



551 Hot Springs Boulevard  
Post Office Box 1859  
Pagosa Springs, CO 81147  
Phone: 970.264.4151  
Fax: 970.264.4634

**PAGOSA SPRINGS SANITATION  
GENERAL IMPROVEMENT DISTRICT  
MEETING MINUTES  
TUESDAY, MAY 3, 2016  
Town Hall Council Chambers  
551 Hot Springs Blvd  
5:00 p.m.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Bunning, Board Member Egan, Board Member Lattin, Board Member Patel, Board Member Schanzenbaker
- II. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. **PUBLIC COMMENT** – None
- IV. **CONSENT AGENDA**
  1. **Approval of April 21, 2016 Meeting Minutes** – Board Member Egan moved to approve the consent agenda, Board Member Schanzenbaker seconded, unanimously approved.
- V. **NEW BUSINESS**
  1. **Ordinance 12, First Reading, Dedicating Lands to Town of Pagosa Springs for South Fifth Street Right-of-Way** – A portion of South Fifth Street south of the northern boundary of the Town Streets Department shop, exists under a prescriptive right. This portion of Fifth Street is south of the originally platted Town boundary established in 1891 and has not been formalized as public right of way. There are four portions of land that are needed to formalize the Fifth Street Right-of-way from the Town Shop to the JEM properties, LLC land at the end of Fifth Street. The sanitation district portions are the developed portion of Fifth Street directly in front of the Town Streets Shop, and a swath of land east of the transportation facility belonging to the Sanitation District, which will allow the continuance of the 80-foot width of public right-of-way around the transportation facilities encroachment into the 80-foot access easement. Mr. Chris Pitcher said there are several utilities existing along the properties and this will allow them to be formalized in the right-of-way. The JEM Properties have agreed to release the current 40' access easement once the right of way is approved. Board Member Lattin moved to approve the first reading of Ordinance 12, an ordinance of the Town of Pagosa Spring Sanitation General Improvement District Wastewater Activity Enterprise approving two quit claim deeds conveying properties to the Town of Pagosa Springs, contingent on the 40-foot easement through the lagoon property being modified to include a termination clause for the time at which the South Fifth Street is improved providing access to the JEM Properties, LLC. Parcel, Board Member Bunning seconded, unanimously approved.
  2. **Ordinance 13, First Reading, Dedicating Land to the Archuleta School District Joint 50** – A portion of South Fifth Street south of the northern boundary of the Town Streets Department shop exists under a prescriptive right. This portion of Fifth Street is south of

the originally platted town boundary established in 1891 and has not been formalized as public right of way. There are four portions of land that are needed to formalize the Fifth Street ROW, from the Town Shop to the JEM properties, LLC land at the end of Fifth Street. The Sanitation District portion is a swath of land between the fence line and actual property line at the southern boundary of the school district property and JEM Properties, LLC. Parcel. Board Member Bunning moved to approve the first reading of Ordinance 13, an ordinance of the Town of Pagosa Spring Sanitation General Improvement District Wastewater Activity Enterprise approving a quit claim deed conveying property to the Archuleta School District Joint 50, Board Member Lattin seconded, unanimously approved.

**VI. OLD BUSINESS**

- 1. TOWN/PAWSD Pipeline Update** - The new engineer from Bartlett & West, Greg Meyer, is getting up to speed on the project with the assistance of Jeff Shamburg also from Bartlett & West. Hammerlund Construction has brought in a project manager to help finish up the project. Staff anticipates several months to complete the project to specifications which include the decommissioning of two of the three old lagoon cells. The third and smallest cell will be kept available for a year or so until we have a good history of operation on the pump station. The contractor will give the GID a deduction from the contract price for work they will not be required to perform and the third cell can be decommissioned later by staff or under separate contract. The repairs on the four faulty pumps may be installed and begin the pumping by the end of May. The Small Community Grant Program coordinator and staff have been putting the finishing touches on the Scope of Work with timelines and final budget documents. Staff anticipates having a contract for the board to approve by the first meeting in June. Staff is working with counsel to bring a proposed IGA back to the board. Mr. Jim Garrett asked about changes to rate payers or any penalties the GID has been subject to lagoon use. Town Manager Schulte said at this time there have been no penalties by the State, and any changes to rates have not been discussed.

**VII. NEXT BOARD MEETING MAY 19, 2016 AT 5:00PM**

- VIII. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 5:25pm.