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**PAGOSA SPRINGS SANITATION  
GENERAL IMPROVEMENT DISTRICT  
MEETING MINUTES  
TUESDAY, FEBRUARY 7, 2012  
Town Hall Council Chambers  
5:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Aragon, Board Member Cotton, Board Member Hart, Board Member Holt, Board Member Lattin, Board Member Volger
- II. **APPROVAL of MEETING MINUTES FROM JANUARY 3 & 19, 2012** – Minutes were approved as read.
- III. **NEW BUSINESS**
  1. **Selection of Engineering Firm to Conduct Pipeline Feasibility and Cost Estimates – Mark Weiler** – Board Member Hart recused himself from discussion of this item. The committee tasked with looking into the feasibility of a pipeline from the sanitation district collection system to the PAWSD Vista plant has received the RFP's from five top engineering firms. They rated each firm based on the requests and have come up with their choice as Bartlett & West from Topeka Kansas. This firm offered 3 alternate routes in addition to the one proposed by PAWSD's Gregg Mayo. They have an engineer who is willing to move his family to Pagosa Springs to work on the project. They have placed a cap on services at 7% and have committed to performing the PER and feasibility study for \$42,500. They have offered to hold their hourly billing rates until January 1, 2014, and are including items like meeting attendance, submittal review, etc. The original estimate for engineering of the \$5,500,000 project was \$716,000, with Bartlett and West's 7% cap the engineering fees will save the district approximately \$331,000. Their proposed timeline includes the completion of the feasibility study and PER final by February 27, 2012. If approved, construction would begin in August of 2012 and be completed in December 2013. The PAWSD board unanimously approved the selection of the Bartlett & West firm. This firm provided some out of the box options including boring that could save possibly a mile of pipe. Board Member Volger moved to approve the service agreement enter into today between the Pagosa Springs Sanitation General Improvement District and Pagosa Area Water and Sanitation District, a quasi-municipal corporation and political subdivision of the State of Colorado and being referred to singularly as Party or District, and Bartlett and West, Inc. hereinafter referred to as consultant, Board Member Holt seconded, motion approved with one abstention (Board Member Hart).
- IV. **Next Board Meeting February 23, 2012 at 12:00pm**
- V. **ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 6:39pm