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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING MINUTES
THURSDAY, SEPTEMBER 18, 2014
Town Hall Council Chambers
12:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Alley, Board Member Bunning, Board Member Egan, Board Member Lattin, Board Member Schanzenbaker
- II. **APPROVAL of MEETING MINUTES FROM SEPTEMBER 2, 2014** – The minutes were approved as submitted.
- III. **PUBLIC COMMENT** – None
- IV. **NEW BUSINESS**
 1. **Preliminary 2015 Budget** – The board will adopt a budget prior to December 31st, 2014 per state requirements. The revenues for 2015 are expected to be in line with 2013 revenues since the pipeline should be mostly completed. Expenditures include a new vehicle for the collection supervisor, costs for televising and repairing collection system, and a potential annual payment to PAWSD for phase 2 of the pipeline.
- V. **OLD BUSINESS**
 1. **PAWSD/Pipeline Update** – Hammerlund continues to work on both pump stations and finishing the phase 2 pipeline tasks that remain and are being required by Archuleta County to be completed before bad weather and cooler temperatures set in. Some work on the phase 1 pipeline that does not require work in the road right of way continues, but all work on Trujillo Road and the south 5th street (school bus route) has been suspended until next year. PSSGID, PAWSD, the project engineer, and the contractor are discussing several change orders on the project, further information will be brought to the board at a later time. About 85% of pipeline is complete in Phase 2 and all but a mile of pipeline is complete on Phase 1.
- VI. **DEPARTMENT HEAD REPORT**
 1. **District Report** - The average daily effluent flow rate for August was .222 million gallons per day with no violations reported. Two settled pipe sections, one on Loma Street and the other in the north 5th/6th Alley, are slated to be excavated and repaired this year. The chamber lift station is scheduled to be completed this year after a few delays with specialty parts. The leak on the western loop of the geothermal system was repaired a couple of weeks ago and the geothermal system is now up and ready for the current heating season.
- VII. **APPROVAL OF AUGUST FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Board Member Bunning moved to approve the August financial statement and accompanying payments, Board Member Egan seconded, unanimously approved.

VIII. NEXT BOARD MEETING OCTOBER 7, 2014 AT 5:00PM

IX. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 3:48pm.