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**PAGOSA SPRINGS SANITATION GENERAL
IMPROVEMENT DISTRICT MEETING MINUTES
TUESDAY, AUGUST 4, 2015
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Alley, Board Member Bunning, Board Member Lattin, Board Member Schanzenbaker
- II. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. **PUBLIC COMMENT** – None
- IV. **CONSENT AGENDA**
 1. **Approval of July 23, 2015 Meeting Minutes** – Board Member Bunning moved to approve the consent agenda, Board Member Lattin seconded, unanimously approved.
- V. **REPORTS TO BOARD**
 1. **PAWSD/Pipeline Update Report** - All force main piping on the school district property has been completed with final restoration underway. The gravity portion of the pipeline was started the week of July 20th and approximately 60 feet of pipe installation and the manhole modification remain to be done. The contractor is currently blasting and installing the PAWSD water line on Trujillo Road. Staff has had meetings with the contractor on the decommissioning process which should make that task go smoothly and efficiently. Staff is currently reviewing the computer screen shots on the Supervisory Control and Data Acquisition (SCADA) system.
- VI. **NEW BUSINESS**
 1. **Approval of Bartlett and West Lead Project Representative Invoices** - The IGA specifies that PAWSD provides the LPR and the LPR is responsible for a variety of duties outlined in IGA. For those services provided by the LPR in connection with the GID portion of the project, the rate billed was approximately \$27.00 per hour. Mr. Mayo left rather unexpectedly which created a considerable vacuum in the administration of the project and the performance of the LPR duties. Bartlett & West stepped into that role almost immediately, with invoice billing anywhere from \$194 to \$84 per hour. Discussions between GID and PAWSD to determine who should pay for the B&W costs have been difficult. The costs for LPR duties provided by B&W from February through June 2015 are \$62,057.73. PAWSD has agreed to pay for the costs going forward using their own District Engineer employee at \$45 per hour until the end of the project. This should save the GID approximately \$25,000. Board Member Lattin moved to authorize the Town Manager to pay invoices totaling \$62,057.73 to Bartlett & West related to LPR duties for the period of February 2015 through June 2015, Board Member Bunning seconded, unanimously approved.

VII. NEXT BOARD MEETING AUGUST 20, 2015 AT 5:00PM

VIII. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 5:20pm.