



**Town of Pagosa Springs
Budget 2015**

Fiscal Year January 1, 2015 to December 31, 2015

Adopted December 2, 2014

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TOWN OF PAGOSA SPRINGS 2015 BUDGET MESSAGE

Gregory J. Schulte
Town Manager

INTRODUCTION

In 2014 the economy on a national, state, and local level showed noticeable improvement. The primary barometers that we use for economic activity for the Town of Pagosa Springs (Town) are sales tax, lodgers tax, the unemployment rate, and the number of building permits. All items did well in calendar year 2014 and will be covered separately in different sections of this Budget Message. From a national standpoint, the stock market is at near record levels, the unemployment rate has been consistently dropping with jobs being added, and the price of gasoline, as of the time of this writing, are at lows not seen in many years. Furthermore, the state of Colorado is experiencing an expanding economy and is one of the top states in the country for economic activity. In fact, the revenue growth has been such that it may trigger the Tax Payers Bill of Rights (TABOR) provisions that specify tax rebate.

However, in order to be fiscally prudent should the local economy experience a downturn, the Town Council has continued its policy requiring Town expenditures to be reduced in direct proportion to the reduction in sales tax revenues and that expenditure reductions should take into account the relative value of specific programs or services provided to the community. This policy has been in place for several years and was continued by the Town Council on January 6, 2015 in the form of Town Resolution 2015-1.

SUMMARY

The Town has a total of six separate funds and each is accounted for separately. For all six funds, the total expected revenue is \$10.0 million and the total expenditures for the six funds are \$7.5 million. The total projected year end cash reserves for all six funds are \$2.4 million. From an overall standpoint, the Town continues to be in a healthy financial position.

GENERAL FUND

The General Fund is one two main fund of the Town along with the Capital Improvement Fund. Both receive the majority of their funds from sales tax. The revenues for the General Fund are as follows:

Revenues

As indicated above, the main sources of revenue for the general fund is sales tax. The sales tax rate in Archuleta County is 6.9% and of that 6.9%, 2.9% goes to the State of Colorado and the remaining 4% is split equally between the Town and Archuleta County. Of the 2% that goes to the Town, that is evenly split between the General Fund and the Capital Improvement Fund. The total projected revenue for the General Fund for 2015 is estimated to be \$2.5 million. Of that amount, 76% or \$1.9 million is estimated

to come from sales tax. For 2015, sales tax is projected to increase 6% above what the end of year estimate is for 2014.

The next largest revenue category for the General Fund is property tax and amounts to about \$75,000 or 3%. Therefore, sales tax completely dwarfs all other revenue categories by a significant margin. The other revenue categories are: Licenses and Permits, Intergovernmental Revenue, Charges for Services, Fines and Forfeitures, Community Center, and Miscellaneous.

Including the prior year end cash reserve of \$1.4 million, total revenues are expected to equal \$3.9 million.

Expenditures

Expenditures for the General Fund in 2015 are expected to be approximately \$2.5 million and are encompassed in 5 categories. The categories are: General Government, Public Safety, Recreation, Community Support Services, and Other. The majority of expenses is in the General Government category and includes Town Manager, Town Clerk and Council, Community Center, Courts, and Building and Planning. Of the \$2.5 million in expenditures, \$1.4 million is in general government and \$803,000 is in Public Safety for a total of \$2.2 million, or almost 90% of the total for the General Fund.

The General Fund does have a significant Cash Reserve that is presently unrestricted. The projected cash reserve at year end for 2015 is \$1.4 million, or about 56% of the projected 2015 expenditures. During the budget discussion, staff was directed to research appropriate reserve levels. Once that is determined and adopted by Town Council, there may be additional funding to be used for once time expenses or debt retirement.

CAPITAL IMPROVEMENT FUND

Revenues

The Capital Improvement Fund is the other large Fund operated by the Town. As mentioned above, it also is primarily funded by sales tax. However, the Capital Fund may also receive significant funding from other sources, primarily the state or federal government in the form of grants. This can vary widely from year to year depending on the availability of grant funding from the different sources. For 2015, it is anticipated that approximately \$1.2 million will be received from various sources for projects in the areas of Parks, Streets, Trails, and Historic Preservation.

For 2015, the overall revenue for the Capital Fund from all sources is expected to be \$3.3 million, with the vast majority (94%, or \$3.1 million of the \$3.3 million) coming from the 2 sources indicated above: sales tax and grant funding. Including the prior year cash reserves, available funding equals \$4.4 million.

Expenditures

In the Capital Fund, expenditures for 2015 are expected to total \$3.7 million and covers a multitude of projects. The Capital Fund pays for capital projects for almost all departments of the Town and includes general government, police, parks, courts, community center, streets, recreation, sidewalks, trails, geothermal, and the visitor center. In addition, the Capital Fund also helps to pay the operational costs

for those departments that service the capital expenses. The departments include Street, Parks, Planning, and Facilities. Last, the Capital Fund pays for the debt the Town has incurred for major capital projects such as the Lewis Street Road Construction Project, the Community Center, and the purchase of the Visitor Center. As discussed previously, sales tax share for the Capital Fund for 2015 is estimated to be approximately \$1.9 million. The expense to service the current debt and the operational departments associated with capital project implementation is approximately \$1.5 million.

For 2015, the total revenue from all sources including grants is \$4.4 million and the projected overall cost is expected to be \$3.8 million leaving approximately \$600,000 as an ending cash reserve. Notable projects for 2015 include:

- Repaving of Piedra Street west towards the elementary school
- Street maintenance projects consistent with the 5 Year Maintenance Plan
- East and West portions of the Town To Lakes Trail
- Crestview Drive Paving
- 200 block of Pagosa Street reconstruction
- Continued work on the River Restoration Project
- Speed Trailer for Police Department
- Drainage maintenance
- Geothermal Greenhouse Partnership infrastructure work

LODGERS TAX FUND

The Lodgers Tax Fund is completely funded by a tax collected from visitors staying at lodging establishments. For 2015, there is a new development whereby the County will contribute their portion of lodgers tax to the overall effort and, in return becomes a member of a recreated tourism entity that guides the spending of the funds. The Town has been fortunate to see significant growth in lodgers tax over the past few years. Lodgers tax grew by 12% from 2013 to 2014 and it is projected to grow by another 8 percent from 2014 to 2015.

Revenue

For 2015, the Town's portion of the lodgers tax is expected to be approximately \$540,000. The County's portion of the lodgers tax is estimated to be about \$85,000. Including a small amount of miscellaneous revenue, the total revenue for the Lodgers Tax Fund is projected to be \$630,000. This is an increase of almost \$100,000 compared to 2014's estimate of \$534,000. Including the prior year end cash reserve of \$158,000, the available funding for 2015 is \$788,000.

Expenditures

The expenditures for the Lodgers Tax Fund are categorized as Personnel, Commodities, and Contractual. Personnel costs include the Tourism Director and staff for the visitors center. The vast majority of the expenses for Commodities are for external marketing, event funding, and visitor center maintenance. The Contractual expense is for lodgers tax auditing. Total expenses for 2015 are expected to be \$714,000, leaving a fund balance of approximately \$74,000.

CONSERVATION TRUST FUND

Conservation Trust Funds come from the State of Colorado and originate from lottery funds. The money is to be used for parks and recreation purposes. The Town receives 2 allocations, one from the State and another from Archuleta County.

Revenue

The Town receives a Conservation Trust allocation annually and has averaged around \$18,000. The budget for 2015 is \$17,000. In addition, there is an annual allocation from Archuleta County for \$30,000, for total revenue of \$47,000.

Expenditures

The Conservation Trust Funds are proposed for 3 initiatives in 2015. The first allocation is for general maintenance at Yamaguchi Park in the amount of \$10,000. The second is for improvements general park improvements and the repaving behind the River Center. The final allocation of \$32,000 is intended as a match for a GOCO application for construction of a bowl at the skate park.

GEOTHERMAL ENTERPRISE FUND

The Town operates a geothermal heating system that provides heat to 31 customers (residences, businesses, and sidewalks) as well as leasing geothermal water to 2 private businesses. The system is an enterprise fund and is expected to be self-supporting.

Revenues

The Town collects utility fees from users of the geothermal system which is primarily used in the late fall and winter. The estimated user fees to be collected in 2015 are \$40,500. The lease of geothermal water from the Town's well to a private business is assessed annually and for 2015 it is estimated to be \$1,200 for a total of \$41,700. Including the prior year end cash reserves of \$91,000, the available funds are approximately \$133,000.

Expenditures

The expenditures are consistent with other departments with the majority of expenses in the Capital Improvements category. The expenses are primarily for equipment purchases or capital repairs. Total expenses for all categories are anticipated to be \$101,350. When subtracted from the projected revenues of \$133,000, the projected year end carryover is estimated to be about \$31,000.

IMPACT FEE / TRUST FUND

The Town, for many reasons, holds a variety of funds in trust and does collect impact fees for large projects/developments. The funding is also specified for a specific purpose. The Town has 19 different trust/impact fee accounts that total \$558,394.

In 2015, expenditures out of the trust/impact fees accounts is estimated to be approximately \$410,000 with \$400,000 of impact fees for the Piedra Street project.

2015 EQUIPMENT PURCHASES

In 2015 there are three vehicles to be acquired as follows:

- One new police car
- One pick-up truck for the Sanitation District

- One speed measuring trailer for the police department

ASSESSED VALUATION & MILL LEVIES

The Town of Pagosa Springs assessed valuation for 2015 is \$48,126,020 (a slight increase of \$237,275 from 2014). The Town Council set the Town Mill Levy at 1.557 Mills, generating \$74,932, plus an additional .019 mills of refunds/abatements will generate \$914.

STAFFING

For 2015, there are 2 positions that will be added. The first position is 1.0 FTE of a Human Resources and Records Clerk that will report to the Town Clerk. The second position is a seasonal Parks Use Administrator that will be a summer position reporting to the Director of Parks and Recreation.

AUDIT OF TOWN REVENUES AND EXPENDITURES

As soon as it is completed, the audit of the Town's 2014 expenditures will be available for public review.

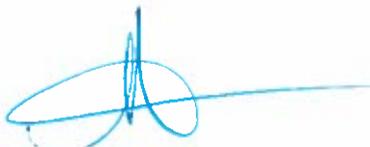


Town of Pagosa Springs
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ASSESSED VALUATION AND MILL LEVIES

YEAR	2013	2014	2015
ASSESSED VALUATION	54,181,745	47,888,745	48,126,020
MILL LEVY	1.565 Mills	1.584 Mills	1.576 Mills
TOTAL REVENUES	\$84,794	\$75,856	\$75,846

I, April Hessman, certify that the attached is a true and accurate copy of the adopted 2015 budget of the Town of Pagosa Springs, Colorado.



April Hessman, Town Clerk

The seal is circular with a dotted border. The words "PAGOSA SPRINGS" are written along the top inner edge, and "COLORADO" is written along the bottom inner edge. The word "SEAL" is written in the center of the seal.

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Archuleta County, Colorado.

On behalf of the Town of Pagosa Springs,
(taxing entity)^A

the Town Council,
(governing body)^B

of the Town of Pagosa Springs,
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 48,126,020 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ _____ (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/03/2014 for budget/fiscal year 2015.
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	1.557 mills	\$ 74,932
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	1.557 mills	\$ 74,932
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	.019 mills	\$ 914
7. Other ^N (specify): _____	_____ mills	\$ _____
_____	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	1.576 mills	\$ 75,846

Contact person: (print) April Hessman Daytime phone: (970) 264-4151 ext 237
Signed:  Title: Town Clerk

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

AMENDED CERTIFICATION OF VALUES

TOWN OF PAGOSA SPRINGS

Name of Jurisdiction: TOWN OF PAGOSA SPRINGS

New District:

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S. The total Assessed Valuations for taxable year 2014
In Archuleta County, CO On 11/26/2014 Are:

Previous Year's Net Total Assessed Valuation:	\$47,888,745
Current Year's Gross Total Assessed Valuation:	\$48,126,020
(-) Less TIF district increment, if any:	\$0
Current Year's Net Total Assessed Valuation:	\$48,126,020
New Construction*:	\$794,612
Increased Production of Producing Mines**:	\$0
ANNEXATIONS/INCLUSIONS:	\$0
Previously Exempt Federal Property**:	\$0
New Primary Oil or Gas production from any Oil and Gas leasehold or land (29-1-301(1)(b) C.R.S.)***:	\$0
Taxes collected last year on omitted property as of August 1 (29-1-301(1)(a) C.R.S.) Includes all revenue collected on valuation not previously certified.	\$0.00
Taxes Abated or Refunded as of August 1 (39-10-114(1)(a)(I)(B) C.R.S.):	\$934.12

This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution
 * New Construction is defined as: Taxable real property structures and the personal property connected with the structure.
 ** Jurisdiction must submit a certification to the Division of Local Government in order for a value to be accrued (DLG52 & 52A)
 *** Jurisdiction must submit an application to the Division of Local Government in order for a value to be accrued. (DLG 52B)

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

In accordance with the Art. X, Sec. 20, Colorado Constitution and 39-5-121(2)(b), C.R.S. The Actual Valuations for the taxable year 2014
In Archuleta County, CO On 11/26/2014 Are:

Current Year's Total Actual Value of All Real Property*:	\$260,650,712
ADDITIONS TO TAXABLE REAL PROPERTY:	
Construction of taxable real property improvements**:	\$4,506,910
ANNEXATIONS/INCLUSIONS:	\$0
Increased Mining Production***:	\$0
Previously exempt property:	\$0
Oil or Gas production from a new well:	\$0
Taxable real property omitted from the previous year's tax warrant. (Only the most current year value can be reported):	\$88,950
DELETIONS FROM TAXABLE REAL PROPERTY IMPROVEMENTS:	(\$9,040)
Destruction of taxable property improvements.	
Disconnections/Exclusions:	\$0
Previously Taxable Property:	\$0

* This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.
 ** Construction is defined as newly constructed taxable real property structures.
 *** Includes production from a new mine and increase in production of a producing mine.

NOTE: All levies must be certified to the Board of County Commissioners no later than December 15, 2014

SUMMARY OF ALL FUNDS REVENUES AND EXPENDITURES

	2013 Budget	2013 Estimate	2014 Budget	2014 Estimate	2015 Budget
REVENUES					
General Fund	3,219,164	3,690,960	3,785,850	4,001,941	3,995,472
Capital Improvement	9,970,051	4,240,276	5,393,216	4,621,457	4,400,858
Impact Fee Fund	110,679	302,348	286,608	838,219	582,194
Lodgers Tax Fund	562,516	593,207	650,234	693,884	796,114
Geothermal Enterprise Fund	186,688	171,511	136,750	144,605	132,719
Conservation Trust Fund	103,745	105,281	123,505	123,505	112,248

EXPENDITURES					
General Fund	2,150,286	2,015,554	2,549,926	2,528,026	2,521,883
Capital Improvement	9,105,299	2,502,879	4,990,556	3,547,138	3,747,152
Impact Fee Fund	15,260	35,891	119,500	279,825	410,380
Lodgers Tax Fund	510,300	433,473	556,500	527,770	726,968
Geothermal Enterprise Fund	100,100	75,961	65,350	53,586	101,350
Conservation Trust Fund	30,000	28,776	70,000	58,257	23,000

Year End Cash Reserve					
General Fund	1,068,878	1,675,406	1,235,924	1,473,915	1,473,589
Capital Improvement	864,752	1,737,397	402,660	1,074,319	653,706
Impact Fee Fund	95,419	266,457	167,108	558,394	113,693
Lodgers Tax Fund	52,216	159,734	93,734	166,114	69,146
Geothermal Enterprise Fund	86,588	95,550	71,400	91,019	31,369
Conservation Trust Fund	73,745	76,505	53,505	65,248	89,248

GENERAL FUND REVENUES						
Account	Description	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
TAXES & CONTRACTS						
10-31-100	Property Tax	84,794	85,765	75,855	75,855	75,846
10-31-200	Special Ownership/MVL	13,500	12,754	13,500	13,500	13,500
10-31-310	Sales Tax	1,597,555	1,670,682	1,687,096	1,788,322	1,895,621
10-31-420	Cigarette Tax	18,000	16,392	17,500	16,000	16,000
10-31-600	Gas Franchise	14,000	14,785	13,300	16,058	14,000
10-31-610	Telephone Franchise	4,000	10,756	9,000	10,196	9,000
10-31-750	Cable TV Franchise	7,200	7,101	6,900	6,600	7,000
10-31-770	Ground Lease	66,745	77,883	79,825	79,825	79,825
10-31-810	Severance Tax	5,000	5,532	5,000	8,127	5,000
	subtotal	1,810,794	1,901,650	1,907,976	2,014,482	2,115,792
LICENSES & PERMITS						
10-32-110	Liquor License	11,000	11,046	10,000	10,000	10,000
10-32-190	Peddler/Contractor/Bus. Lic/Banners	12,500	17,770	12,500	23,500	22,500
10-32-210	Building Permits/Fees	20,000	110,380	20,000	52,600	55,000
10-32-211	Planning Fees	0	0	0	6,500	6,500
	subtotal	43,500	139,197	42,500	92,600	94,000
INTERGOVERNMENTAL REVENUE						
10-33-410	Mineral Leasing	2,500	1,667	1,600	2,080	1,600
10-33-480	PSSGID Insurance	17,500	17,500	17,500	17,500	17,500
10-33-490	PSSGID Bookkeeping	25,000	25,000	25,000	25,000	25,000
10-33-500	Geothermal Bookkeeping/Insurance	6,000	6,000	6,000	6,000	6,000
10-33-xxx	Archuleta County Tax Fee Refund	0	0	100,000	100,000	0
10-33-660	PS Community Facilities Coalition	10,030	7,539	9,888	9,888	10,030
	subtotal	61,030	57,706	159,988	160,468	60,130
CHARGES FOR SERVICES						
10-34-630	Dept Human Serv Building Lease	31,900	31,125	31,900	31,900	31,900
10-34-635	Senior Center Lease Comm Center	24,768	24,768	0	0	0
10-34-650	Recreation User Fees	45,000	43,828	45,000	36,000	39,000
10-34-680	Developer Reimbursement Fees	0	21,844	0	0	0
	subtotal	101,668	121,565	76,900	67,900	70,900
FINES AND FORFEITS						
10-35-110	Court Fines	41,000	34,412	41,000	35,000	35,000
10-35-115	Traffic Surcharges	6,000	3,644	6,000	3,700	4,500
10-35-125	Police Fees & Misc	2,000	7,620	2,000	4,000	2,000
	subtotal	49,000	45,676	49,000	42,700	41,500
MISCELLANEOUS						
10-36-110	Miscellaneous	6,000	15,125	8,000	11,700	8,000
10-39-990	Interest Earned	1,500	1,371	1,000	1,000	1,000
10-36-115	Administration from Impact Fee Fund	250	0	2,000	1,000	0
	subtotal	7,750	16,496	11,000	13,700	9,000
COMMUNITY CENTER						
10-37-	Center Rentals	0	0	0	0	55,000
10-37-	Donation and Fundraising	0	0	0	0	24,000
10-37-	Center Leases	0	0	0	0	46,235
10-37-	Miscellaneous	0	0	0	0	5,000
	subtotal	0	0	0	0	130,235
	GENERAL FUND REVENUE	2,073,742	2,282,290	2,247,364	2,391,850	2,521,557
	Prior Year End Cash Reserve	1,145,422	1,408,670	1,538,486	1,610,091	1,473,915
	Total General Fund Revenue	3,219,164	3,690,960	3,785,850	4,001,941	3,995,472

a 6% increase over end of year 2014.

b reflects not having youth rec. volleyball program and two fewer gymnastics sessions this year

c Churches, Seniors, AAA, BOCES, Veterans

GENERAL FUND EXPENDITURES						
Account	Description	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
GENERAL GOVERNMENT						
10-44	Town Manager/Admin Department	251,968	240,271	262,935	311,474	269,496
10-42	Town Clerk/Town Hall Department	325,633	309,073	447,874	447,804	428,344
10-46	Building/Planning Department	189,172	201,478	225,489	225,471	244,795
10-48	Municipal Court Department	182,516	173,604	200,965	200,291	228,301
10-53	Community Center Department	171,449	168,949	159,258	146,353	250,995
	subtotal	1,120,738	1,093,376	1,296,521	1,331,393	1,421,931
PUBLIC SAFETY						
10-51	Police Department	758,262	663,575	776,913	745,466	803,622
	subtotal	758,262	663,575	776,913	745,466	803,622
RECREATION						
10-56	Recreation Department	177,387	177,156	180,729	174,155	179,567
	subtotal	177,387	177,156	180,729	174,155	179,567
COMMUNITY SUPPORT SERVICES						
10-75	Service Organizations	61,400	62,528	63,263	60,963	66,763
10-77	Economic Development	32,500	18,919	32,500	16,050	50,000
	Subtotal	93,900	81,447	95,763	77,013	116,763
OTHER EXPENDITURE						
10-76-100	General Fund Reserves	0	0	200,000	200,000	0
	General Fund Expenditures	2,150,286	2,015,554	2,549,926	2,528,026	2,521,883
	Total General Fund Expenditures	2,150,286	2,015,554	2,549,926	2,528,026	2,521,883
	TOTAL REVENUES	3,219,164	3,690,960	3,785,850	4,001,941	3,995,472
	TOTAL EXPENDITURES	2,150,286	2,015,554	2,549,926	2,528,026	2,521,883
	End Year Cash Reserve	1,068,878	1,675,406	1,235,924	1,473,915	1,473,589
	Restricted 3% Tabor Reserve	64,509	60,467	76,498	75,841	75,657
	Unrestricted Reserve	1,004,370	1,614,939	1,159,426	1,398,074	1,397,932

TOWN MANAGER/ADMINISTRATION DEPARTMENT

Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
10-44-110	Town Manager	100,000	100,000	101,943	139,100	91,466
10-44-131	FICA	7,650	7,965	8,900	11,146	6,997
10-44-132	Insurance	13,000	13,769	14,350	14,351	15,148
10-44-133	Travel/Dues/Expenses	4,000	2,094	4,000	1,275	4,000
10-44-134	Pension	5,000	5,000	5,097	6,700	4,573
10-44-137	Auto Allowance	1,200	1,200	1,200	0	0
10-44-139	Housing Allowance	14,400	14,400	14,400	6,600	0
10-44-226	Attorney	100,000	90,095	100,000	120,000	100,000
	Subtotal	245,250	234,523	249,890	299,172	222,184
COMMODITIES						
10-44-202	Office Supplies	150	302	150	286	150
10-44-402	Telephone	400	436	650	650	650
	Subtotal	550	738	800	936	800
CONTRACTUAL						
10-44-172	Employee Education Program	1,500	0	1,500	663	1,500
10-44-	Employee Merit Increase Fund	0	0	0	0	22,213
10-44-420	Contingency Fund	2,000	2,005	1,000	1,100	1,000
10-44-	Fireworks	0	0	0	0	10,000
	Subtotal	3,500	2,005	2,500	1,763	34,713
DUES						
10-44-404	SW Eco. Dev./Region 9	803	803	803	803	803
10-44-405	Region 9 Trans Planning	348	347	347	347	347
10-44-406	San Juan RC&D	50	50	50	50	50
10-44-409	Club 20	200	200	200	200	200
10-44-414	CML Dues	0	0	3,534	3,392	3,587
10-44-416	Chamber of Commerce	659	695	695	695	695
10-44-433	Southwest Council of Governments	608	910	4,116	4,116	6,116
	Subtotal	2,668	3,005	9,745	9,603	11,798
TOTAL MANAGER/ADMIN BUDGET						
		251,968	240,271	262,935	311,474	269,496

TOWN CLERK/TOWN HALL DEPARTMENT						
Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
10-42-110	Town Clerk	52,798	52,886	55,291	55,391	56,823
10-42-110	Deputy Clerk	37,524	37,524	38,253	38,990	41,082
10-42-110	Human Resources/Records	0	0	0	0	41,855
10-42-131	FICA	6,910	5,668	7,156	7,220	10,692
10-42-132	Insurance	29,544	30,425	32,660	32,550	43,617
10-42-134	Pension	4,516	4,520	4,677	4,719	6,988
	subtotal	131,292	131,022	138,037	138,870	201,057
COMMODITIES						
10-42-203	Office Supplies	3,600	3,516	3,600	4,000	4,500
10-42-211	Copy Expenses	3,700	5,088	3,800	3,800	4,000
10-42-216	Travel/Training Dues	2,800	3,107	3,500	3,500	3,500
10-42-218	Utilities Gas/Elec/Water/Trash	25,000	24,499	25,000	23,000	26,000
10-42-222	Telephone	11,500	11,893	11,500	14,700	15,500
10-42-230	Printing/Publications/Recordings	2,500	2,818	2,500	3,350	3,500
10-42-242	Postage	2,000	1,994	2,500	2,500	3,000
10-42-248	Elections	2,000	1,615	2,500	3,705	0
10-42-300	Town Council	1,000	131	16,000	17,000	24,250
	subtotal	54,100	54,661	70,900	75,555	84,250
CONTRACTUAL						
10-42-220	County Treasurer Sales Tax Fees	0	0	100,000	100,000	0
10-42-221	County Treasurer Abatement Fees	0	0	750	750	500
10-42-223	County Treasures Collection Fees	1,966	2,102	1,787	1,787	1,787
10-42-224	Drug Testing	1,500	855	2,000	1,225	2,500
10-42-227	Auditor	7,000	7,000	7,000	7,000	7,000
10-42-228	Computer Support	1,550	2,304	1,550	1,050	1,500
10-42-232	Bonds, Insurance	95,000	86,303	95,000	93,000	104,650
10-42-246	Caselle Support	10,000	9,747	10,600	10,317	13,000
10-42-264	Codify Code/Website	0	1,475	3,525	4,850	3,500
10-42-269	Cafeteria Plan Administration	1,225	1,035	4,725	4,000	5,000
10-42-270	Health Reimbursement Account	20,000	10,300	10,000	7,000	0
10-42-291	Insurance Dispute	0	458	0	0	0
10-42-510	Web Site	2,000	1,810	2,000	2,400	3,600
	subtotal	140,241	123,390	238,937	233,379	143,037
	TOTAL TOWN CLERK BUDGET	325,633	309,073	447,874	447,804	428,344

- a \$1,500 HR training \$300 IIMC \$140 CMCA \$1500 on-the-road workshops
- b Council Chamber Recorder \$545
- c Health Insurance Deductible Reimbursement from Health Checking Account directly
- d Cirsa Property \$61,650 Pinnacol 3.2% \$43,000
- e Cobra Help \$225, Health reform tax \$3,500, Employee SW \$500
- f CDL/Safety Sensitive/new employees/random
- g Codify Municipal Code - Website Hosting
- h \$19,5K Salary, \$4K council tablets, \$750 reasonable expense reimbursement
- i Increased postings and news - Online forms for business and lodgers tax payments

BUILDING/PLANNING DEPARTMENT						
Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
10-46-110	Building Official	52,150	52,137	53,163	53,263	54,636
10-46-110	Planning Manager	50,926	51,169	55,291	55,391	56,823
10-46-110	Assoc Planner/Permit Tech	20,000	15,777	34,200	34,300	35,148
10-46-131	FICA	9,415	7,794	10,913	10,936	11,215
10-46-132	Insurance	35,877	33,327	43,590	38,683	39,092
10-46-133	School/Travel/Dues	4,500	3,986	8,000	8,000	8,500
10-46-134	Pension	6,154	5,929	7,133	7,148	7,330
	Subtotal	179,022	170,120	212,289	207,721	212,745
COMMODITIES						
10-46-202	Office Supplies	1,500	2,830	2,000	4,000	3,750
10-46-208	Historic Preservation Board	3,500	2,022	2,500	1,000	4,500
10-46-210	Copy Expense	2,500	1,608	2,500	2,000	2,500
10-46-212	Fuel/Oil/Mileage	2,250	2,422	2,500	1,500	2,500
10-46-402	Telephone	400	498	1,200	1,200	1,300
10-46-	Technology	0	0	0	0	1,000
10-46-405	Right-of-Way/Easement Process	0	0	0	2,550	4,000
	Subtotal	10,150	9,380	10,700	12,250	19,550
CONTRACTUAL						
10-46-425	Walmart Application	0	18,498	0	0	0
10-46-215	Consultant Expense	0	3,480	2,500	5,500	2,500
10-46-	Code Defense/Legal Fees	0	0	0	0	10,000
	Subtotal	0	21,978	2,500	5,500	12,500
	TOTAL BUILDING/PLNG BUDGET	189,172	201,478	225,489	225,471	244,795

a Planning Director deferred training / Deferred membership dues

b Additions: IBC 2015 digital + Safety Gear

c Saving Places Conference

d Less use of personal vehicles increasing local miles/service with Town car expected. Adopt old Police Tahoe that may require servicing

e For tracking expenses associated with Town ROW and easements issues. Previously placed in other budget lines per Town Manager

f Costs associated with professional Consultant Services needed for department operations

g New line item for tracking legal defense for LUDC code violations that are served to appear in Court

h Software upgrades for planning department laptop

MUNICIPAL COURT						
Accounts		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
10-48-110	Municipal Judge	26,244	26,495	30,168	30,219	31,004
10-48-110	Court Admin/Probation Officer	47,661	47,806	50,666	50,766	52,070
10-48-110	Court Clerk	33,755	33,747	34,411	34,511	35,365
10-48-115	Judge Pro-Tem	500	225	750	1,400	1,500
10-48-131	FICA	8,236	6,703	8,816	8,835	9,061
10-48-132	Insurance	35,100	35,684	38,000	38,500	33,460
10-48-133	Travel/Dues/Education	850	40	1,850	2,800	6,000
10-48-134	Pension	4,071	4,078	4,254	4,264	4,372
	Subtotal	156,416	154,777	168,915	171,295	172,831
COMMODITIES						
10-48-108	Juvenile Task Force	100	0	100	150	500
10-48-120	Drug Test/Monitoring Devices	2,500	2,066	3,000	2,600	3,000
10-48-202	Office Supplies	1,000	1,698	1,500	2,400	2,500
10-48-220	Vehicle Expenses/Fuel/Mileage	150	266	250	250	250
10-48-	Postage	0	0	0	0	500
	Subtotal	3,750	4,030	4,850	5,400	6,750
CONTRACTUAL						
10-48-123	Prisoner Cost	2,000	0	2,000	2,000	8,000
10-48-204	Court Appointed Counsel	1,500	1,595	3,000	2,500	3,000
10-48-206	Counseling	5,000	436	5,000	1,000	2,500
10-48-210	Translation Services	200	47	200	130	200
10-48-230	Town Prosecutor	12,000	11,045	15,000	15,000	16,000
10-48-	Alarm Monitoring	0	0	0	0	320
10-48-	Records Management System	0	0	0	0	0
10-48-	Legal Research Solution	0	0	0	0	8,500
10-48-234	Miscellaneous Expenses	1,100	1,179	1,100	1,500	2,000
10-48-280	Computer Support	550	495	900	1,466	500
10-48-	Court Security	0	0	0	0	7,700
	Subtotal	22,350	14,797	27,200	23,596	48,720
	TOTAL MUNI COURTS BUDGET	182,516	173,604	200,965	200,291	228,301

a Judge Pro-Tempore for 20 hours/year

b Continuing ed and certification for existing staff

c Return to 2008 budget level--Volunteer recognition for Community Youth Task Force

d Increased costs for printer cartridges

e Postage previously absorbed in 10-48-234

f IGA with Archuleta County

g Appointed/Contract attorney to prosecute all criminal and traffic matters

h Absorbed in 10-48-280 during 2014, Mountain Home Sound and Security Alarm Monitoring for Courtroom

i E-Force annual license, support, and hosting (2013, 2014, 2015 paid at time of implementation)

j Westlaw Contract

k Replacement of judicial robes, establishing a civil procedure library

l JCG annual contract for court recording equipment

POLICE DEPARTMENT						
Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
10-51-110	Chief	58,734	58,959	63,030	63,130	64,777
10-51-110	Senior Detective	53,513	53,499	54,553	54,653	56,065
10-51-110	Lieutenant/Sergeant	47,936	47,924	50,666	50,766	52,070
10-51-110	Senior Officer	46,972	46,960	47,885	51,028	40,067 ^a
10-51-110	Corporal/Senior Officer	40,958	41,008	44,445	43,051	45,677
10-51-110	Officer	38,168	38,164	38,987	39,087	40,067
10-51-110	Officer	38,168	18,532	38,987	39,087	40,067
10-51-110	Officer	35,600	0	38,987	34,050	40,067
10-51-110	Administrative Assistant	34,643	34,665	35,726	35,826	36,716
10-51-108	Parking Enforcement	6,666	0	0	0	0
10-51-105	Animal Control	14,944	14,974	15,670	15,720	16,104
10-51-130	FPPA (officers) 8%	28,804	25,461	30,203	29,988	30,309
10-51-131	Medicare (officers) 1.45%	4,667	4,423	4,909	5,435	5,493
10-51-131	FICA (non officers) 7.65%	4,303	3,797	3,932	3,943	4,551
10-51-132	Insurance	80,000	63,067	85,000	65,000	95,576 ^h
10-51-133	Training	10,000	7,596	10,000	10,000	10,000
10-51-134	Pension	19,735	17,646	20,663	20,534	20,779
10-51-216	Dues/Subscriptions	750	875	2,890	3,065	3,200 ^b
10-51-218	Uniform	2,000	1,825	2,000	2,000	2,500 ^c
	Subtotal	566,562	479,375	588,533	566,364	604,084
COMMODITIES						
10-51-202	Office Supplies	2,200	3,066	2,500	2,450	2,500
10-51-204	Postage	500	484	500	375	500
10-51-212	Fuel/Oil	34,000	28,341	38,000	27,240	30,000
10-51-226	Duty Ammunition	2,000	1,240	2,000	2,000	2,000
	Subtotal	38,700	33,131	43,000	32,065	35,000
CONTRACTUAL						
10-51-402	Telephone	3,500	3,123	3,500	3,000	3,500
10-51-404	Print/Publishing/Advertising	1,800	1,810	800	760	800
10-51-408	Vehicle/Maintenance and Repairs	15,000	15,194	0	0	0
10-51-410	Dispatch Center	112,200	112,200	119,830	119,947	126,538 ^d
10-51-412	Humane Society	10,000	10,000	10,000	10,000	10,000
10-51-420	Investigation Contingency	2,500	1,511	2,500	2,500	2,500
10-51-428	Radio/Maintenance and Repairs	500	443	1,000	750	1,000
10-51-430	Radar Certification	500	733	750	1,080	1,000 ^e
10-51-434	Case Medical Expense	5,000	3,109	5,000	7,000	10,000 ^f
10-51-808	Misc Police Equipment	2,000	2,945	2,000	2,000	9,200 ^g
	Subtotal	153,000	151,069	145,380	147,037	164,538
	TOTAL POLICE BUDGET	758,262	663,575	776,913	745,466	803,622

a Senior Officer (retired) -- budget for Officer

b Change due to increase in dues costs, Lexipol subscriptions, etc.

c Required to outfit a new officer and replace worn uniforms

d Cost of Archuleta County Combined Dispatch has increased 1% (\$2,079)

e Increase in repairs costs due to age of the radars and repair costs to maintain

f Costs for case medical expenses fluctuate year to year - budgeted according to costs incurred in 2014

g 3 radar units are past their life expectancy and cost of maintenance exceeds their current value and therefore need to be replaced.

g 2 Tasers are broken and out of the 5 year warranty 2 new Tasers need to be purchased to replace them.

h Budgeted insurance due to unknown for open officer positions, budgeted amount is based on PPO Full Family coverage

COMMUNITY CENTER DEPARTMENT						
Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
10-53-110	Facility Director	46,250	45,477	50,666	39,454	49,330
10-53-110	Event/Program Coordinator	33,785	34,252	40,727	40,827	41,856
10-53-111	Administrative Assistant	26,499	26,820	31,339	31,439	32,208
10-53-131	FICA	8,150	7,844	9,389	8,547	9,440
10-53-132	Insurance	26,625	24,460	21,000	20,500	23,192
10-53-134	Pension	5,372	5,328	6,137	5,586	6,170
10-53-140	Community Center Expenses	24,768	24,768	0	0	0
	subtotal	171,449	168,949	159,258	146,353	162,195
COMMODITIES						
10-53-	Office Supplies	0	0	0	0	5,000
10-53-	Copy Expenses	0	0	0	0	3,300
10-53-	Travel/Training Dues	0	0	0	0	1,500
10-53-	Utilities Gas/Elec/Water/Trash	0	0	0	0	28,000
10-53-	Telephone	0	0	0	0	3,000
10-53-	Janitorial Supplies	0	0	0	0	3,500
10-53-	Advertising	0	0	0	0	3,000
10-53-	Furnishings	0	0	0	0	5,000
10-53-	Fundraising Expense	0	0	0	0	19,000
10-53-	Miscellaneous Expense	0	0	0	0	10,000
	subtotal	0	0	0	0	81,300
CONTRACTURAL						
10-53-	Contracted Services/Cleaning	0	0	0	0	7,500
	subtotal	0	0	0	0	7,500
	TOTAL COMM. CENTER BUDGET	171,449	168,949	159,258	146,353	250,995

RECREATION DEPARTMENT						
Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
10-56-110	Director	53,868	53,883	55,291	55,391	56,823
10-56-110	Recreation Supervisor	42,336	42,325	43,159	43,259	44,355
10-56-111	Refs/Umps/Part time	30,000	33,207	32,650	27,500	27,500
10-56-131	FICA	9,655	10,595	10,639	10,260	10,372
10-56-132	Insurance	7,968	8,303	7,968	7,969	6,908
10-56-133	Travel/Dues	700	0	200	259	300
10-56-134	Pension	4,810	4,810	4,922	4,933	5,059
	Subtotal	149,337	153,125	154,829	149,571	151,317
COMMODITIES						
10-56-202	Office Supplies	500	875	100	100	100
10-56-206	Recreation Supplies/Equipment	18,000	14,019	18,000	17,000	20,000
10-56-208	Trophies/Awards	4,500	4,548	4,500	4,500	4,500
	Subtotal	23,000	19,442	22,600	21,600	24,600
CONTRACTUAL						
10-56-402	Telephone	800	369	800	450	650
10-56-406	Vehicle Fuel/Maintenance	500	15	0	0	0
10-56-422	Med Supplies/Maint/Repairs	2,000	1,659	2,000	2,152	2,000
10-56-824	Special Events	1,750	2,548	500	382	500
10-56-	Online Forms and Rec Signup	0	0	0	0	500
	Subtotal	5,050	4,590	3,300	2,984	3,650
	TOTAL RECREATION BUDGET	177,387	177,156	180,729	174,155	179,567

SERVICES/SERVICE ORGANIZATIONS						
Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
County Services						
10-75-399	Nutrition/Seniors	7,000	7,000	7,000	7,000	7,000
10-75-400	Transportation/Seniors	3,500	3,500	3,500	3,500	3,500
10-75-430	Mountain Express	20,000	20,000	20,000	20,000	20,000
Education						
10-75-413	Seeds of Learning	5,000	5,000	5,000	5,000	5,000
10-75-434	Pagosa Springs Youth Center	2,450	2,450	0	0	5,000
10-75-437	Archuleta County Crossing Guard	0	0	3,000	700	1,500
Health/Safety						
10-75-401	Axis/Pagosa Counsel Cntr	950	950	950	950	950
10-75-410	Southwest Safehouse/Volunteers of America	500	500	500	500	500
10-75-417	ACVAP	6,000	6,000	6,000	6,000	6,000
10-75-428	Axis/Acute Treatment Unit	15,000	15,000	15,000	15,000	15,000
10-75-398	San Juan Basin Area Agency on Aging	500	500	500	500	500
Community Assistance						
10-75-432	Thingamajig Theatre Company	500	500	500	500	500
10-75-435	Chimney Rock Interpretive	0	1,128	0	0	0
Housing						
10-75-436	4CORE (Resource Efficiency)	0	0	1,313	1,313	1,313
TOTAL SERVICE FUNDS		61,400	62,528	63,263	60,963	66,763

ECONOMIC DEVELOPMENT

Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Economic Development						
10-77-500	CO Office Economic Develop Parelli Grant	12,500	5,000	0	0	0
10-77-511	Southwest Rural Philanthropy Days SWRPD	0	0	2,500	2,500	0
10-77-512	Downtown Development Group	0	0	10,000	10,000	0
10-77-515	Economic Development Incentives	20,000	13,919	20,000	3,550	5,000
10-77-	General Economic Development Activites	0	0	0	0	25,000
10-77-	Economic Development Organization	0	0	0	0	20,000
TOTAL ECONOMIC DEVELOPMENT		32,500	18,919	32,500	16,050	50,000

CAPITAL IMPROVEMENT FUND

REVENUE

Account	Description	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
TAXES AND FEES						
51-31-100	Highway Users Tax Fund	73,595	70,451	72,500	72,500	72,500
51-31-310	Sales Tax	1,597,555	1,670,682	1,687,096	1,788,322	1,895,621
51-31-640	Park User Fees	13,000	11,825	13,000	14,000	13,000
51-31-650	Cemetery Fees	1,000	5,400	1,000	2,200	1,000
	Subtotal	1,685,150	1,758,358	1,773,596	1,877,022	1,982,121
INTERGOVERNMENTAL REVENUES						
51-33-400	County Road Mill	61,250	76,444	68,461	68,461	69,602
51-33-490	Geothermal Streets/Maintenance Contract	14,000	14,000	14,000	14,000	14,000
51-33-610	Transfer from Impact Fees	0	0	110,000	0	0
51-33-620	Transfer from General Fund	0	0	200,000	200,000	0
51-33-630	Dept Human Serv. Janitorial Contract	8,200	8,200	8,200	8,200	8,200
	Subtotal	83,450	98,644	400,661	290,661	91,802
Grants for Streets						
51-33-880	CMAQ Funds Majestic Dr	385,000	0	385,000	385,000	0
51-33-	CMAQ Funds Crestview Dr	0	0	0	0	149,000
Grants for Parks						
51-33-730	Division of Wildlife Fishing is Fun	85,000	0	85,000	85,000	0
51-33-810	Reservoir Hill Funding	4,395,000	0	0	0	0
51-33-	Forestry Grant	0	0	0	0	0
Grants for Trails						
51-33-635	Archuleta County PROST, TTPL West Phase	200,000	0	200,000	0	200,000
51-33-640	PLPOA TTPL West Phase	45,000	0	45,000	0	45,000
51-33-790	State Trails Grant TTPL West Phase	200,000	0	200,000	0	200,000
51-33-720	CDOT Enhmt Grant 8-10 St Sidewalk on 160	238,296	0	238,296	0	261,096
51-33-	CDOT TAP Funds, Harman Hill	0	0	0	0	0
51-33-760	State Trails Riverwalk TH to 6th St Bridge	120,000	0	120,000	95,315	15,000
51-33-	GOCO 6th Street Bridge Grant	0	0	349,000	0	242,519
51-33-	GOCO Planning Grant TTPL and Riverwalk	0	0	40,000	0	40,000
Grants for Other						
51-33-	Historic Preservation Grant	0	0	60,000	0	100,000
51-33-770	DOLA Intern Grant	17,500	0	0	0	0
51-33-780	DOLA fiber-optics /County portion	534,559	325,460	0	55,857	0
	Subtotal	6,220,355	325,460	1,722,296	621,172	1,252,615
MISCELLANEOUS						
51-36-110	Miscellaneous	0	10,000	0	52,000	0
51-36-130	Lewis Street Loan Proceeds	75,012	75,012	0	0	0
	Total Annual Revenues	8,063,967	2,267,474	3,896,553	2,840,855	3,326,538
	Prior Year End Cash Reserve	1,906,084	1,972,802	1,496,663	1,780,603	1,074,319
	Total Revenues	9,970,051	4,240,276	5,393,216	4,621,457	4,400,857

CAPITAL IMPROVEMENT FUND

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Maintenance & Debt						
51-53-425	Community Center Loan Portion	232,180	232,180	232,180	232,180	0
51-77-430	Lewis Street Loan Portion	179,633	179,633	179,633	179,633	462,633
51-57-400	Visitor Center Lease/Purchase	0	0	0	90,000	18,147
51-46	Planning & Building Capital	98,754	85,583	182,122	88,548	140,714
51-61	Streets Department	521,051	411,160	536,112	422,076	430,008
51-68	Parks Department	267,038	263,080	297,741	291,604	302,844
51-70	Facilities Maintenance Department	195,484	191,733	202,873	201,390	210,296
	Total Maint. and Debt Expenditures	1,494,140	1,363,369	1,630,660	1,505,431	1,564,642

Capital Improvement Expenditures	2013 Budget	2013 Estimate	2014 Budget	2014 Estimate	2015 Budget	
Town Clerk/Town Hall						
51-42-281	Technology	1,700	1,713	1,700	2,300	2,200
51-42-222	Telephone System Upgrades	20,000	8,800	0	945	500
	subtotal	21,700	10,513	1,700	3,245	2,700
Town Manager/Administration						
51-44-281	Technology	250	419	250	100	250
51-44-	Employee Merit Increase Fund	0	0	0	0	9,540
51-44-400	DOLA Intern	41,500	0	0	0	0
51-44-410	DOLA fiberoptics and wi-fi grant	627,000	377,172	0	55,857	0
51-44-	Downtown City Market Renovation	1	0	0	0	0
	subtotal	668,751	377,591	250	55,957	9,790
Municipal Court						
51-48-281	Technology	250	140	1,800	4,800	2,500
51-48-285	Court Security	0	0	4,000	3,825	0
	subtotal	250	140	5,800	8,625	2,500
Police/Safety						
51-51-281	Technology	4,000	3,984	4,000	4,000	4,000
51-51-408	Vehicle/Maintenance and Repairs	0	0	18,000	15,000	18,000
51-51-	Public Safety/Traffic Enforcement	0	0	0	0	7,500
51-51-806	Police Car	80,000	76,452	80,000	80,000	25,000
	subtotal	84,000	80,436	102,000	99,000	54,500
Community Center						
51-53-400	Operations Costs	11,349	11,349	11,349	11,349	0
51-53-450	Capital Improvements	6,400	6,400	6,400	6,400	6,400
	subtotal	17,749	17,749	17,749	17,749	6,400
Recreation						
51-56-281	Technology	400	1,166	1,100	1,135	1,000
51-56-449	Recreation Equipment	2,000	1,816	2,000	2,000	2,000
	subtotal	2,400	2,982	3,100	3,135	3,000
Streets						
51-77-424	Street Paving and Maintenance	140,000	66,944	320,000	11,000	50,000
51-77-	5 Year Street Maintenance Plan	0	0	0	0	217,000
51-77-	Piedra Street Reconstruction	0	0	0	0	100,000
51-77-	Crestview Paving (CMAQ)	0	0	0	0	180,000
51-77-447	Majestic Drive Paving (CMAQ)	635,000	13,311	635,000	525,000	0
51-77-431	McCabe Creek Culvert	20,000	7,483	0	500	6,000
51-77-426	Lewis Street Reconstruction	75,012	75,012	0	0	0
51-77-	Drainage Maintenance	0	0	0	0	40,000
	subtotal	870,012	162,749	955,000	536,500	593,000
Sidewalks						
51-77-427	Misc Concrete/Sidewalks	40,000	914	40,000	10,000	40,000
51-77-472	Main Street Sidewalk Improvement	144,000	52,270	44,000	10,000	100,000
51-77-475	Cross Walk Improvements	0	1,281	0	0	0
	subtotal	184,000	54,464	84,000	20,000	140,000
Parks						
51-77-452	Town Parks Improvements	20,000	13,889	30,000	16,000	25,000
51-77-544	River Restoration Project	100,000	100,296	65,000	51,705	45,000
51-77-550	Parks Equipment	20,000	12,073	20,000	15,000	30,000
51-77-555	Resource Management	17,000	16,580	17,000	16,657	27,500
51-77-560	Raw Water Irrigation Centennial	44,000	43,965	0	0	0
51-77-572	Reservoir Hill Park Development	4,440,000	10,793	0	45,633	0
51-77-573	Loucke Ditch	0	17,237	10,000	0	0

CAPITAL IMPROVEMENT FUND						
51-77-	Centennial Park Infrastructure	0	0	0	0	0
51-77-	River Center Riverwalk Repaving	0	0	0	0	25,000
	subtotal	4,641,000	214,833	142,000	144,995	152,500
Trails						
51-77-631	Town to Pagosa Lakes Trail West Phase	475,000	242	445,000	30,000	475,000
51-77-465	8th Street Sidewalk/East Trail CDOT	298,296	67,613	298,296	45,000	319,620
51-77-632	Town to Pagosa Lakes Trail Harman Hill	0	0	60,000	500	0
51-77-633	Trails Planning TTPL and Riverwalk	0	0	50,000	0	50,000
51-77-634	Riverwalk Trail to 6th St Bridge	220,000	21,316	195,000	180,000	30,000
51-77-663	6th Street Pedestrian Bridge	0	883	734,000	654,000	80,000
51-77-	Riverwalk Trail Expense	0	0	0	0	50,000
	subtotal	993,296	90,054	1,782,296	909,500	1,004,620
Geothermal Exploration						
51-77-700	Geothermal Power Plant Project	74,500	74,500	200,000	200,000	10,000
51-77-	Geothermal Greenhouse Partnership	0	0	25,000	0	25,000
	subtotal	74,500	74,500	225,000	200,000	35,000
Visitor Center						
51-57-400	Visitor Center Building and Maintenance	0	0	0	2,000	10,000
	subtotal	0	0	0	2,000	10,000
Other						
51-77-459	Wayfinding Plan/Medians	25,000	25,000	25,000	25,000	25,000
51-77-460	Mural on Main Street	1	2	1	1	10,000
51-77-454	Street Backhoe/Equipment	16,000	15,996	16,000	16,000	8,500
51-77-456	Street Vehicle/Water Truck	12,500	12,500	0	0	0
51-77-	Historic Preservation	0	0	0	0	125,000
	subtotal	53,501	53,498	41,001	41,001	168,500
	Total Improvement Expenditures	7,611,159	1,139,510	3,359,896	2,041,707	2,182,510
	Total Maintenance/Debt Expenditures	1,494,140	1,363,369	1,630,660	1,505,431	1,564,642
	Total Improvement Expenditures	7,611,159	1,139,510	3,359,896	2,041,707	2,182,510
	Total Capital Expenditures	9,105,299	2,502,879	4,990,556	3,547,138	3,747,152
	TOTAL CAPITAL REVENUES	9,970,051	4,240,276	5,393,216	4,621,457	4,400,858
	TOTAL CAPITAL EXPENDITURES	9,105,299	2,502,879	4,990,556	3,547,138	3,747,152
	End Year Cash Reserve	864,752	1,737,397	402,660	1,074,319	653,706
	Restricted 3% Tabor	273,159	75,086	149,717	106,414	112,415
	Unrestricted Reserve	591,593	1,662,311	252,943	967,905	541,291

a 6% increase over end of year 2014.

Streets

- b Piedra Street Paving Project - \$400K from Roads impact fees \$100K balance from CIP
- b \$217K toward 5 year streets capital maintenance, balance \$283K pay Lewis St loan extra
- c 2014 \$250,000 Town Match, CMAQ Grant Funds \$385,000 -Majestic Paving \$110,000 from Impact fees \$140,000 CIP
- c \$31,000 Town Match, CMAQ Funds \$149,000 for paving crestview.

Parks

- d Monitoring wetlands by the parks dept, river monitoring of whitewater features, environmental, \$20K Resv Hill trimming Grant match
- e \$85,000 fishing is fun grant expended in 2013
- f Gazebo construction on Reservoir Hill
- p Paving riverwalk behind River Center spring 2015; estimate is \$33,000; \$25,000 from this line item plus \$8,000 from CTF
- s Includes \$25K for rocks, Engineering \$10K, etc.
- t New tractor

Trails

- g \$200,000 PROST funds towards TTPL West Phase
- g \$45,000 PLPOA contribution to TTPL West Phase
- g \$200,000 State Trails grant for design and construction TTPL West Phase
- h CDOT Hwy 160 trail/sidewalk between 8th and 10th St \$261,796 (\$298,296 = \$23,500 additional award in 2014) \$47K match
- i CDOT TAP TTPL Harman Hill Trail Phase, \$1.1 mil project \$882K grant \$35K Town + \$200 PROST match - Built and reimbursed 2016
- j Complete Interpretive signage along new trail segment
- k \$242,000 GOCO grant 6th Street Pedestrian Bridge \$734K project \$492K match
- l GOCO Planning Grant \$40K Riverwalk and TTPL

Geothermal

- m Seed Money for Geothermal Authority

Other

- n Speed warning trailer
- o Animal Control Vehicle - pass down old car to Town
- q Historic Preservation to restore water reservoir walls and bridge at 1st St, Mary Fischer Park statue, Interpretive signage, match up to 20% (\$25K)

CAPITAL IMPROVEMENT FUND

v Geothermal Greenhouse DOLA grant \$80,000 infrastructure commitment 2016-2017

BUILDING/PLANNING PROJECTS CAPITAL DEPARTMENT						
Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
51-46-110	Special Projects Manager	45,188	44,927	48,501	39,035	49,845
51-46-133	Travel/Training/Meetings	1,500	1,527	1,500	1,150	1,500
51-46-131	FICA	3,457	3,004	3,710	2,986	3,813
51-46-132	Insurance	13,650	13,298	13,985	10,800	9,564
51-46-134	Pension	2,259	2,246	2,425	1,952	2,492
	subtotal	66,054	65,003	70,122	55,923	67,214
COMMODITIES						
51-46-202	Office Supplies	750	589	750	1,025	750
51-46-212	Vehicle Repair	250	154	3,250	100	3,250
51-46-281	Technology	700	1,028	2,000	2,000	1,000
51-46-406	Planning Studies/Grants	0	0	75,000	0	37,500
51-46-441	Annexations	5,000	1,248	5,000	3,500	5,000
51-46-450	City Works Programs	26,000	17,561	26,000	26,000	26,000
	subtotal	32,700	20,580	112,000	32,625	73,500
TOTAL BLDG/PLAN BUDGET						
		98,754	85,583	182,122	88,548	140,714

a Used Tahoe from police department maintenance expected

b Tablet for Building Official

c Comp Plan update quotes \$45,000 -\$80,000 - 1/2 year funding remainder to be paid in 2016

d Mill Creek Road and other possible annexations

STREETS DEPARTMENT

Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
51-61-110	Street Superintendent	62,223	62,207	63,432	63,532	65,190
51-61-110	Equipment Operator III	39,267	39,310	40,727	40,827	41,856
51-61-110	Equipment Operator II	38,583	39,957	37,321	37,421	38,356
51-61-110	Equipment Operator I	38,583	38,573	39,333	39,433	40,423
51-61-110	Equipment Operator I	36,059	0	34,200	0	0
51-61-131	FICA	16,426	12,903	16,449	13,863	14,216
51-61-132	Insurance	55,000	44,266	67,474	41,700	43,126
51-61-133	School/Travel	3,500	2,532	3,500	1,500	2,500
51-61-134	Pension	10,736	8,762	10,751	9,061	9,291
	Subtotal	300,376	248,510	313,187	247,336	254,958
COMMODITIES						
51-61-202	Office Supplies	200	67	200	25	200
51-61-212	Fuel & Oil	28,000	22,105	28,000	26,000	26,000
51-61-222	Tires	4,000	3,942	6,000	6,000	4,000
51-61-228	Gravel/Asphalt	30,000	11,949	30,000	21,000	20,000
51-61-230	Culverts	2,000	1,109	2,000	3,290	2,000
51-61-234	Street Lighting - LPEA	43,000	40,751	43,000	43,000	44,000
51-61-281	Techology	0	0	250	0	250
51-61-439	Street Lighting Maintenance	2,000	154	2,000	3,250	2,000
	Subtotal	109,200	80,077	111,450	102,565	98,450
CONTRACTUAL						
51-61-402	Telephone Cellular	475	465	475	600	1,100
51-61-406	Maintenance-Vehicles	30,000	20,201	30,000	18,000	20,000
51-61-410	Uniforms	5,000	3,225	5,000	5,000	5,000
51-61-418	Cemetery Maintenance	5,000	73	5,000	7,258	2,000
51-61-434	Utilities/Shop	16,000	13,619	16,000	16,317	16,500
51-61-436	Maintenance-Roads	30,000	33,657	30,000	15,000	20,000
51-61-444	Sweeper Maintenance	5,000	1,511	5,000	6,500	5,000
51-61-460	Clean-Up Week	10,000	4,632	10,000	3,500	7,000
51-61-470	Lightpole Banners	10,000	5,190	10,000	0	0
	Subtotal	111,475	82,572	111,475	72,175	76,600
	TOTAL STREETS BUDGET	521,051	411,160	536,112	422,076	430,008

PARKS DEPARTMENT						
Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
51-68-110	Parks Manager	46,156	46,144	47,053	47,153	48,357
51-68-110	Parks Maintenance II	34,251	34,304	35,726	35,826	36,716
51-68-110	Parks Maintenance II	33,181	33,316	35,726	35,826	36,716
51-68-110	Parks Use Administrator	0	0	0	0	20,000
51-68-111	Parks Maintenance Part time	32,100	43,624	47,724	56,150	49,046
51-68-131	FICA	11,145	10,057	12,717	13,384	14,599
51-68-132	Insurance	36,525	35,669	38,270	31,000	31,720
51-68-134	Pension	5,679	5,688	5,925	5,940	6,089
51-68-135	Training/Travel/Dues	0	0	1,500	1,500	1,500
	Subtotal	199,038	208,803	224,641	226,779	244,744
COMMODITIES						
51-68-212	Fuel/Oil	5,000	7,386	8,000	8,000	8,000
51-68-216	Park/Field Maintenance	30,000	21,761	30,000	25,000	20,000
51-68-218	Park Utilities	30,000	23,150	30,000	27,575	25,000
51-68-220	Vehicle Maintenance	1,500	1,562	2,500	2,500	2,500
51-68-281	Technology	0	0	1,100	1,300	1,100
51-68-402	Telephone	1,000	369	1,000	450	1,000
51-68-816	Town Tree Program	500	50	500	0	500
	Subtotal	68,000	54,277	73,100	64,825	58,100
	TOTAL PARKS BUDGET	267,038	263,080	297,741	291,604	302,844

a Three summer seasonal workers

FACILITIES MAINTENANCE DEPARTMENT

Account		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
51-70-110	Maintenance Director	49,896	49,884	50,865	50,965	52,274
51-70-111	Part Time Help	1,500	0	1,500	1,510	1,500
51-70-112	Building Maintenance Tech II	31,636	31,665	32,738	32,838	33,645
51-70-112	Building Maintenance Tech II	31,636	31,665	32,738	32,838	33,645
51-70-133	Travel/Training	500	493	250	53	250
51-70-131	FICA	8,657	8,836	9,015	9,039	9,261
51-70-132	Insurance	36,400	36,676	39,100	39,200	39,392
51-70-134	Pension	5,658	5,661	5,817	5,832	5,978
51-70-410	Uniforms	1,600	1,329	1,600	1,600	1,600
	subtotal	167,484	166,206	173,623	173,875	177,546
CONTRACTUAL						
51-70-206	Janitorial Supplies	6,000	5,226	6,000	4,000	6,000
51-70-281	Technology	0	0	250	0	250
51-70-402	Telephone	550	383	550	550	800
51-70-406	Vehicle Fuel/Maintenance	2,000	2,103	3,000	3,500	4,000
51-70-435	Town Hall Improvements	1,200	550	1,200	25	1,200
51-70-436	Town Hall Maintenance	12,000	11,918	12,000	15,200	12,000
51-70-437	Heating/Cooling Maintenance	2,000	1,840	2,000	2,000	2,000
51-70-438	Building Electric Maintenance	1,000	685	1,000	40	1,000
51-70-440	Elevator Maintenance	2,050	2,203	2,050	2,200	2,300
51-70-442	Furnishing Town Hall	1,200	618	1,200	0	3,200
	subtotal	28,000	25,527	29,250	27,515	32,750
	TOTAL MAINTENANCE BUDGET	195,484	191,733	202,873	201,390	210,296

CONSERVATION TRUST FUND						
		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Revenue						
21-37-530	Town Lottery	17,000	18,536	17,000	17,000	17,000
21-37-700	County Lottery	30,000	30,000	30,000	30,000	30,000
	Subtotal	47,000	48,536	47,000	47,000	47,000
	Prior Fund Balances	56,745	56,745	76,505	76,505	65,248
	TOTAL REVENUES	103,745	105,281	123,505	123,505	112,248
Expenditures						
21-40-800	Parks & Rec Maintenance	0	0	50,000	45,227	13,000
21-40-910	Yamaguchi Park	30,000	28,776	20,000	13,030	10,000
	Subtotal	30,000	28,776	70,000	58,257	23,000
	Total Expenditures to CIF	30,000	28,776	70,000	58,257	23,000
	TOTAL REVENUES	103,745	105,281	123,505	123,505	112,248
	TOTAL EXPENDITURES	30,000	28,776	70,000	58,257	23,000
	Ending Fund Balance	73,745	76,505	53,505	65,248	89,248

a \$5,000 Park improvements/refinements and equipment, plus \$8,000 to go toward Riverwalk repaving behind River Center

TRUST/IMPACT FUND						
		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Revenue						
31-22-600	Roads	8,900	118,005	8,000	429,000	8,000
31-22-700	Regional Public Buildings	3,250	3,329	2,863	1,971	0
31-22-710	Town Public Buildings 2013	0	4,735	0	16,150	0
31-22-800	Regional Recreation Facilities	0	0	0	0	0
31-22-810	Recreational Facilities 2013	0	2,904	0	3,267	0
31-22-900	Parks	0	2,944	0	3,312	0
31-23-000	Trails	0	5,216	0	5,868	0
31-23-100	Emergency Service Provider	4,200	26,299	3,600	79,715	3,600
31-23-200	Water Storage	2,000	1,931	1,900	2,228	1,900
31-23-300	School Fees	0	2,264	0	2,496	1,200
31-23-350	Administration	190	619	100	1,725	100
31-23-410	East End Trail Donations	0	5,000	0	0	0
31-23-450	Pinon Lake Fountain	2,000	835	2,000	0	0
31-23-460	Fireworks Fund	2,000	3,500	0	0	0
31-23-550	Whitewater Fund	0	0	0	0	0
31-23-560	Jim Guyton Memorial Fund	0	0	0	0	0
31-23-580	Marky Egan Scholarship	0	0	0	0	0
31-23-590	Reservoir Hill Ticket Tax	8,000	9,315	8,000	8,523	8,000
31-23-600	Park User Admission Fee	0	1,197	1,000	0	1,000
	Subtotal	30,540	188,094	27,463	554,255	23,800
	Prior Fund Balances	80,139	114,254	259,145	283,964	558,394
	TOTAL REVENUES	110,679	302,348	286,608	838,219	582,194

Expenditures						
31-22-600	Roads	0	0	110,000	0	0
31-22-601	Majestic Drive	0	0	0	110,000	0
31-22-602	Piedra St Improvement Project	0	0	0	0	400,000
31-22-700	Regional Public Buildings	0	0	0	66,557	2,780
31-22-710	Town Public Building 2013	0	0	0	0	0
31-22-800	Regional Recreational Facilities	0	800	0	16,830	0
31-22-810	Recreation Facilities 2013	0	0	0	0	0
31-22-900	Parks	0	0	0	0	0
31-23-000	Trails	0	0	0	0	0
31-23-100	Emergency Service Provider	4,734	26,679	3,600	79,714	4,500
31-23-200	Water Storage	2,276	1,990	1,900	2,228	1,900
31-23-300	School	0	2,264	0	2,496	1,200
31-23-350	Administration	250	0	2,000	2,000	0
31-23-410	East End Trail Donations	0	0	0	0	0
31-23-450	Pinon Lake Fountain	0	4,136	2,000	0	0
31-23-460	Fireworks Fund	0	22	0	0	0
31-23-550	Whitewater Fund	0	0	0	0	0
31-23-560	Jim Guyton Memorial Fund	0	0	0	0	0
31-23-580	Marky Egan Scholarship	0	0	0	0	0
31-23-590	Reservoir Hill Ticket Tax	8,000	0	0	0	0
31-23-600	Park User Admission Fee	0	0	0	0	0
	Total Expenditures	15,260	35,891	119,500	279,825	410,380

	TOTAL REVENUES	110,679	302,348	286,608	838,219	582,194
	TOTAL EXPENDITURES	15,260	35,891	119,500	279,825	410,380
	Ending Fund Balance	95,419	266,457	167,108	558,394	171,814

a Roads - Tractor Supply \$95,392, Walmart \$409,227

Account Balance						
31-22-600	Roads	21,890	130,996	28,996	449,996	57,996
31-22-700	Regional Public Buildings	69,258	69,337	72,200	4,751	1,971
31-22-710	Town Public Building 2013	0	4,735	4,735	20,885	20,885
31-22-800	Regional Recreational Facilities	24,867	24,067	24,067	7,237	7,237
31-22-810	Recreation Facilities 2013	0	2,904	2,904	6,171	6,171
31-22-900	Parks	925	3,869	3,869	7,181	7,181
31-23-000	Trails	1,167	6,383	6,383	12,251	12,251
31-23-100	Emergency Service Provider	3,978	4,132	4,132	4,133	3,233
31-23-200	Water Storage	1,673	1,890	1,890	1,890	1,890
31-23-300	School	277	277	277	277	277
31-23-350	Administration	202	881	-1,019	606	706
31-23-410	East End Trail Donations	0	5,000	5,000	5,000	5,000
31-23-450	Pinon Lake Fountain	5,302	0	0	0	0
31-23-460	Fireworks Fund	7,987	9,465	9,465	9,465	9,465
31-23-550	Whitewater Fund	320	320	320	320	320
31-23-560	Jim Guyton Memorial Fund	606	606	606	606	606
31-23-580	Marky Egan Scholarship	410	410	410	410	410
31-23-590	Reservoir Hill Ticket Tax	8,178	17,493	25,493	26,016	34,016
31-23-600	Park User Admission Fee	0	1,197	2,197	1,197	2,197
	Ending Fund Balance	147,042	283,964	191,927	558,394	171,814

LODGER'S TAX FUND

		2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
REVENUE						
41-31-500	Lodgers Tax	440,000	444,520	462,000	500,000	540,000
41-31-	Intergovernmental Revenue	0	0	0	0	85,000
41-31-510	Visitor Center Revenue	0	0	0	7,350	0
41-31-600	Other Income	0	0	25,000	25,000	5,000
41-31-650	Misc Revenue	0	200	0	1,800	0
41-31-700	Fireworks	17,300	0	3,500	0	0
	Subtotal	457,300	444,720	490,500	534,150	630,000

	Prior Year End Cash Carryover	105,216	148,487	159,734	159,734	166,114
	TOTAL REVENUES to TTC	562,516	593,207	650,234	693,884	796,114

EXPENDITURES

PERSONNEL						
41-42-111	Executive Director	0	0	0	0	70,000
41-42-111	Visitor Program Manager	0	0	0	26,050	33,645
41-42-111	Visitor Center Coordinator	0	0	0	9,410	17,725
41-42-110	Part Time	0	0	0	0	15,000
41-42-131	FICA	0	0	0	2,713	10,432
41-42-132	Insurance	0	0	0	5,040	17,233
41-42-134	Pension	0	0	0	1,303	5,182
41-42-	Employee Merit Increase Fund	0	0	0	0	0
	Subtotal	0	0	0	44,515	169,218

COMMODITIES						
41-42-205	External Marketing	150,000	159,413	225,000	225,000	330,000
41-42-	Training/Travel/Dues	0	0	0	0	13,000
41-42-210	Event Funding	75,000	74,847	62,500	62,500	57,000
41-42-220	Capital Projects	80,000	28,577	40,000	15,000	-
41-42-	Fish Stocking					10,000
41-42-	Infrastructure					20,000
41-42-	Wayfinding and Signage					25,000
41-42-225	Visitor Information	67,000	62,779	138,500	91,655	-
41-42-	Visitor Center Utilities	0	0	0	0	9,000
41-42-	Visitor Center Maintenance	0	0	0	0	10,000
41-42-	Printing and Publications	0	0	0	0	10,000
41-42-	Technology	0	0	0	0	5,000
41-42-	Volunteer Appreciation	0	0	0	0	5,000
41-42-	Office Expenses/Telephone	0	0	0	0	6,000
41-42-230	Administration	80,000	79,423	80,000	80,600	1,250
41-42-235	Fulfillments	30,000	28,433	0	0	32,500
41-42-240	Economic Incentives	10,000	0	2,500	500	1,500
	Subtotal	492,000	433,473	548,500	475,255	535,250

CONTRACTUAL						
41-42-245	Tax Compliance	1,000	0	0	0	12,500
41-42-255	Fireworks	17,300	0	8,000	8,000	10,000
	Subtotal	18,300	0	8,000	8,000	22,500

	TOTAL REVENUES	562,516	593,207	650,234	693,884	796,114
	TOTAL EXPENDITURES	510,300	433,473	556,500	527,770	726,968
	Ending Fund Balance	52,216	159,734	93,734	166,114	69,146

GEOHERMAL ENTERPRISE FUND

REVENUES

Account	Description	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
SERVICE FEES AND FINES						
55-38-100	Geothermal Utility	40,000	25,693	40,000	35,000	40,500
55-38-300	Geothermal Lease & Heat Tap	1,200	0	1,200	1,197	1,200
	Total Annual Revenues	41,200	25,693	41,200	36,197	41,700
	Prior Year End Cash Reserves	145,488	145,818	95,550	108,408	91,019
	Total Revenues	186,688	171,511	136,750	144,605	132,719

GEOHERMAL ENTERPRISE FUND

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
PERSONNEL						
55-40-133	School/Travel	1,000	890	1,000	500	500
	Subtotal	1,000	890	1,000	500	500
COMMODITIES						
55-40-202	Office Supplies	100	68	100	400	100
55-40-204	Postage	200	154	250	250	250
	Subtotal	300	222	350	650	350
CONTRACTUAL						
55-40-444	Utilities/Electric and Water	15,000	16,113	15,000	12,000	12,000
55-40-446	Legal/Attorney	5,000	5,801	3,000	4,786	2,000
55-40-438	Engineering	36,500	13,910	5,000	0	5,000
55-40-448	Bookkeeping (paid to Town GF)	5,000	5,000	5,000	5,000	5,000
55-40-450	Insurance (paid to Town GF)	1,000	1,000	1,000	1,000	1,000
55-40-452	Contractual Services Streets Dept	9,500	9,500	9,500	9,500	9,500
55-40-456	Contractual Services Maintenance Dept	4,500	4,500	4,500	4,500	4,500
55-40-	Pagosa Verde Symposium	0	0	0	0	500
55-40-457	1041 Geo Regs DOLA Grant Match	3,300	1,995	0	0	0
	Subtotal	79,800	57,820	43,000	36,786	39,500
CAPITAL IMPROVEMENTS						
55-40-242	Repair Equipment/Meters	2,000	8,823	5,000	1,100	5,000
55-40-244	Repair of Leaks	8,000	2,351	10,000	12,250	10,000
55-40-246	New Pump/Meters	3,500	5,855	5,000	1,300	5,000
55-40-260	Garage Door on Geothermal Building	4,500	0	0	0	0
55-40-	McCabe Creek Reconstruction	0	0	0	0	40,000
55-40-832	Contingency	1,000	0	1,000	1,000	1,000
	Subtotal	19,000	17,029	21,000	15,650	61,000
	Total Geothermal Expenditures	100,100	75,961	65,350	53,586	101,350

	TOTAL REVENUES	186,688	171,511	136,750	144,605	132,719
	TOTAL EXPENDITURES	100,100	75,961	65,350	53,586	101,350
	Year End Carryover Reserve	86,588	95,550	71,400	91,019	31,369

Addendum A

Specific Revenues

PROPERTY TAX REVENUE

Distribution: 100% General Fund

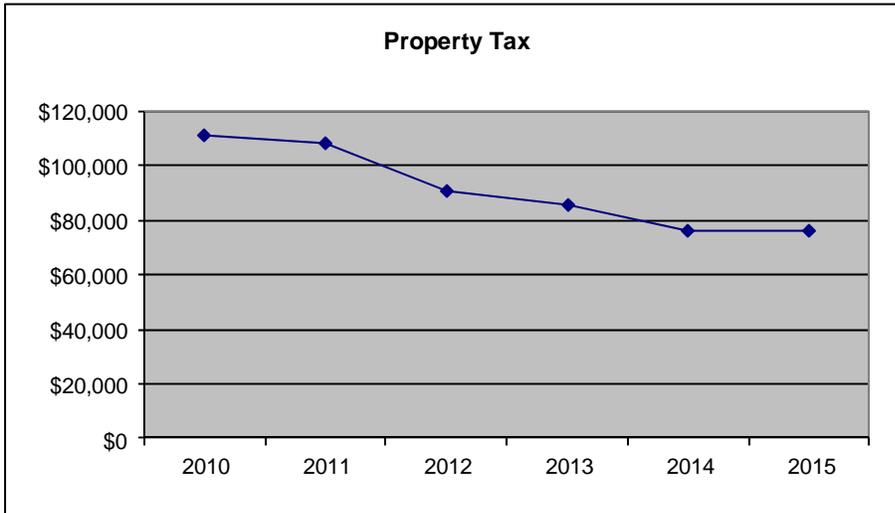
Source: Property owners within the Town of Pagosa Springs corporate boundaries

Collection: The taxpayer Bill of Rights (TABOR) Amending to the Colorado Constitution limits property tax revenue growth to the amount collected the previous year increased by the Denver-Boulder Consumer Price Index and a local growth factor. In addition, there is a statutory limitation which prohibits property tax revenue growth from exceeding 5.5% each year, adjusted for new construction. However, the Town of Pagosa Springs has voted to exempt (or “De-Bruced”) the town from these provision by setting the mill levy for the town at 1.557. The tax a property owner pays on a property is based on the following formulas:

$$\text{Assessed Valuation} = \text{Property Market Value} \times \text{Assessment Ratio}$$

$$\text{Property Tax} = \text{Assessed Valuation} \times \text{Mill Levy} / 1,000$$

Five Year Trend



<u>Year</u>	<u>Revenue</u>	<u>% Change</u>
2010	\$110,848	6%
2011	\$108,361	-2%
2012	\$90,475	-17%
2013	\$85,765	-5%
2014	\$76,216	-11%
2015	\$75,855	0%

Forecast: \$75,855, an 0% change from 2014 revenue receipts

Rationale: Based on the assessed valuation provide by the Assessor’s Office the Mill Levy was set at 1.576

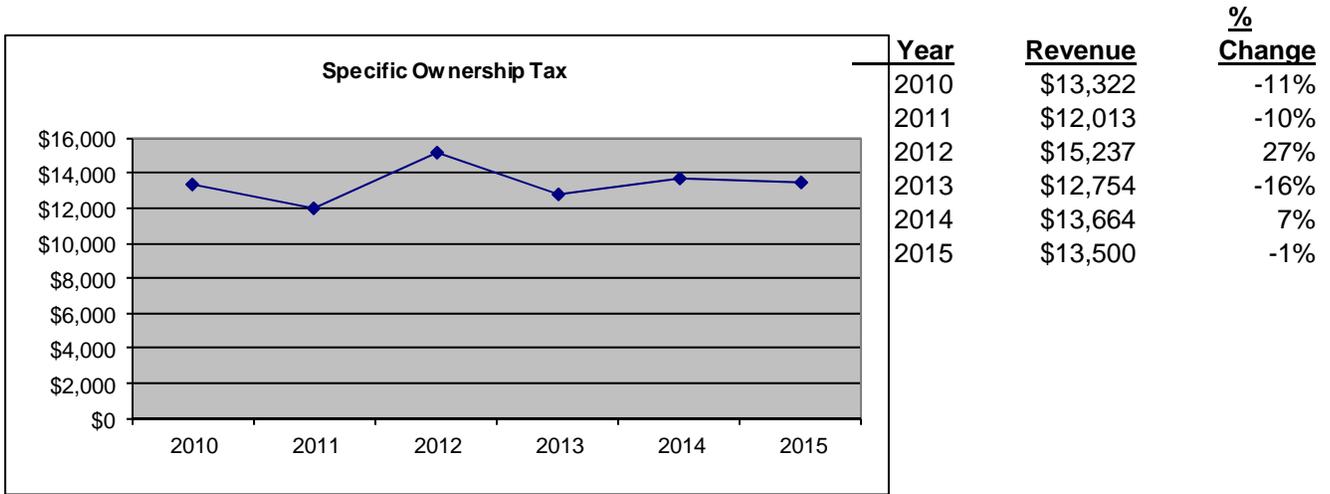
SPECIFIC OWNERSHIP TAX REVENUE

Distribution: 100% General Fund

Source: Residents and Businesses of Archuleta County

Collection: The State of Colorado establishes the statutory authority for collecting auto ownership tax. Vehicle owners pay auto ownership tax upon registration of the vehicle and annually thereafter to Archuleta County, which acts as a collection agent for the State. The amount of tax is based on the value of the vehicle. Archuleta County distributes \$1.00 of the tax to the State to maintain the motor vehicle computer system and to the County’s general fund to pay for clerical processing. The Town receives a portion of the remaining tax based on a percentage derived by comparing ad valorem (property) taxes collected by the County on behalf of other governments to the total ad valorem taxes collected for all taxing authorities in the County.

Five Year Trend



Forecast: \$13,500, a 1% decrease from 2014 estimated collection

Rationale: Estimated economic stability but not an increased population into Town

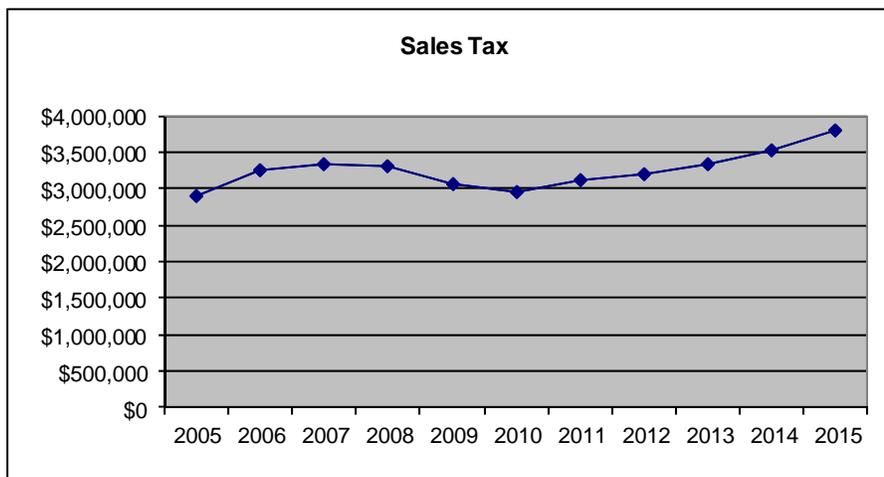
SALES TAX REVENUE

Distribution: 50% General Fund
50% Capital Improvements and Maintenance Fund

Source: Visitors, residents and employees in Archuleta County

Collection: Prior to 1958, a 1% sales tax was initiated and was split 50/50 for the Town and County. In 1983, the citizens voted to increase the sales tax rate to 2%, to be split 50% between the Town and County. In 1988, the citizens voted to increase the sales tax rate an additional 2% for seven years; with 1% earmarked for County road capital improvements and 1% dedicated for Town capital improvements. In 2001, the citizens again voted to extend the additional 2% sales tax rate for an additional seven years; with 1% earmarked for county road capital improvement and 1% for Town. The Sales Tax Ballot language states the “Town may use these funds to undertake capital improvements and the maintenance of such improvements and other capital projects which may be deemed necessary and appropriate by the residents of Pagosa Springs.” In November 2008, this sales tax arrangement was approved by the voters to be extended in perpetuity. Sales tax is charged on all retail purchases including food. The town collects its sales tax from the County. As a statutory county, Archuleta County’s sales tax is collected and administered by the Colorado Department of Revenue. As a result, there is a two-month lag time between the generation of the sales tax and when it is disbursed to the Town. At the end of 2008, the Council passed a resolution initiating a policy to respond to the volatility in the National Economy. This resolution was revised every year through 2011 to compare the monthly revenue to the previous two years average during the same month and if necessary adjusts a reduction and increase in increments. It is projected the economic downturn has reached the bottom and a slow recovery is ahead. In August 2010, the Town was the fortunate recipient of \$1,001,739 after an audit was completed by the State of Colorado for the period of February 2003 through December 2008.

Ten Year Trend



<u>Year</u>	<u>Revenue</u>	<u>% Change</u>
2005	\$2,894,838	10%
2006	\$3,254,503	12%
2007	\$3,330,494	2%
2008	\$3,315,873	0%
2009	\$3,068,144	-7%
2010	\$2,958,944	-4%
2011	\$3,117,180	5%
2012	\$3,197,568	3%
2013	\$3,341,364	4%
2014	\$3,539,863	6%
2015	\$3,791,242	7%

Forecast: \$3,791,242, a 7% increase from 2014 actual collection.

Rationale: It is projected the economy will increase this year by approximately 6%. The Town has projected increases to revenues from the 2014 actual sales tax revenues; the Town has implemented policy to have the ability to quickly reduce expenditures should sales tax revenues decline. The Town relies heavily on sales tax as approximately 80% of general fund revenue comes from sales tax. The capital fund relies on sales tax to pay for ongoing maintenance and debt service.

FRANCHISE REVENUES

Distribution: 100% General Fund

Source: Sourcegas, Centurytel, USA Communication

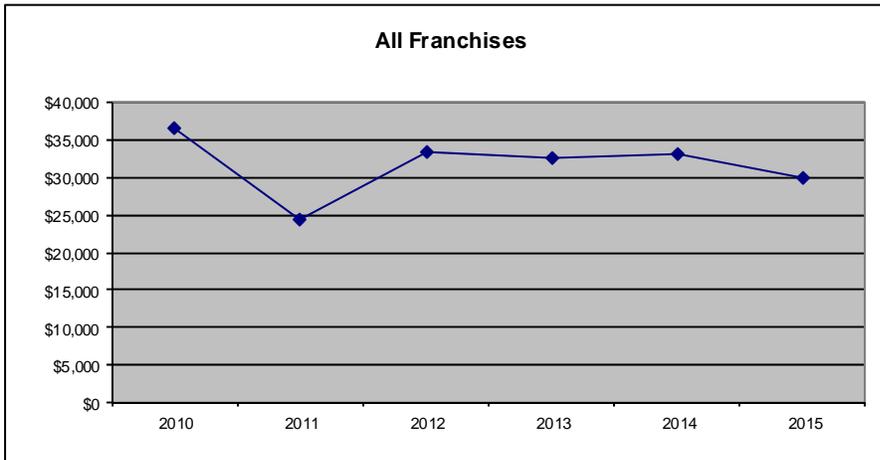
Collection: The Town collects franchise payments for general town services that it does not provide but “franchises” to private companies.

Ordinance No. 755, expires June 2019 is the Cable TV Franchise (5% of yearly gross revenues)

Ordinance No. 298, expires 2015 is the Telephone Franchise (3% of yearly gross revenues)

Ordinance No. 670, expires July 3, 2017 is the Natural Gas Franchise with SourceGas Distribution, Inc. (\$.0157 per Therm of gas)

Five Year Trend



<u>Year</u>	<u>Revenue</u>	<u>% Change</u>
2010	\$36,541	-11%
2011	\$24,430	-33%
2012	\$33,286	36%
2013	\$32,642	-2%
2014	\$33,155	2%
2015	\$30,000	-10%

Forecast: \$30,000, a 10% reduction from 2014 collections

Rationale: Forecast anticipates a slight increase in cost per Therm of Natural Gas and minimal hook-ups due to the construction slowdown. The forecast also anticipates a continual decline in revenues from telephone connections with most residents opting for cellular phones, and increases in cable use with the multiple options and additional wireless programs available in the area. Not budgeted in 2015 is the potential revenue from a new franchise agreement with La Plata Electric Association planned to be completed in 2015.

LOTTERY REVENUE

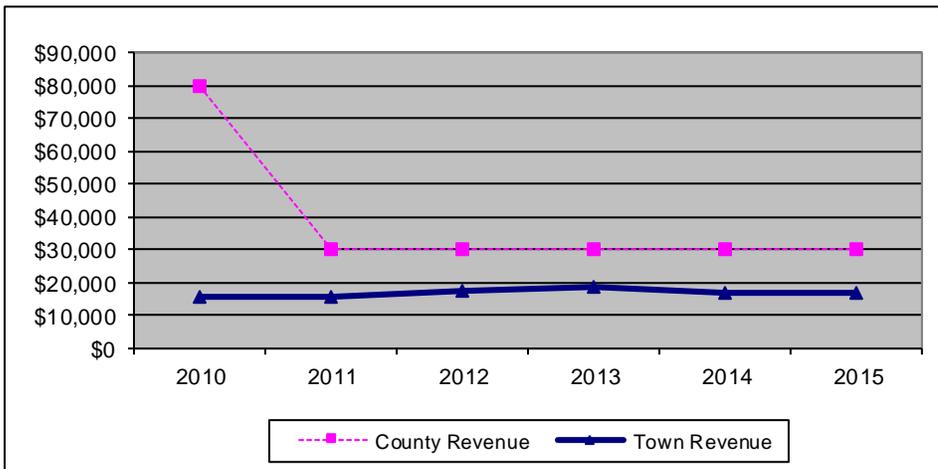
Distribution: Conservation Trust Fund (CTF)

Source: Customers who buy lottery and lotto tickets

Collection: Lottery proceeds are collected from retail merchants selling lottery products by the State of Colorado. Municipal lottery proceeds are distributed to municipalities based upon current population estimates prepared by the State Division of Local Governments. The Town's share is electronically transferred to the Town's CTF account annually on March 1, June 1, September 1, and December 1. A 2008 Intergovernmental Agreement requires the County to distribute \$30,000 per year of Conservation Trust money to the Town for the purpose authorized by Section 29-21-101, et seq., C.R.S.

Conservation Trust funds can only be used for the acquisition, development and maintenance of new park and open space sites or for capital improvements and maintenance of a public site used for recreational purposes.

Five Year Trend



<u>Year</u>	<u>County Revenue</u>	<u>Town Revenue</u>	<u>% Change</u>
2010	\$80,000	\$15,375	106%
2011	\$30,000	\$15,808	-52%
2012	\$30,000	\$17,236	4%
2013	\$30,000	\$18,536	3%
2014	\$30,000	\$16,595	-4%
2015	\$30,000	\$17,000	1%

Forecast: \$47,000 is a 1% increase from 2014 collection.

Rationale: Forecast anticipates the funds received from the State will remain flat for 2015 based on projections provided by the Colorado State Lottery office and the calculation from the Colorado Department of Local Affairs. The County Commissioners had agreed to give the Town a one-time extra payment of \$50,000 in 2010 for maintenance of the ever-increasing parks area, the county has purchased land on Hwy 84 for a park and is working on their park at Cloman.

Addendum B

Departmental Summaries

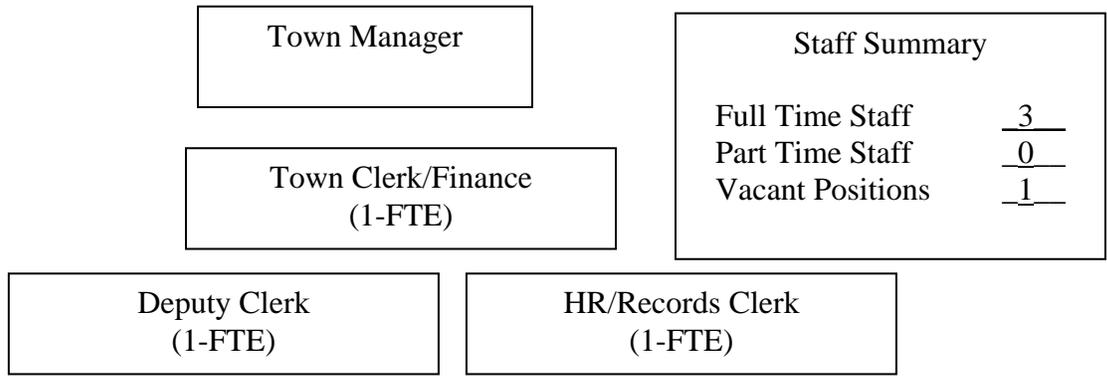
TOWN CLERK/FINANCE DEPARTMENT

Description:

The Pagosa Springs clerk and finance department plans, organizes and carries out duties involved with custody of Town records and Town funds; maintains official Town records including minutes, ordinances and resolutions; serves as repository of notices to the Town and similar documents; has custody of and accounts for Town funds; and invests idle Town funds. The department also maintains the Town’s accounting, payroll, accounts receivable and payables records, processes business and liquor licensing, and maintains personnel records. The clerk’s office works with the sanitation and geothermal district to complete the billing, filing of liens, and notices required for these districts.

Core Services:

The core services the department provides include maintaining town accounts receivable and accounts payable and providing payroll for all employees. The department works hard to provide human resources support by acting as a liaison for all employee health, dental, pension, worker’s compensation and liability insurance. This department is responsible for maintaining all official Town documents and records, including minutes, ordinances, resolutions, deeds, contracts, and other records, per adopted retention schedules. Coordination of all town elections is the responsibility of this department as is processing cemetery deeds, business and liquor licenses, serving as the secretary for the Town Council and Town manager. Assistance with annual budget preparation is the duty of this department. This department also “contracts” with the Sanitation District and Geothermal Enterprise to perform bookkeeping and billing, filing of liens and notices. This function is also provided for the Town Tourism Committee via receiving and tracking all lodgers’ tax collections and payments.



2014 Accomplishments:

The clerk and deputy clerk have worked hard to achieve a goal of high quality, professional service and improved function and operation of the Clerk/Finance department. The department continues the organization of all contracts, resolutions, and ordinances making the retrieval and administration more efficient. Providing a high quality of service to Town residents and employees continues to be the number one priority for this department and the department strives to treat everyone with respect, kindness and courtesy. The deputy clerk attended her third year of Municipal Clerk Institute, a week long clerk’s institute training and has received the Certified Municipal Clerk (CMC) certification from the Colorado Municipal Clerks Association. A large number of residents the Town serve gain information electronically through the internet; the town’s website has been professionally upgraded and continues to be maintained by staff in a professional manner. The addition of codification and electronic records created by

MuniCode.com offers the Town Charter and Municipal Code access through the town website. The town clerk worked closely with the town council to complete the hiring process for a new town manager. The finance department has worked in harmony with the new town manager and town council to provide regular updates to both staff and council as to town fund balances and year to date spending reports. The Caselle accounting software in the clerk's office has been upgraded as part of a move to improve the efficiency and capabilities of the department with off-site backups to the Caselle servers. The clerk continues to assist all departments in preparation of the annual budget.

2015 Goals:

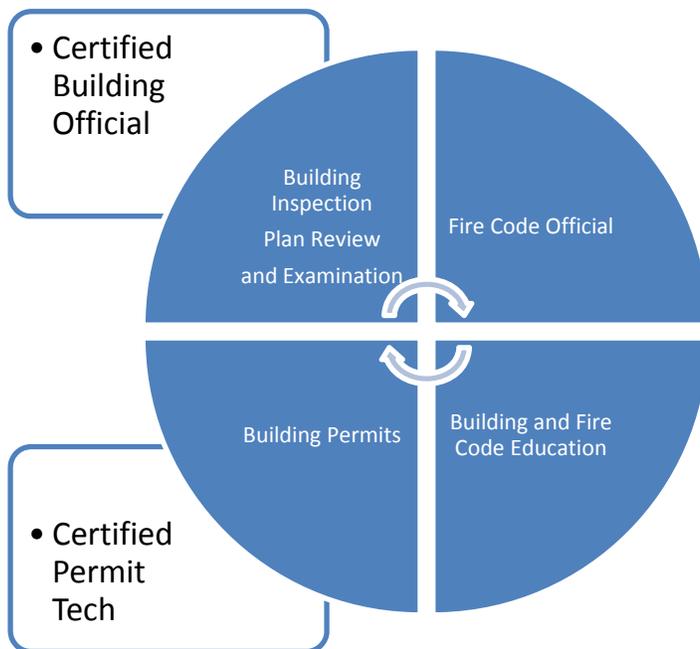
The department goals for 2015 include maintaining a high level of service with quality results. It is a top priority to continue to improve skills, knowledge and performance with additional training. The town clerk continues online college courses through a local community college as a goal toward a business degree to assist in her job duties. The approval of a new human resources/records clerk provides a vast number of options the department can add to the Town. The council's goals to improve communication with the public is a priority for this department and steps to make that happen are in the works. A new Facebook page will be added in order to connect with more citizens, and electronic council packets will be accessible with the council's new tablets. The ability for online parks and recreation sign up, online pay bill and department cash receipting, as well as department access to the bookkeeping system will provide improved performance. The new HR person will be able to provide additional training and improved support to the town employees. As always, the department will be searching for cost saving programs to speed processing and increase the Town's reserves.

Department of Building Safety Report

Description: The Building Department is charged with the enforcement of building codes which are adopted by the Town of Pagosa Springs. These codes establish the minimum requirements to safeguard the public health, safety, and general welfare; ensuring structures have adequate strength, means of egress, stability, sanitation, adequate light and ventilation, and energy conservation. The Department conducts inspections and plans examinations to verify that structures are built and maintained in such a manner to provide safety to life and property from fire and other hazards, and to provide safety to firefighters and emergency responders during emergency operations.

Core Services: The primary function of the Building Department is to ensure buildings are safely designed and constructed for use by visitors and citizens of Pagosa Springs. This is achieved through providing ongoing building safety education to citizens, designers, and contractors, through the plan review, permitting, and inspection processes for the construction and renovation of residential and commercial buildings. The Department also provides road cut permitting. Cooperation and support is provided by the Building Department to: PAWS, Pagosa Fire Protection District, Archuleta County, all other Town of Pagosa Springs departments, and others. The Building Official performs as the following: Building Official, Fire Code Official, Mechanical Inspector, Plans Examiner, Energy Inspector, Commercial and Residential Inspector.

STAFF SUMMARY: Full Time Staff 1 Part Time Staff 1 Vacant Positions 1



2014 Accomplishments: The Building Official has received further code training, and obtained the Certified Building Official Certification, and the Fire Plans Examiner Certifications issued by the International Code Council, and recently been invited to participate in the ICC Code Development Committee. In 2014 we have worked with ICC in order to implement codes that have a bearing for Pagosa, as well as all mountain towns in the country in the future code cycles; for example, residential code tables do not reach our snowloads; therefore require more engineering.

The Department continues with its program of code education with the Builders Committee, the Archuleta County Building Inspector, and the Pagosa Fire Protection District, covering in detail updates from the 2006 to the 2009; 2009 to 2012; and 2012 to 2015 Residential Building Code.

A more active role of consulting with other town departments on construction projects has been assumed on matters such as the Chamber Building, bridge construction, procuring fill dirt for the lagoons.

The building official was instrumental in managing the Gazebo on Reservoir Hill Project from planning to dismantling, transporting and reconstruction.

The Building Department has reached out to build good relationships with the Archuleta County Builders Committee and the Archuleta County Building Inspector in order to develop standard conformance across the board between the County and the Town for building guidelines, construction standards, and a uniform permitting procedure.

Margaret Gallegos has obtained national certification as a Certified Permit Tech. She has been a great addition to the proficiency of the department. She divides her time between the building and planning departments, enabling the Building Official and Planner to be more focused on the more technical aspects of their specific duties. This has worked very well. She's also been working with the CityWorks program in developing it for the Building Department's use, which will enable permitting and inspections to be recorded expeditiously, making it more user friendly as it develops.

The Building Official spent six months assisting PFPD in training a firefighter in the duties of a fire marshal.

After attending the Safety Assessment Program, the Building Official was certified by the Governor's Office of Emergency Services as CALBO, authorized to conduct essential emergency inspections during times of disaster or emergency.

2015 Department Goals:

Continue providing education of updates to codes in Building and Mechanical, fire codes for the possible updates to building code of the LUDC with residents, builders committee, county officials, and fire department.

Work with ICC to implement Codes that have a bearing for Pagosa Springs and all high elevation areas in future codes.

Work with new legal counsel to ensure town's safety with regards building and fire code regulations.

Continue to work with the Archuleta County Builder's Committee and the Pagosa Fire Protection District, building conformance between the Town of Pagosa Springs and Archuleta County Building Departments as possible.

Utilizing, developing, and refining the CityWorks program to provide transparency to all departments.

Continue education with the long-range mindset to keeping the Town of Pagosa Springs safe by using the most current building codes available.

In all instances, to continue networking with Town, County, and State departments in order to provide due diligence for public safety.

Foster an approachable department for local residents, builders, designers, architects, engineers and developers, to encourage safe, positive community growth.

Description:

The Town Planning department’s main responsibilities are providing direction to applicants and reviewing projects for compliance with town codes and policies. Additionally, the Planning department works to fulfill the following: provide technical assistance to other departments; implement the adopted Comprehensive Plan, Downtown Master Plan, Regional Parks, Recreation, Open Space & Trails Master Plan and the Town to Pagosa Lakes Trail Master Plan; ordinance development and drafting; code enforcement assistance; customer service; and staffing to Town Council, Planning Commission and the Historic Preservation Board. The department also serves as the Town's liaison with CDOT regarding Hwy maintenance issues, grant administration and coordination of projects along the hwy corridor. The Town's Planning and Building departments operate as one department under the direction of the Town Planning Director.

Core Services:

The primary responsibility of this department is the administration of the town’s adopted Land Use & Development Code. The department also provides staff to the Town Council, Planning Commission, Board of Adjustments, Design Review Board and the Historic Preservation Board. Additional service provided is the development of long range land use planning, including administering the relevant sections of the comprehensive plan and downtown master plan and other long range planning initiatives as directed by town commissions and the Council.

Town Manager

Director of Planning (FT)

Building Official (FT)

Permit Technician / Associate Planner (FT)
New combined position to help with the following two vacant positions.

Assistant Planner (vacant)

Code Enforcement Officer/ Residential Building Inspector (vacant)

Planning / Building Dept Staff Summary	
Full Time Staff	<u>3</u>
Part Time Staff	<u>0</u>
Vacant Positions	<u>1</u>

2014 Accomplishments:

Long Range Planning

- a) Awarded 245,000 GOCO grant for 6th Street Pedestrian Bridge.
- b) Awarded \$260,000 CDOT TAP Funds.
- c) Proposed and coordinating the completion of a new sidewalk connection along S. 8th Street to the new lighted intersection at Hwy 160, providing a safe route for pedestrians to the new frequently used pedestrian crossing at Hwy 160. Worked closely with CDOT in the staging of the project and separating the sidewalk out from the scope of an awarded CDOT trail grant.

d) Continued processing of the Wal-Mart development application, ensuring all required documentation was submitted or outlined as outstanding requirements to be submitted.

e) Coordination of the preliminary design & engineering, cost estimating, environmental assessments and Army Corps of Engineers application submissions for the new 6th Street pedestrian bridge.

Current Planning

a) Received Final Design Plan approval for the East Phase of the Town to Lakes Trails Project. Construction anticipated in 2015.

b) Received Preliminary Design Plan Approval for West Phase of the Town to Pagosa Lakes Trail Project. Final approval expected in February 2015 with Construction anticipated in 2015. Coordinating the final design of west phase of the Town to Pagosa Lakes Trail Project with Archuleta County, State Trails and CDOT. Preparing to move forward with federal uniform act process for property acquisitions in preparation for construction in 2015.

c) Completed riverwalk extension and substantially completed 6th Street pedestrian bridge project.

d) Preparation for the implementation of the City Works Building Permitting program and asset management programs.

f) Completed upgrade to two existing Welcome to Pagosa Springs Monument signs.

2015 Planning Department Goals:

a) Continue the Town to Pagosa Lakes Commuter Trail project planning and preparations for connecting downtown to uptown including: Topo Map Fly Over, Preliminary Trail Alignment, Uni-Form Act easement negotiations and pursue additional grant funding for Harman Hill trail phase. Coordinate trail connections with PLPOA long range trail plans.

b) Continue to provide exceptional customer service in a positive "business friendly" office environment by ensuring the necessary information and direction for development applications, business license applications, sign permits, etc., is concise and understandable.

c) Coordinate an update to the 2006 Comprehensive Plan with revisions developed through open community public input work sessions. This item was included in the previous year's goals, however, with the continued staff shortage we were unable to initiate this effort.

d) Continue to participate on the TTC Way Finding sub-committee to identify opportunities to implement the adopted "Streetscape, Furnishings and Signage Plan", and to incorporate recommendations from the 2013 Downtown Colorado, Inc report. Oversee the Preparation of RFP's and coordination with contractors for installation of additional vehicular directional signs, most likely at Piedra Road and Hwy 160 for both directions.

e) Work with the Town Manager, Building Maintenance Director and Streets Superintendent for the consideration of a energy savings analysis/audit that would include a LED light change out program that will not cost the town additional annual

funds and will provide a complete return on investment within a couple of years, resulting in large energy cost savings for many future years.

- f) Work with the Historic Preservation Board to implement strategies to draw more attention and tourists to Pagosa Springs Heritage and the Downtown Historic District including;
- ~ Complete the fabrication and installation of “Historic Property Designation Plaques”
 - ~ Solicit additional Activities & Events for the Historic Preservation Month of May.
 - ~ Coordinate historic preservation presentations regarding the benefits to be presented to all governmental boards, community organizations and general public.
 - ~ Coordinate projects; Mary Fisher statue project, Interpretive sign project, Restoration of reservoir walls and bridge at 92 1st Street.
 - ~ Coordinate historic preservation presentations regarding the benefits to be presented to all governmental boards, community organizations and general public.
- g) Coordinate the design, engineering services and property owner arrangements and agreements for the continuation of the Pagosa Street sidewalk improvement project during the 2014-15 winter in preparation for 2015 construction. In addition, coordinate the installation of a pedestrian walkway along the downtown city market complex that will connect with the new lighted intersection project with 7th Street.
- h) Continue to develop a good working relationship with CDOT staff, meeting at least quarterly with the Region director and top engineering staff. Work closely with CDOT for staging the McCabe Creek Bridge project, scheduled to begin in late 2015.
- i) Continue to identify potential grants for proposed and future potential town projects.
- j) Assist with the submission of a CMAQ grant for paving Crestview Drive.
- k) Continue to identify incorrect property addressing and initiate correction process with property owners, to ensure emergency response efficiency, shipping deliveries, etc.

POLICE DEPARTMENT

Description:

The Pagosa Springs Police Department is responsible for serving and protecting both the citizens of and visitors to Pagosa Springs by providing the most effective law enforcement services possible 24 hours every day, seven days each week, 365 days a year using limited resources as efficiently as possible.

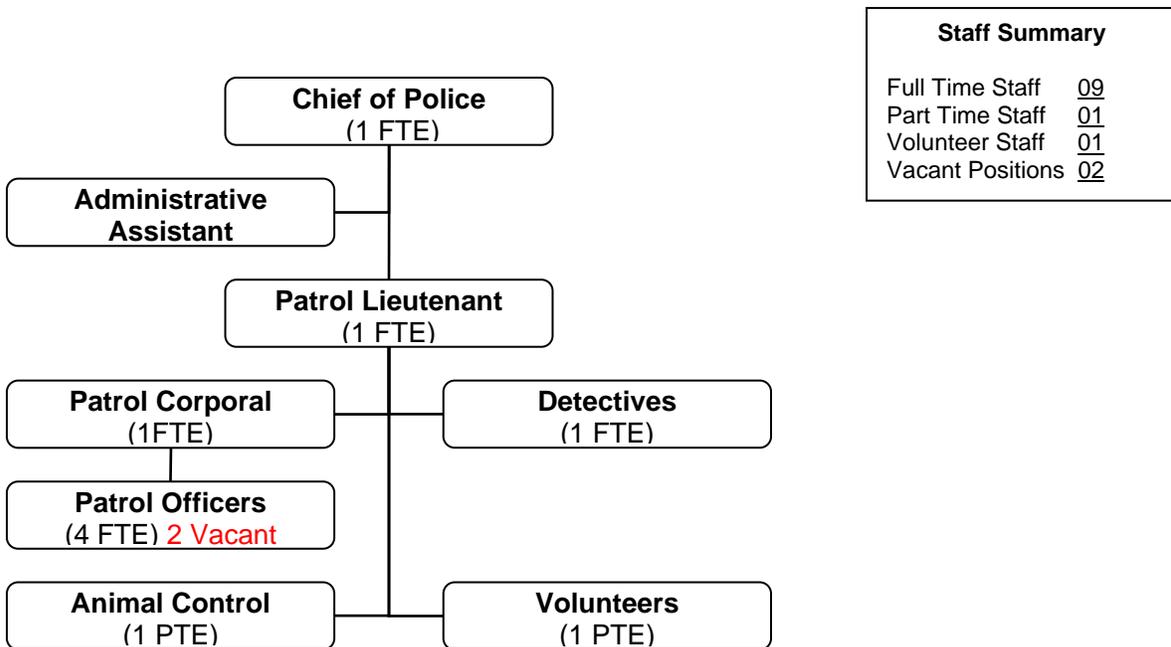
Core Services:

The Police Department conducts a full array of police services that include, but are not limited to: responding to routine calls for police service; rendering emergency service; managing emergency situations and crime scenes; enforcing criminal laws and traffic regulations; investigating violations of criminal laws and traffic accidents; performing security and traffic control for special events; providing training and information for civic organizations, businesses, schools and individuals; and assisting other law enforcement and emergency service agencies.

As of September 7, 2014, the Police Department has two vacant positions. Two open patrol officer position will be filled as soon as possible. Not being fully staffed has made it difficult to manage overtime and leave, and hinders the ability to consistently staff the graveyard shift. The seasonal parking enforcement officer position eliminated in 2014. The elimination of this position has not shown an increase in parking problems or complaints.

In 2014 The Department restructured its organization by eliminating the vacant Assistant Chief position, seasonal parking enforcement and Patrol Sergeant position.

Below is the organizational flow chart for the restructuring.



2014 Accomplishments:

The following lists some of the main accomplishments of 2014:

- a) As of October 6, 2014 585 incident reports have been generated a 29.7 % increase over 2014. The Department has investigated and completed 110 accident reports a 24.5% increase over 2014
- b) Current calls for service is over 2500 compared to 2200 for all of 2013.
- c) Officers to date logged over 700 hours of training in compliance with the Peace Officers Standards Training Board.
- d) Officers have received over \$9,500 in scholarship funding for advanced training. This included nationally recognized LPO School, Certified child forensics interviewing, Drug interdiction training, and Active shooter instructor training.
- e) Received two (2) High Visibility Impaired Driving Enforcement (HVIDE) grants from the Colorado Department of Transportation for additional impaired driving enforcement.
- f) Implemented a complete new policy manual with Lexipol. The current policy is compliant with all state and federal law and best practices nationally within the law enforcement community. Officer are required to test daily on current policy provided by electronic Daily Training Bulletins (DTB's) which are tracked and managed to reduce the Towns liability.
- g) The Department has continued the responsibility of managing Sex Offenders Registrations for sex offenders living within the Town limits.

2015 Goals:

The primary goal for 2015 is to maintain and/or increase our level of service within the parameters of the department's budget. Additional goals are as follows:

- a) Create a combined intervention response team with local law enforcement.
- b) Continue to develop written documentation for training, crisis management, and compliance with CBI directives.
- c) Provide continuing education and advanced training for officers.
- d) Obtain DUI enforcement grant funding for 2015.
- e) Increase traffic safety and reduce impaired driving offenses

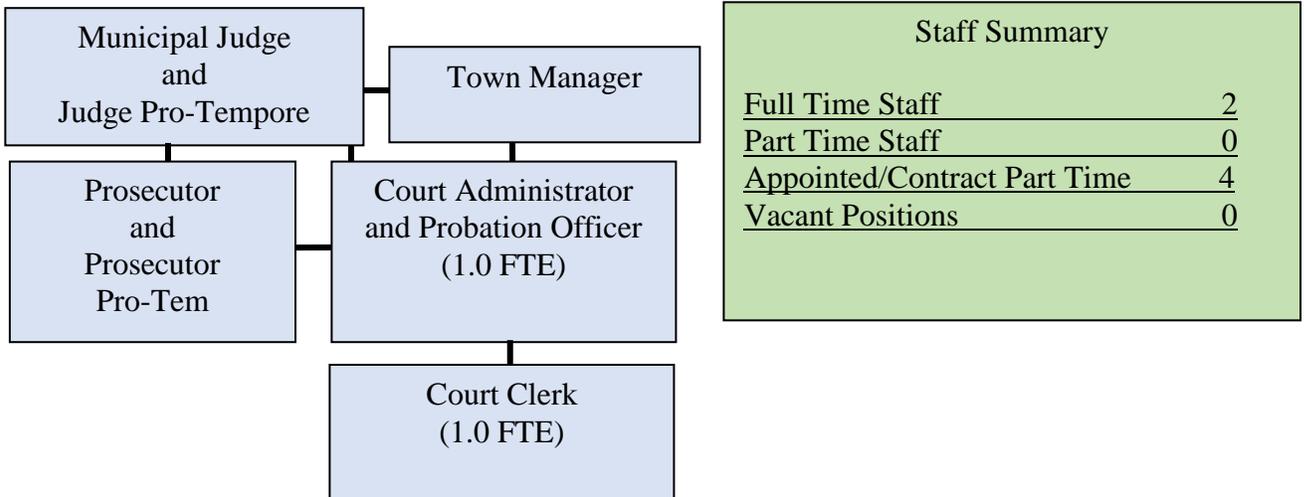
MUNICIPAL COURT DEPARTMENT

Description

The Pagosa Springs Municipal Court maintains an independent judiciary to dispense justice fairly and quickly. Municipal Court adjudicates adults and juveniles for status, petty, and misdemeanor offenses occurring within the Town’s corporate boundaries. Municipal Court adjudicates additional violations of the Municipal Code including, but not limited to, traffic, nuisance, building, sign, and land use violations. Municipal Court holds juvenile offenders accountable to the community, for their criminal behavior, by using pre-sentence staffings, creative sentencing, and by taking the time necessary to make a positive difference in their lives.

Core Services

Municipal Court is conducted three days per month to conduct arraignments, financial hearings, dispositional hearings, trials, sentencing, et.al. The Court Administrator/Probation Officer provides full probation supervision for adults and juveniles adjudicated by the Court. This includes in-person contacts with youth and their families in the office, at the schools, or at the youths’ homes. The Probation Officer performs drug and alcohol testing on adults and juveniles adjudicated by Municipal Court and assigns community service to youth and adults adjudicated by the Court. The Court Administrator and Court Clerk, when required, do pre-sentence investigations by interviewing offenders, researching the National and Colorado Crime Information Centers (NCIC/CCIC), contacting schools, contacting other Courts, and contacting other probation departments for background information on offenders. The 23-member, volunteer Community Youth Task Force (CYTF) has been staffing the youth of our community for approximately 30 years. Youth who are found guilty or enter a plea of guilty, for their first criminal offense, are ordered to appear with their families for this pre-sentence staffing. The Court Clerk serves as the Victim Witness Coordinator who issues subpoenas to victims and witnesses and prepares, sends, and receives Victim Impact Statements.



2014 Accomplishments

- On April 8, 2014, the jurisdiction of Municipal Court was expanded. Municipal Court has jurisdiction to hear civil matters, arising from Town enactments, including, but not limited to, injunctive relief, judicial review, and appeals.
- On May 28, 2014, Municipal Court established a schedule of Civil Fees to accommodate the filing of civil matters into Municipal Court.
- To date, Municipal Court has prepared approximately 20% of all forms required for pro-se persons to file appropriate civil matters into Municipal Court.
- 2014 has been the first full-year Municipal Court has experienced, and successfully accommodated, the effects of Colorado Municipal Court Rule (C.M.C.R) 210(b)(4)(I) which requires the driver of any vehicle involved in a traffic accident to appear in Municipal Court. The exponential increase in traffic matters coming before the Court, and the required victim notification has put a substantial burden on the Municipal Court and its staff. In 2012, three (3) traffic matters were summonsed into Municipal Court. This number increased to forty-six (46) in 2013. In 2014, to date, sixty-seven (67) traffic matters have been summonsed into Municipal Court. To date, traffic accidents are up approximately 25% in 2014.
- In 2014, Municipal Court, to adhere to recommendations from CIRSA, funded the installation of two duress alarms and door panic hardware in the Municipal Courtroom. Municipal Court also funded the installation of several exit signs within the Municipal Courtroom, adjoining stairway, and downstairs hallway.
- To date, Municipal Court has conducted four (4) Community Youth Task Force Meetings which staffed fourteen (14) unduplicated youth and their families. Twenty-eight (28) community volunteers participated in these staffings.

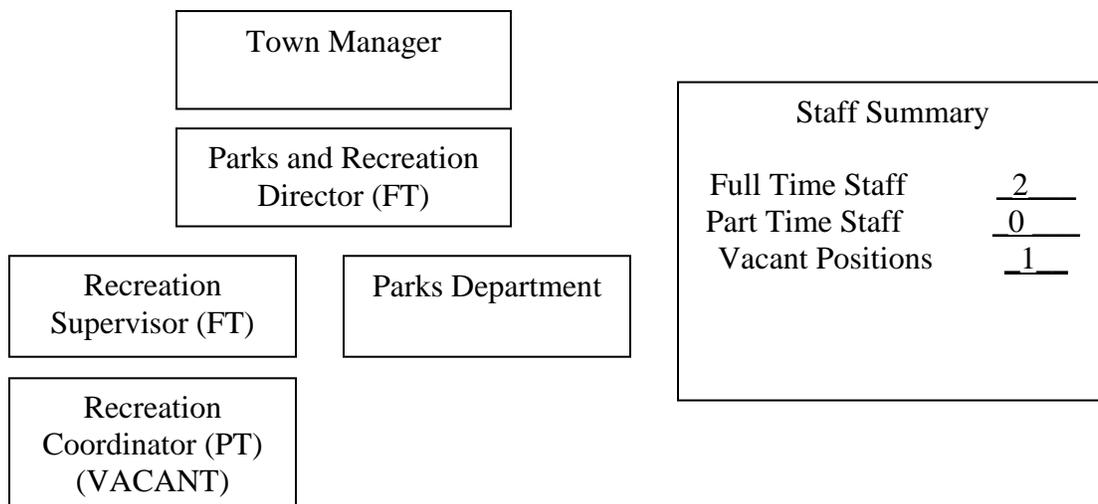
2015 Goals

- Municipal Court staff will, if approved by Council, initiate a hiring process for a Deputy Court Clerk who will assume the responsibilities of victim notification, the processing all traffic files, and attendance at all court sessions.
- The Court Clerk will pursue training as a Certified Records Clerk and as a Notary Public. The Court Administrator will pursue education toward becoming a Certified Court Manager. The Presiding Judge will continue acquiring mandatory CLE credits by attending two judicial trainings.
- The Court Administrator and Court Clerk(s) will continue the modification of forms necessary to allow pro-se persons to file appropriate civil matters into Municipal Court.
- Establish one additional court session per month to maintain fidelity of court services.
- Enhance Victim Notification and Restitution databases to ensure consistent and timely restoration to victims.

RECREATION DEPARTMENT

Description: The recreation department provides and directs comprehensive recreation programs for the youth and adults in the community. The department also coordinates with other government agencies to identify opportunities to provide additional recreation planning and facilities, and reviews programs, policies, equipment, facilities, and events to ensure that the public’s recreation needs are being met. Staff also identifies and authors appropriate grants when feasible. The department reports to the Town Manger and recommends and implements changes when appropriate to improve services and facilities. The department includes 2 full-time employees and 15-25 seasonal, part-time employees (referees, umpires, instructors, etc.).

Core Services: The department directly administers 10 programs: youth basketball, adult basketball, baseball, adult softball, tee ball, youth soccer, youth volleyball, youth tennis, youth gymnastics, and the “Pick-up Pagosa Country” anti-litter campaign. During the summer months, the department also co-administers a new outdoor education program (for youths) with assistance from the community center staff. The administration of these programs includes the provision of equipment, instruction, team uniforms, game officials, awards, first aid, criminal background checks for volunteers, coaches and officials, and weekly news articles and press releases.



2014 Accomplishments: Overall program participation this year grew by 5 percent over last year in the youth category and was static in the adult category. These figures are lower than the average of approximately 8-percent growth over the past seven years, but mainly because most programs have hit maximum capacity due to restraints imposed by a lack of expanding infrastructure/facilities. Business sponsorships were down slightly for this year (4 percent). Youth volleyball, however, had to be postponed entirely for the second straight year due to a lack of available gym time in the community center.

The department will come in under budget for the ninth consecutive year. The department helped coordinate (with heavy assistance from Mr. Richardson in the Building Department and Jim Miller in the Parks Department) amenity additions to Reservoir Hill, including the new gazebo and vaulted restrooms.

There were also minor additions to Yamaguchi Park, including additional bleacher seating and a new storage shed.

In addition, the staff has again secured facility use agreements with the school district, PLPOA and Wyndham resorts.

2014 Goals: The department will continue to work on aspects of Yamaguchi Park, including refinements to the existing and uncompleted landscaping, new picnic tables and updates to the Terrazo.

Due to a lack of gym space, staff has canceled the adult basketball program and intends to replace it with the youth volleyball program. Staff will also evaluate the possibility of adding youth programs for ages 3 and up, and will again work with community center staff to develop a new summer outdoor education program for youths. Staff intends to offer these new programs next year only if they can be administered within the projected budget.

Based on the continued direction and support from Town Council, the department will strive to efficiently provide and market ample recreation opportunities for adults and youth in a cost-effective manner, and will identify grant opportunities which can be evaluated and pursued in order to meet the growing demand for quality programs and facilities.

The department will also continue to engage the school district and Archuleta County regarding opportunities to offset the Town's cost of providing most of the community's organized recreation programs.

STREETS DEPARTMENT

Description:

The streets department provides year round service, construction and maintenance of all Town streets, signs and lighting, also service to the cemetery, parks & trail preservation, and maintenance of drainage and sidewalks. This department also assists other staff, when needed, with the town geothermal system and sanitation district.

Core Services:

- Maintaining all streets by filling pot holes and cracks, replacing asphalt where needed.
- Grading and applying additional base to gravel roads or chemical for dust control.
- Keeping lighting, signs and drainage in good condition.
- Plowing snow from all roads, alleys, streets, sidewalks and parking areas in the Town.
- Repairing and replacing cracked or broken Town sidewalks.
- Participating in special events and town functions as traffic control and fireworks team. Responsible for organization and participation of Town wide clean up weeks.
- General cemetery care and road maintenance, location and sale of plots.
- Geothermal service of leaks, temperature, and proper function.
- Service and maintenance to department vehicles and equipment, and organization and maintenance of Town shop property.
- Installation of banners, flags, and signs for special events in the Town.
- Coordinating with engineers, contractors and sub-contractors on capital projects.

Town Manager	Staff Summary Full Time Staff <u> 4 </u> Part Time Staff <u> 0 </u> Vacant Positions <u> 0 </u>
Streets Superintendent (1FTE)	
Equipment Operator/Maintenance (3 FTE)	

2014 Accomplishments:

The departments 2014 accomplishments include maintaining a high level of service to the Town for the maintenance and upkeep of the town’s roadway system. Staff attended training on safety and heavy equipment operations. The department expanded the parking area at the base of Reservoir Hill and worked on flood control throughout the downtown area and 1st Street and 5th Street Alley. Replaced several broken and cracked areas of sidewalk in the downtown area. Assisted other town departments with services as necessary. Replaced geothermal lines leaving geothermal building on the west side resulting in minimal leakage throughout the system. Organized annual Town clean up providing dumpsters at the Town shop for all residence to unload their yard material. Provided assistance and manpower in decorating and displaying holiday lighting in the downtown area. Staff worked to transfer all cemetery records into a digital format for ease of use in the future.

2015 Goals:

The department will continue its cooperation with other departments and work to coordinate special projects as needed. The department will work with other town staff and engineering to coordinate capital improvements for 2015 according to the Capital Improvement Plan and 2015 budget. Piedra Street replacement along with the addition of curb and gutters and sidewalk. Also repaving 10th Street from Piedra to Apache Street. The streets department will be working closely with the sanitation district upgrading and maintaining the collection system and assisting with the new pipeline and eventual decommissioning of the lagoons. As every holiday, the streets department will also work with other departments on Christmas lighting. Staff will be working with CDOT on Hwy 160 projects include the McCabe Creek bridge project.

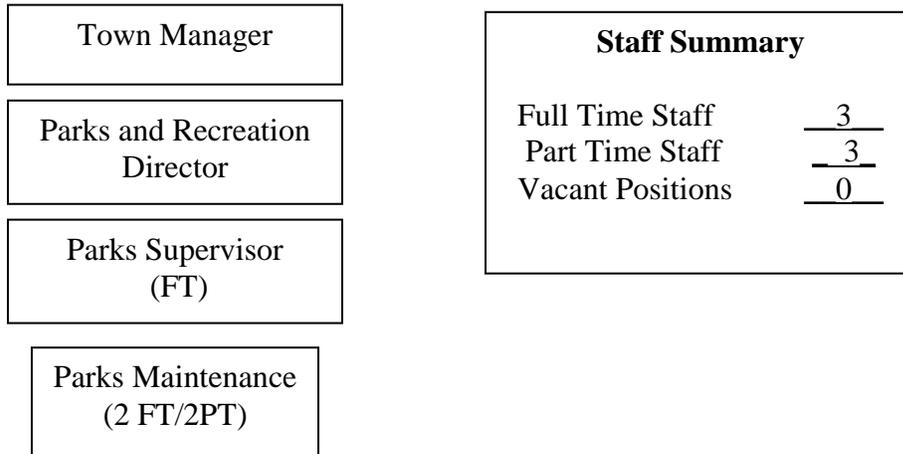
PARKS DEPARTMENT

Description:

This department maintains all existing park facilities within the town’s corporate boundaries and the grounds surrounding all town buildings. This department’s daily work includes coordinating with other town departments, other governmental entities and agencies, and individuals to monitor and maintain all park grounds and facilities for safety, aesthetics, ecological health, and compliance with governmental guidelines. The department performs needed upgrades and maintenance operations.

Core Services:

Maintain all public grounds in the Town. Monitors and maintains the safety and aesthetic values of all Town grounds; ensures the maximum availability of Town facilities for visitors and residents alike; administers parks reservations for special events, and acts as Town liaison with parks users; coordinates with Recreation Department on field maintenance and scheduling; develops and plans new parks facilities and improves existing parks spaces; serves as horticultural consultants to the public and coordinates community-service horticultural projects; conducts snow-removal operations coordinated by the Streets Department; operates and maintains the ice-rink, skate park, and all other parks amenities; and monitors and maintains mitigation areas including the town’s conservation easement.



2014 Accomplishments:

Reservoir Hill was the focus of much of the work in the Town’s parks in 2014. A donated gazebo is installed at the northeast corner of the meadow. Improvements to the grade and irrigation of the meadow are completed, and the revegetation of the meadow is accomplished. The infrastructure of the hill is augmented with expanded electrical service, a new vaulted toilet, and an improved potable water system. Hazard tree removal generates a safer park experience and an opportunity for chainsaw training for the crew. Timber is milled into dimensional lumber to be used for future Parks Dept projects. A new observation platform is built on the top of the hill with the help of the Parks staff, and improved trail signage is installed. A grant from the Colorado State Forest Service is acquired to help fund continuing forestry work. Elsewhere, the sixth of seven permitted whitewater features is built in the Yamaguchi Park section of the river. New fencing and a staircase are added to the Town Park pedestrian bridge approach. The first pond hockey tournament is held at the River Center, and new educational signage pertaining to fishing is installed at numerous locations along the river. A third seasonal employee is hired and trained. His help is instrumental in the establishment of landscape materials along the extension of the Wetlands Trail, the repair and adjustment of the Centennial Park irrigation, and numerous routing maintenance operations. He also helps complete the hardscaping adjacent to the new sidewalk on the Eighth St. side of the library. A new position is created to take over the task of facilitating the growing number of events held in the parks. The Parks Dept. shop building on South 5th St. is remodeled to increase efficiency.

2015 Goals:

Major thinning of the forest on Reservoir Hill will be accomplished affordably through the use of grant funding and specialized equipment. The improvement of the landscaping at the Visitor Center will continue. The seventh and final whitewater feature will be installed at Cotton's Hole, bringing to completion the multi-year River Restoration Project. A new Parks Supervisor will be hired to fill the position held by Jim Miller, who will continue to provide summer help as a seasonal employee. More trees will be planted, more grass established and more visitors accommodated. Landscaping of the trail between the library and elementary school will be undertaken, and the landscaping of the approaches to the new Sixth St. pedestrian bridge will take place.

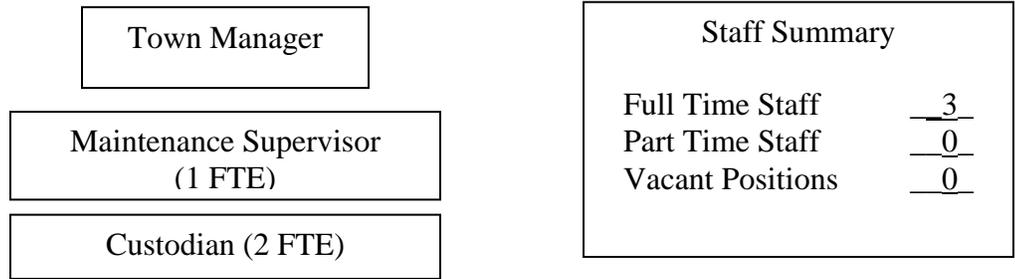
FACILITIES MAINTENANCE DEPARTMENT

Description:

The maintenance department performs a variety of facility and building maintenance and preventative maintenance duties for the Town’s buildings and facilities. Work performed includes skilled and semi-skilled carpentry, electrical, plumbing, and mechanical duties.

Core Services:

This department’s main duty is to provide preventative maintenance and repair, when needed, to Town facilities, equipment and buildings by performing a variety of skilled and semi-skilled work. These duties also include investigating maintenance complaints, performing building safety inspections, and ensuring compliance with proper work methods and CIRSA recommendations. The maintenance department works closely with all other departments and is available to assist when necessary. This department also maintains records of completed maintenance and repair work and responds to requests for emergency repairs. The staff orders supplies and maintains an inventory of parts, schedules, directs and participates in remodeling of facilities. During the winter season, this department is responsible for removing snow from both the Town Hall and Community Center parking lots and walkways. This department also assists with the functions of the community center by moving furniture within and between buildings; sets up rooms and meeting spaces, assists in the set-up and take-down of necessary equipment used in events at the Community Center and is in charge of custodian services in the Town Hall, Community Center and Visitor Center. This department also coordinates and directs the Town’s 4th of July fireworks presentation.



2014 Accomplishments: This department provided excellent services for the overall upkeep of the Town Hall and the Community Center. The maintenance department assisted the streets department with concrete replacement to town sidewalks, curb and gutter, and retraining wall to prevent washout from the McCabe Creek culvert. The maintenance department has been extremely helpful assisting the sanitation department with repairs to the collection system. The department took on the cleaning, maintenance and repair of the new Town owned Visitor Center. New doors, painting, cleaning and repairs were made to the building as well as remodeling the restrooms for ADA compliance. The department also provided assistance with the geothermal department handling customer service, keeping the plant running smoothly, repairing leaks and working with the Town Clerk department assisting with geothermal billing modifications.

2015 Goals:

In 2015, the department plans to continue its efficient maintenance program for the town facilities and continue to respond to facility emergencies/failures as well as conduct preventative maintenance. The department will assist and share the responsibilities in the geothermal department and be available to work with the other Town departments as needed.

LODGER’S TAX FUND (TOWN TOURISM COMMITTEE DEPARTMENT)

Description:

The Town Tourism Committee’s overall goals and objectives unify around bringing tourists to Pagosa Springs. The Town Tourism Committee is focused on increasing overnight stays, increasing overall tourism traffic to Pagosa Springs and improving local amenities to encourage repeat visitation from tourists. The Board consists of 11 volunteer members, one full time staff and two part time staff.

Core Services:

- a) Promote Pagosa Springs as a tourism destination through the following:
 - a. Marketing and advertising, such as print and online marketing efforts, trade shows, PR & Media relations, social media, etc
 - b. Manage operations at visitor center
 - c. Continue to drive interest in Pagosa Springs through Social Media efforts, including Pagosa Springs facebook page, twitter, youtube and trip advisor
 - d. Fund and work with area event organizers to create events that will attract tourists to Pagosa and also provide them something to do while in town
 - e. Work with Town to implement Wayfinding and Signage Plan and other capital improvement projects as needed

Town Manager

b) Work with community to improve the

2014 Staff Summary	
Full Time Staff	<u>1</u>
Part Time Staff	<u>2</u>
Vacant Positions	<u>0</u>
Board Members	<u>11</u>

experience that Pagosa Springs offers tourists

Town Tourism Committee
Executive Director (FT)

Marketing Coordinator (PT)

Visitor Center
Coordinator (PT)

2014 Accomplishments:

- a) Updated 3-5 year goals during retreat in February 2014

- b) Partnered with Mesa Verde Country, Durango -Silverton Train and Chimney Rock National Monument to secure \$21,000 Marketing Match Grant through Colorado Tourism Office
- c) Developed B-roll / high definition video library
- d) Successfully transitioned visitor center operations and completed many building and operational enhancements while reducing operating expenses
- e) Continued to implement Wayfinding & Signage plan with new enhanced gateway sign structures

2014 Measurements:

- a) Through October, 2014 lodgers tax shows an increase of 17.69% versus 2013 (\$66,056.03), a 24.78% increase over 2012 (\$87,258.77) and an impressive 62.89% increase over 2008 (\$169,649).
- b) Enewsletter database has grown in excess of 90,000 subscribers (an increase of 25,000 in 2014), annual requests for visitor guides is approximately 30,000 (with pre-qualification in place)
- c) Social marketing efforts continue to grow and allow us to reach a larger audience; facebook fans exceed 10,000, while instagram has grown to nearly 1,000
- d) Website traffic is extremely strong, with 319,993 unique visitors between 1/1/2014 and 12/1/2014; 1,999,190 page views, average 6.25 pages viewed per session, compared to 240,587 sessions in same period in 2013 and only 1,676,595 page views.
- e) In 2014, there have been over 19,632 referrals sent to properties via Book Direct searches, compared to 17,696 direct referrals in 2013.

2015 Goals:

- a) Continue implementation of Wayfinding & Signage Plan
- b) Continue to see growth in lodger's tax and overall leads through increased marketing efforts
- c) Continue to evolve the ways that we can provide information to visitors
- d) Relaunch www.visitpagosasprings.com into responsive website
- e) Develop lead program for groups / meetings with website enhancements and new marketing efforts
- f) Continue to monitor and track all marketing efforts and overall performance metrics to maximize effectiveness
- g) Continue to expand visitor center operations and the availability of consistent information provided throughout the community to visitors once they arrive

2015 Measurements:

- a) Increase lodgers tax revenue by 8% over the impressive collections seen in 2014, or \$40,000
- b) Implement ongoing tax compliance effort throughout Archuleta County
- c) Increase searches and referrals through Book Direct; increase number of activities and properties utilizing system
- d) New metrics will be developed through Tourism Intelligence to track visitors in Pagosa through new visitor center and touch screens around town, showing conversions from lead source to overnight visitor
- e) As a committee, continue to be proactive in reaching tourists and staying on top of important marketing trends

Addendum C

Debt Service

Pagosa Springs - Combined Amortization

Nominal Annual Rate: 3.570%

	Date	Payment	Interest	Principal	Balance	Purchase Option Price
Loan	7/8/2011				\$ 2,155,207.38	
1	1/1/2012	\$ 205,906.73	\$ 37,829.28	\$ 168,077.45	\$ 1,987,129.93	N/A
2	7/1/2012	\$ 205,906.73	\$ 35,470.27	\$ 170,436.46	\$ 1,816,693.47	N/A
3	1/1/2013	\$ 205,906.73	\$ 32,427.98	\$ 173,478.75	\$ 1,643,214.72	N/A
4	7/1/2013	\$ 205,906.73	\$ 29,331.39	\$ 176,575.34	\$ 1,466,639.38	N/A
5	1/1/2014	\$ 205,906.73	\$ 26,179.52	\$ 179,727.21	\$ 1,286,912.17	N/A
6	7/1/2014	\$ 205,906.73	\$ 22,971.34	\$ 182,935.39	\$ 1,103,976.78	N/A
7	1/1/2015	\$ 89,816.53	\$ 19,705.99	\$ 70,110.54	\$ 1,033,866.24	\$ 1,044,204.90
8	7/1/2015	\$ 89,816.53	\$ 18,454.51	\$ 71,362.02	\$ 962,504.22	\$ 972,129.26
9	1/1/2016	\$ 89,816.53	\$ 17,180.70	\$ 72,635.83	\$ 889,868.39	\$ 898,767.07
10	7/1/2016	\$ 89,816.53	\$ 15,884.15	\$ 73,932.38	\$ 815,936.01	\$ 824,095.37
11	1/1/2017	\$ 89,816.53	\$ 14,564.46	\$ 75,252.07	\$ 740,683.94	\$ 748,090.78
12	7/1/2017	\$ 89,816.53	\$ 13,221.21	\$ 76,595.32	\$ 664,088.62	\$ 670,729.51
13	1/1/2018	\$ 89,816.53	\$ 11,853.98	\$ 77,962.55	\$ 586,126.07	\$ 591,987.33
14	7/1/2018	\$ 89,816.53	\$ 10,462.35	\$ 79,354.18	\$ 506,771.89	\$ 511,839.61
15	1/1/2019	\$ 89,816.53	\$ 9,045.88	\$ 80,770.65	\$ 426,001.24	\$ 430,261.25
16	7/1/2019	\$ 89,816.53	\$ 7,604.12	\$ 82,212.41	\$ 343,788.83	\$ 347,226.72
17	1/1/2020	\$ 89,816.53	\$ 6,136.63	\$ 83,679.90	\$ 260,108.93	\$ 262,710.02
18	7/1/2020	\$ 89,816.53	\$ 4,642.94	\$ 85,173.59	\$ 174,935.34	\$ 176,684.69
19	1/1/2021	\$ 89,816.53	\$ 3,122.60	\$ 86,693.93	\$ 88,241.41	\$ 89,123.82
20	7/1/2021	\$ 89,816.53	\$ 1,575.12	\$ 88,241.41	\$ -	\$ -
Totals		\$2,492,871.80	\$337,664.42	\$ 2,155,207.38		



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June Madrid
 Archuleta County

EXHIBIT B
RENT SCHEDULE

Date	Principal Component	Interest Component ¹	Total Rent	Remaining Lease Balance
7/1/14	0	0	\$90,000.00 down payment	\$210,000.00
1/1/2015	5,398.46	3,675.00	9,073.46	204,601.54
7/1/2015	5,492.93	3,580.53	9,073.46	199,108.61
1/1/2016	5,589.06	3,484.40	9,073.46	193,519.55
7/1/2016	5,686.87	3,386.59	9,073.46	187,832.68
1/1/2017	5,786.39	3,287.07	9,073.46	182,046.29
7/1/2017	5,887.65	3,185.81	9,073.46	176,158.64
1/1/2018	5,990.68	3,082.78	9,073.46	170,167.96
7/1/2018	6,095.52	2,977.94	9,073.46	164,072.44
1/1/2019	6,202.19	2,871.27	9,073.46	157,870.25
7/1/2019	6,310.73	2,762.73	9,073.46	151,559.52
1/1/2020	6,421.17	2,652.29	9,073.46	145,138.35
7/1/2020	6,533.54	2,539.92	9,073.46	138,604.81
1/1/2021	6,647.88	2,425.58	9,073.46	131,956.93
7/1/2021	6,764.21	2,309.25	9,073.46	125,192.72
1/1/2022	6,882.59	2,190.87	9,073.46	118,310.13
7/1/2022	7,003.03	2,070.43	9,073.46	111,307.10
1/1/2023	7,125.59	1,947.87	9,073.46	104,181.51
7/1/2023	7,250.28	1,823.18	9,073.46	96,931.23
1/1/2024	7,377.16	1,696.30	9,073.46	89,554.07
7/1/2024	7,506.26	1,567.20	9,073.46	82,047.81
1/1/2025	7,637.62	1,435.84	9,073.46	74,410.19
7/1/2025	7,771.28	1,302.18	9,073.46	66,638.91
1/1/2026	7,907.28	1,166.18	9,073.46	58,731.63
7/1/2026	8,045.66	1,027.80	9,073.46	50,685.97
1/1/2027	8,186.46	887.00	9,073.46	42,499.51
7/1/2027	8,329.72	743.74	9,073.46	34,169.79
1/1/2028	8,475.49	597.97	9,073.46	25,694.30
7/1/2028	8,623.81	449.65	9,073.46	17,070.49
1/1/2029	8,774.73	298.73	9,073.46	8,295.76
7/1/2029	8,295.76	145.18	9,073.46	0
¹ Interest Component of Rent Rate = 3.50%.				

Wells Fargo Equipment Finance, Inc.
 733 Marquette Avenue
 MAC: N9306-070
 Minneapolis, MN 55402

**SUPPLEMENT TO MASTER GOVERNMENTAL
 LEASE-PURCHASE AGREEMENT**

Name and address of Lessee:
Town of Pagosa Springs
551 Hot Springs Boulevard
Pagosa Springs, CO 81147

Supplement No. 0303118-400

This is a Supplement to the Master Governmental Lease-Purchase Agreement No. 303118 dated June 8, 2010 (the "Master Lease"), between Lessor and Lessee. Pursuant to the Master Lease (all the terms and conditions of which are incorporated herein by reference, except to the extent that they relate to other Schedules or Equipment listed on other Schedules) and this Supplement, Lessor is leasing to Lessee, and Lessee is leasing from Lessor, the Equipment described below. Lessee represents, warrants and covenants that its representations, warranties and covenants set forth in the Master Lease (including, without limitation, Section 6 thereof) are true and correct as though made on the date of execution of this Supplement.

EQUIPMENT DESCRIPTION

Quantity	Serial Number	
One (1)	NAC531622	2010 Case 580SM-3 Backhoe, including all parts, attachments and accessories.

Location of Equipment (if different from Lessee's address)	SCHEDULE OF RENT PAYMENTS		
	Basic Rental Payments	Number Of Payments	Advance Payments
Acceptance Date	1,333.00	60	1,333.00
Payment term in months	Interest Rate	First Payment Due	Final Purchase Option Price
60 months	4.12%	July 2010	\$1.00
Rental payment period (check one)			
<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Annually			
<input type="checkbox"/> Quarterly <input type="checkbox"/> Other - see additional provisions			
<input type="checkbox"/> Semi-annually			
FINANCE AMOUNT: \$72,416.00			
TOTAL RENT: \$79,979.96			

Additional Provisions:

Exhibit A is attached hereto pursuant to Section 4 of the Master Lease Agreement #303118 dated June 8, 2010. Notwithstanding anything to the contrary contained herein, the date the first payment period begins shall be the date 100% of the proceeds are disbursed hereunder.

LESSOR: Wells Fargo Equipment Finance, Inc.

LESSEE: Town of Pagosa Springs
 Pagosa Springs, CO

By _____
 Its _____
 Date _____

By David J. Mitchell
 Town Manager
 Date July 7, 2010