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**PAGOSA SPRINGS SANITATION GENERAL
IMPROVEMENT DISTRICT MEETING MINUTES
TUESDAY, NOVEMBER 3, 2015
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Alley, Board Member Bunning, Board Member Egan, Board Member Lattin, Board Member Patel
- II. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. **PUBLIC COMMENT** – None
- IV. **CONSENT AGENDA**
 1. **Approval of October 22, 2015 Meeting Minutes**
 2. **Resolution 2015-04, Approval to Apply for a Small Communities Grant** – Staff is requesting funding for \$617K worth of projects for an expanded vault at pump station #1 and SCADA system. The match is \$185,256 for a \$432,264 grant. Board Member Bunning moved to approve the consent agenda, Board Member Egan seconded, unanimously approved.
- V. **REPORTS TO BOARD**
 1. **PAWSD/Pipeline Update Report** - Board Member Lattin said that the mistake by the engineering system should have been caught and fixed before the installation. Board Member Bunning said it was looked at early and deemed sufficient under 99% of the instances that occur. The State looked at the design and approved it. Board Member Lattin believes this is a huge mistake and the Town shouldn't be responsible for taking these hits. Town Manager Schulte said the design was approved, meets standards and was signed off by regulatory agency's that oversee the requirements. Assuming no unforeseen problems or delays, the most recent time schedule which the contractor has given is the initial startup of the project to be January 4th, 2016. At this time, all the manufacturers' representatives will be in Pagosa to train operations staff on the many different pieces of equipment. Per the contract documents, a seven day functional test begins. If any function of the pumping process fails for any reason, it must be repaired and the seven day functional test has to be started over. At this juncture, a mid to late January 2016 date for pumping to officially begin is the earliest that could be anticipated. The lagoons must still be decommissioned, with the contractor stating their intention to perform the decommissioning right away.
- VI. **NEW BUSINESS**
 1. **Resolution 2015-03, Authorizing Certification of Delinquent Accounts for Collection by the County Treasurer** - The District regulations allow the certification of delinquent sewer fees to the County Treasurer for collection with property taxes. This process has been a great success in the

District's ability to collect delinquent fees. The 2015 delinquent fees are down 25% compared to 2014. Board Member Bunning moved to approve Resolution 2015-03, certifying delinquent wastewater fees and charges to the Archuleta County Treasurer, Board Member Alley seconded, unanimously approved.

VII. NEXT BOARD MEETING NOVEMBER 19, 2015 AT 5:00PM

VIII. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 5:24pm.