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TOWN COUNCIL MEETING MINUTES
TUESDAY, JULY 7, 2009
Town Hall Council Chambers
5:00 P.M.

- I. **CALL MEETING TO ORDER** – Mayor Aragon, Council Member Cotton, Council Member Holt, Council Member Jackson, Council Member Pierce, Council Member Weiler, Council Member Volger
- II. **APPROVAL of MEETING MINUTES FROM JUNE 2nd AND 18th, 2009** – The minutes were approved as read
- III. **LIQUOR LICENSES**
 1. **Liquor License Renewal – Alley House Grill - 214 Pagosa Street** – Council Member Jackson moved to approve the liquor license renewal, Council Member Holt seconded, unanimously approved.
 2. **Special Events Liquor Permit – Pagosa Springs Public Facilities Coalition Festival of Trees – December 4th at Community Center**
 3. **Special Events Liquor Permit – FolkWest Inc. Four Corners Folk Festival – September 4th, 5th and 6th at Reservoir Hill**
 4. **Special Events Liquor Permit – Archuleta Seniors, Inc. Oktoberfest – October 3, 2009 at Community Center**
 5. **Special Events Liquor Permit – Colorado Housing Inc. Cruise-a-thong Afternoon Event – July 25, 2009 1:00pm-5:00pm at Town Park** – Council Member Volger moved to approve the special events permit for Pagosa Springs Public Facilities Coalition, FolkWest Inc., Archuleta Seniors Inc., and Colorado Housing Inc., Council Member Pierce seconded, unanimously approved.
- IV. **DELEGATIONS**
 1. **Recognition Presentation – Lindsay Martinez and Pam Monteferrante** – A local Pagosa Springs student, Linday Martinez, participated in the CML Essay Contest with her junior high teacher, Pam Monteferrante. The essay was titled, “If I were Mayor...” and although she didn’t place in the CML contest, the Town would still like to recognize her efforts with a Certificate of Merit presented by Mayor Aragon.
 2. **Naming of Pedestrian Bridge – American Legion** - Mr. Roger Behr, commander of American Legion Post 108, recommended naming the bridge either Archuleta County Veterans Memorial Bridge or Veterans Memorial Bridge.
 3. **July 4, 2010 Parade – Terri House** – On behalf of Pagosa Springs Rotary she is here to ask about the Sunday parade. The Pagosa Springs Police Department will most likely notice some overtime issues due to the Sunday parade and fireworks. The businesses on Main Street don’t have any issues with having the parade Sunday and will plan to be open on this day. Mary Jo Coulehan, Chamber of Commerce, believes the visitors will stay until Monday, the legal holiday, and the Town will benefit economically from having the parade on Sunday. Pastor Don Ford, with the Methodist Church, is concerned with parking along Lewis Street before the parade that might take spots for people who would like to attend church. Council Member Volger moved to have the Fourth of July parade and activities be held on the Sunday the 4th of July, Council Member Weiler seconded, unanimously approved.

V. NEW BUSINESS

1. **WINDWRANGLERS BALLOON TOURS – Request to Launch Balloon Tours from Town Park** – The request made by Jennifer Burck of WindWranglers was approved by the Parks and Recreation Commission at the June 10th meeting. It is believed this type of activity in the downtown area will draw potential business to the downtown district. Ms. Burck explained she will use the park normally between 6:45-7:30am during the summertime with limited impact on the park. Parks Supervisor, Jim Miller, says he has talked with local residents and felt it was not an issue. Council Member Volger moved to approve the request from WindWrangles to launch hot-air balloons in Town Park on a trial basis provided scheduled events are given preference and if any concerns arise the board will have time addressed them, Council Member Cotton seconded, unanimously approved.
2. **RESOLUTION NO. 18 (2009 SERIES) – Transfer of funds to CIP and TTC Funds** – This resolution approves the temporary transfer of up to \$75,000 from the General Fund to the Capital Improvement Fund to make the mid-year payment of the Community Center loan and approves the temporary transfer of up to \$24,000 from the General Fund to the Lodgers Tax Fund to able the TTC to print an additional 20,000 visitors guides due to the overwhelming tourist demands. Both funds plan to repay the General Fund before the end of 2009. Council Member Holt would like the TTC to repay the monies incrementally rather than a lump sum at the end of the year. Mr. Bill Hudson asked if the advertisers might be able to pay for the additional printing. Council Member Jackson moved to approve Resolution 2009-18, Temporarily Transferring Funds from the General Fund to the Capital Improvement Fund and Lodgers Tax Fund, Council Member Volger seconded, unanimously approved.
3. **Review of June 18th Town/County Work Session**
 - Southwest Colorado Association of Government Proposal** – Council Member Jackson felt like the council didn't have any other option but to go along with the proposal. Region 9 is the entity encouraging the proposal. Council Member Holt moved to have Pagosa Springs join the Southwest Colorado Association of Government Organization, Council Member Volger seconded, unanimously approved.;
 - Use Tax Issue** – Mr. Schulte was looking into additional information from Durango who is currently charging use tax. This use tax encourages purchases locally;
 - Property Tax Assessments** – The county was studying the subject of rolling back the mill levy perhaps under a five year plan.;
 - Town Clean-Up** – The County passed an item to pay one half of the \$11,323 cost of dumping fees for the Town Clean-up. Council Member Holt moved to reimburse the County \$5,661 for the dump fees during the Town clean-up week, Council Member Pierce seconded, unanimously approved.;
 - Sports Complex Discussion** – The County asked about the joint efforts between the County, Town and School District. A joint Town/County Parks and Recreation Department was discussed. A portion of the County's 1A monies will go to the joint effort of the Town to Lakes Trail project. Council Member Weiler would like the County to shoulder their fiscal responsibility to the County residents, and would like to discuss this at the next Town/County worksession and include discussion of the 2010 parks and recreation budget.;
 - Roadside Vendors** – Council Member Jackson would like to eliminate the roadside vendors who compete with local businesses and believes they don't pay their adequate sales tax. Joint effort with the County would be encouraged. Mr. Cappy White suggests getting a little more control on the vendors, including the Arts and Crafts in the Park Show.;
 - and Prairie Dog Control** - No additional information has been received from the County. Mr. Bruce Hoch said that he can provide the number of the State department who will take care of the rodents.
4. **ORDINANCE NO. 742 – Impact Fee Abatement** – This item is continued until after the July 9th worksession.
5. **RESOLUTION NO. 19 (2009 SERIES) – Building/Planning Fee Waiver and Sales Tax Rebate** – This item is continued until after the July 9th worksession.

VI. DEPARTMENT HEAD REPORTS

1. **Parks and Recreation Department Report** – The parks and recreation commission will meet for a work session on July 16th at 5:30pm to discuss the creation of a Reservoir Hill master plan. Despite the current strain on the parks department budget, the parks crew continues to admirably handle a busy summer schedule of events and provide routine

maintenance to all of the Town's parks. Due to the efforts of Timothy Levonius, a local boy scout, Yamaguchi Park is now adorned with a new flag pole bearing the American flag. As of June 30th, County special projects director Karin Kohake was continuing to draft a "request for information" for the skate park with intent to advertise the request as soon as possible. The deadline to submit the application for a Great Outdoors Colorado Grant is August 26th.

2. **Planning Department Report** – The Design Review Board approved the variance request for the 'Made in Colorado Shoppe' to replace the existing aged non-conforming billboard sign with a new 100 square foot freestanding internally illuminated with a lighter colored text as required by the LUDC, position the new sign within the property boundaries closer to the building, removal of the logo from the east side building mural, and remove existing billboard sign. The setback variance for the Outfitter Store was approved with a condition that the applicant moves an existing shed out of the public right of way and onto the property.
3. **Town Tourism Committee Report** – Lodgers tax for May was up 12.02% compared to May 2008. Year to date collections are up 4.61. The central reservations system launched on June 22nd and as of June 24th we had seen our first 2 bookings. The visitors' center saw a 139% increase in fulfillment requests compared to May 2008. Year to date fulfillment request total 8,169 compared to 3,990 for the same period of 2008 and foot traffic is up 6%.
4. **Town Manager Report** – The Town Manager has met with several Committees and Commissions in Archuleta to discuss the merits of enhancing our community's business climate and providing incentives for economic growth. The Town Council will have a worksession this Thursday June 9th to discuss this item. Sales tax revenue for April 2009 declined 13.68% compared to April 2008. This formula triggered an expenditure reduction of 15% including a two day furlough for each Town employee. The Town Park Pedestrian Bridge was completed in June. \$310,000 in grants was received for this project through CDOT. Town staff would appreciate the assistance of two town council members to review the Capital Improvement Plan RFP applications. The impact fee study should be completed in approximately thirty days. The study will result in a recalibration of impact fees of each governmental entity.

VII. Next Town Council Meeting July 23, 2009 at 12noon

VIII. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 7:05pm.

**Ross Aragón
Mayor**