



551 Hot Springs Boulevard  
Post Office Box 1859  
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**TOWN COUNCIL MEETING AGENDA  
TUESDAY, DECEMBER 1, 2015  
Town Hall Council Chambers  
551 Hot Springs Blvd  
5:00 p.m.**

- I. **CALL MEETING TO ORDER**
- II. **PUBLIC COMMENT** – *Please sign in to make public comment*
- III. **CONSENT AGENDA**
  1. **Approval of the November 19 , 2015 Meeting Minutes**
  2. **Liquor License**
    - a. **New Hotel and Restaurant – Taberna Borde Rio at 356 E Pagosa St Unit A (*Public Hearing*)**
    - b. **Liquor License Renewal – Walmart at 211 Aspen Village Drive**
- IV. **NEW BUSINESS**
  1. **Early Childhood Grant Funding Request (El Pomar Match)**
  2. **Public Hearing on 2016 Budget**
  3. **Resolution 2015-19, Approve 2016 Budget, Set Mill Levies, Appropriate Funds**
  4. **Resolution 2015-20, Economic Development Incentive Repealed**
  5. **Ordinance 832, First Reading, Setting Telecommunication Ballot Question**
  6. **Resolution 2015-18, Appointing Cameron Parker to the Planning Commission**
  7. **Ordinance 834, First Reading, Amending LUDC to Allow Outdoor Recreation Businesses within the MU-C District.**
- V. **OLD BUSINESS**
  1. **Ordinance 835, Second, Reading, Designating the Rumbaugh Creek Bridge as a Local Historic Landmark**
- VI. **PUBLIC COMMENT** – *Please sign in to make public comment*
- VII. **COUNCIL IDEAS AND COMMENTS**
- VIII. **NEXT TOWN COUNCIL MEETING DECEMBER 17, 2015 AT 5:00 PM**
- IX. **ADJOURNMENT**

**Don Volger  
Mayor**



# AGENDA DOCUMENTATION

## CONSENT AGENDA:III.2.b

PAGOSA SPRINGS TOWN COUNCIL  
NOVEMBER 25, 2015

FROM: **BILL ROCKENSOCK, POLICE CHIEF**

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**PROJECT: LIQUOR LICENSE RENEWALS**

**ACTION: DISCUSSION AND POSSIBLE DECISION**

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### PURPOSE/BACKGROUND

Businesses granted liquor licenses by the State of Colorado and the Town of Pagosa Springs are required to renew their liquor license annually. The Town Council, as the Local Licensing Authority, has requested that the Police Department provide them with information on police contacts with these businesses in consideration of their renewal application.

Annually, the Police Department works with the Colorado Liquor Enforcement Division to conduct compliance checks on businesses within the Town of Pagosa Springs holding liquor licenses throughout the year, Officers do perform random checks/walk thru of businesses selling liquor in the town limits.

The vendors listed below have requested a renewal of their liquor license. Based upon a local records check, the Police Department has found the following:

**Walmart** – Since January 1, 2015, there were no documented liquor violations at Walmart, located at 211 Aspen Village Drive.

### ATTACHMENT(S)

None

### RECOMMENDATION

It is the recommendation of the Police Chief that the Town Council:

- **Consider the above information when determining approval of liquor license renewals**



# AGENDA DOCUMENTATION

## **NEW BUSINESS:IV.1**

PAGOSA SPRINGS TOWN COUNCIL

DECEMBER 1, 2015

**FROM: GREGORY J. SCHULTE, TOWN MANAGER**

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**PROJECT: REQUEST FOR FUNDING FOR EARLY CHILDHOOD DEVELOPMENT INITIATIVE**

**ACTION: DISCUSSION AND POSSIBLE ACTION**

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### **PURPOSE / BACKGROUND**

In 2014, Rural Philanthropy Days, held in Pagosa Springs, identified the two major issues that needed to be addressed in Archuleta County as affordable housing and early childhood education. To address the issue of early care and education, a work group was formed under the leadership of County Commissioner Michael Whiting and Archuleta School District Superintendent Linda Reed. This volunteer group was tasked with researching the issue and submitting recommendations to the Town Council and County Commissioners for potential solutions.

Since the work group's first meeting, we have been informed of a potential matching grant from the El Pomar Foundation in the amount of \$10,000, to help hire a part time person to spearhead this work. The Early Childhood Council of La Plata County would administer the funds as well as oversee performance of the coordinator. Responsibilities of this position would include facilitation of meetings, keeping the group on task, researching other solutions and creating relationships with other councils in the region facing similar issues. The budget for these combined funds would include salary, travel time, and operational costs. The work group would greatly benefit from the assistance of this working position.

The work group believes that, with dedicated leadership for a full year, they can identify solutions to two pressing problems which are hindering economic development in our community: quality child care for children ages birth to 3 years of age and early education for children ages 3 – 5 years of age. Until these issues are addressed, the work group believes that our community cannot reach its full potential.

In order to ensure the highest caliber of candidate for the position, the work group is asking that the Pagosa Springs Town Council, as well as the Archuleta County Commissioners, to consider contributing funds of \$10,000 each to match that put forth by the El Pomar Foundation.

At the conclusion of 2016, the work group will consider the program a success if the number of available preschool openings is greater than currently available and the number of students in licensed, quality child care environments exceeds those currently enrolled. It is believed that a dedicated coordinator, working with the volunteer members of the work group, can pursue and create options to address these needs.

### **FISCAL IMPACT**

At the November 19, 2015, Town council decided to allocate funding in the amount of \$50,000 for Early Childhood / Attainable Housing Council Initiatives for 2016. The premise for the funding was for opportunities or requests for funding that would further the Council's goal of promoting early childhood development. This opportunity offers the opportunity to utilize an existing administrative structure (The Early Childhood Council of La Plata County) and possibly leverages other funding sources. This funding would only be available after the beginning of the new 2016 fiscal year.

### **2016 TOWN COUNCIL GOALS & OBJECTIVES**

Included in the Town Council's adopted 2016 Goals & Objectives is Goal #3 of "Promoting a Vital Local Economy by Supporting Economic Development and Tourism." Within that Goal is Objective 3.3 of "Energize General Economic Development Efforts' with a specific Task of "Encourage Community-wide Early Childhood Care." This proposed project directly promotes those goals and objectives.

### **ATTACHMENTS**

- Sample Commitment Letter

### **RECOMMENDATIONS**

Possible actions by the Town Council include:

1. **"Move to authorize the Mayor to sign a letter committing the Town of Pagosa Springs in an amount not to exceed \$10,000 to serve as a match for funding to further early childhood development in Archuleta County and Pagosa Springs. The Town's funding is contingent upon funding in a like amount coming from the El Pomar Foundation and Archuleta County."**
2. **"Move to decline the funding request."**
3. **Direct Staff Otherwise.**



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**551 Hot Springs Boulevard**  
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December 1, 2015

El Pomar Foundation  
c/o Mary Jo Coulahan  
10 Lake Circle  
Colorado Springs, CO 80906

Re: Archuleta County Early Childhood Development Grant

Dear Ms. Coulahan:

As you are aware, in 2014, Rural Philanthropy Days, held in Pagosa Springs, identified the two major issues that needed to be addressed in Archuleta County as affordable housing and early childhood education. In the summer of 2015, the Pagosa Springs Town Council and Archuleta County Commissioners agreed to combine their forces in a joint effort to solve these problems that are critical to the economic development of the town of Pagosa Springs and Archuleta County. To address the issue of early care and education, a work group was formed and this volunteer group was tasked with researching the issue and submitting recommendations to the Town Council and County Commissioners for potential solutions.

Since the work group's first meeting, we have been informed of a potential matching grant from the El Pomar Foundation in the amount of \$10,000, to help hire a part time person to spearhead this work. The Early Childhood Council of La Plata County would administer the funds as well as oversee performance of the coordinator. Responsibilities of this position would include facilitation of meetings, keeping the group on task, researching other solutions and creating relationships with other councils in the region facing similar issues. Having a dedicated person to facilitate this issue for our community would be of tremendous help.

I'm pleased to report that on December 1, 2015, the Pagosa Springs Town Council voted to allocate \$10,000 to support this endeavor and is intended to match funds put forth by the El Pomar Foundation and Archuleta County.

We appreciate the consideration of the El Pomar Foundation in funding this initiative. If there is any further information you require, please don't hesitate to call me at (970) 264-4151.

Sincerely,

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Don Volger, Mayor



# AGENDA DOCUMENTATION

## NEW BUSINESS:IV.3

PAGOSA SPRINGS TOWN COUNCIL

DECEMBER 1, 2015

FROM: GREGORY J SCHULTE, TOWN MANAGER

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**PROJECT: RESOLUTION 2015-19, ADOPTING 2016 BUDGET, SETTING MILL LEVY, AND APPROPRIATING FUNDS**

**ACTION: REVIEW, PUBLIC COMMENT AND POSSIBLE ACTION**

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### PURPOSE/BACKGROUND

Article 9 of the Town Charter outlines the adoption of the annual budget by the Town Council. As part of the budget process the Town Council met several times to review budget documents with the Town Manager and select department heads to form a preliminary budget. After two budget work sessions and meetings to finalize service organization and economic development departments the final proposed budget is ready for discussion and adoption by resolution.

Section 9.5 requires a public hearing on the proposed budget and notice of this public hearing to be posted, as it has been published in the Pagosa Springs Sun newspaper at least 10 days prior to this meeting. This meeting agenda opens with a public hearing for the public to comment on the proposed budget.

### GENERAL FUND BUDGET

Projected 2016 General Fund reserves are estimated at \$2,308,823. The proposed 2016 budget reflects a 2.777% cost of living increase for every employee. The mill levy of 1.565 includes 1.557 mills for general operating expenses plus .008 mills for refunds and abatements. The County Assessors assessed value is \$2,953,384 over the 2014 values.

### CAPITAL FUND BUDGET

Projected 2016 Capital Fund reserves are estimated at \$777,359. The budget reflects an aggressive utilization of Capital Fund reserves to fund the Town's infrastructure and new projects. The budget includes financing for the repaving of 8<sup>th</sup> Street and paying the Lewis Street debt.

### ATTACHMENT(S):

- Resolution 2015-19
- 2016 Proposed Budget
- Assessed valuation and mill levy

### FISCAL IMPACT

The Town budget is the Council's tool to implement policies, ordinances and resolutions.

### APPLICABILITY TO TOWN OF PAGOSA SPRINGS HOME RULE CHARTER

Section 3.9 of the Home Rule Charter specifies the Town Council's authority and responsibility to anticipate revenues [Section 3.9(A)2] and adopt a balanced annual budget [Section 3.9(B)].

### RECOMMENDATION

It is the recommendation of the Town Manager that the Town Council, by motion,

**Approve Resolution 2015-19 to approve and adopt the 2016 budget, set the mill levies for 2016, and appropriate funds for the 2016 budget.**

**SUMMARY OF ALL FUNDS REVENUES AND EXPENDITURES**

	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>REVENUES</b>					
General Fund	3,785,850	3,938,544	4,345,472	5,006,111	5,352,502
Capital Improvement	5,393,216	4,215,317	4,567,462	3,922,118	7,296,298
Impact Fee Fund	286,608	829,921	582,194	589,312	450,003
Lodgers Tax Fund	650,234	708,394	796,114	816,497	887,268
Geothermal Enterprise Fund	136,750	144,495	135,548	137,803	140,825
Conservation Trust Fund	123,505	123,100	112,248	111,770	136,276

<b>EXPENDITURES</b>					
General Fund	2,549,927	2,481,378	2,973,924	2,655,766	3,043,679
Capital Improvement	4,990,556	3,270,175	4,064,928	2,712,052	6,518,939
Impact Fee Fund	119,500	290,386	410,380	529,831	84,900
Lodgers Tax Fund	556,500	518,039	726,968	623,729	789,569
Geothermal Enterprise Fund	65,350	50,647	101,350	38,675	41,350
Conservation Trust Fund	70,000	58,330	26,000	22,494	69,000

<b>Year End Cash Reserve</b>					
General Fund	1,235,923	1,457,166	1,371,548	2,350,345	2,308,823
Capital Improvement	402,660	945,141	502,534	1,210,066	777,359
Impact Fee Fund	191,925	539,534	171,812	427,203	373,836
Lodgers Tax Fund	93,734	190,355	69,146	192,768	97,700
Geothermal Enterprise Fund	71,400	93,848	34,198	99,128	99,475
Conservation Trust Fund	53,505	64,770	86,248	89,276	67,276

GENERAL FUND REVENUES						
Account	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>TAXES &amp; CONTRACTS</b>						
10-31-100	Property Tax	75,855	76,216	75,846	75,846	79,939
10-31-200	Special Ownership/MVL	13,500	13,664	13,500	13,500	13,500
10-31-310	Sales Tax	1,687,096	1,769,931	1,895,621	2,092,259	2,176,283
10-31-420	Cigarette Tax	17,500	14,369	16,000	16,300	16,000
10-31-600	Gas Franchise	13,300	16,059	14,000	15,339	15,000
10-31-610	Telephone Franchise	9,000	10,197	9,000	10,000	10,000
10-31-750	Cable TV Franchise	6,900	6,599	7,000	6,230	6,500
10-31-	Electric Franchise	0	0	0	0	75,000
10-31-770	Ground Lease	79,825	80,276	79,825	84,050	86,000
10-31-810	Severance Tax	5,000	8,127	5,000	15,106	10,000
	<b>subtotal</b>	<b>1,907,976</b>	<b>1,995,437</b>	<b>2,115,792</b>	<b>2,328,630</b>	<b>2,488,222</b>
<b>LICENSES &amp; PERMITS</b>						
10-32-110	Liquor License	10,000	10,079	10,000	12,250	12,000
10-32-	Marijuana Business Licensing	0	0	0	9,000	10,000
10-32-190	Business License	12,500	23,100	22,500	18,500	19,000
10-32-210	Building Permits/Signs/Banners	20,000	53,427	55,000	85,000	45,000
10-32-211	Planning Fees	0	7,081	6,500	7,000	7,500
10-32-220	Contractor Licensing	0	0	0	6,675	7,500
	<b>subtotal</b>	<b>42,500</b>	<b>93,687</b>	<b>94,000</b>	<b>138,425</b>	<b>101,000</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
10-33-410	Mineral Leasing	1,600	2,080	1,600	3,313	2,800
10-33-480	PSSGID Insurance	17,500	17,500	17,500	17,500	17,500
10-33-490	PSSGID Bookkeeping	25,000	25,000	25,000	25,000	25,000
10-33-500	Geothermal Bookkeeping/Insurance	6,000	6,000	6,000	6,000	6,000
10-33-510	Archuleta County Tax Fee Refund	100,000	60,016	0	0	0
10-33-660	PS Community Facilities Coalition	9,888	9,888	10,030	0	0
10-34-655	DOLA Geothermal Greenhouse Grant	0	0	275,000	195,000	80,000
10-34-665	CWCB Geothermal Greenhouse Grant	0	0	75,000	45,000	30,000
	<b>subtotal</b>	<b>159,988</b>	<b>120,484</b>	<b>410,130</b>	<b>291,813</b>	<b>161,300</b>
<b>CHARGES FOR SERVICES</b>						
10-34-630	Dept Human Service Building Lease	31,900	31,000	31,900	31,900	31,900
10-34-650	Recreation User Fees	45,000	36,047	39,000	39,000	42,000
10-34-680	Developer Reimbursement Fees	0	0	0	22,847	4,000
	<b>subtotal</b>	<b>76,900</b>	<b>67,047</b>	<b>70,900</b>	<b>93,747</b>	<b>77,900</b>
<b>FINES AND FORFEITS</b>						
10-35-110	Court Fines	41,000	29,994	35,000	28,000	30,000
10-35-115	Traffic Surcharges	6,000	3,566	4,500	3,500	3,500
10-35-125	Police Fees & Misc	2,000	4,321	2,000	3,800	3,000
	<b>subtotal</b>	<b>49,000</b>	<b>37,881</b>	<b>41,500</b>	<b>35,300</b>	<b>36,500</b>
<b>MISCELLANEOUS</b>						
10-36-110	Miscellaneous	8,000	12,357	8,000	17,000	10,000
10-39-990	Interest Earned	1,000	560	1,000	10,000	15,000
10-36-115	Administration from Impact Fee Fund	2,000	1,000	0	0	0
	<b>subtotal</b>	<b>11,000</b>	<b>13,917</b>	<b>9,000</b>	<b>27,000</b>	<b>25,000</b>
<b>COMMUNITY CENTER</b>						
10-37-110	Center Rentals	0	0	55,000	37,000	40,000
10-37-115	Donation and Fundraising	0	0	24,000	24,000	24,000
10-37-120	Center Leases	0	0	46,235	46,235	46,235
10-37-125	Miscellaneous	0	0	5,000	2,000	2,000
	<b>subtotal</b>	<b>0</b>	<b>0</b>	<b>130,235</b>	<b>109,235</b>	<b>112,235</b>
	<b>GENERAL FUND REVENUE</b>	<b>2,247,364</b>	<b>2,328,453</b>	<b>2,871,557</b>	<b>3,024,149</b>	<b>3,002,157</b>
	Prior Year End Cash Reserve	1,538,486	1,610,091	1,473,915	1,981,962	2,350,345
	<b>Total General Fund Revenue</b>	<b>3,785,850</b>	<b>3,938,544</b>	<b>4,345,472</b>	<b>5,006,111</b>	<b>5,352,502</b>

a Reflects a 7% increase from 2015 estimated end of year (prior years revenue received in 2015 factored out)

GENERAL FUND EXPENDITURES						
Account	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>GENERAL GOVERNMENT</b>						
10-44	Town Manager/Admin Department	262,935	298,039	271,535	235,182	266,404
10-42	Town Clerk/Town Hall Department	447,874	453,011	428,345	413,729	444,141
10-45	Building Department	0	0	0	0	254,735
10-46	Planning Department	225,489	225,570	244,795	275,468	181,264
10-48	Municipal Court Department	200,965	193,094	228,301	251,270	308,671
10-53	Community Center Department	159,258	152,072	250,995	220,635	184,762
	<b>subtotal</b>	<b>1,296,521</b>	<b>1,321,786</b>	<b>1,423,971</b>	<b>1,396,283</b>	<b>1,639,977</b>
<b>PUBLIC SAFETY</b>						
10-51	Police Department	776,913	714,447	803,623	724,976	864,656
	<b>subtotal</b>	<b>776,913</b>	<b>714,447</b>	<b>803,623</b>	<b>724,976</b>	<b>864,656</b>
<b>RECREATION</b>						
10-56	Recreation Department	180,729	173,943	179,567	172,245	229,946
	<b>subtotal</b>	<b>180,729</b>	<b>173,943</b>	<b>179,567</b>	<b>172,245</b>	<b>229,946</b>
<b>COMMUNITY SUPPORT SERVICES</b>						
10-75	Service Organizations	63,263	60,453	66,763	64,263	77,100
10-77	Economic Development	32,500	10,748	50,000	58,000	122,000
	<b>Subtotal</b>	<b>95,763</b>	<b>71,202</b>	<b>116,763</b>	<b>122,263</b>	<b>199,100</b>
<b>OTHER EXPENDITURE</b>						
10-76-100	General Fund Reserves	200,000	200,000	100,000	0	0
10-76-200	Geothermal Greenhouse Grant Funds	0	0	350,000	240,000	110,000
	<b>General Fund Expenditures</b>	<b>2,549,927</b>	<b>2,481,378</b>	<b>2,973,924</b>	<b>2,655,766</b>	<b>3,043,679</b>
	<b>Total General Fund Expenditures</b>	<b>2,549,927</b>	<b>2,481,378</b>	<b>2,973,924</b>	<b>2,655,766</b>	<b>3,043,679</b>
<b>TOTAL REVENUES</b>						
	TOTAL REVENUES	3,785,850	3,938,544	4,345,472	5,006,111	5,352,502
<b>TOTAL EXPENDITURES</b>						
	TOTAL EXPENDITURES	2,549,927	2,481,378	2,973,924	2,655,766	3,043,679
	<b>End Year Cash Reserve</b>	<b>1,235,923</b>	<b>1,457,166</b>	<b>1,371,548</b>	<b>2,350,345</b>	<b>2,308,823</b>
	Restricted 3% Tabor Reserve	76,498	74,441	89,218	79,673	91,310
	<b>Unrestricted Reserve</b>	<b>1,159,426</b>	<b>1,382,724</b>	<b>1,282,330</b>	<b>2,270,672</b>	<b>2,217,513</b>

**TOWN MANAGER/ADMINISTRATION DEPARTMENT**

<b>Account</b>		<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>PERSONNEL</b>						
10-44-110	Town Manager	101,943	137,466	91,466	91,467	94,006
10-44-131	FICA	8,900	10,473	6,997	6,997	7,191
10-44-132	Insurance	14,350	14,819	15,148	15,148	15,593
10-44-133	Travel/Dues/Expenses	4,000	1,460	4,000	4,657	4,000
10-44-134	Pension	5,097	4,733	4,573	4,573	4,700
10-44-137	Auto Allowance	1,200	0	0	0	0
10-44-139	Housing Allowance	14,400	6,600	0	0	0
10-44-226	Attorney	100,000	110,297	100,000	80,000	90,000
	<b>Subtotal</b>	<b>249,890</b>	<b>285,849</b>	<b>222,184</b>	<b>202,843</b>	<b>215,491</b>
<b>COMMODITIES</b>						
10-44-202	Office Supplies	150	287	150	700	200
10-44-402	Telephone	650	518	650	0	360
	<b>Subtotal</b>	<b>800</b>	<b>805</b>	<b>800</b>	<b>700</b>	<b>560</b>
<b>CONTRACTUAL</b>						
10-44-172	Employee Education Program	1,500	663	1,500	1,500	1,500
10-44-204	Employee Merit Increase Fund	0	0	24,253	8,091	25,000
10-44-420	Contingency Fund	1,000	1,120	1,000	250	1,000
10-44-250	Fireworks	0	0	10,000	10,000	10,000
	<b>Subtotal</b>	<b>2,500</b>	<b>1,783</b>	<b>36,753</b>	<b>19,841</b>	<b>37,500</b>
<b>DUES</b>						
10-44-404	SW Eco. Dev./Region 9	803	803	803	803	991
10-44-405	Region 9 Trans Planning	347	347	347	347	347
10-44-406	San Juan RC&D	50	50	50	50	50
10-44-409	Club 20	200	200	200	200	250
10-44-414	CML Dues	3,534	3,393	3,587	3,587	3,520
10-44-416	Chamber of Commerce	695	695	695	695	695
10-44-433	Southwest Council of Governments	4,116	4,116	6,116	6,116	7,000
	<b>Subtotal</b>	<b>9,745</b>	<b>9,604</b>	<b>11,798</b>	<b>11,798</b>	<b>12,853</b>
<b>TOTAL MANAGER/ADMIN BUDGET</b>						
		<b>262,935</b>	<b>298,039</b>	<b>271,535</b>	<b>235,182</b>	<b>266,404</b>

**TOWN CLERK/TOWN HALL DEPARTMENT**

Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
10-42-110	Town Clerk	55,291	55,391	56,823	56,823	58,401
10-42-110	Deputy Clerk	38,253	39,032	41,082	41,082	42,223
10-42-110	Human Resources/Records	0	0	41,856	41,855	43,018
10-42-131	FICA	7,156	6,051	10,692	9,995	10,989
10-42-132	Insurance	32,660	32,743	43,617	36,150	39,768
10-42-134	Pension	4,677	4,710	6,988	6,988	7,182
	<b>subtotal</b>	<b>138,037</b>	<b>137,927</b>	<b>201,058</b>	<b>192,893</b>	<b>201,581</b>
<b>COMMODITIES</b>						
10-42-203	Office Supplies	3,600	4,602	4,500	5,600	6,000
10-42-	Employee Training Supplies	0	0	0	0	1,000
10-42-211	Copier Expenses	3,800	3,595	4,000	4,000	4,000
10-42-216	Travel/Training Dues	3,500	3,633	3,500	3,500	3,850
10-42-218	Utilities Gas/Elec/Water/Trash	25,000	23,938	26,000	24,000	26,000
10-42-222	Telephone	11,500	14,711	15,500	15,500	14,100
10-42-230	Printing/Publications/Recordings	2,500	3,524	3,500	2,650	2,000
10-42-231	Marijuana Licensing	0	0	0	500	500
10-42-242	Postage	2,500	2,548	3,000	2,500	3,000
10-42-248	Elections	2,500	3,705	0	0	4,000
10-42-300	Town Council	16,000	17,287	24,250	24,250	22,500
	<b>subtotal</b>	<b>70,900</b>	<b>77,543</b>	<b>84,250</b>	<b>82,500</b>	<b>86,950</b>
<b>CONTRACTUAL</b>						
10-42-220	County Treasurer Sales Tax Fees	100,000	108,401	0	0	0
10-42-221	County Treasurer Abatement Fees	750	606	500	500	500
10-42-223	County Treasures Collection Fees	1,787	1,501	1,787	1,787	1,869
10-42-224	Drug Testing CDL and Random	2,000	1,239	2,500	2,590	1,000
10-42-	Recruiting and Pre-Employment Test	0	0	0	0	2,870
10-42-227	Auditor	7,000	7,000	7,000	7,000	10,000
10-42-228	Computer Support	1,550	1,203	1,500	2,340	2,700
10-42-232	Bonds, Insurance	95,000	88,188	104,650	98,000	104,500
10-42-246	Caselle Support	10,600	10,317	13,000	15,244	19,346
10-42-264	Codify Code/Website	3,525	4,839	3,500	2,350	3,500
10-42-269	Cafeteria Plan Administration	4,725	3,845	5,000	4,600	5,325
10-42-270	Health Reimbursement Account	10,000	7,981	0	0	0
10-42-510	Web Site	2,000	2,422	3,600	3,925	4,000
	<b>subtotal</b>	<b>238,937</b>	<b>237,540</b>	<b>143,037</b>	<b>138,336</b>	<b>155,610</b>
	<b>TOTAL TOWN CLERK BUDGET</b>	<b>447,874</b>	<b>453,011</b>	<b>428,345</b>	<b>413,729</b>	<b>444,141</b>

a \$1,500 HR training \$450 IIMC \$210 CMCA \$200 Fred Pryor \$190 SHRM HR kit \$1300 on-the-road workshops

b \$19,5K Salary, \$1500 reasonable expense reimbursement \$1500 CML

c Council Chamber Recorder \$545, Upgrade Access and Adobe Acrobat \$450, Cloud backup \$1,200, support \$500

d Cirsa Property \$67k Pinnocol 0% \$37,500

e Cobra Help \$225, Health reform tax \$2,000, Basic FSA \$600/HRA \$2500

f CDL/Safety Sensitive & new employees testing/background/publication

BUILDING DEPARTMENT						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
10-45-110	Building and Fire Code Official					62,000
10-45-110	Building/Fire Inspector					43,018
10-45-110	Permit Tech/Residential Plan Review					37,735
10-45-131	FICA					10,921
10-45-132	Insurance					47,324
10-45-133	School/Travel/Dues					9,500 <sup>a</sup>
10-45-134	Pension					7,138
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>217,635</b>
<b>COMMODITIES</b>						
10-45-202	Office Supplies					2,000
10-45-210	Copy Expense					1,000
10-45-212	Fuel/Oil/Mileage					3,500
10-45-402	Telephone					1,100
10-45-281	Technology					4,500 <sup>b</sup>
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,100</b>
<b>CONTRACTUAL</b>						
10-45-215	Consultant Expense					5,000 <sup>c</sup>
10-45-220	Code Defense/Legal Fees					20,000
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
	<b>TOTAL BUILDING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>254,735</b>

a New building inspector \$4,500 - Official and Permit Tech \$5,000

b IBC 2015 digital \$1,500 and Inspection Software \$3,000

c Costs associated with professional Consultant Services needed for department operations

PLANNING DEPARTMENT						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
10-46-110	Building Official	53,163	53,263	54,636	54,636	0
10-46-110	Planning Manager	55,291	55,391	56,823	56,823	58,401
10-46-110	Assoc Planner/Permit Tech	34,200	34,200	35,148	35,148	0
10-46-110	Associate Planner	0	0	0	5,900	41,180
10-46-131	FICA	10,913	9,958	11,215	11,667	7,618
10-46-132	Insurance	43,590	38,778	39,092	45,997	31,186
10-46-133	School/Travel/Dues	8,000	9,222	8,500	8,500	9,000
10-46-134	Pension	7,133	7,133	7,330	7,625	4,979
	<b>Subtotal</b>	<b>212,289</b>	<b>207,945</b>	<b>212,745</b>	<b>226,296</b>	<b>152,364</b>
<b>COMMODITIES</b>						
10-46-202	Office Supplies	2,000	3,475	3,750	3,900	3,500
10-46-208	Planning Comm/Hist Preserv Board	2,500	1,396	4,500	3,500	5,000
10-46-210	Copy Expense	2,500	1,626	2,500	2,100	2,500
10-46-212	Fuel/Oil/Mileage	2,500	1,553	2,500	2,100	1,000
10-46-402	Telephone	1,200	1,169	1,300	1,300	650
10-46-281	Technology	0	0	1,000	0	750
10-46-405	Right-of-Way/Easement Process	0	2,524	4,000	1,500	4,000
10-46-	Annexation	0	0	0	0	5,000
	<b>Subtotal</b>	<b>10,700</b>	<b>11,742</b>	<b>19,550</b>	<b>14,400</b>	<b>22,400</b>
<b>CONTRACTUAL</b>						
10-46-425	Walmart Application	0	0	0	22,571	0
10-46-215	Consultant Expense	2,500	5,883	2,500	2,200	2,500
10-46-220	Code Defense/Legal Fees	0	0	10,000	10,000	0
10-46-450	Developer Reimbursement Fees	0	0	0	0	4,000
	<b>Subtotal</b>	<b>2,500</b>	<b>5,883</b>	<b>12,500</b>	<b>34,771</b>	<b>6,500</b>
	<b>TOTAL BUILDING/PLNG BUDGET</b>	<b>225,489</b>	<b>225,570</b>	<b>244,795</b>	<b>275,468</b>	<b>181,264</b>

a Expenses for Board Training / HPB projects / HPB Community Presentations

b For tracking expenses associated with Town ROW and easements issues. Previously placed in other budget lines per Town Manager

c Expenses associated with processing Annexations. Mill Creek Road and others TBD.

d Comp Plan update and costs associated with professional Consultant Services needed for department operations

e Pass thru account for reimbursable expenses associated with processing development applications

f Software upgrades for planning department laptop

MUNICIPAL COURT						
Accounts		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
10-48-110	Municipal Judge	30,168	30,219	31,004	31,004	31,865
10-48-110	Court Admin/Probation Officer	50,666	50,776	52,070	52,070	53,516
10-48-110	Court Clerk	34,411	34,521	35,365	35,365	36,347
10-48-110	Deputy Court Clerk	0	0	0	5,177	34,579
10-48-115	Judge Pro-Tem	750	1,050	1,500	1,000	1,500
10-48-131	FICA	8,816	7,435	9,061	9,457	11,958
10-48-132	Insurance	38,000	37,653	33,460	37,047	50,250
10-48-133	Travel/Dues/Education	1,850	2,426	6,000	2,500	7,000
10-48-134	Pension	4,254	4,254	4,372	4,631	6,222
	<b>Subtotal</b>	<b>168,915</b>	<b>168,334</b>	<b>172,831</b>	<b>178,250</b>	<b>233,237</b>
<b>COMMODITIES</b>						
10-48-108	Juvenile Task Force	100	92	500	500	500
10-48-120	Drug Test/Monitoring Devices	3,000	1,945	3,000	3,000	3,000
10-48-202	Office Supplies	1,500	2,476	2,500	3,500	3,000
10-48-220	Vehicle Expenses/Fuel/Mileage	250	148	250	250	250
10-48-242	Postage	0	0	500	800	800
	<b>Subtotal</b>	<b>4,850</b>	<b>4,662</b>	<b>6,750</b>	<b>8,050</b>	<b>7,550</b>
<b>CONTRACTUAL</b>						
10-48-123	Prisoner Cost	2,000	0	8,000	8,000	8,000
10-48-204	Court Appointed Counsel	3,000	1,900	3,000	6,600	4,500
10-48-206	Counseling	5,000	267	2,500	750	1,000
10-48-210	Translation Services	200	125	200	700	600
10-48-230	Town Prosecutor	15,000	14,191	16,000	32,000	32,000
10-48-215	Alarm Monitoring	0	0	320	320	320
10-48-	Records Management System	0	0	0	0	2,014
10-48-221	Legal Research Solution	0	0	8,500	8,500	8,500
10-48-234	Miscellaneous Expenses	1,100	1,468	2,000	2,000	2,000
10-48-280	Computer Support	900	2,146	500	500	1,250
10-48-225	Court Security	0	0	7,700	5,600	7,700
	<b>Subtotal</b>	<b>27,200</b>	<b>20,098</b>	<b>48,720</b>	<b>64,970</b>	<b>67,884</b>
	<b>TOTAL MUNI COURTS BUDGET</b>	<b>200,965</b>	<b>193,094</b>	<b>228,301</b>	<b>251,270</b>	<b>308,671</b>

a Judge Pro-Tempore for 20 hours/year

b Continuing ed and certification for staff

c Increased costs for printer cartridges

d Appointed/Contract attorney to prosecute all criminal and traffic matters

e E-Force annual license, support, and hosting (2013, 2014, 2015 paid at time of implementation)

f Equipment/Supply Cabinet

g JCG annual contract for court recording equipment, \$350 printer, IT Support

POLICE DEPARTMENT						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
10-51-110	Chief	63,030	63,130	64,777	64,777	66,576
10-51-110	Senior Detective	54,553	54,653	56,065	56,065	57,622
10-51-110	Lieutenant/Sergeant	50,666	50,766	52,070	52,070	53,516
10-51-110	Officer	47,885	51,028	40,067	23,000	41,180 <sup>e</sup>
10-51-110	Corporal/Senior Officer	44,445	43,051	45,677	26,460	46,945 <sup>i</sup>
10-51-110	Officer	38,987	39,087	40,067	26,950	41,180
10-51-110	Officer	38,987	39,087	40,067	40,067	41,180
10-51-110	Officer	38,987	12,216	40,067	40,067	41,180
10-51-110	Administrative Assistant	35,726	35,826	36,716	36,716	37,736
10-51-105	Animal Control	15,670	16,328	16,104	16,104	16,551
10-51-130	FPPA (officers) 8%	30,203	26,327	30,309	26,356	31,150
10-51-131	Medicare (officers) 1.45%	4,909	5,588	5,493	4,777	5,646
10-51-131	FICA (non officers) 7.65%	3,932	4,263	4,551	4,041	4,153
10-51-132	Insurance	85,000	64,897	95,576	90,000	117,000 <sup>h</sup>
10-51-133	Training	10,000	8,470	10,000	10,000	10,000
10-51-134	Pension	20,663	18,241	20,779	18,309	21,356
10-51-216	Dues/Subscriptions	2,890	2,645	3,200	3,200	3,700 <sup>b</sup>
10-51-218	Uniform	2,000	1,975	2,500	2,500	3,000 <sup>c</sup>
	<b>Subtotal</b>	<b>588,533</b>	<b>537,578</b>	<b>604,085</b>	<b>541,459</b>	<b>639,669</b>
<b>COMMODITIES</b>						
10-51-202	Office Supplies	2,500	3,232	2,500	2,500	2,500
10-51-204	Postage	500	319	500	500	500
10-51-212	Fuel/Oil	38,000	26,594	30,000	20,000	20,000
10-51-226	Duty Ammunition	2,000	1,885	2,000	1,931	2,000
	<b>Subtotal</b>	<b>43,000</b>	<b>32,030</b>	<b>35,000</b>	<b>24,931</b>	<b>25,000</b>
<b>CONTRACTUAL</b>						
10-51-402	Telephone	3,500	2,908	3,500	3,607	4,680 <sup>a</sup>
10-51-404	Print/Publishing/Advertising	800	551	800	841	1,000
10-51-410	Dispatch Center	119,830	119,947	126,538	126,538	160,607 <sup>d</sup>
10-51-412	Humane Society	10,000	10,000	10,000	10,000	10,000
10-51-420	Investigation Contingency	2,500	2,004	2,500	2,400	2,500
10-51-428	Radio/Maintenance and Repairs	1,000	938	1,000	0	1,000
10-51-430	Radar Certification	750	1,064	1,000	1,000	1,000
10-51-434	Case Medical Expense	5,000	5,785	10,000	5,000	10,000 <sup>f</sup>
10-51-808	Misc Police Equipment	2,000	1,643	9,200	9,200	9,200 <sup>g</sup>
	<b>Subtotal</b>	<b>145,380</b>	<b>144,839</b>	<b>164,538</b>	<b>158,586</b>	<b>199,987</b>
	<b>TOTAL POLICE BUDGET</b>	<b>776,913</b>	<b>714,447</b>	<b>803,623</b>	<b>724,976</b>	<b>864,656</b>

a Phones-2 additional for open positions

b Change due to increase in dues costs, Lexipol subscriptions, etc.

c Required to outfit 2 new officers and replace worn uniforms

d Cost of Archuleta County Combined Dispatch has increased

e Full-time position covered by part-time officer

f Costs for case medical expenses fluctuate year to year -received payment of \$2,805 not included in expend

g 2 radar units to be replace, 3 body cameras to be purchased, 3 tasers to be replaced, gun safe

h Budgeted insurance due to unknown for open officer positions, budgeted amount is based on PPO Full Family coverage 3%

i Corporal position open as of March

COMMUNITY CENTER DEPARTMENT						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
10-53-110	Facility Director	50,666	41,428	49,330	36,708	0
10-53-110	Event/Program Coordinator	40,727	40,827	41,856	41,856	43,018
10-53-110	Administrative Assistant	31,339	31,439	32,208	32,208	33,102
10-53-131	FICA	9,389	8,833	9,440	8,474	5,823
10-53-132	Insurance	21,000	20,147	23,192	19,500	13,012
10-53-134	Pension	6,137	5,582	6,170	5,539	3,806
	<b>subtotal</b>	<b>159,258</b>	<b>148,255</b>	<b>162,195</b>	<b>144,285</b>	<b>98,762</b>
<b>COMMODITIES</b>						
10-53-202	Office Supplies	0	0	5,000	1,700	1,700
10-53-211	Printer/Copy Expenses	0	0	3,300	3,300	3,300
10-53-133	Travel/Training Dues	0	0	1,500	150	1,500
10-53-218	Utilities Gas/Elec/Water/Trash	0	3,817	28,000	35,000	36,000
10-53-402	Telephone	0	0	3,000	3,000	3,000
10-53-238	Janitorial Supplies	0	0	3,500	5,200	7,500
10-53-230	Advertising	0	0	3,000	2,500	2,500
10-53-250	Furnishings	0	0	5,000	0	5,000
10-53-255	Fundraising Expense	0	0	19,000	19,000	19,000
10-53-270	Miscellaneous Expense	0	0	10,000	1,000	1,000
	<b>subtotal</b>	<b>0</b>	<b>3,817</b>	<b>81,300</b>	<b>70,850</b>	<b>80,500</b>
<b>CONTRACTURAL</b>						
10-53-405	Contracted Services/Cleaning	0	0	7,500	5,500	5,500
	<b>subtotal</b>	<b>0</b>	<b>0</b>	<b>7,500</b>	<b>5,500</b>	<b>5,500</b>
<b>TOTAL COMM. CENTER BUDGET</b>						
		<b>159,258</b>	<b>152,072</b>	<b>250,995</b>	<b>220,635</b>	<b>184,762</b>

a Navajo rugs, orkin, arrowhawk

RECREATION DEPARTMENT						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
10-56-110	Director	55,291	55,399	56,823	56,823	65,000
10-56-110	Recreation Supervisor	43,159	43,268	44,355	24,355	0
10-56-110	RecreationCoordinator	0	0	0	0	34,579
10-56-110	Recreation Coordinator				10,000	18,200
10-56-111	Refs/Umps/Part time	32,650	26,544	27,500	33,000	35,000
10-56-131	FICA	10,639	10,181	10,372	9,500	11,688
10-56-132	Insurance	7,968	8,328	6,908	6,908	13,000
10-56-133	Travel/Dues	200	259	300	260	1,000
10-56-134	Pension	4,922	4,923	5,059	4,059	4,979
	<b>Subtotal</b>	<b>154,829</b>	<b>148,901</b>	<b>151,317</b>	<b>144,905</b>	<b>183,446</b>
<b>COMMODITIES</b>						
10-56-202	Office Supplies	100	100	100	100	2,000
10-56-206	Recreation Supplies/Equipment	18,000	17,519	20,000	20,000	29,000
10-56-	Summer/After School Programs	0	0	0	0	3,000
10-56-208	Trophies/Awards	4,500	4,424	4,500	4,500	5,500
	<b>Subtotal</b>	<b>22,600</b>	<b>22,042</b>	<b>24,600</b>	<b>24,600</b>	<b>39,500</b>
<b>CONTRACTUAL</b>						
10-56-402	Telephone	800	369	650	240	750
10-56-406	Vehicle Fuel/Maintenance	0	0	0	0	2,000
10-56-422	Med Supplies/Maint/Repairs	2,000	2,247	2,000	1,500	1,500
10-56-824	Special Events	500	383	500	500	2,500
10-56-410	Online Forms and Rec Signup	0	0	500	500	250
	<b>Subtotal</b>	<b>3,300</b>	<b>3,000</b>	<b>3,650</b>	<b>2,740</b>	<b>7,000</b>
	<b>TOTAL RECREATION BUDGET</b>	<b>180,729</b>	<b>173,943</b>	<b>179,567</b>	<b>172,245</b>	<b>229,946</b>

SERVICES/SERVICE ORGANIZATIONS						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>County Services</b>						
10-75-399	Nutrition/Seniors	7,000	7,000	7,000	7,000	12,500
10-75-400	Transportation/Seniors	3,500	3,500	3,500	3,500	4,500
10-75-	Three New Programs/Seniors	0	0	0	0	3,000
10-75-430	Mountain Express	20,000	20,000	20,000	20,000	20,000
<b>Education</b>						
10-75-413	Seeds of Learning	5,000	5,000	5,000	5,000	0
10-75-434	Pagosa Springs Youth Center	0	0	5,000	2,500	0
10-75-437	Archuleta County Crossing Guard	3,000	190	1,500	1,500	2,000
<b>Health/Safety</b>						
10-75-401	Axis/Pagosa Counseling Center	950	950	950	950	2,000
10-75-410	Southwest Safehouse/Volunteers of America	500	500	500	500	600
10-75-417	ACVAP	6,000	6,000	6,000	6,000	7,000
10-75-428	Axis/Acute Treatment Unit	15,000	15,000	15,000	15,000	15,000
10-75-398	San Juan Basin Area Agency on Aging	500	500	500	500	500
<b>Community Assistance</b>						
10-75-432	Thingamajig Theatre Company	500	500	500	500	10,000
<b>Housing</b>						
10-75-436	4CORE (Resource Efficiency)	1,313	1,313	1,313	1,313	0
<b>TOTAL SERVICE FUNDS</b>		<b>63,263</b>	<b>60,453</b>	<b>66,763</b>	<b>64,263</b>	<b>77,100</b>

ECONOMIC DEVELOPMENT						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>Economic Development</b>						
10-77-511	Southwest Rural Philanthropy Days SWRPD	2,500	2,500	0	0	0
10-77-512	Downtown Development Group	10,000	4,701	0	0	0
10-77-515	Economic Development Incentives	20,000	3,547	5,000	33,000	37,000
10-77-520	General Economic Development Activites	0	0	25,000	12,500	15,000
10-77-525	Economic Development Organization	0	0	20,000	12,500	20,000
10-77-	Early Childhood Care/Attainable Housing Council Initiatives	0	0	0	0	50,000
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>32,500</b>	<b>10,748</b>	<b>50,000</b>	<b>58,000</b>	<b>122,000</b>

a \$6,250 SWCOG match

**CAPITAL IMPROVEMENT FUND**

**REVENUE**

Account	Description	2014 Budget	2014 Estimate	2015 Budget	2015 Estimate	2016 Budget
<b>TAXES AND FEES</b>						
51-31-100	Highway Users Tax Fund	72,500	72,131	72,500	72,501	72,502
51-31-310	Sales Tax	1,687,096	1,769,931	1,895,621	2,092,259	2,176,283
51-31-640	Park User Fees	13,000	14,025	13,000	22,000	22,000
51-31-650	Cemetery Fees	1,000	2,400	1,000	1,800	2,000
51-31-660	Visitor Center Lease	0	0	0	14,025	7,013
	<b>Subtotal</b>	<b>1,773,596</b>	<b>1,858,488</b>	<b>1,982,121</b>	<b>2,202,585</b>	<b>2,279,797</b>
<b>INTERGOVERNMENTAL REVENUES</b>						
51-33-400	County Road Mill	68,461	65,052	69,602	109,663	110,000
51-33-490	Geothermal Streets/Maintenance Contract	14,000	14,000	14,000	14,000	14,000
51-33-610	Transfer from Impact Fees	110,000	0	0	0	0
51-33-620	Transfer from General Fund	200,000	200,000	100,000	0	0
51-33-630	Dept Human Serv. Janitorial Contract	8,200	8,200	8,200	8,200	8,200
51-33-	Bank Lease/Purchase (8th St, Lewis St)	0	0	0	0	2,180,000
	<b>Subtotal</b>	<b>400,661</b>	<b>287,252</b>	<b>191,802</b>	<b>131,863</b>	<b>2,312,200</b>
<b>GRANTS FOR STREETS</b>						
51-33-880	CMAQ Funds Majestic Dr	385,000	0	0	319,000	0
51-33-815	CMAQ Funds Crestview Dr	0	0	149,000	0	0
<b>GRANTS FOR PARKS</b>						
51-33-730	Division of Wildlife Fishing is Fun	85,000	89,800	0	0	0
<b>GRANTS FOR TRAILS</b>						
51-33-635	Archuleta County PROST, TTPL West Phase	200,000	0	200,000	0	200,000
51-33-640	PLPOA TTPL West Phase	45,000	0	45,000	0	45,000
51-33-790	State Trails Grant TTPL West Phase	200,000	0	200,000	0	200,000
51-33-720	CDOT Enhmt Grant 8-10 St Sidewalk on 160	238,296	0	261,096	0	261,096
51-33-760	State Trails Riverwalk TH to 6th St Bridge	120,000	90,818	15,000	3,256	0
51-33-762	GOCO 6th Street Bridge Grant	349,000	0	242,519	242,519	0
51-33-761	GOCO Planning Grant TTPL and Riverwalk	40,000	0	40,000	0	40,000
51-33-	GOCO Springs Pedestrian Bridge	0	0	0	0	149,800
51-33-	TAP TTPL Trail Harman Hill	0	0	0	0	25,000
51-33-	Safe Routes to School North 8th Street Sidewalk	0	0	0	0	280,000
<b>GRANTS FOR OTHERS</b>						
51-33-811	Historic Preservation Rumbaugh Bridge Grant	60,000	0	166,605	0	166,605
51-33-	Historic Preservation Water Works Bldg Grant	0	0	0	0	94,734
51-33-	Historic Preservation Interpretive Sign Grant	0	0	0	0	32,000
51-33-780	DOLA fiber-optics /County portion	0	55,856	0	0	0
	<b>Subtotal</b>	<b>1,722,296</b>	<b>236,474</b>	<b>1,319,220</b>	<b>564,775</b>	<b>1,494,235</b>
<b>MISCELLANEOUS</b>						
51-36-110	Miscellaneous	0	52,500	0	0	0
	<b>Total Annual Revenues</b>	<b>3,896,553</b>	<b>2,434,714</b>	<b>3,493,143</b>	<b>2,899,223</b>	<b>6,086,232</b>
	<b>Prior Year End Cash Reserve</b>	<b>1,496,663</b>	<b>1,780,603</b>	<b>1,074,319</b>	<b>1,022,895</b>	<b>1,210,066</b>
	<b>Total Revenues</b>	<b>5,393,216</b>	<b>4,215,317</b>	<b>4,567,462</b>	<b>3,922,118</b>	<b>7,296,298</b>

**CAPITAL IMPROVEMENT FUND**

**EXPENDITURES**

Account	Description	2014 Budget	2014 Estimate	2015 Budget	2015 Estimate	2016 Budget
<b>Maintenance &amp; Debt</b>						
51-53-425	Community Center Lease/Purchase Portion	232,180	232,180	0	0	0
51-77-	8th Street Lease/Purchase	0	0	0	0	180,000
51-77-430	Lewis Street Lease/Purchase Portion	179,633	179,633	462,633	462,633	680,000
51-57-400	Visitor Center Lease/Purchase	0	90,000	18,147	18,147	18,147
51-46	Planning & Building Capital	182,122	94,502	142,414	81,880	178,303
51-61	Streets Department	536,112	401,169	430,008	416,013	499,581
51-68	Parks Department	297,741	298,840	302,844	316,236	340,849
51-70	Facilities Maintenance Department	202,873	198,790	210,296	242,033	221,794
	<b>Total Maint. and Debt Expenditures</b>	<b>1,630,660</b>	<b>1,495,115</b>	<b>1,566,342</b>	<b>1,536,942</b>	<b>2,118,673</b>

Capital Improvement Expenditures		2014 Budget	2014 Estimate	2015 Budget	2015 Estimate	2016 Budget
<b>Town Clerk/Town Hall</b>						
51-42-281	Technology	1,700	2,281	2,200	2,385	7,300
51-42-222	Telephone System Upgrades	0	945	500	0	100
	<b>subtotal</b>	<b>1,700</b>	<b>3,226</b>	<b>2,700</b>	<b>2,385</b>	<b>7,400</b>
<b>Town Manager/Administration</b>						
51-44-281	Technology	250	100	250	250	250
51-44-204	Employee Merit Increase Fund	0	0	8,057	4,608	8,280
51-44-410	DOLA fiberoptics and wi-fi grant	0	54,944	0	0	0
51-44-	Economic Development Incentives	0	0	0	5,500	33,000
	<b>subtotal</b>	<b>250</b>	<b>55,044</b>	<b>8,307</b>	<b>10,358</b>	<b>41,530</b>
<b>Municipal Court</b>						
51-48-281	Technology	1,800	4,508	2,500	4,500	2,500
51-48-285	Court Security	4,000	3,825	0	0	0
	<b>subtotal</b>	<b>5,800</b>	<b>8,333</b>	<b>2,500</b>	<b>4,500</b>	<b>2,500</b>
<b>Police/Safety</b>						
51-51-281	Technology	4,000	3,914	4,000	4,259	4,000
51-51-408	Vehicle/Maintenance and Repairs	18,000	13,444	18,000	15,000	18,000
51-51-409	Public Safety/Traffic Enforcement	0	0	7,500	7,500	2,000
51-51-	Safety Equipment/Ballistic Vests	0	0	0	0	2,500
51-51-806	Police Car	80,000	79,866	25,000	0	26,000
	<b>subtotal</b>	<b>102,000</b>	<b>97,223</b>	<b>54,500</b>	<b>26,759</b>	<b>52,500</b>
<b>Community Center</b>						
51-53-400	Operations Costs	11,349	11,349	0	0	0
51-53-	Building/Equipment Maintenance	0	0	0	0	10,000
51-53-450	Capital Improvements	6,400	6,400	6,400	26,000	3,500
	<b>subtotal</b>	<b>17,749</b>	<b>17,749</b>	<b>6,400</b>	<b>26,000</b>	<b>13,500</b>
<b>Recreation</b>						
51-56-281	Technology	1,100	1,135	1,000	0	250
51-56-449	Recreation Equipment	2,000	1,585	2,000	0	2,000
51-77-	New/Used Recreation Vehicle	0	0	0	0	27,000
	<b>subtotal</b>	<b>3,100</b>	<b>2,720</b>	<b>3,000</b>	<b>0</b>	<b>29,250</b>
<b>Streets</b>						
51-77-424	Street Paving and Maintenance	320,000	10,931	50,000	0	0
51-77-432	5 Year Street Maintenance Plan	0	0	0	0	85,000
51-77-433	Piedra Street Reconstruction	0	0	100,000	102,450	0
51-77-434	Crestview Paving (CMAQ)	0	0	180,000	10,000	0
51-77-436	Trujillo Road Reconstruction Project	0	0	257,193	106,060	151,134
51-77-	8th Street Reconstruction	0	0	0	0	1,500,000
51-77-447	Majestic Drive Paving (CMAQ)	635,000	401,906	0	120,000	0
51-77-431	McCabe Creek Culvert	0	363	6,000	0	0
51-77-435	Drainage Maintenance	0	0	40,000	50	40,000
	<b>subtotal</b>	<b>955,000</b>	<b>413,200</b>	<b>633,193</b>	<b>338,560</b>	<b>1,776,134</b>
<b>Sidewalks</b>						
51-77-427	Misc Concrete/Sidewalks	40,000	0	40,000	40,000	40,000
51-77-472	Main Street Sidewalk Improvement	44,000	59	227,000	227,000	250,000
51-77-	Safe Routes to School North 8th Street	0	0	0	0	350,000
	<b>subtotal</b>	<b>84,000</b>	<b>59</b>	<b>267,000</b>	<b>267,000</b>	<b>640,000</b>
<b>Parks</b>						
51-77-452	Town Parks Improvements	30,000	12,484	95,000	80,000	109,000
51-77-544	River Restoration Project	65,000	59,705	45,000	3,300	45,000
51-77-550	Parks Equipment	20,000	11,030	30,000	45,000	13,000
51-77-555	Resource Management	17,000	16,657	27,500	7,500	36,000
51-77-572	Reservoir Hill Park Development	0	45,633	8,227	0	0
51-77-573	Loucke Ditch	10,000	0	0	0	0
51-77-	Centennial Park Restrooms	0	0	0	0	80,000
	<b>subtotal</b>	<b>142,000</b>	<b>145,509</b>	<b>205,727</b>	<b>135,800</b>	<b>283,000</b>

**CAPITAL IMPROVEMENT FUND**

<b>Trails</b>						
51-77-631	Town to Pagosa Lakes Trail West Phase	445,000	4,229	475,000	8,000	467,000
51-77-465	8th Street Sidewalk/East Trail CDOT	298,296	52,681	319,620	15,000	315,000
51-77-632	Town to Pagosa Lakes Trail Harman Hill	60,000	458	0	100	30,000
51-77-633	Trails Planning TTPL and Riverwalk	50,000	0	50,000	25,000	50,000
51-77-634	Riverwalk Trail to 6th St Bridge	195,000	175,474	30,000	30,000	0
51-77-663	6th Street Pedestrian Bridge	734,000	556,596	80,000	165,815	0
51-77-664	Riverwalk Trail Expense	0	0	50,000	22,000	10,000
51-77-662	Springs Pedestrian Bridge	0	0	0	18,500	195,500
	<b>subtotal</b>	<b>1,782,296</b>	<b>789,438</b>	<b>1,004,620</b>	<b>284,415</b>	<b>1,067,500</b>
<b>Geothermal Exploration</b>						
51-77-700	Geothermal Power Plant Project	200,000	200,000	10,000	10,000	2,500
51-77-701	Geothermal Greenhouse Partnership	25,000	0	25,000	25,000	0
	<b>subtotal</b>	<b>225,000</b>	<b>200,000</b>	<b>35,000</b>	<b>35,000</b>	<b>2,500</b>
<b>Visitor Center</b>						
51-57-450	Visitor Center Building Maintenance	0	2,000	10,000	4,000	10,000
	<b>subtotal</b>	<b>0</b>	<b>2,000</b>	<b>10,000</b>	<b>4,000</b>	<b>10,000</b>
<b>Other</b>						
51-77-459	Wayfinding Plan/Medians	25,000	24,562	25,000	15,000	25,000
51-77-460	Mural on Main Street	1	1	10,000	1	10,000
51-77-454	Street Backhoe/Equipment	16,000	15,996	8,500	5,332	21,000
51-77-461	Historic Pres/Rumbaugh Creek Bridge	0	0	222,140	20,000	222,140
51-77-	Historic Pres/Water Works Bldg	0	0	0	0	126,312
51-77-	Historic Pres/Interpretive Signage	0	0	0	0	40,000
51-77-	Mountain Express Transit Bus	0	0	0	0	15,000
51-77-	ADA Program	0	0	0	0	15,000
	<b>subtotal</b>	<b>41,001</b>	<b>40,559</b>	<b>265,640</b>	<b>40,333</b>	<b>474,452</b>
	<b>Total Improvement Expenditures</b>	<b>3,359,896</b>	<b>1,775,061</b>	<b>2,498,587</b>	<b>1,175,109</b>	<b>4,400,266</b>
	Total Maintenance/Debt Expenditures	1,630,660	1,495,115	1,566,342	1,536,942	2,118,673
	Total Improvement Expenditures	3,359,896	1,775,061	2,498,587	1,175,109	4,400,266
	<b>Total Capital Expenditures</b>	<b>4,990,556</b>	<b>3,270,175</b>	<b>4,064,928</b>	<b>2,712,052</b>	<b>6,518,939</b>
	TOTAL CAPITAL REVENUES	5,393,216	4,215,317	4,567,462	3,922,118	7,296,298
	TOTAL CAPITAL EXPENDITURES	4,990,556	3,270,175	4,064,928	2,712,052	6,518,939
	<b>End Year Cash Reserve</b>	<b>402,660</b>	<b>945,141</b>	<b>502,534</b>	<b>1,210,066</b>	<b>777,359</b>
	Restricted 3% Tabor	149,717	98,105	121,948	81,362	195,568
	<b>Unrestricted Reserve</b>	<b>252,943</b>	<b>847,036</b>	<b>380,586</b>	<b>1,128,705</b>	<b>581,791</b>

a Reflects a 7% increase from 2015 estimated end of year (prior years revenue received in 2015 factored out)

**Streets**

- b 8th Street reconstruction project, pay off Lewis Street lease/purchase
- f Rumbaugh culvert inlet only
- g 3rd St Alley to Lewis on School side
- h 2nd to 3rd Street North Side Pagosa Street (Hwy 160)

**Parks**

- i \$40K River Center repaving, \$54K Phase II skatepark bowl, 15k left for line item budget
- j Includes \$25K for rocks, Engineering \$10K, etc.
- k Centennial Park restrooms as part of GGP DOLA grant match
- e new mower

**Trails**

- l \$30 Town match - \$200K PROST, \$45K PLPOA, \$200K State Trails TTPL West Phase
- m \$55K Town Match - CDOT Hwy 160 trail/sidewalk between 8th and 10th St

**Geothermal**

- n Audit for Geothermal Authority

**Other**

- c data collection module speed warning trailer
- d 1 animal control vehicle
- o \$95K Town Match, Historic Preservation restore water reservoir walls, stone arch bridge at 1st St, Interpretive signage
- p new/used truck recreation department

BUILDING/PLANNING PROJECTS CAPITAL DEPARTMENT						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
51-46-110	Special Projects Manager	48,501	39,044	49,845	38,500	51,229
51-46-133	Travel/Training/Meetings	1,500	1,900	1,500	1,500	1,500
51-46-131	FICA	3,710	2,800	3,813	2,945	3,919
51-46-132	Insurance	13,985	11,115	9,564	2,106	15,593
51-46-134	Pension	2,425	1,947	2,492	1,629	2,561
	<b>subtotal</b>	<b>70,122</b>	<b>56,806</b>	<b>67,214</b>	<b>46,680</b>	<b>74,803</b>
<b>COMMODITIES</b>						
51-46-202	Office Supplies	750	1,116	750	750	750
51-46-212	Vehicle Fuel/Oil/Maintenance	3,250	1,316	3,250	1,250	3,250
51-46-281	Technology	2,000	1,796	2,700	2,200	9,500
51-46-406	Planning Studies/Grants	75,000	0	37,500	0	75,000
51-46-441	Annexations	5,000	3,418	5,000	5,000	0
51-46-450	Planning/Permitting Software	26,000	30,050	26,000	26,000	15,000
	<b>subtotal</b>	<b>112,000</b>	<b>37,696</b>	<b>75,200</b>	<b>35,200</b>	<b>103,500</b>
<b>TOTAL BLDG/PLAN BUDGET</b>						
		<b>182,122</b>	<b>94,502</b>	<b>142,414</b>	<b>81,880</b>	<b>178,303</b>

a Computers for Planning Dept \$2,500 , Building Computer \$1000, Scanner \$6,000

b Replacement for City Works program

## STREETS DEPARTMENT

Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
51-61-110	Street Superintendent	63,432	63,540	65,190	65,190	67,000
51-61-110	Equipment Operator III	40,727	40,835	41,856	41,856	43,018
51-61-110	Equipment Operator II	37,321	37,429	38,356	38,356	39,421
51-61-110	Equipment Operator I	39,333	39,442	40,423	40,423	41,546
51-61-110	Equipment Operator I	34,200	0	0	0	36,124
51-61-131	FICA	16,449	13,242	14,216	14,216	17,374
51-61-132	Insurance	67,474	43,372	43,126	43,126	59,742
51-61-133	School/Travel	3,500	1,369	2,500	2,500	2,900
51-61-134	Pension	10,751	9,040	9,291	9,291	11,355
	<b>Subtotal</b>	<b>313,187</b>	<b>248,270</b>	<b>254,958</b>	<b>254,958</b>	<b>318,481</b>
<b>COMMODITIES</b>						
51-61-202	Office Supplies	200	19	200	200	250
51-61-212	Fuel & Oil	28,000	18,266	26,000	20,000	22,000
51-61-222	Tires	6,000	3,986	4,000	4,000	4,000
51-61-228	Gravel/Asphalt	30,000	21,704	20,000	16,500	25,000
51-61-230	Culverts	2,000	3,288	2,000	500	1,000
51-61-234	Street Lighting - LPEA	43,000	42,683	44,000	43,000	44,000
51-61-281	Techology	250	0	250	250	750
51-61-439	Street Lighting Maintenance	2,000	3,200	2,000	1,500	2,000
	<b>Subtotal</b>	<b>111,450</b>	<b>93,146</b>	<b>98,450</b>	<b>85,950</b>	<b>99,000</b>
<b>CONTRACTUAL</b>						
51-61-402	Telephone Cellular	475	604	1,100	1,100	1,100
51-61-406	Maintenance-Vehicles	30,000	11,188	20,000	17,000	17,000
51-61-410	Uniforms	5,000	3,489	5,000	2,200	5,000
51-61-418	Cemetery Maintenance	5,000	7,257	2,000	4,000	4,000
51-61-434	Utilities/Shop Supplies	16,000	17,758	16,500	16,500	17,000
51-61-436	Maintenance-Roads	30,000	9,822	20,000	27,000	27,000
51-61-444	Sweeper Maintenance	5,000	5,046	5,000	4,305	5,000
51-61-460	Clean-Up Week	10,000	2,706	7,000	3,000	5,000
51-61-470	Lightpole Banners/Fixtures	10,000	1,884	0	0	1,000
	<b>Subtotal</b>	<b>111,475</b>	<b>59,753</b>	<b>76,600</b>	<b>75,105</b>	<b>82,100</b>
	<b>TOTAL STREETS BUDGET</b>	<b>536,112</b>	<b>401,169</b>	<b>430,008</b>	<b>416,013</b>	<b>499,581</b>

PARKS DEPARTMENT						
Account		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
51-68-110	Parks Manager	47,053	47,162	48,357	48,357	0
51-68-110	Parks Crew Leader	0	0	0	0	41,180
51-68-110	Parks Crew Leader	0	0	0	0	41,180
51-68-110	Parks Maintenance II	35,726	35,834	36,716	36,716	37,736
51-68-110	Parks Maintenance II	35,726	35,834	36,716	36,716	0
51-68-110	Parks Use Administrator	0	0	20,000	20,000	0
51-68-111	Parks Maintenance Part time	47,724	58,202	49,046	59,815	82,500
51-68-131	FICA	12,717	12,628	14,599	15,423	15,499
51-68-132	Insurance	38,270	32,746	31,720	31,720	42,000
51-68-134	Pension	5,925	5,925	6,089	6,089	6,005
51-68-135	Training/Travel/Dues	1,500	1,500	1,500	500	1,500
	<b>Subtotal</b>	<b>224,641</b>	<b>229,831</b>	<b>244,744</b>	<b>255,336</b>	<b>267,599</b>
<b>COMMODITIES</b>						
51-68-212	Fuel/Oil	8,000	7,671	8,000	6,000	6,000
51-68-216	Park/Field Maintenance	30,000	28,610	20,000	26,500	30,000
51-68-218	Park Utilities	30,000	28,721	25,000	25,000	25,500
51-68-220	Vehicle Maintenance	2,500	2,359	2,500	2,500	3,500
51-68-	Equipment Maintenance	0	0	0	0	5,000
51-68-281	Technology	1,100	1,278	1,100	0	250
51-68-	Uniforms	0	0	0	0	1,500
51-68-402	Telephone	1,000	370	1,000	700	1,000
51-68-816	Town Tree Program	500	0	500	200	500
	<b>Subtotal</b>	<b>73,100</b>	<b>69,009</b>	<b>58,100</b>	<b>60,900</b>	<b>73,250</b>
	<b>TOTAL PARKS BUDGET</b>	<b>297,741</b>	<b>298,840</b>	<b>302,844</b>	<b>316,236</b>	<b>340,849</b>

a Five summer seasonal workers

**FACILITIES MAINTENANCE DEPARTMENT**

<b>Account</b>		<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>PERSONNEL</b>						
51-70-110	Maintenance Director	50,865	50,973	52,274	52,274	53,726
51-70-111	Part Time Help	1,500	1,510	1,500	1,551	1,500
51-70-112	Building Maintenance Tech II	32,738	32,846	33,645	33,645	34,579
51-70-112	Building Maintenance Tech II	32,738	32,846	33,645	33,645	34,579
51-70-133	Travel/Training	250	53	250	250	500
51-70-131	FICA	9,015	8,532	9,261	9,265	9,515
51-70-132	Insurance	39,100	39,249	39,392	38,500	35,000
51-70-134	Pension	5,817	5,817	5,978	5,978	6,144
51-70-410	Uniforms	1,600	1,213	1,600	1,600	1,800
	<b>subtotal</b>	<b>173,623</b>	<b>173,039</b>	<b>177,546</b>	<b>176,708</b>	<b>177,344</b>
<b>CONTRACTUAL</b>						
51-70-206	Janitorial Supplies	6,000	4,730	6,000	6,000	5,000
51-70-281	Technology	250	0	250	250	850
51-70-402	Telephone	550	369	800	375	400
51-70-406	Vehicle Fuel/Maintenance	3,000	2,974	4,000	4,000	5,000
51-70-435	Town Hall Improvements	1,200	25	1,200	1,200	1,200
51-70-436	Town Hall Maintenance	12,000	13,717	12,000	7,000	9,000
51-70-437	Heating/Cooling Maintenance	2,000	883	2,000	33,000	10,000
51-70-438	Building Electric Maintenance	1,000	78	1,000	1,000	1,000
51-70-440	Elevator Maintenance	2,050	1,819	2,300	2,300	2,500
51-70-442	Furnishing Town Hall	1,200	1,157	3,200	10,200	3,200
51-70-	Courtroom Update	0	0	0	0	6,300
	<b>subtotal</b>	<b>29,250</b>	<b>25,752</b>	<b>32,750</b>	<b>65,325</b>	<b>44,450</b>
	<b>TOTAL MAINTENANCE BUDGET</b>	<b>202,873</b>	<b>198,790</b>	<b>210,296</b>	<b>242,033</b>	<b>221,794</b>

CONSERVATION TRUST FUND						
		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>Revenue</b>						
21-37-530	Town Lottery	17,000	16,595	17,000	17,000	17,000
21-37-700	County Lottery	30,000	30,000	30,000	30,000	30,000
	<b>Subtotal</b>	<b>47,000</b>	<b>46,595</b>	<b>47,000</b>	<b>47,000</b>	<b>47,000</b>
	<b>Prior Fund Balances</b>	<b>76,505</b>	<b>76,505</b>	<b>65,248</b>	<b>64,770</b>	<b>89,276</b>
	<b>TOTAL REVENUES</b>	<b>123,505</b>	<b>123,100</b>	<b>112,248</b>	<b>111,770</b>	<b>136,276</b>
<b>Expenditures</b>						
21-40-800	Parks & Rec Maintenance	50,000	45,227	13,000	12,894	5,000
21-40-910	Yamaguchi Park	20,000	13,103	10,000	6,600	31,000
21-40-	South Park	0	0	0	0	25,000
21-40-	Rivercenter Park Trail	0	0	0	0	8,000
21-40-940	Elementary School Playground	0	0	3,000	3,000	0
	<b>Subtotal</b>	<b>70,000</b>	<b>58,330</b>	<b>26,000</b>	<b>22,494</b>	<b>69,000</b>
	<b>Total Expenditures to CIF</b>	<b>70,000</b>	<b>58,330</b>	<b>26,000</b>	<b>22,494</b>	<b>69,000</b>
	<b>TOTAL REVENUES</b>	<b>123,505</b>	<b>123,100</b>	<b>112,248</b>	<b>111,770</b>	<b>136,276</b>
	<b>TOTAL EXPENDITURES</b>	<b>70,000</b>	<b>58,330</b>	<b>26,000</b>	<b>22,494</b>	<b>69,000</b>
	<b>Ending Fund Balance</b>	<b>53,505</b>	<b>64,770</b>	<b>86,248</b>	<b>89,276</b>	<b>67,276</b>

a Riverwalk repaving behind River Center, South Park canopy, sand, water fountain

b \$20K red clay baseball field, \$10K landscaping, Skywerx monitoring

TRUST/IMPACT FUND						
		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>Revenue</b>						
31-22-600	Roads	8,000	422,033	8,000	14,235	8,000
31-22-700	Regional Public Buildings	2,863	1,971	0	2,120	0
31-22-710	Town Public Buildings 2013	0	16,276	0	927	0
31-22-800	Regional Recreation Facilities	0	0	0	376	0
31-22-810	Recreational Facilities 2013	0	3,630	0	2,555	0
31-22-900	Parks	0	3,680	0	2,960	0
31-23-000	Trails	0	6,520	0	5,244	0
31-23-100	Emergency Service Provider	3,600	78,360	3,600	7,328	3,600
31-23-200	Water Storage	1,900	386	1,900	1,701	1,900
31-23-300	School Fees	0	2,836	1,200	1,941	1,200
31-23-350	Administration	100	1,743	100	225	100
31-23-410	East End Trail Donations	0	0	0	0	0
31-23-415	Walmart West End Trail Donation	0	0	0	45,000	0
31-23-450	Pinon Lake Fountain	2,000	0	0	5,000	0
31-23-460	Fireworks Fund	0	0	0	0	0
31-23-520	Health Account	0	0	0	136,855	0
31-23-530	Community Center	0	0	0	182,929	0
31-23-550	Whitewater Fund	0	0	0	0	0
31-23-560	Jim Guyton Memorial Fund	0	0	0	0	0
31-23-580	Marky Egan Scholarship	0	0	0	0	0
31-23-590	Reservoir Hill Ticket Tax	8,000	8,523	8,000	8,104	8,000
31-23-600	Park User Admission Fee	1,000	0	1,000	0	0
	<b>Subtotal</b>	<b>27,463</b>	<b>545,957</b>	<b>23,800</b>	<b>417,500</b>	<b>22,800</b>
	Prior Fund Balances	259,145	283,964	558,394	171,812	427,203
	<b>TOTAL REVENUES</b>	<b>286,608</b>	<b>829,921</b>	<b>582,194</b>	<b>589,312</b>	<b>450,003</b>

<b>Expenditures</b>						
31-22-600	Roads	110,000	0	0	0	0
31-22-601	Majestic Drive	0	110,000			
31-22-602	Piedra St Improvement Project	0	0	400,000	289,000	0
31-22-603	Trujillo Road Reconstruction	0	0	0	111,000	0
31-22-700	Regional Public Buildings	0	66,557	2,780	0	0
31-22-710	Town Public Building 2013	0	0	0	0	0
31-22-800	Regional Recreational Facilities	0	16,830	0	0	0
31-22-810	Recreation Facilities 2013	0	0	0	0	0
31-22-900	Parks	0	0	0	0	5,000
31-23-000	Trails	0	0	0	0	10,000
31-23-100	Emergency Service Provider	3,600	81,917	4,500	7,328	3,600
31-23-200	Water Storage	1,900	2,275	1,900	1,701	1,900
31-23-300	School	0	2,830	1,200	1,941	1,200
31-23-350	Administration	2,000	1,141	0	225	0
31-23-410	East End Trail Donations	0	0	0	0	0
31-23-415	Walmart West End Trail Donation	0	0	0	0	45,000
31-23-450	Pinon Lake Fountain	2,000	0	0	5,000	0
31-23-460	Fireworks Fund	0	8,835	0	0	0
31-23-520	Health Account	0	0	0	17,000	8,200
31-23-530	Community Center	0	0	0	87,493	10,000
31-23-550	Whitewater Fund	0	0	0	0	0
31-23-560	Jim Guyton Memorial Fund	0	0	0	0	0
31-23-580	Marky Egan Scholarship	0	0	0	0	0
31-23-590	Reservoir Hill Ticket Tax	0	0	0	9,143	0
31-23-600	Park User Admission Fee	0	0	0	0	0
	<b>Total Expenditures</b>	<b>119,500</b>	<b>290,386</b>	<b>410,380</b>	<b>529,831</b>	<b>84,900</b>

	TOTAL REVENUES	286,608	829,921	582,194	589,312	450,003
	TOTAL EXPENDITURES	119,500	290,386	410,380	529,831	84,900
	<b>Ending Fund Balance</b>	<b>167,108</b>	<b>539,536</b>	<b>171,814</b>	<b>59,481</b>	<b>365,103</b>

<b>Account Balance</b>						
31-22-600	Roads	28,996	443,029	57,996	57,263	65,996
31-22-700	Regional Public Buildings	72,200	4,751	1,971	6,871	6,871
31-22-710	Town Public Building 2013	4,735	21,011	20,885	21,938	21,938
31-22-800	Regional Recreational Facilities	24,067	7,237	7,237	7,613	15,613
31-22-810	Recreation Facilities 2013	2,904	6,534	6,171	9,089	9,089
31-22-900	Parks	3,869	7,549	7,181	10,509	5,509
31-23-000	Trails	6,383	12,903	12,251	18,147	8,147
31-23-100	Emergency Service Provider	4,132	574	3,233	574	574
31-23-200	Water Storage	1,890	0	1,890	1	1
31-23-300	School	277	283	277	283	283
31-23-350	Administration	-1,019	1,483	706	1,483	1,583
31-23-410	East End Trail Donations	5,000	5,000	5,000	5,000	5,000
31-23-415	Walmart West End Trail Donation	0	0	0	45,000	0
31-23-450	Pinon Lake Fountain	0	0	0	0	0
31-23-460	Fireworks Fund	9,465	630	9,465	630	630
31-23-520	Health Account	0	0	0	119,855	111,655
31-23-530	Community Center	0	0	0	95,436	85,436
31-23-550	Whitewater Fund	320	320	320	320	320
31-23-560	Jim Guyton Memorial Fund	606	606	606	606	606
31-23-580	Marky Egan Scholarship	410	410	410	410	410
31-23-590	Reservoir Hill Ticket Tax	25,493	26,016	34,016	24,977	32,977
31-23-600	Park User Admission Fee	2,197	1,197	2,197	1,197	1,197
<b>Ending Fund Balance</b>						
		<b>191,925</b>	<b>539,534</b>	<b>171,812</b>	<b>427,203</b>	<b>373,836</b>

**LODGER'S TAX FUND**

		2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>REVENUE</b>						
41-31-500	Lodgers Tax	462,000	514,267	540,000	515,000	540,000
41-31-505	Intergovernmental Revenue	0	0	85,000	87,342	108,000
41-31-510	Visitor Center Revenue	0	7,593	0	1,300	1,500
41-31-600	Other Income	25,000	25,000	5,000	22,500	45,000
41-31-650	Misc Revenue	0	1,800	0	0	0
41-31-700	Fireworks	3,500	0	0	0	0
	<b>Subtotal</b>	<b>490,500</b>	<b>548,660</b>	<b>630,000</b>	<b>626,142</b>	<b>694,500</b>
	Prior Year End Cash Carryover	159,734	159,734	166,114	190,355	192,768
	<b>TOTAL REVENUES to TTC</b>	<b>650,234</b>	<b>708,394</b>	<b>796,114</b>	<b>816,497</b>	<b>887,268</b>
<b>EXPENDITURES</b>						
<b>PERSONNEL</b>						
41-42-110	Executive Director	0	0	70,000	70,000	71,944
41-42-110	Visitor Program Manager	0	7,380	33,645	33,645	34,579
41-42-110	Volunteer Coordinator	0	17,151	17,725	17,725	18,217
41-42-110	Visitor Center Coordinator	0	0	0	5,000	20,150
41-42-111	Part Time	0	1,259	15,000	0	0
41-42-131	FICA	0	96	10,432	9,667	11,084
41-42-132	Insurance	0	4	17,233	17,234	19,018
41-42-134	Pension	0	0	5,182	5,182	5,326
	<b>Subtotal</b>	<b>0</b>	<b>25,890</b>	<b>169,218</b>	<b>158,454</b>	<b>180,319</b>
<b>COMMODITIES</b>						
41-42-205	External Marketing	225,000	223,425	330,000	300,000	350,000
41-42-133	Training/Travel/Dues	0	0	13,000	11,000	8,000
41-42-210	Event Funding	62,500	58,896	57,000	40,000	57,000
	<b>CAPITAL PROJECTS</b>	<b>40,000</b>	<b>12,178</b>			
41-42-221	Fish Stocking	0	0	10,000	8,200	10,000
41-42-222	Infrastructure	0	0	20,000	16,000	25,000
41-42-223	Wayfinding and Signage	0	0	25,000	0	25,000
	<b>VISITOR INFORMATION</b>	<b>138,500</b>	<b>109,500</b>			
41-42-326	Visitor Center Utilities	0	0	9,000	9,000	9,000
41-42-327	Visitor Center Janitorial	0	0	10,000	5,500	10,000
41-42-328	Printing and Publications	0	0	10,000	10,000	40,000
41-42-329	Technology	0	0	5,000	3,000	3,000
41-42-330	Volunteer Appreciation	0	0	5,000	3,000	3,000
41-42-331	Office Expenses/Telephone	0	0	6,000	3,000	4,000
41-42-230	Administration	80,000	80,149	1,250	1,250	1,250
41-42-235	Fulfillments	0	0	32,500	42,000	40,000
41-42-240	Economic Incentives	2,500	0	1,500	0	1,500
	<b>Subtotal</b>	<b>548,500</b>	<b>484,149</b>	<b>535,250</b>	<b>451,950</b>	<b>586,750</b>
<b>CONTRACTUAL</b>						
41-42-245	Tax Compliance	0	0	12,500	13,325	12,500
41-42-255	Fireworks	8,000	8,000	10,000	0	10,000
	<b>Subtotal</b>	<b>8,000</b>	<b>8,000</b>	<b>22,500</b>	<b>13,325</b>	<b>22,500</b>
	<b>TOTAL REVENUES</b>	<b>650,234</b>	<b>708,394</b>	<b>796,114</b>	<b>816,497</b>	<b>887,268</b>
	<b>TOTAL EXPENDITURES</b>	<b>556,500</b>	<b>518,039</b>	<b>726,968</b>	<b>623,729</b>	<b>789,569</b>
	<b>Ending Fund Balance</b>	<b>93,734</b>	<b>190,355</b>	<b>69,146</b>	<b>192,768</b>	<b>97,700</b>

**GEOHERMAL ENTERPRISE FUND**

**REVENUES**

Account	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>SERVICE FEES AND FINES</b>						
55-38-100	Geothermal Utility	40,000	34,890	40,500	40,500	40,500
55-38-300	Geothermal Lease & Heat Tap	1,200	1,197	1,200	1,197	1,197
	<b>Total Annual Revenues</b>	<b>41,200</b>	<b>36,087</b>	<b>41,700</b>	<b>41,697</b>	<b>41,697</b>
	Prior Year End Cash Reserves	95,550	108,408	93,848	96,106	99,128
	<b>Total Revenues</b>	<b>136,750</b>	<b>144,495</b>	<b>135,548</b>	<b>137,803</b>	<b>140,825</b>

**GEOHERMAL ENTERPRISE FUND**

**EXPENDITURES**

Account	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
55-40-133	School/Travel	1,000	500	500	0	0
	<b>Subtotal</b>	<b>1,000</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0</b>
<b>COMMODITIES</b>						
55-40-202	Office Supplies	100	396	100	0	100
55-40-204	Postage	250	196	250	200	250
	<b>Subtotal</b>	<b>350</b>	<b>592</b>	<b>350</b>	<b>200</b>	<b>350</b>
<b>CONTRACTUAL</b>						
55-40-444	Utilities/Electric and Water	15,000	10,103	12,000	12,000	13,000
55-40-446	Legal/Attorney	3,000	4,875	2,000	0	1,000
55-40-438	Engineering	5,000	0	5,000	0	1,000
55-40-448	Bookkeeping (paid to Town GF)	5,000	5,000	5,000	5,000	5,000
55-40-450	Insurance (paid to Town GF)	1,000	1,000	1,000	1,000	1,000
55-40-452	Contractual Services Streets Dept	9,500	9,500	9,500	9,500	9,500
55-40-456	Contractual Services Maintenance Dept	4,500	4,500	4,500	4,500	4,500
55-40-458	Pagosa Verde Symposium	0	0	500	500	500
	<b>Subtotal</b>	<b>43,000</b>	<b>34,978</b>	<b>39,500</b>	<b>32,500</b>	<b>35,500</b>
<b>CAPITAL IMPROVEMENTS</b>						
55-40-242	Repair Equipment/Meters	5,000	1,092	5,000	375	2,000
55-40-244	Repair of Leaks	10,000	12,189	10,000	1,200	1,500
55-40-246	New Pump/Meters	5,000	1,295	5,000	4,400	2,000
55-40-500	McCabe Creek Reconstruction	0	0	40,000	0	0
55-40-832	Contingency	1,000	0	1,000	0	0
	<b>Subtotal</b>	<b>21,000</b>	<b>14,576</b>	<b>61,000</b>	<b>5,975</b>	<b>5,500</b>
	<b>Total Geothermal Expenditures</b>	<b>65,350</b>	<b>50,647</b>	<b>101,350</b>	<b>38,675</b>	<b>41,350</b>
	TOTAL REVENUES	136,750	144,495	135,548	137,803	140,825
	TOTAL EXPENDITURES	65,350	50,647	101,350	38,675	41,350
	<b>Year End Carryover Reserve</b>	<b>71,400</b>	<b>93,848</b>	<b>34,198</b>	<b>99,128</b>	<b>99,475</b>



Town of Pagosa Springs  
P.O. Box 1859  
Pagosa Springs, CO 81147  
Phone 970.264.4151  
Fax 970.264.4634

### ASSESSED VALUATION AND MILL LEVIES

<b>YEAR</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
<b>ASSESSED VALUATION</b>	47,888,745	48,126,020	51,079,404
<b>MILL LEVY</b>	1.584 Mills	1.576 Mills	1.565 Mills
<b>TOTAL REVENUES</b>	\$75,856	\$75,846	\$79,939

I, April Hessman, certify that the attached is a true and accurate copy of the adopted 2016 budget of the Town of Pagosa Springs, Colorado.

---

April Hessman, Town Clerk

# CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

**TO:** County Commissioners<sup>1</sup> of Archuleta County, Colorado.

On behalf of the Town of Pagosa Springs,  
(taxing entity)<sup>A</sup>

the Town Council  
(governing body)<sup>B</sup>

of the Town of Pagosa Springs  
(local government)<sup>C</sup>

**Hereby** officially certifies the following mills to be levied against the taxing entity's GROSS \$ 51,079,404 assessed valuation of: (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ \_\_\_\_\_ (NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

**Submitted:** 12/02/2015 for budget/fiscal year 2016.  
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	1.557 mills	\$ 79,530
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< > mills	\$ < >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b>1.557 mills</b>	<b>\$ 79,531</b>
3. General Obligation Bonds and Interest <sup>J</sup>	_____ mills	\$ _____
4. Contractual Obligations <sup>K</sup>	_____ mills	\$ _____
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	.008 mills	\$ 408
7. Other <sup>N</sup> (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<b>1.565 mills</b>	<b>\$ 79,939</b>

Contact person: April Hessman Daytime phone: ( 970 ) 264-4151 ext 237  
(print)  
Signed: \_\_\_\_\_ Title: Town Clerk

*Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.*

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

**CERTIFICATION OF TAX LEVIES, continued**

**THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.).** Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

**CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:**

**BONDS<sup>J</sup>:**

1. Purpose of Issue: \_\_\_\_\_  
Series: \_\_\_\_\_  
Date of Issue: \_\_\_\_\_  
Coupon Rate: \_\_\_\_\_  
Maturity Date: \_\_\_\_\_  
Levy: \_\_\_\_\_  
Revenue: \_\_\_\_\_
  
2. Purpose of Issue: \_\_\_\_\_  
Series: \_\_\_\_\_  
Date of Issue: \_\_\_\_\_  
Coupon Rate: \_\_\_\_\_  
Maturity Date: \_\_\_\_\_  
Levy: \_\_\_\_\_  
Revenue: \_\_\_\_\_

**CONTRACTS<sup>K</sup>:**

3. Purpose of Contract: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Principal Amount: \_\_\_\_\_  
Maturity Date: \_\_\_\_\_  
Levy: \_\_\_\_\_  
Revenue: \_\_\_\_\_
  
4. Purpose of Contract: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Principal Amount: \_\_\_\_\_  
Maturity Date: \_\_\_\_\_  
Levy: \_\_\_\_\_  
Revenue: \_\_\_\_\_

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.



Office of the  
ARCHULETA COUNTY ASSESSOR

Natalie Woodruff

December 5, 2015

Town of Pagosa Springs  
PO Box 1859  
Pagosa Springs, Co 81147

Re: 2015 Certification of Valuations

Please find enclosed the final certification of values for Archuleta County.

This final certification of values, reflects any changes that have occurred between August and December and is intended to re-certify values to the taxing entities by December 10, 2015, C.R.S. 39-1-111 (5).

You must certify your levy to the Archuleta County Board of County Commissioners no later than December 15, 2015, C.R.S. 39-5-128 (1) & C.R.S. 22-40-102 (1) & (2).

Should you have any questions, please feel free to contact this office at 970-264-8310.

Sincerely,

Natalie Woodruff  
Archuleta County Assessor

**AMENDED CERTIFICATION OF VALUES**

TOWN OF PAGOSA SPRINGS

Name of Jurisdiction: TOWN OF PAGOSA SPRINGS

New District:

**USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY**

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S. The total Assessed Valuations for taxable year		2015
In Archuleta County, CO	On	11/23/2015
	Are:	
Previous Year's Net Total Assessed Valuation:		\$48,126,020
Current Year's Gross Total Assessed Valuation:		\$51,079,404
(-) Less TIF district increment, if any:		\$0
Current Year's Net Total Assessed Valuation:		\$51,079,404
New Construction*:		\$1,255,980
Increased Production of Producing Mines**:		\$0
<b>ANNEXATIONS/INCLUSIONS:</b>		\$0
Previously Exempt Federal Property**:		\$0
New Primary Oil or Gas production from any Oil and Gas leasehold or land (29-1-301(1)(b) C.R.S.)***:		\$0
Taxes collected last year on omitted property as of August 1 (29-1-301(1)(a) C.R.S.) Includes all revenue collected on valuation not previously certified.		\$0.48
Taxes Abated or Refunded as of August 1 (39-10-114(1)(a)(I)(B) C.R.S.):		\$455.81

This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution  
 \* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.  
 \*\* Jurisdiction must submit a certification to the Division of Local Government in order for a value to be accrued (DLG52 & 52A)  
 \*\*\* Jurisdiction must submit an application to the Division of Local Government in order for a value to be accrued. (DLG 52B)

**USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY**

In accordance with the Art. X, Sec. 20, Colorado Constitution and 39-5-121(2)(b), C.R.S. The Actual Valuations for the taxable year		2015
In Archuleta County, CO	On	11/23/2015
	Are:	
Current Year's Total Actual Value of All Real Property*:		\$279,319,127
<b>ADDITIONS TO TAXABLE REAL PROPERTY:</b>		
Construction of taxable real property improvements**:		\$6,602,780
<b>ANNEXATIONS/INCLUSIONS:</b>		\$0
Increased Mining Production***:		\$0
Previously exempt property:		\$87,270
Oil or Gas production from a new well:		\$0
Taxable real property omitted from the previous year's tax warrant. (Only the most current year value can be reported):		\$0
<b>DELETIONS FROM TAXABLE REAL PROPERTY IMPROVEMENTS:</b>		\$0
Destruction of taxable property improvements.		
Disconnections/Exclusions:		\$0
Previously Taxable Property:		\$655,570

\* This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.  
 \*\* Construction is defined as newly constructed taxable real property structures.  
 \*\*\* Includes production from a new mine and increase in production of a producing mine.

**NOTE: All levies must be certified to the Board of County Commissioners no later than December 15, 2015**



**TOWN OF PAGOSA SPRINGS**

**RESOLUTION NO. 2015-19**

**RESOLUTION TO ADOPT 2016 BUDGET**

WHEREAS, the Town Council of Town of Pagosa Springs, Colorado (“Town”) has appointed a budget committee to prepare and submit a proposed 2016 budget to the Town Council at the proper time; and

WHEREAS, such budget committee has submitted the proposed budget to the Town Council on or before October 15, 2015 for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, the budget was open for inspection by the public at a designated place, and a public hearing was held on December 1, 2015 and interested electors were given the opportunity to file or register any objections to the budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, enterprise, reserve transfer and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“TABOR”) and other laws or obligations which are applicable to or binding upon the Town; and

WHEREAS, whatever decreases may have been made in the revenues, like decreases were made to the expenditures so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Pagosa Springs:

1. That estimated expenditures for each fund are as follows:

General Fund:	\$ 3,043,679
Capital Improvement Fund:	\$ 6,518,939
Impact Fee Fund:	\$ 84,900
Lodgers Tax Fund:	\$ 789,569
Geothermal Enterprise Fund:	\$ 41,350
Conservation Trust Fund	\$ 69,000

Total \$10,547,437

2. That estimated revenues are as follows:

General Fund:

From unappropriated surpluses	\$2,350,345
From fund transfers	\$48,500
From sources other than general property tax	\$2,873,718
From general property tax	\$79,939
Total	\$5,352,502

Capital Improvement Fund:

From unappropriated surpluses	\$1,210,066
From fund transfers	\$14,000
From sources other than general property tax	\$6,072,232
Total	\$7,296,298

Impact Fee Fund:

From unappropriated surpluses	\$427,203
From sources other than general property tax	\$22,800
Total	\$450,003

Lodgers Tax Fund:

From unappropriated surpluses	\$192,768
From sources other than general property tax	\$694,500
Total	\$887,268

Geothermal Enterprise Fund:

From unappropriated surpluses	\$99,128
From sources other than general property tax	\$41,697
Total	\$140,825

Conservation Trust Fund

From unappropriated surpluses	\$89,276
From sources other than general property tax	\$47,000
Total	\$136,276

3. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of the Town for the 2016 fiscal year.

4. That the budget, as hereby approved and adopted, shall be certified by the Town Clerk to all appropriate agencies and is made a part of the public records of the Town.

### **TO SET MILL LEVIES**

WHEREAS, the amount of money from property taxes necessary to balance the budget for general operating expenses is \$79,939; and

WHEREAS, the 2015 valuation for assessment of the Town, as certified by the County Assessor, is \$51,079,404.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Pagosa Springs:

1. That for the purpose of meeting all general operating expenses of the Town during the 2016 budget year, there is hereby levied a property tax of 1.557 mills, plus the mill levy for refunds and abatements of .008, for a total of 1.565 mills upon each dollar of the total valuation for assessment of all taxable property within the Town to raise \$79,939.

2. That the Town Clerk is hereby authorized and directed to immediately certify to the County Commissioners of Archuleta County, Colorado, the mill levies for the Town as hereinabove determined and set in order to comply with any applicable revenue and other budgetary limits.

### **TO APPROPRIATE SUMS OF MONEY**

WHEREAS, the Town Council of the Town of Pagosa Springs has made provision in the budget for revenues in an amount equal to the total proposed expenditures as set forth therein; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of Town.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Pagosa Springs that the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated in the budget:

General Fund:	\$3,043,679
Capital Improvement Fund:	\$6,518,939
Impact Fee Fund:	\$84,900
Lodgers Tax Fund:	\$789,569
Geothermal Enterprise Fund:	\$41,350

Conservation Trust Fund:  
Total

\$69,000  
\$10,547,437

Adopted this 1<sup>st</sup> day of December, 2015.

TOWN OF PAGOSA SPRINGS, COLORADO

By: \_\_\_\_\_  
Mayor Don Volger

ATTEST:

By: \_\_\_\_\_  
Town Clerk



# AGENDA DOCUMENTATION

## NEW BUSINESS: IV.4

PAGOSA SPRINGS TOWN COUNCIL

DECEMBER 1, 2015

FROM: GREGORY J. SCHULTE, TOWN MANAGER

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**PROJECT: REQUEST TO REPEAL RESOLUTION 2012-20 - ECONOMIC DEVELOPMENT INCENTIVES PROGRAM**

**ACTION: DISCUSSION AND POSSIBLE ACTION**

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### PURPOSE / BACKGROUND

In 2008, Archuleta County and Pagosa Springs began to feel the full effects of the Great Recession with great stress being felt by businesses and the community as a whole. In response to the economic downturn, both Archuleta County and the Town of Pagosa Springs implemented programs whereby a range of economic development incentives were offered to businesses for the purposes of attraction, expansion, and/or retention. In 2010, Archuleta County let its program expire. However, in 2012 the Town Council of Pagosa Springs approved Resolution 2012-20 that expanded programs and delegated authority to the Town Manager to implement economic incentives programs without specific Council approval as long as it was consistent with the adopted parameters of the program.

The economy in the local area started to turn around in late 2013 and early 2014. Sales tax and lodger's tax have been consistently strong in recent times. Indeed, with the opening of Wal-Mart in May 2015, sales tax has been on a record trend and 2015 looks to be the best sales tax year on record.

Consequently, the reasons and rationale for the economic development incentives program, as presently structured, are no longer valid. Although there may be very specific circumstances the Town Council may want to offer incentives (e.g. Hometown Food Market), those examples should be considered on a case-by-case basis and should demonstrate "exceptional benefit to the community."

### FISCAL IMPACT

The most attractive part of the incentive program was the rebate of sales and property taxes. By repealing the program, it would automatically keep sales and property tax revenues within the Town coffers and ready for reinvestment into the Town. For example, for Tractor Supply and Hometown Food Market, the estimated loss of revenue in 2016 is \$77,000 for both the General and Capital Funds.

### 2016 TOWN COUNCIL GOALS & OBJECTIVES

Included in the Town Council's adopted 2016 Goals & Objectives is Goal #3 of "Promoting a Vital Local Economy by Supporting Economic Development and Tourism." Within that Goal is Objective 3.3 of "Energize General Economic Development Efforts' with a specific Task of "Revise Economic Development Incentives Policy Resolution 2012-20." ***This proposed action directly addresses that directive.***

### ATTACHMENTS

- Resolution 2015-20

**RECOMMENDATIONS**

Possible actions by the Town Council include:

1. **“Move to APPROVE Resolution 2015-20 repealing Resolution 2012-20 authorizing economic development incentives.”**
2. **“Move to DECLINE approving Resolution 2015-20.”**
3. **Direct Staff Otherwise.**

**TOWN OF PAGOSA SPRINGS, COLORADO  
TOWN COUNCIL**

**RESOLUTION NO. 2015-20**

**A RESOLUTION REPEALING RESOLUTION 2012-20 PROVIDING  
ECONOMIC DEVELOPMENT INCENTIVES BY MEANS AUTHORIZING THE  
PARTIAL REBATE OF SALES TAX REVENUES AND/OR LODGERS TAX  
REVENUES AND/OR PROPERTY TAX REVENUES; AND OTHER  
INCENTIVES**

**WHEREAS**, pursuant to Article XX, Section 6 of the Colorado Constitution and the Pagosa Springs Home Rule Charter, the Town Council has the authority to provide economic development incentives, including waivers, refunds and abatements of fees, charges and sales taxes associated with land development and building activities; and

**WHEREAS**, pursuant to Section 1.4 A) of the Charter, The Town shall have all the power of local self-government and home rule and all power possible for a municipality to have under the Constitution and laws of the State of Colorado; and

**WHEREAS**, from 2008 to 2013, the national, state, and local economy was in recession and experiencing considerable volatility, resulting in negative impacts on the Town of Pagosa Springs' economy including: business closures; job losses; and a significant downturn in the construction and real estate industries; and

**WHEREAS**, to provide an economic incentives for business creation, expansion, and retention, the Town Council, through Resolution 2012-20 established a program and supporting policies guiding the use of economic incentives to encourage business retention and attraction in the Town to preserve jobs, encourage new employment, encourage new development, and enhance the Town's tax base; and

**WHEREAS**, the Great Recession is considered to be over and the economy is rebounding in both the state of Colorado and in our local economy; and

**WHEREAS**, the Town of Pagosa Springs experienced the best economic year season in over 10 years, including the opening of a new Wal-Mart; and

**WHEREAS**, it is the belief of the Town Council that due to the improved economy, it is no longer necessary to offer general economic development incentives as a matter of course and that any future requests for incentives or benefits of any kind shall be considered on a case-by-case basis.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF PAGOSA SPRINGS, COLORADO, as follows:**

**Section 1. Incorporation of Recitals.** The recitals contained above are incorporated as if resolved and set forth in full.

**Section 2. Repeal.** The Town Council authorizes the repeal of Resolution 2012-20 and all programs, benefits, and / or incentives specified therein.

**Section 3. Local Business Preference.** The Town continues to support Section 2.4.9, Local Purchases of the Town's Municipal Code which specifies that: "When a Local Bidder submits a bid pursuant to this Chapter, the Town Manager may give preference to the Local Bidder if the bid is not more than ten percent (10%) higher than that of the next lowest qualified bidder." Note: State and federal law prohibit local preference when bidding projects funded by state and/or federal funds.

**Section 4. Effective Date.** This Resolution shall take effect and be enforced immediately upon its approval by the Town Council.

ADOPTED by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against, this 1<sup>st</sup> day of December, 2015.

TOWN OF PAGOSA SPRINGS,  
COLORADO

By: \_\_\_\_\_  
Don Volger, Mayor

I hereby certify that the above Resolution was introduced to and approved by the Town Council of the Town of Pagosa Springs at its meeting of December 1, 2015.

Attest:

\_\_\_\_\_  
April Hessman, Town Clerk



# AGENDA DOCUMENTATION

## **NEW BUSINESS:IV.5**

PAGOSA SPRINGS TOWN COUNCIL

DECEMBER 1, 2015

FROM: GREGORY J. SCHULTE, TOWN MANAGER

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**PROJECT: ORDINANCE 832, FIRST READING, SETTING TELECOMMUNICATION BALLOT QUESTION**

**ACTION: DISCUSSION AND POSSIBLE ACTION**

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### **BACKGROUND / ANALYSIS**

In 2005, the Colorado legislature passed Senate Bill 152, now codified at 29-27-101 to 304, C.R.S., which generally requires an election before a local government can provide internet, cable TV, or telecommunications service to the public. The effect of S.B. 152 is that municipalities and counties are prohibited from providing services such as free Wi-Fi hot spots, directly providing broadband as a utility, or entering into public private partnerships to provide such services. The statute does include some exceptions to the election requirement, including leasing of space on government property for the placement of equipment by private service providers; providing telecommunication services for use by people accessing government services; providing telecommunication services to its own buildings and facilities; and operating internal communications networks. An example of how S.B. 152 currently impacts the Town is that it limits the potential uses of the fiber optic SCAN Network that the Town owns with the County.

On July 23, 2015, the Town supported the County in proceeding with an "opt out" ballot question. The question passed at the November 3<sup>rd</sup> election. It is appropriate for the Town to also put before the Town voters an "opt out" question in order to reestablish the Town's right to directly and/or indirectly provide telecommunication services.

### **ATTACHMENT(S)**

- Ordinance 832

### **RECOMMENDATION**

Possible motions by Town Council include:

1. Move to approve the first reading of Ordinance 832, an ordinance of the Town of Pagosa Springs submitting to the registered electors voting in the regular municipal election to be held April 5, 2016, a ballot question concerning whether the Town may reestablish its legal authority to provide advanced (internet) services, telecommunication services and/or cable television services.
2. Move to approve with amendments
3. Direct Staff

**TOWN OF PAGOSA SPRINGS, COLORADO**

**ORDINANCE NO. 832  
(SERIES 2015)**

**AN ORDINANCE OF THE TOWN OF PAGOSA  
SPRINGS SUBMITTING TO THE REGISTERED  
ELECTORS VOTING IN THE REGULAR MUNICIPAL  
ELECTION TO BE HELD APRIL 5, 2016, A BALLOT  
QUESTION CONCERNING WHETHER THE TOWN  
MAY REESTABLISH ITS LEGAL AUTHORITY TO  
PROVIDE ADVANCED (INTERNET) SERVICES,  
TELECOMMUNICATION SERVICES AND/OR  
CABLE TELEVISION SERVICES**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended on April 3, 2012 , April 23, 2013 and April 22, 2014 (the “Charter”); and

WHEREAS, affordable, reliable and innovative telecommunication services, including, but not limited to broadband internet services, are hereby found and determined to be essential for the Town’s residents and businesses in today’s economic environment and for quality of life; and

WHEREAS, in 2005 the Colorado General Assembly enacted Senate Bill 152, codified at §29-27-101, C.R.S, *et seq.*, which provides that before a local government may provide telecommunications services, advanced services, or cable television services, as such services are defined in the statute, either directly or indirectly, it must call an election on the question of providing such services and obtain the approval of the majority of its registered electors voting on any such ballot question; and

WHEREAS, the effect of S.B. 152 has been to restrict the Town’s ability to improve its connectivity through either the provision of direct, or indirect, services in cooperation with other public or private sector service providers, as set forth in §29-27-103, C.R.S.; and

WHEREAS, the Town Council hereby finds and determines that re-establishing the Town’s right to directly and/or indirectly provide such cable television, telecommunications, and advanced services could allow the Town to implement local telecommunications solutions that could provide needs-based access for the Town’s residents and businesses as well as improved internet access and connectivity; and

WHEREAS, any such ballot question must be approved by a majority of the legally eligible Town registered electors voting on such ballot measure before becoming effective.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

1. Ballot Title. The following ballot question and title is hereby referred and submitted to the registered electors of the Town of Pagosa Springs, Colorado, at a Town regular election to be held on April 5, 2016:

WITHOUT INCREASING TAXES AND WITHOUT LIMITING THE TOWN'S HOME RULE AUTHORITY, SHALL THE CITIZENS OF THE TOWN OF PAGOSA SPRINGS REESTABLISH THEIR TOWN'S RIGHT TO PROVIDE ALL SERVICES RESTRICTED SINCE 2005 BY TITLE 29, ARTICLE 27 OF THE COLORADO REVISED STATUTES, DESCRIBED AS "ADVANCED SERVICES," "TELECOMMUNICATIONS SERVICES" AND "CABLE TELEVISION SERVICES," AS DEFINED BY THE STATUTES, INCLUDING BUT NOT LIMITED TO, ANY NEW AND IMPROVED HIGH BANDWIDTH SERVICES BASED ON FUTURE TECHNOLOGIES, UTILIZING COMMUNITY-OWNED INFRASTRUCTURE INCLUDING BUT NOT LIMITED TO ANY EXISTING FIBER OPTIC NETWORK, EITHER DIRECTLY, OR INDIRECTLY WITH PUBLIC OR PRIVATE SECTOR SERVICE PROVIDERS, TO POTENTIAL SUBSCRIBERS THAT MAY INCLUDE TELECOMMUNICATIONS SERVICE PROVIDERS AND RESIDENTS, BUSINESSES, SCHOOLS, LIBRARIES, NONPROFIT ENTITIES, AND OTHER USERS OF SUCH SERVICES?

2. Election. Said ballot question shall be voted upon only by Pagosa Springs, Colorado registered electors legally eligible to vote at a Town regular election held on April 5, 2016 (the "Election").

3. Effective Date, Duration, and Amendment. Subject to Section 2, above, this Ordinance shall become effective immediately upon adoption by the Town Council. Upon approval by the registered electors at the Election this Ordinance shall permit the Town to provide the "advanced services," "telecommunication services" and "cable television services" as defined in Title 29, Article 27.

4. Authorization. The officers of the Town are authorized and directed to take all actions necessary and appropriate to effectuate the provisions of this Ordinance.

5. Public Inspection. The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

6. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

INTRODUCED, READ, AND ORDERED PUBLISHED BY TITLE ONLY PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE \_\_\_\_ DAY OF \_\_\_\_, 2015.

TOWN OF PAGOSA SPRINGS,  
COLORADO

By: \_\_\_\_\_  
Don Volger, Mayor

Attest:

\_\_\_\_\_  
April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED BY TITLE ONLY PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE \_\_\_\_ DAY OF \_\_\_\_, 2015.

TOWN OF PAGOSA SPRINGS,  
COLORADO

By: \_\_\_\_\_  
Don Volger, Mayor

Attest:

\_\_\_\_\_  
April Hessman, Town Clerk

**CERTIFICATE OF PUBLICATION**

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 833 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the \_\_\_ day of \_\_\_\_\_, 2015, and was published by title only, along with a statement indicating that a violation of the Ordinance is subject to enforcement and punishment pursuant to Article 3, Chapter 1 of the Pagosa Springs Municipal Code, and specifically, Section 1.3.3 which provides for a fine not exceeding \$2,650 or incarceration not to exceed one year, or both, and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town’s official website, on \_\_\_\_\_, 2015, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this \_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
April Hessman, Town Clerk

(S E A L)

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. \_\_\_ (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the \_\_\_ day of \_\_\_\_\_, 2015, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town’s official website, on \_\_\_\_\_, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this \_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
April Hessman, Town Clerk

(S E A L)



# AGENDA DOCUMENTATION

## NEW BUSINESS: IV.6

PAGOSA SPRINGS TOWN COUNCIL

DECEMBER 1, 2015

FROM: JAMES DICKHOFF, PLANNING DEPARTMENT

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**PROJECT: RESOLUTION 2015-18, A RESOLUTION OF THE TOWN OF PAGOSA SPRINGS, COLORADO, APPOINTING MR. CAMERON PARKER TO THE PLANNING COMMISSION.**

**ACTION: DISCUSSION AND POSSIBLE ACTION**

---

### PURPOSE/BACKGROUND

Mr. Cameron Parker has served on the Planning Commission since 2012, both as a regular member and an alternate Member, with some time off the commission due to out of country commitments. His most recent term expired on July 1, 2015. Mr. Parker has expressed interest in continuing his service on the Planning Commission at the discretion of Town Council. Mr. Cameron Parker is an eligible Planning Commissioner candidate as a Town Resident.

On November 24, 2015, *The Planning Commission unanimously approved a recommendation for Town Council to appoint Mr. Cameron Parker to a four term as a Regular Planning Commission member.*

### ANALYSIS:

***The Planning Commission eligibility requirements from LUDC section 2.5.2.B.1:***

#### ***B. Members and Terms of Office***

*1. The Planning Commission shall consist of five (5) regular members and two (2) alternate members, who shall be appointed by the Town Council by resolution. All members shall be either (a) a Town Resident; or (b) an owner of a business located within the Town which business or owner also owns real property within the Town, and which owner is a resident of Archuleta County, (c) the Chair or Co-Chair of the Archuleta County Planning Commission. An owner of a business includes a sole proprietor and the majority owner of a business entity such as a corporation, a limited liability company or a partnership. Non-Town residents shall be limited to two members at any one time. (AMENDED by ORDINANCE 757)*

The Planning Commission currently consists of:

Ron Maez (chair): Regular member term expires on July 01, 2019 (Resolution 2015-10),

Archuleta County Resident and Town business owner and Town real property owner.

Heidi Martinez (Co-Chair): Regular member term expires on July 01, 2017 (Resolution 2013-15), Town Resident.

Peter Adams: Regular member term expires on July 01, 2017 (Resolution 2013-14), Town Resident.

Greg Giles: Regular Member term expires on July 1, 2019 (Resolution 2015-08), Town Resident.

Natalie Woodruff: Alternate member term expires July 01, 2018 (Resolution 2014-05), Town Resident.

Currently, the Planning Commission consists of 4 regular members and 1 alternate member, leaving 1 regular member vacant seat and 1 alternate member vacant seat.

### ATTACHMENT(S):

Resolution No. 2015-18, a Resolution of the Town of Pagosa Springs, Appointing Mr. Cameron Parker to the Planning Commission.

### RECOMMENDED ACTION

It is the recommendation of the Planning Director and the Planning Commission that the Town Council by motion:

**Approve Resolution No. 2015-18, A Resolution of the Town of Pagosa Springs, Appointing Mr. Cameron Parker to the Planning Commission for a four (4) year term commencing on December 01, 2015 and concluding on December 01, 2019.**

**TOWN OF PAGOSA SPRINGS, STATE OF COLORADO**

**RESOLUTION NO. 2015-18**

**A RESOLUTION OF THE TOWN OF PAGOSA SPRINGS, COLORADO,  
APPOINTING CAMERON PARKER TO THE TOWN PLANNING COMMISSION.**

**WHEREAS**, Town Ordinance No. 745 adopting the Land Use Development Code which establishes powers and duties, qualifications, and terms for members of the Planning Commission; and

**WHEREAS**, Town Ordinance 757 amended Land Use Development Code Section 2.5.2.B.1 regarding Planning Commissioner eligibility requirements *"The Planning Commission shall consist of five (5) regular members and two (2) alternate members, who shall be appointed by the Town Council by resolution. All members shall be either (a) a Town Resident; or (b) an owner of a business located within the Town which business or owner also owns real property within the Town, and which owner is a resident of Archuleta County; or (c) the Chair or Co-Chair of the Archuleta County Planning Commission. An owner of a business includes a sole proprietor and the majority owner of a business entity such as a corporation, a limited liability company or a partnership. Non-Town residents shall be limited to two members at any one time"*; and

**WHEREAS**, Mr. Cameron Parker resides within the Town limits; and

**WHEREAS**, each member of the planning commission shall serve for terms of (4) years;

**THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS,**

1. Appointment of Town Planning Commissioner. Cameron Parker is hereby appointed to serve as a regular member of the Town Planning Commission for a four (4) year term, commencing on December 2, 2015 and concluding on December 2, 2019.
2. Severability. If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
3. Effective Date. This Resolution shall take effect and be enforced immediately upon its approval by the Town Council.

**ADOPTED THIS 1st DAY OF DECEMBER, 2015, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, BY A VOTE OF \_\_\_\_ IN FAVOR, \_\_\_\_\_ AGAINST.**

**TOWN OF PAGOSA SPRINGS**

By: \_\_\_\_\_  
Don Volger, Mayor

**ATTEST:**

By: \_\_\_\_\_  
April Hessman, Town Clerk



# AGENDA DOCUMENTATION

## NEW BUSINESS: IV.7

PAGOSA SPRINGS TOWN COUNCIL

DECEMBER 01, 2015

FROM: JAMES DICKHOFF, TOWN PLANNING DIRECTOR

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**PROJECT: FIRST READING OF ORDINANCE 834, AN ORDINANCE OF THE TOWN OF PAGOSA SPRINGS, AMENDING THE LAND USE DEVELOPMENT CODE ARTICLE 4 REGARDING GENERAL OUTDOOR RECREATION COMMERCIAL BUSINESSES IN THE MIXED USE CORRIDOR DISTRICT, REQUIRING A CONDITIONAL USE PERMIT APPLICATION PUBLIC HEARING**

**ACTION: DISCUSSION AND POSSIBLE ACTION**

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### PURPOSE

The Town Planning Department has recently received two applications regarding the consideration of allowing Outdoor Recreation Commercial Businesses within the Mixed Use Corridor (MU-C) zoning district. The two businesses include a Paint Ball Park and a Go-Kart Track. Though these two applications are unrelated, they are both proposed to be located on Harman Park Drive in the Harman Park commercial subdivision.

Town Council's consideration on this matter is **NOT** the specifics of the two applicants proposals, **but rather**, the allowance for outdoor recreation commercial businesses within the MU-C district and requiring a public hearing for the conditional use permit process.

The LUDC currently does not allow outdoor recreation commercial businesses within the MU-C District. Revising this allowance first requires the Planning Commission to provide a recommendation and Town Council to consider amending the LUDC to allow this type of business to operate within the MU-C district, through two readings of an ordinance. Depending on the outcome of Town Council approving such an allowance, the current and all future applicants would still be required to apply for a conditional use permit and major design review, which could occur concurrently, for the Planning Commission's consideration at a public hearing.

### BACKGROUND

The Planning Department has received two applications requesting the allowance of "General Outdoor Recreation, Commercial" uses within the Mixed Use Corridor zone district. Specifically, the two requests are a Paint Ball park at 322 Harman Park Drive and a Go-Cart track at 368 Harman Park Drive.

Currently the LUDC allowable Use Chart, does not allow General Outdoor Recreation, Commercial businesses uses within the MU-C district. The LUDC does allow General Outdoor Recreation, Commercial businesses in the Commercial (C) district as a use by right, and with an approved Conditional Use Permit in the Agricultural/Residential (RA), Rural Transitional(RT), Open Space(OS) and Public/Quasi Public (PS) districts. Definitions for the above mentioned districts follow:

#### **Agricultural/Residential (R-A)**

The R-A zone district is intended for agricultural uses and detached single-family residences. The district is intended to provide a transition between Town neighborhoods and surrounding county agricultural/rural residential areas on large parcels of land at a low rate of population density. Land owners may develop large lot single-family residential, or cluster residential units on smaller lots to conserve space, views, agriculture or equestrian land, and other natural features. Clustering should occur near the edges of property close to existing or planned development. Density can range from one unit per five acres, to up to one unit per acre, with more density being allowed proportionately with increased dedication of land for conservation purposes.

### **Rural Transition (R-T)**

The R-T district is intended primarily for detached single-family residences (and duplexes and patio homes if clustered). The district is intended to provide a transition between Town neighborhoods and the R-A district on large parcels of land with population densities higher than the R-A district, but lower than the R-1 district. Land owners may develop large lot single-family residential, or cluster residential units on smaller lots to conserve space, views, agriculture or equestrian land, and other natural features. Clustering should occur near the edges of property close to existing or planned development. Density can range from one unit per two acres, to up to two units per acre, with more density being allowed proportionately with increased dedication of land for conservation purposes.

### **Mixed-Use Corridor (MU-C)**

The MU-C district is intended to allow for the vertical or horizontal mixing of uses, including some high-density residential, along major highways. Commercial uses are appropriate, including retail, offices, hotels, and tourism-related businesses. The district is intended to promote gradual development and redevelopment of existing commercial corridors to become more vibrant and attractive mixed-use areas that also contain some housing, offices, and light trade.

### **Commercial (C)**

The C district is intended for retail and office uses. The district includes existing retail centers that provide shopping service to surrounding neighborhoods and the community.

### **Open Space and Parks (OS)**

The OS district is intended for open space and parks. The district is intended for public or quasi-public facilities and private facilities of a non-commercial character serving the general public.

### **Public/Quasi Public (PS)**

The PS district is intended for uses related to community services, such as fire stations, schools, libraries, community centers, hospitals, Town buildings, utilities, cemeteries, and places of worship.

### **Definition: LUDC section 12.3.3.I. Recreation and Entertainment, Outdoor**

Outdoor Recreation and Entertainment uses provide recreation or entertainment activities outside of an enclosed environment. Accessory uses may include concessions, snack bars, parking, and maintenance facilities. Specific use types include, but are not limited to:

#### **1. General Outdoor Recreation, Commercial**

Intensely developed recreational uses such as amusement parks, miniature golf courses, commercial tennis courts, batting cages, skateboard or skate parks or courses, bicycle motocross courses, water parks or slides, drive-in movie theaters, and archery facilities.

There are currently two Outdoor recreation businesses located within the Town, both putt-putt golf courses. One located at the 538 Village Drive Wynham Activities Center within the R-12 district and one at the 23 Pike Drive Bogeys Golf within the MU-C district. Both of these businesses existed prior to the 2009 LUDC and Zoning revisions.

### **PLANNING COMMISSION RECOMMENDATION**

**The Planning Commission** considered this matter at a public hearing on November 24, 2015, with the following results: *“The Planning Commission unanimously approved a recommendation for Town Council to Approve amending the LUDC table of allowed uses to allow general commercial outdoor recreation businesses within the mixed use corridor zone district with an approved conditional use permit, and add LUDC section 4.2.2.G requiring a public hearing by the planning commission to consider the conditional use permit application.*

### **ANALYSIS**

The Planning Director believes there is sufficient reason to consider allowing General Outdoor Recreation, Commercial businesses within the MU-C district, with a conditional use permit based on the following:

- 1) Pagosa Springs has a tourism based economy, and providing additional tourism activity opportunities is consistent with Comp Plan Goal E-3: “Pagosa Springs Will Continue to Support our Tourism Economic Base”. (b) “Support for Tourism-Related Land Uses, Businesses, Events and Marketing”.
- 2) The Town has many parcels zoned MU-C. Many businesses, such as offices, retail and services now conduct their business electronically, which negates the need for physical infrastructure, buildings and land.
- 3) The main HWY corridor is a good location for low impact tourism related activities.

- 4) Staff believes there is an inconsistency in the LUDC regarding the zoning district definitions and the allowable use chart. From the above listed definitions, it would appear the most appropriate district for General Outdoor Recreation Commercial businesses would be the MU-C and the C districts. For example:
  - ~ **Agricultural/Residential (R-A)** district is intended for agricultural uses and detached single-family residences.
  - ~ **Rural Transition (R-T)** district is intended primarily for detached single-family residences.
  - ~ **Commercial (C)** district is intended for retail and office uses.
  - ~ **Public/Quasi Public (PS)** district is intended for uses related to community services.
  - ~ **Open Space and Parks (OS)** district is intended for open space and parks.
  - ~ **Mixed-Use Corridor (MU-C)** district is intended to allow for the vertical or horizontal mixing of uses, including some high-density residential, along major highways. Commercial uses are appropriate, including retail, offices, hotels, and tourism-related businesses.
- 5) Many General Commercial Outdoor Recreation type businesses would operate seasonally.
- 6) Many General Commercial Outdoor Recreation type businesses would have minimal physical structure development, which would allow the property to be redeveloped easier in the future if needed.

General Commercial Outdoor Recreation businesses can encompass a broad range of different uses, from putt-putt golf to a motor cross track to an amusement park. Staff recommends that if General Commercial Outdoor Recreation businesses uses will be allowed in the MU-C district, that they are only considered for approval with a conditional use permit application considered by the planning commission during a public hearing. The Planning Director additionally recommends this planning commission public hearing process for all districts that consider the allowance of outdoor recreation businesses with a conditional use permit application, requiring public notification and input for specific proposals at specific locations, ensuring that a proposed General Commercial Outdoor Recreation businesses does not negatively affect existing or future neighboring developments.

#### **PROPOSED LUDC AMENDMENTS**

The proposed LUDC amendments incorporated in Ordinance 834 include:

- 1) Within the Land Use Development Code, Article 4, Section 4.1 Table of Allowed Uses,:  
**ADD** a Conditional Use Permit allowance for General Outdoor Recreation Commercial Businesses within the Mixed use corridor district.
- 2) Within the Land Use Development Code, Article 4, **ADD section 4.2.2.G:** “General Outdoor Recreation Commercial: In all districts requiring a conditional use permit application, the application shall be considered by the planning commission, as set forth in section 2.4.4, at a public hearing with public notifications as set forth in section 2.3.6”

#### **PUBLIC NOTIFICATION**

Public notification is required for this public hearing agenda item. Public notification identified the following public hearings:

- 1) The Planning Commission will consider a recommendation on the matter at a public hearing on Tuesday, November 24, 2015 at 5:30pm.
- 2) The Town Council will then consider the matter at public hearings on December 1<sup>st</sup> and 17<sup>th</sup>, 2015 at 5pm.

Public notification was provided as follows:

- 1) Public notice was posted on the subject property on October 23, 2015.
- 2) Public notice was posted at Town Hall on October 23, 2015.
- 3) Public notice was published in the Pagosa Springs Sun newspaper on October September 23, 2015.
- 4) Public noticed was mailed to property owners within 300 feet of the subject property on October 23, 2015.

Staff and Town Council has received emailed public comments from Mr. and Mrs. Jessen on November 19, 2015. Staff reached out to the Jessens since it appeared the scope of the matter being considered was not fully understood, since it does not include a camping allowance. Camping is addressed under the lodging category on the LUDC. Staff sent the staff report to the Jessens, and requested updated comments based on the actual matter being considered by Town Council. The Jessen’s provided updated comments on November 24<sup>th</sup> which are attached.

**FISCAL IMPACT**

There will be expenses associated with the review of proposed LUDC revisions by the Town's attorney.

**ATTACHMENTS:**

- 1) Ordinance 834, An Ordinance of the Town of Pagosa Springs Amending the Land Use Development Code Section 4.1.4, Table of Allowed Uses, to Consider Outdoor Recreation Commercial Businesses within the Mixed Use Corridor District through a Conditional Use Permit Application and Public Hearing Process.
- 2) LUDC 4.1.4 Table of Allowed Uses.
- 3) Rendering of a Go-Kart track site plan, not specific to the Pagosa Springs location.
- 4) Letter from Go-Kart business requesting consideration for allowing in the MU-C district.
- 5) Site plan sketch for the Paint Ball Park proposal.
- 6) Letter from Paint Ball Park business requesting consideration for allowing in the MU-C district.
- 7) Letter of support (Email) from the Harman Park Property Owners Association.
- 8) Letter of support (Email) from Wyndham Resorts.
- 9) Updated Correspondence from Mr. and Mrs. Jessen.

**ALTERNATIVE ACTIONS**

- 1) APPROVE the First Reading Ordinance 834, An Ordinance of the Town of Pagosa Springs, Amending the Land Use Development Code Article 4 Regarding General Outdoor Recreation Commercial Businesses in The Mixed Use Corridor District, Requiring a Conditional Use Permit Application Public Hearing
- 2) APPROVE the First Reading Ordinance 834, An Ordinance of the Town of Pagosa Springs, Amending the Land Use Development Code Article 4 Regarding General Outdoor Recreation Commercial Businesses in The Mixed Use Corridor District, Requiring a Conditional Use Permit Application Public Hearing, with the following additional provisions.....
- 3) DENY the First Reading Ordinance 834, APPROVE the First Reading Ordinance 834, An Ordinance of the Town of Pagosa Springs, Amending the Land Use Development Code Article 4 Regarding General Outdoor Recreation Commercial Businesses in The Mixed Use Corridor District, Requiring a Conditional Use Permit Application Public Hearing

**TOWN OF PAGOSA SPRINGS, COLORADO**

**ORDINANCE NO. 834  
(SERIES 2015)**

**AN ORDINANCE OF THE TOWN OF PAGOSA SPRINGS  
AMENDING THE LAND USE DEVELOPMENT CODE ARTICLE 4  
REGARDING GENERAL OUTDOOR RECREATION COMMERCIAL BUSINESSES  
IN THE MIXED USE CORRIDOR DISTRICT, REQUIRING A CONDITIONAL USE  
PERMIT APPLICATION PUBLIC HEARING**

**WHEREAS**, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended on April 3, 2012, April 23, 2013 and April 22, 2014 (the “Charter”); and

**WHEREAS**, pursuant to Section 1.4 (A) of the Charter, the Town has all power of local self-government and home rule and all power possible for a municipality to have under the Constitution and laws of the State of Colorado; and

**WHEREAS**, pursuant to Article XX, Section 6 of the Colorado Constitution and Section 11.2 of the Charter the Town has the power to adopt and amend land use and development ordinances; and

**WHEREAS**, the Town Council has, by Ordinance 745, adopted the Pagosa Springs Land Use and Development Code, including Article 4 regarding “Use Regulations”, and section 4.1.4 “Table of Allowable Uses”; and

**WHEREAS**, the Town Council hereby determines that for the protection of the health, safety and welfare of the Town, it is in the best interest of the residents and visitors of the Town to amend the Land Use Development Code regarding the regulations for the consideration of allowing “Outdoor Recreation Businesses” through a conditional use permit application process.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:**

Section 1. Amend the Land Use and Development Code to include the following amendments/additions:

Within the Land Use Development Code, Article 4, Section 4.1 Table of Allowed Uses,; **ADD** a Conditional Use Permit allowance for General Outdoor Recreation Commercial Businesses within the Mixed use corridor district.

Within the Land Use Development Code, Article 4, **ADD section 4.2.2.G:** “General Outdoor Recreation Commercial: In all districts requiring a conditional use permit application, the application shall be considered by the planning commission, as set forth in section 2.4.4, at a public hearing with public notifications as set forth in section 2.3.6”

Section 2. Public Inspection. The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

Section 3. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

Section 4. Effective date. This Ordinance shall become effective and be in force immediately upon final passage at second reading.

INTRODUCED, READ, AND ORDERED PUBLISHED BY TITLE ONLY PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

TOWN OF PAGOSA SPRINGS, COLORADO

By: \_\_\_\_\_  
Don Volger, Mayor

Attest:

\_\_\_\_\_  
April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED BY TITLE ONLY PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

TOWN OF PAGOSA SPRINGS, COLORADO

By: \_\_\_\_\_  
Don Volger, Mayor

Attest:

\_\_\_\_\_  
April Hessman, Town Clerk

**CERTIFICATE OF PUBLICATION**

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 834 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2015, and was published by title only, along with a statement indicating that a violation of the Ordinance is subject to enforcement and punishment pursuant to Article 3, Chapter 1 of the Pagosa Springs Municipal Code, and specifically, Section 1.3.3 which provides for a fine not exceeding \$2,650 or incarceration not to exceed one year, or both, and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on \_\_\_\_\_, 2015, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this \_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
April Hessman, Town Clerk

(S E A L)

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 834 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2015, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on \_\_\_\_\_, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this \_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
April Hessman, Town Clerk

(S E A L)

**ARTICLE 4: USE REGULATIONS**  
**SECTION 4.1 TABLE OF ALLOWED USES**  
 SUBSECTION 0

TABLE 4.1-1 TABLE OF ALLOWED USES <i>P = Permitted C = Conditional Use</i>		Residential					Mixed-Use			Non-Residential and Other				Use-Specific Regulations
Use Category	Use Type	R A	R T	R 6	R 12	R 18	M U R	M U C	M U TC	C	L I	O S	PS	
Food and Beverage Services	Bar or nightclub						C	P	P	P				
	Restaurant, with drive-through							P	C	P				
	Restaurant, no drive-through						C	P	P	P	P			
Lodging Facilities	B&B or inn	C	C				C	P	P	C				
	Campground, guest ranch, or RV park	C								P				
	Hotel, motel, or lodge							P	P	P				
	Vacation rental	C	C	C	C	C	C	P	P	P				
Offices, Business and Professional	4,000 s.f. or less						C	P	P	P	P			4.2.2.E.
	More than 4,000 s.f.							P	P	P	P			
Personal Services	Dry cleaning and laundry service							P	P	P	P	P		
	General personal services						P	P	P	P	P			
Recreation and Entertainment, Indoor	Adult entertainment									C				4.2.2.A.
	Art gallery						P	P	P	P	P		P	
	Movie theater						C	P	C	P				
Recreation and Entertainment, Outdoor	General outdoor recreation, commercial	C	C							P		C	C	
	Golf course or driving range	C	C							C			C	
Retail Sales	Greenhouse or nursery, commercial	C					C	P	C	P	P			
	Grocery store						C	P	P	P				4.2.2.C.
	Liquor store						C	P	P	P				4.2.2.E.
	Retail, general, over 4,000 s.f.							P	P	P				
	Retail, general, 4,000 s.f. or less						C	P	P	P	P			
Vehicles and Equipment	Parking lot/structure						C	C	C	P	P			
	Gasoline sales							C	C	P	P			
	Vehicle sales and rental							C		P	P			
	Vehicle service and repair							C		P	P			4.2.3.F.
<b>INDUSTRIAL USES</b>														
Industrial Service	Building materials sales							C	C	P	P			
	General industrial service									C	P			
	Natural resource processing									C	P			
Manufacturing and Production	Assembly, light							P		P	P			
	Manufacturing, heavy										C			
	Manufacturing, light							C		C	P			
Warehouse and Freight Movement	Mini-storage							C		P	P			4.2.3.A.
	Storage yard										P			
	Warehouse									C	P			
	Wholesale establishment							C	C	C	P			
Telecomm	Tower/antenna of any height										P	C		
Waste and Salvage	Salvage, junk yard										C			4.2.3.B.



*Shen*

October 21, 2015

Mr. James Dickhoff  
Town Planner  
Pagosa Springs,

Dear Mr. Dickhoff,

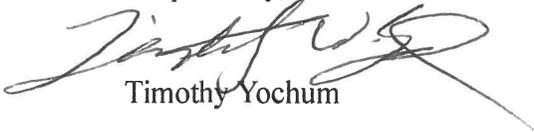
David Merrell and I would like to introduce ourselves and our business, Rockwood Go-Kart, located in Fort Worth, Texas. My family has been in the go-kart business since 1962. My father opened Rockwood Go-Kart at its current location in 1975. Dave and I purchased the business in 1989 and have grown it substantially, including a miniature golf course and covered patio with custom furniture designed and built in-house.

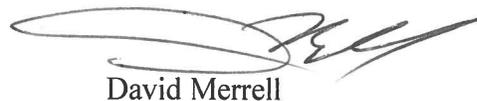
We are requesting your consideration of an Overlay District in Harman Park which would allow recreational businesses in the Mixed Use Corridor or your consideration of accepting recreational businesses under the overall Mixed Use Zoning District within the town. We will be submitting a Conditional Use Permit for a go-kart track at 368 Harman Park Drive with the understanding it first has to be allowed within the Zoning District.

We feel a go-kart track would add another exciting but different attraction for your current residents, as well as, the many tourists of your city. Also, a go-kart track would generate additional revenue for the existing businesses, i.e., lodging, retail/sporting, restaurants, etc.

Perhaps an environment of quality, family entertainment would create another successful location of fun for all ages, as it would be open even after hiking, swimming, tubing, and other activities have ended for the day.

Respectfully,

  
Timothy Yochum

  
David Merrell

San Juan St



PLAYING FIELD

NET FENCE

PICNIC TABLES

RENTAL OFFICE

GRAVEL PATH

RESTROOM

PARKING

Harman Park Dr

© 2015 Google

SCALE: 1" ≈ 50'

Imagery Date: 9/29/2013 37°16'04.40" N 107°02'53.81" W e

Mr. James Dickhoff  
Town Planner  
Town of Pagosa Springs

October 21, 2015

Dear James,

We are requesting that Pagosa Springs Town Council consider implementing an Overlay District for Harman Park to allow Outdoor Recreation businesses in the Mixed Use Corridor or consider allowing Outdoor Recreation businesses as an accepted use to the overall Mixed Use Zoning District within the Town.

We will be submitting a Conditional Use Permit for improving 322 Harman Park Drive with a Paintball Park, but understand that first it has to be an allowed use within the Zoning District.

Seeing the great need for additional outdoor recreational activities for both our local community as well as our growing tourist population, we believe adding Outdoor Recreation Facilities is a win for our community and tourism with the benefit of increasing tax revenues for our Town.

The property we are wanting to improve has been sitting vacant for many years and we believe a substantial reason for that is the current limited use restrictions on the property. The office environment has changed in the past several years with the advent of high speed internet and flexible working arrangements effectively minimizing the need for additional traditional office buildings in Pagosa Springs. Allowing the development of the property will help to increase the vibrancy of the community in that area.

It should be noted that within the Town's current Mixed Use Zoning District two Miniature Golf Courses have already been allowed. Our business will be similar, as it is an activity for people of all ages, both local and tourists.

Creating additional activities for tourists keeps them in our Town longer, which generates additional commerce for our lodging facilities, restaurants and retail outlets.

Attached is a preliminary sketch plan of the improvements we are planning for the Paintball Park.

Respectfully,



Robert Hart



Art Dilione



James Dickhoff &lt;jdickhoff@pagosasprings.co.gov&gt;

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**Harman Park Assoc. information**

1 message

**Bruce Keuning** <brucekeuning@yahoo.com>

Tue, Sep 15, 2015 at 10:53 AM

Reply-To: Bruce Keuning &lt;brucekeuning@yahoo.com&gt;

To: "jdickhoff@pagosasprings.co.gov" &lt;jdickhoff@pagosasprings.co.gov&gt;

**HARMAN PARK OWNERS  
ASSOCIATION  
P.O. BOX 4385  
PAGOSA SPRINGS, CO**

**September 14, 2015**

**TO: JAMES DICKHOFF**  
**FROM: BRUCE KEUNING, PRES.**  
**RE: DECISION ON POSSIBLE NON-INDUSTRIAL REQUESTS**

At our last Harman Park Owners Association Board Meeting this past week it was decided to inform you that we are willing to consider the purchase of parcels in our Association property that are non-industrial in nature, specifically the request from a "Go-Cart" owner to establish a go-cart business on one of our large parcels plus the consideration of a skating rink sometime at a future date at an adjoining parcel of land. Since these two types of activities will have to meet the Town of Pagosa's plans and consideration, we wish to inform you at this time of our current thinking and possible plans. We realize that if these two owners come into the Harman Park family of owners, there is also needed consideration for increased traffic and road usage within our Association boundaries. We wish to state that we, as a Board, are open to talks with the Town of Pagosa for road arrangements that could be beneficial to both of us. Our attorney is writing a letter to a resident on the east side of Harman Park about his constant use of our private road and his possible involvement with removing the road barricades we had set up at the end of our property. More and more traffic is using our roads as a direct entrance and exit for them to their property or business on the east side of Harman Park.

We hope that this communication will assist both of us for future planning.

Bruce Keuning, Pres.

Mr. James Dickhoff  
Town Planner  
Town of Pagosa Springs

November 15, 2015

Dear James,

I am writing you as the Town Planner for Pagosa Springs in support of the request to amend the Land Use Development Code table of allowed uses to include Outdoor Recreation Businesses as an allowable use within the Mixed Use Corridor zone district.

As the Marketing Manager for Wyndham Vacation Ownership, I am well aware of the need for additional Outdoor Recreation for our growing tourism numbers as well as all of the folks that live in Pagosa Springs year round.

Pagosa Springs has become a destination vacation town for more and more visitors in recent years. However, once here we are losing many visitors to Durango and surrounding towns, because of the lack of activities especially for teens and young adults in Pagosa Springs.

Providing additional Outdoor Recreation Businesses will add jobs to our community, help keep tourists in Pagosa longer and provide additional sales tax revenues for the Town and County.

Please forward this letter on to the Town Planning Commission as well as Town Council.

Regards,



**Criselda Jay Montoya** | In-House Marketing Manager | Pagosa  
Wyndham Vacation Ownership  
42 Pinon Causeway | Pagosa Springs, CO 81147  
Ph: (970) 731-8012 | Cell: (469) 442-8789  
Email: [criselda.montoya@wyn.com](mailto:criselda.montoya@wyn.com)

**WYNDHAM**  
VACATION OWNERSHIP

*Wyndham Vacation Ownership, A Wyndham Worldwide company*  
[www.WyndhamWorldwide.com](http://www.WyndhamWorldwide.com)

## **Revised Comments received via Email from Jerry and Joan Jessen on November 24, 15.**

The Jessen's originally sent comments from on November 19, 2015, however, staff believed there was a misunderstanding regarding the subject matter being considered by the Planning Commission and Town Council. Staff contact them to explain the specifics of the matter, that did not include the consideration of allowing camping, as was originally conveyed in their first comments submitted and emailed to all PC and TC members.

Hello James,

Following is the change to my comments for the November 24 meeting concerning changing the MU-C zoning to allow Outdoor Recreation. I hope my comments aren't too late to be considered.

Based on my discussion with James Dickhoff, Outdoor Recreation is being considered, not Camping which is part of lodging. We trust our concern with camping is being resolved. When the Land Use Code was developed, there was comprehensive Land Use Planning. The original drafters of the Municipal Code and the Land Use Development Code had good reasons for their decisions including providing a good place to live for people who chose to live close to businesses rather than commuting to rural areas. Following are my specific concerns:

1. This change to the Municipal Code could impact residents both now and in the future. We all have to trust that the Town, Commissioners, Council and Mayor will be familiar with the Municipal Code and will carefully and fairly consider every development request for outdoor recreation, especially impact on existing property holders. New development should never adversely impact existing property owners.
2. One of the arguments is consistency in the zoning. Therefore appropriateness of Outdoor Recreation should be considered for all zones.
3. The two proposed uses are very different in their impact. The paint ball use might provide a benefit for local youth in addition to tourists although I'm not sure of other impacts. The noise of go carts on the other-hand could adversely impact residents a distance away, and also businesses or organizations in the area and also impact future development. It would be unfortunate if people going to church are adversely impacted by the noise of the go carts.
4. There should be comprehensive land use planning.

Thank you for the opportunity to comment. We wish everyone a Happy Thanksgiving.



# AGENDA DOCUMENTATION

## OLD BUSINESS:V.1

PAGOSA SPRINGS TOWN COUNCIL

DECEMBER 1, 2015

FROM: JAMES DICKHOFF, PLANNING DIRECTOR

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**PROJECT: SECOND READING OF ORDINANCE 835, AN ORDINANCE OF THE TOWN OF PAGOSA SPRINGS DESIGNATING CERTAIN REAL PROPERTY KNOWN AS THE RUMBAUGH CREEK STONE ARCH BRIDGE WITHIN THE TOWN OF PAGOSA SPRINGS, COLORADO AS A LOCAL HISTORIC LANDMARK**

**ACTION: DISCUSSION AND POSSIBLE ACTION**

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### PURPOSE / BACKGROUND

On November 19, 2015, the Town Council “unanimously approved the first reading of Ordinance 835, an ordinance of the Town of Pagosa Springs, designating certain real property known as the Rumbaugh Creek Stone Arch Bridge within the Town of Pagosa Springs, Colorado, as a local historic landmark”.

The Town received notification of a \$166,605 grant award for the restoration of the Rumbaugh Creek Bridge in July 2015. During the processing of our award contract, it was realized that the Bridge was not included in the previous Water Works Facility Local Landmark designation, as was originally thought. The State Historical Fund does require the bridge be designated as a historic Landmark before they can finalize drafting the grant contract for execution with the Town. Town Council approved the expense of \$55,535 for the required cash match.

### ANALYSIS

The formal designation requires the Historic Preservation Board to make a recommendation of the designation of a local landmark and Town Council must approve the Historic Landmark Designation in the form of an ordinance, both at publicly notified public hearings. The Town is the owner of the property and bridge. On November 18<sup>th</sup> the Historic Preservation Board will make a recommendation on this matter, and staff will present their recommendation at the TC meeting. Designation is outlined in the LUDC Article 8, section 8.3.

#### **8.3.1. Requirements for Designation of Local Historic Landmarks**

In order to qualify for designation as a Local Historic Landmark the following criteria must be met.

- A. The property, building, structure, feature, object, and/or area must be 50 years old or older. The Historic Preservation Board and Town Council reserve the right to waive this requirement.
- B. The property, building, structure, feature, object, and/or area retains structural integrity, which for the purpose of this article shall mean that it does not present an imminent hazard to public health and safety, as determined by a licensed structural engineer.
- C. One or more of the following criteria for architectural, social or geographic/environmental significance applies to the property:
  1. **Architectural**
    - a. It is a portrayal of the environment or a group of people in an era of history characterized by a distinctive architectural style.
    - b. It embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction or the use of indigenous materials.
    - c. It embodies elements of architectural design, materials or craftsmanship that represent a significant architectural or structural innovation.

2. **Social**
  - a. It retains character, interest or value as part of the development, heritage or cultural characteristics of local, regional or national significance.
  - b. It is the location of a site of a significant local, state or national historic event.
  - c. It is identified with a person or persons who significantly contributed to the culture and development of the Town.
3. **Geographical/Environmental**
  - a. Its unique location or singular geological, archaeological, or physical characteristic represents an established and familiar visual feature of a neighborhood.
  - b. Its relationship in terms of size, location and architectural similarity to other structures or sites of historic or architectural significance, makes the structure or site critical to the preservation of the character and identity of the local community or to a historically significant neighborhood.

#### **FISCAL IMPACT**

Recordation fees associated with recording the ordinance with the County Clerk: \$50 - \$75.

Surveying and Legal description preparation: \$1,000.

Public Notification: \$50.

#### **ATTACHMENTS**

Ordinance 835, An Ordinance of the Town of Pagosa Springs Designating Certain Real Property Known As The Rumbaugh Creek Stone Arch Bridge within the Town of Pagosa Springs, Colorado As a Local Historic Landmark.

#### **PUBLIC NOTIFICATION**

Public Notification is required and has been satisfied, identifying the November 18th HPB public hearing, November 19<sup>th</sup> and December 1<sup>st</sup> TC public hearings, as described below.

- 1) Published in the SUN Newspaper on October 22, 2015.
- 2) Posted on the Property on October 22, 2015.
- 3) Mailed to property owners within 300 feet of the subject property on October 22, 2015.
- 4) Posted at Town Hall on October 22, 2015.

#### **ALTERNATIVE ACTIONS**

- 1) APPROVE the SECOND Reading of Ordinance 835, An Ordinance of the Town of Pagosa Springs, Designating Certain Real Property Known As The Rumbaugh Creek Stone Arch Bridge within the Town of Pagosa Springs, Colorado, As a Local Historic Landmark.
- 2) APPROVE the SECOND Reading of Ordinance 835, An Ordinance of the Town of Pagosa Springs, Designating Certain Real Property Known as the Rumbaugh Creek Stone Arch Bridge within the Town of Pagosa Springs, Colorado, As a Local Historic Landmark, with the following additional contingencies.....
- 3) DENY the SECOND Reading of Ordinance 835, An Ordinance of the Town of Pagosa Springs, Designating Certain Real Property Known As The Rumbaugh Creek Stone Arch Bridge within the Town of Pagosa Springs, Colorado, As a Local Historic Landmark.

**TOWN OF PAGOSA SPRINGS, COLORADO**

**ORDINANCE NO. 835**

**(2015 series)**

**AN ORDINANCE OF THE TOWN OF PAGOSA SPRINGS  
DESIGNATING CERTAIN PROPERTY KNOWN AS THE  
RUMBAUGH CREEK STONE ARCH BRIDGE  
WITHIN THE TOWN OF PAGOSA SPRINGS, COLORADO  
AS A LOCAL HISTORIC LANDMARK**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended on April 3, 2012, April 23, 2013 and April 22, 2014 (the “Charter”); and

WHEREAS, pursuant to Section 1.4 (A) of the Charter, the Town has all power of local self-government and home rule and all power possible for a municipality to have under the Constitution and laws of the State of Colorado; and

WHEREAS, pursuant to Section 31-23-301, *et seq.*, C.R.S., and Article XII of Chapter 21 and Appendix A, Article V of the Town of Pagosa Springs, Colorado (“Town”) Municipal Code, Ordinance No. 396, and the Town Zoning Ordinance No. 513, the Board of Trustees (“Board”) of the Town has authority over zoning matters within the Town; and

WHEREAS, the Colorado General Assembly has recognized the value of protecting areas and properties of historical significance, and has established the Colorado State Historical Society, §24-80-201, C.R.S.; authorized establishment of county historical societies, §24-80-301, C.R.S.; provided for the registration of historic places, §§24-80.1-102, *et seq.* C.R.S.; and established certain tax credits for rehabilitating historic property, §39-22-514, C.R.S.; and

WHEREAS, the Town Council adopted the Land Use Development Code (LUDC) embodied within the Municipal Code, and Article 8 of the LUDC regarding Historic Preservation and section 8.3 regarding Designating Historic Landmarks; and

WHEREAS, the Pagosa Springs Historic Preservation Board has recommended the designation of certain property known as the Rumbaugh Creek Stone Arch Bridge as a local historic landmark, which local historic landmark may in the future be subjected to additional use restrictions to ensure the reasonable and appropriate preservation of such landmark’s historic values; and

WHEREAS, The Rumbaugh Creek Stone Arch Bridge and the adjacent surrounding property, as described in Exhibit A, is owned by Town of Pagosa Springs and the Town Council consents to the historic landmark designation of the property and bridge structure; and

Ordinance 835:

Local Historic Landmark Designation of the Rumbaugh Creek Stone Arch Bridge

WHEREAS, the Town Council hereby determines that for the preservation and protection of the historic Rumbaugh Creek Stone Arch Bridge structure and surrounding area, it is in the best interest of the residents and visitors of the Town to designate the bridge as a local historic landmark; and

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:**

**SECTION 1 - Findings of Historic Value.** The structure known as the Rumbaugh Creek Stone Arch Bridge and the adjacent surrounding land, as legally described in Exhibit A, (collectively the “Property”), is located within the eastern end of the unimproved Lewis Street platted public right-of-way within the Town of Pagosa Springs Pagosa Springs. The “Property” and the structure located thereon are owned by the Town of Pagosa Springs, and are found to have the following historic values as set forth in Section 8.3 of the Land Use Development Code:

1. The Rumbaugh Creek Stone Arch Bridge is at least 50 years old, estimated to have been constructed in approximately 1938 as part of the W.P.A. program that constructed the adjacent Old Pagosa Springs Water Treatment Plant, a local historic landmark.
2. The Rumbaugh Creek Stone Arch Bridge has been determined to be in imminent danger of collapsing, however, the structure retains enough structural integrity to allow for the restoration and preservation of the bridge.
3. The Property is a portrayal of the environment or a group of people in an era of history characterized by a distinctive stone arch architectural style.
4. The Bridge embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction or the use of indigenous materials.
5. The Bridge embodies elements of architectural design, materials or craftsmanship that represent a significant architectural and structural innovation.
6. The Property is associated with events that have made a significant contribution to the history of the Town of Pagosa Springs;
7. The Property is associated with persons significant in the history of the Town of Pagosa Springs;
8. The Bridge retains character, interest or value as part of the development, heritage or cultural characteristics of local, regional or national significance.
9. The Property is the location of a site of a significant local, state or national historic event.
10. The Property is identified with persons who significantly contributed to the culture and development of the Town.

11. The Bridge's unique location or singular geological, archaeological, or physical characteristic represents an established and familiar visual feature of a neighborhood.
12. The Bridge's relationship in terms of size, location and architectural similarity to other structures or sites of historic or architectural significance, makes the structure or site critical to the preservation of the character and identity of the local community or to a historically significant neighborhood.

**SECTION 2 - Designation of Historic Landmark.** The Property and the Rumbaugh Creek Stone Arch Bridge are designated as a local historic landmark. The Property shall be subject to such specific and general provisions of the Pagosa Springs Zoning Code, including reasonable and appropriate restrictions, which currently exist and as may be adopted and amended by the Town Council from time to time, designed to preserve such landmark's historic values.

**SECTION 3 - Zoning Code Amendment.** The provisions of Section 2 of this Ordinance shall be deemed an amendment of the Town of Pagosa Springs Zoning Map, and shall be codified in the Town of Pagosa Land Use Development Code within the Pagosa Springs Municipal Code.

**SECTION 4 - Finding of Emergency.** The Town Council finds that the immediate adoption and effectiveness of this ordinance is necessary to allow the application and receipt of grant funds critical to ensure the preservation of the Property and the Rumbaugh Creek Stone Arch Bridge structure, and that such preservation will protect and enhance the Town's cultural heritage, enhance area property values, stabilize historic neighborhoods, increase economic and financial benefits to the Town and its business associated with tourism, and protect and enhance educational opportunities regarding the Town's unique heritage.

**SECTION 5 - Public Inspection.** The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

**SECTION 6 - Severability.** If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

**SECTION 7 - Effective date.** This Ordinance shall become effective and be in force immediately upon final passage at second reading.

INTRODUCED, READ, AND ORDERED PUBLISHED BY TITLE ONLY PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE \_\_\_ DAY OF \_\_\_\_\_, 2015.

TOWN OF PAGOSA SPRINGS, COLORADO

By: \_\_\_\_\_  
Don Volger, Mayor

Attest:

\_\_\_\_\_  
April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED BY TITLE ONLY PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

TOWN OF PAGOSA SPRINGS, COLORADO

By: \_\_\_\_\_  
Don Volger, Mayor

Attest:

\_\_\_\_\_  
April Hessman, Town Clerk

**CERTIFICATE OF PUBLICATION**

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 835 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2015, and was published by title only, along with a statement indicating that a violation of the Ordinance is subject to enforcement and punishment pursuant to Article 3, Chapter 1 of the Pagosa Springs Municipal Code, and specifically, Section 1.3.3 which provides for a fine not exceeding \$2,650 or incarceration not to exceed one year, or both, and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town’s official website, on \_\_\_\_\_, 2015, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this \_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
April Hessman, Town Clerk

(S E A L)

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 835 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2015, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town’s official website, on \_\_\_\_\_, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this \_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
April Hessman, Town Clerk

(S E A L)



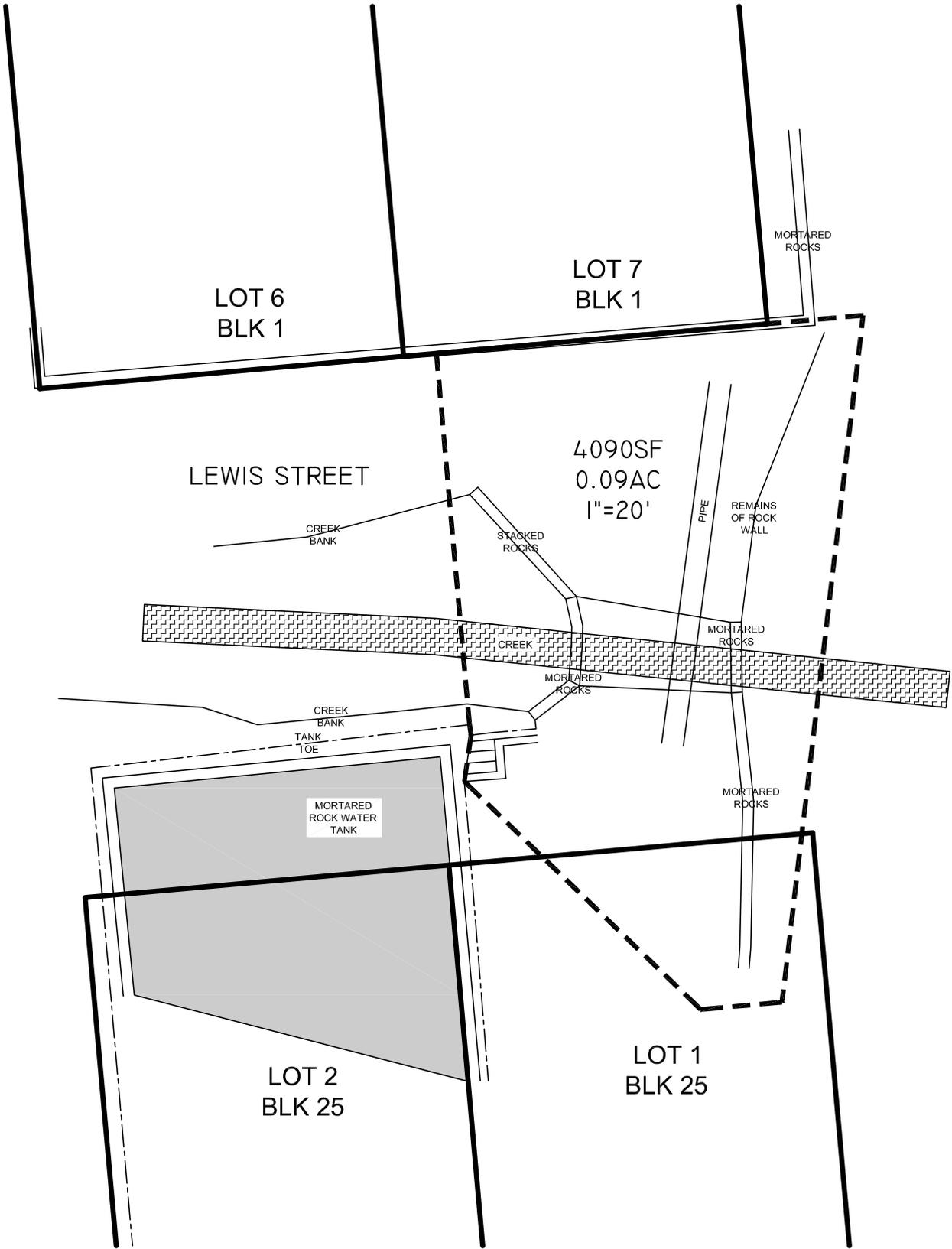
NOVEMBER 13, 2015  
DESCRIPTION

A PORTION OF LAND LOCATED WITHIN LOT 1 OF BLOCK 25 AND LEWIS STREET OF THE TOWNSITE OF PAGOSA SPRINGS, TOWN OF PAGOSA SPRINGS, ARCHULETA COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

BEGINNING ON THE NORTHERLY RIGHT OF WAY OF LEWIS STREET, WHENCE THE SOUTHWEST CORNER OF BLOCK 1 OF THE TOWNSITE OF PAGOSA SPRINGS, BEARS S.84°55'00"W., 54.51 FEET DISTANT;  
THENCE N.84°55'00"E., 58.66 FEET ALONG THE NORTHERLY RIGHT OF WAY OF LEWIS STREET AND ITS EASTERLY PROJECTION;  
THENCE S.06°44'00"W., 94.75 FEET;  
THENCE S.84°55'01"W., 11.19 FEET;  
THENCE N.46°00'37"W., 44.97 FEET;  
THENCE N.08°08'04"E., 6.42 FEET;  
THENCE N.05°10'03"W., 52.52 FEET TO THE PLACE OF BEGINNING.

PREPARED BY DEAN P. SCHULTZ  
COLORADO CERTIFICATE NO. 26973







551 Hot Springs Boulevard  
Post Office Box 1859  
Pagosa Springs, CO 81147  
Phone: 970.264.4151  
Fax: 970.264.4634

**PAGOSA SPRINGS SANITATION GENERAL  
IMPROVEMENT DISTRICT MEETING AGENDA  
TUESDAY, DECEMBER 1, 2015  
Town Hall Council Chambers  
551 Hot Springs Blvd  
5:00 P.M.**

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. PUBLIC COMMENT – *Please sign in to make public comment***
- IV. CONSENT AGENDA**
  - 1. Approval of November 19, 2015 Meeting Minutes**
- V. REPORTS TO BOARD**
  - 1. PAWSD/Pipeline Update Report**
- VI. NEW BUSINESS**
  - 1. Public Hearing on 2016 Budget**
  - 2. Resolution 2015-06, Approve 2016 Budget, Set Mill Levies, Appropriate Funds**
  - 3. Bartlett and West Presentation– Art Dilione**
- VII. NEXT BOARD MEETING DECEMBER 17, 2015 AT 5:00PM**
- VIII. ADJOURNMENT**



# AGENDA DOCUMENTATION

## NEW BUSINESS:VI.2

PAGOSA SPRINGS SANITATION BOARD

DECEMBER 1, 2015

FROM: GREGORY J SCHULTE, TOWN MANAGER

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**PROJECT: RESOLUTION 2015-06, ADOPTING 2016 BUDGET, SETTING MILL LEVY, AND APPROPRIATE FUNDS**

**ACTION: REVIEW, PUBLIC COMMENT AND POSSIBLE ACTION**

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### PURPOSE/BACKGROUND

The Pagosa Springs Sanitation General Improvement District Fund (the District) reserves are estimated to be \$1,159,808 at the end of 2015. Based on the completion of the pipeline project and decommissioning of the lagoons, the District is budgeting not to spend into reserves during 2016. The mill levies includes .9 mills for general operating expenses plus .60 mills needed to pay the balance of the CWRPDA loan from 1997, as well as .009 mills for refunds and abatements. The County Assessors assessed value is \$231,784 over the 2015 values.

The PAWSD paid up to \$2,835,745 for Pump #2 section of the pipeline and the District will begin reimbursement payments in 2016 when the project is complete. The principle payment of \$141,787 plus LOIF to be determined with be paid over a 20 year timeframe.

### ATTACHMENT(S):

2016 Proposed Budget  
Resolution 2015-06  
Assessed valuation and mill levies

### RECOMMENDATION

It is the recommendation of the Town Manager that the Sanitation Board,

**Approve Resolution 2015-06, approve and adopt the 2016 budget, set the mill levies for 2016, and appropriate funds for the 2016 budget**

**PAGOSA SPRINGS SANITATION GENERAL IMPROVEMENT DISTRICT ENTERPRISE**

**REVENUES**

<b>Account</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>TAXES AND ASSESSMENTS</b>						
53-38-100	Monthly Collections	647,548	652,076	650,000	652,075	654,500
53-38-310	Property Tax	86,975	87,520	87,444	87,519	55,942
53-38-320	Special Ownership/MVL	5,000	8,702	6,500	8,000	7,500
	<b>subtotal</b>	<b>739,523</b>	<b>748,297</b>	<b>743,944</b>	<b>747,594</b>	<b>717,942</b>
<b>CHARGES FOR SERVICES</b>						
53-38-200	Plant Investment Fees	9,000	66,333	27,000	22,200	44,000
53-38-600	Misc. Interest	1,800	2,327	1,800	2,327	2,500
53-38-610	Misc. Receipts	100	19	50	0	50
53-38-900	Penalty	2,500	8,833	7,500	8,833	7,500
	<b>subtotal</b>	<b>13,400</b>	<b>77,512</b>	<b>36,350</b>	<b>33,360</b>	<b>54,050</b>
	<b>Total for Taxes/Charges for Service</b>	<b>752,923</b>	<b>825,809</b>	<b>780,294</b>	<b>780,954</b>	<b>771,992</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
53-38-500	DOLA Pipeline Grants	1,250,000	522,136	650,000	547,542	180,322
53-38-510	Small Communities Pipeline Grant	0	0	363,000	363,000	0
53-38-550	CWRPA Pipeline Loan	2,000,000	1,065,563	935,000	475,000	460,000
53-38-620	PAWSD Pipeline Loan Phase 2	2,585,815	2,354,045	0	231,770	0
	<b>subtotal</b>	<b>5,835,815</b>	<b>3,941,745</b>	<b>1,948,000</b>	<b>1,617,312</b>	<b>640,322</b>
	<b>Total Annual Revenue</b>	<b>6,588,738</b>	<b>4,767,554</b>	<b>2,728,294</b>	<b>2,398,266</b>	<b>1,412,314</b>
	Prior Year End Cash Reserve	1,450,252	1,789,897	1,380,533	1,945,563	1,159,808
	<b>Total Revenues</b>	<b>8,038,990</b>	<b>6,557,451</b>	<b>4,108,827</b>	<b>4,343,829</b>	<b>2,572,122</b>

**PAGOSA SPRINGS SANITATION GENERAL IMPROVEMENT DISTRICT ENTERPRISE**

**EXPENDITURES**

Account	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>PERSONNEL</b>						
53-40-110	Collection System Supervisor	47,995	48,112	49,325	49,325	50,695
53-40-111	Training/Travel	2,000	2,058	2,500	770	2,500
53-40-131	FICA	3,672	3,292	3,773	3,773	3,878
53-40-132	Health Insurance	14,100	14,165	15,164	15,165	15,593
53-40-134	Pension	2,400	2,400	2,466	2,466	2,535
53-40-204	Employee Merit Increase Fund	0	0	987	494	1,014
	<b>Subtotal</b>	<b>70,166</b>	<b>70,028</b>	<b>74,216</b>	<b>71,993</b>	<b>76,215</b>
<b>CONTRACTUAL</b>						
53-40-221	Bookkeeping	25,000	25,000	25,000	25,000	25,000
53-40-224	Audit	3,000	3,000	3,500	3,500	4,000
53-40-226	Attorney/Legal	12,000	2,806	5,000	3,500	5,000
53-40-228	Contractual Maint/Repair Services	50,000	0	50,000	50,000	50,000
53-40-438	Engineering	5,000	3,315	1,000	1,000	1,000
53-40-227	Sub-Contracted Licensed Operations	1,000	0	1,000	0	1,000
53-40-460	Project Bonding and Insurance	17,500	17,500	17,500	17,500	17,500
53-40-300	PAWSD Sewage Treatment	0	0	70,000	0	204,360
53-40-230	Utility Billing and Hosting	0	0	9,750	9,750	9,750
	<b>Subtotal</b>	<b>113,500</b>	<b>51,620</b>	<b>182,750</b>	<b>110,250</b>	<b>317,610</b>
<b>COMMODITIES</b>						
53-40-202	Office Supplies	7,250	6,676	250	300	250
53-40-220	Vehicle/Equipment Maintenance & Fuel	9,000	2,477	24,000	14,000	5,000
53-40-222	CDPHE State Permits	1,325	0	1,325	1,325	1,325
53-40-223	County Treasurer Fees	1,840	1,861	1,820	1,820	1,903
53-40-281	Technology	500	713	2,600	2,300	3,500
53-40-404	Telephone	0	0	650	650	2,150
53-40-402	Postage	6,000	4,117	5,500	5,500	5,500
53-40-403	PAWSD Sewer Treatment Costs	0	0	60,850	0	0
53-40-408	Maintenance Lift Stations	75,000	73,257	6,000	1,200	20,000
53-40-409	Maintenance Collections System	85,000	60,104	10,000	15,235	15,500
53-40-410	Maintenance Treatment System	20,000	7,458	13,100	18,700	2,000
53-40-434	Utilities, Electricity	34,000	41,566	64,800	42,500	78,000
53-40-436	Uniforms	800	835	800	800	1,000
53-40-439	Laboratory Analysis	6,050	3,574	1,500	3,275	1,200
	<b>Subtotal</b>	<b>246,765</b>	<b>202,638</b>	<b>193,195</b>	<b>107,605</b>	<b>137,328</b>
<b>CAPITAL IMPROVEMENTS</b>						
53-40-450	Capital Improvement Loan	50,471	50,467	50,470	50,467	50,467
	<b>Subtotal</b>	<b>50,471</b>	<b>50,467</b>	<b>50,470</b>	<b>50,467</b>	<b>50,467</b>
<b>TREATMENT PLANT UPGRADE</b>						
53-40-490	CWRPA Direct Loan Repayment (\$2 mil)	0	0	9,215	9,215	112,717
53-38-620	PAWSD Pipeline Loan	2,835,745	2,354,045	155,966	0	163,055
53-40-500	Sewer Pipeline	2,500,000	1,885,399	2,600,000	2,834,491	350,000
	<b>Subtotal</b>	<b>5,335,745</b>	<b>4,239,444</b>	<b>2,765,181</b>	<b>2,843,706</b>	<b>625,772</b>
	<b>TOTAL EXPENDITURES</b>	<b>5,816,647</b>	<b>4,614,197</b>	<b>3,265,811</b>	<b>3,184,021</b>	<b>1,207,393</b>

a daily avg. flow of 400,000 gpd (1.31 x 400,000/1,000 = \$191,260) one time 10,000,000 (\$13,100) mg lagoon emptying PAWSD (\$1.31 Muni rate)

b SCADA upgrade on 3 existing lift stations (KOA, Apache St, Chamber)

c small amount to dismantle & remove equipment not covered under the construction contract

d from LPEA rate spreadsheet, assumes PAWSD paying for PS #2 and extra to pump out the old lagoons.



Pagosa Springs Sanitation General Improvement District  
P.O. Box 1859  
Pagosa Springs, CO 81147  
Phone 970.264.4151  
Fax 970.264.4634

**ASSESSED VALUATION AND MILL LEVIES**

<b>YEAR</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
<b>ASSESSED VALUATION</b>	35,042,411	35,274,195	37,072,339
<b>MILL LEVY</b>	2.482 Mills	2.479 Mills	1.509 Mills
<b>TOTAL REVENUES</b>	\$86,975	\$87,444	\$55,942

I, Donald Volger, the duly qualified President, in and for the Pagosa Springs Sanitation General Improvement District, do hereby certify that the above and foregoing is a true, complete and accurate copy of the adopted budget for the year 2016, regularly introduced, read and adopted at the Special Meeting of the Board of Directors of said District, held therein on the 1<sup>st</sup> day of December 2015 A.D.

ATTEST:

BY:

\_\_\_\_\_  
April Hessman, Secretary

\_\_\_\_\_  
Donald Volger, President  
Pagosa Springs Sanitation General  
Improvement District

# CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

**TO:** County Commissioners<sup>1</sup> of Archuleta County, Colorado.

On behalf of the Pagosa Springs Sanitation General Improvement District,  
(taxing entity)<sup>A</sup>

the Board of Directors  
(governing body)<sup>B</sup>

of the Town of Pagosa Springs  
(local government)<sup>C</sup>

**Hereby** officially certifies the following mills to be levied against the taxing entity's GROSS \$ 37,072,339 assessed valuation of: (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ \_\_\_\_\_ (NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

**Submitted:** 12/02/2015 for budget/fiscal year 2016.  
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	.9 mills	\$ 33,365
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< > mills	\$ < >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	.9 mills	\$ 33,365
3. General Obligation Bonds and Interest <sup>J</sup>	_____ mills	\$ _____
4. Contractual Obligations <sup>K</sup>	.60 mills	\$ 22,243
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	.009 mills	\$ 334
7. Other <sup>N</sup> (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	1.509 mills	\$ 55,942

Contact person: April Hessman Daytime phone: ( 970 ) 264-4151 ext 237  
(print)

Signed: \_\_\_\_\_ Title: Secretary

*Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.*

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

**CERTIFICATION OF TAX LEVIES, continued**

**THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.).** Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

**CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:**

**BONDS<sup>J</sup>:**

1. Purpose of Issue: \_\_\_\_\_  
Series: \_\_\_\_\_  
Date of Issue: \_\_\_\_\_  
Coupon Rate: \_\_\_\_\_  
Maturity Date: \_\_\_\_\_  
Levy: \_\_\_\_\_  
Revenue: \_\_\_\_\_
  
2. Purpose of Issue: \_\_\_\_\_  
Series: \_\_\_\_\_  
Date of Issue: \_\_\_\_\_  
Coupon Rate: \_\_\_\_\_  
Maturity Date: \_\_\_\_\_  
Levy: \_\_\_\_\_  
Revenue: \_\_\_\_\_

**CONTRACTS<sup>K</sup>:**

3. Purpose of Contract: Water Treatment Loan  
Title: \_\_\_\_\_  
Date: 11/1/1997  
Principal Amount: \$640,000  
Maturity Date: 11/1/2016  
Levy: .60  
Revenue: \$22,243
  
4. Purpose of Contract: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Principal Amount: \_\_\_\_\_  
Maturity Date: \_\_\_\_\_  
Levy: \_\_\_\_\_  
Revenue: \_\_\_\_\_

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.



**PAGOSA SPRINGS SANITATION GENERAL IMPROVEMENT DISTRICT  
PAGOSA SPRINGS, COLORADO**

**PSSGID RESOLUTION NO. 2015-06**

**RESOLUTION TO ADOPT 2016 BUDGET**

WHEREAS, the Town Council, acting as the ex officio Board of Directors for the Pagosa Springs Sanitation General Improvement District (Sanitation GID Board), has appointed a budget committee to prepare and submit a proposed 2016 budget to the Sanitation District at the proper time; and

WHEREAS, such budget committee has submitted the proposed budget to the Sanitation GID Board on or before October 15, 2015 for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, the budget was open for inspection by the public at a designated place, and a public hearing was held on December 1, 2015, and interested electors were given the opportunity to file or register any objections to the budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, enterprise, reserve transfer and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever decreases may have been made in the revenues, like decreases were made to the expenditures so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the Pagosa Springs Sanitation General Improvement District:

1. That estimated expenditures for the Sanitation GID Fund is:

Sanitation Fund: \$ 1,207,393

2. That estimated revenues are as follows:

Sanitation Fund:

From unappropriated surpluses	\$1,159,808
From sources other than general property tax	\$1,356,372
From general property tax	\$55,942
Total	\$2,572,122

3. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of the District for the 2016 fiscal year.

4. That the budget, as hereby approved and adopted, shall be certified by the Town Clerk, as Acting Secretary to the Sanitation GID, to all appropriate agencies and is made a part of the public records of the Sanitation District.

**TO SET MILL LEVIES**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Town’s home rule charter; and

WHEREAS, the Town of Pagosa Springs Sanitation General Improvement District (“Sanitation GID”) was organized to provide sanitary sewer service; and

WHEREAS, on behalf of the Sanitation GID, the Town Council, acting as the ex officio Board of Directors, has the power to manage, control and supervise all the business and affairs of the Sanitation GID, and pursuant to Sections 31-25-612 and 31-25-613, C.R.S., to levy and collect ad valorem taxes on taxable property within the Sanitation GID; and

WHEREAS, the amount of money from property taxes necessary to balance the budget for general operating expenses is \$33,699; and

WHEREAS, the amount of money necessary to balance the budget for debt service expenses is \$22,243; and

WHEREAS, the 2015 valuation for assessment of the Town, as certified by the County Assessor, is \$37,072,339.

NOW, THEREFORE, BE IT RESOLVED by the Town Council, acting as the ex officio Board of Directors for the Sanitation GID:

1. That for the purpose of meeting all general operating expenses of the Sanitation GID during the 2016 budget year, there is hereby levied a property tax of .9 mills, plus refunds and abatements of .009 mills, for a total of .909 mills upon each dollar

of the total valuation for assessment of all taxable property within the Sanitation GID to raise \$33,699

2. That for the purpose of meeting all debt service expenses of the Sanitation GID during the 2016 budget year, there is hereby levied a property tax of .60 mills upon each dollar of the total valuation for assessment of all taxable property within the Sanitation GID to raise \$22,243.

3. That the Town Clerk, as Acting Secretary to the Sanitation GID Board, is hereby authorized and directed to immediately certify to the County Commissioners of Archuleta County, Colorado, the mill levies for the Sanitation GID as hereinabove determined and set in order to comply with any applicable revenue and other budgetary limits.

### TO APPROPRIATE SUMS OF MONEY

WHEREAS, the Town Council, acting as the ex officio Board of Directors for the Sanitation GID has made provision in the budget for revenues in an amount equal to the total proposed expenditures as set forth therein; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of Sanitation GID.

NOW, THEREFORE, BE IT RESOLVED by the Town Council, acting as the ex officio Board of Directors for the Sanitation GID, that the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated in the budget:

Sanitation Fund: \$1,207,393

Adopted this 1<sup>st</sup> day of December, 2015.

TOWN OF PAGOSA SPRINGS, COLORADO

By: \_\_\_\_\_  
Don Volger, Board President

ATTEST:

By: \_\_\_\_\_  
April Hessman, Secretary



# AGENDA DOCUMENTATION

## REPORTS TO BOARD:V.1

PAGOSA SPRINGS SANITATION BOARD OF DIRECTORS

DECEMBER 1, 2015

**FROM: GENE TAUTGES, SANITATION SUPERVISOR**

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**PROJECT: PAWSD/PIPELINE UPDATE REPORT**

**ACTION: DISCUSSION**

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We have requested a mock testing of several of the components at both pump stations hopefully the week of December 7<sup>th</sup>. There are a number of things regarding the SCADA system that can be pre-checked and fixed if need be before the official startup which is still scheduled for the week of January 4<sup>th</sup>. This should make the January 4<sup>th</sup> start-up go more smoothly.

There is beginning to be a fair amount of critical spare parts and manuals accumulating at each pump station. There is enough in the budget to cover the cost of a catalogue shelf, filing cabinet, desk and storage shelf so would like to get those in place at both pump stations before startup to make things go as smooth as possible.

The main things needing to be completed as of this writing include the following:

1. Completion of the elimination of PAWSD pump station #18 into PS #2. Expected completion, early December.
2. Installation of the water meters and service to the pump stations. Expected completion, mid-December, weather permitting.
3. Final electrical conduit, wiring, and terminations at both stations. Expected completion, mid-December.
4. Installation of a complete and functioning SCADA system. I have been assured that we will have word back from the property owner regarding an LPEA easement required near the county transfer station where a power drop is required for a SCADA repeater radio. Once received, I will deliver to LPEA with the appropriate check to get into their construction que. Expected completion, late December.
5. Final grading and gravelling at both pump stations. Expected completion, mid-December, weather permitting.
6. Decommissioning of the old lagoons. This task remains a moving target, but is anticipated to begin in early February. There is now way to anticipate how long it will take to accomplish, but we plan on paying special attention to odor control depending on the logistics of how the contractor plans to attack it.

Respectfully submitted,  
Gene Tautges  
Sanitation Supervisor