th Street and 10th Street will be constructed in early 2015.
 - West Phase Town to Pagosa Lakes Trail projects**
 The West Phase trail segment is between Village Drive and Aspen Village Drive. Preliminary CDOT plan review is expected in October and Final Plan review in mid-winter. Advertisement for construction should occur by February 2015 with construction to begin in early 2015.
 - Majestic Drive CMAQ Paving Project**
 The 2000 lineal foot paving project has begun construction and should be completed within 90 days, weather permitting.



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6th Street Pedestrian Bridge Project

Construction has begun. S. 6th Street will be closed for at least 3 weeks, while the north bridge abutment and trail ramp is being constructed. The contractor will then move to the south side abutment. The bridge is expected to be placed by the end of November. The south trail ramp will be constructed after the bridge is set. Some landscaping and other incidentals will most likely be completed in 2015.

Planning Commission Membership in American Planning Association

Planning Commissioners should receive an email correspondence regarding their membership to the American Planning Association (APA) with instructions for login and password. If any commissioner has not yet received the login and password information, please let staff know and we will follow up with APA.

Reservoir Hill Tree Thinning Project

The town has been awarded a grant for thinning on Reservoir Hill. This thinning project will be reviewed at a meeting on Saturday October 4th at noon at the new gazebo on Reservoir Hill.

C. Planning Commission – Discussion was opened for non-agenda items.
 No discussion took place.

D. Upcoming Town Meeting Schedule is as follows:

Next Scheduled PC Meetings:

- ~ Tuesday, October 14, 2014 @ 5:30pm in Town Hall, Regular Meeting.
- ~ Tuesday, October 28, 2014 @ 5:30pm in Town Hall, Regular Meeting.

Next Regular Scheduled Historic Preservation Board Meetings:

- ~ Wednesday, November 12, 2014 at 5:15pm in Town Hall.
- ~ Wednesday, October 08, 2014 at 5:15pm in Town Hall.

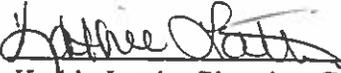
Next Regular Town Council Meetings:

- ~ Tuesday, October 07, 2014 at 5pm in Town Hall.
- ~ Thursday, October 23, 2014 at noon in Town Hall.

Next Regular Parks and Recreation Board Meeting:

- ~ Wednesday, October 08, 2014 at 5:30pm in Town Hall.

X. Adjournment- Upon motion duly made, the meeting adjourned at 5:45 PM.



 Kathie Lattin, Planning Commission Chair