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**TOWN COUNCIL SPECIAL MEETING MINUTES
THURSDAY, APRIL 14, 2011
Town Hall Council Chambers
12:00 P.M.**

- I. CALL MEETING TO ORDER** – Mayor Aragon, Council Member Cotton, Council Member Lattin, Council Member Pierce
- II. LIQUOR LICENSE**
 - 1. Liquor License Renewal – Ajia Asian Cuisine & Spirits, 180 E Pagosa Street**
 - 2. Liquor License Renewal – Springs Resort Ltd dba The Springs Hotel, 323 Hot Springs Blvd** – Council Member Pierce moved to approve the liquor license renewal for Ajia Asian Cuisine and Spirits and Springs Resort Ltd dba The Springs Hotel, Council Member Lattin seconded, unanimously approved.
 - 3. Special Events Liquor Permit – FolkWest Inc, Free Friday Concert at Town Park, June 3, 2011**
 - 4. Special Events Liquor Permit – FolkWest Inc, Pagosa Folk ‘N Bluegrass Festival at Reservoir Hill Park, June 4 & 5, 2011**
 - 5. Special Events Liquor Permit – Pagosa Springs Community Facilities Coalition, Cinco De Mayo Celebration at the Ross Aragon Community Center, 451 Hot Springs Blvd, May 6, 2011**
 - 6. Special Events Liquor Permit – Pagosa Springs Chamber of Commerce, San Juan River Rod Car Show on Lewis Street, May 21, 2011**
 - 7. Special Events Liquor Permit – Fred Harman Art Museum, Western Heritage Days at 95 Harman Park Drive, May 29, 2011**
 - 8. Special Events Liquor Permit – Fred Harman Art Museum, Western Heritage Days at 95 Harman Park Drive, June 24 & 25 & 26, 2011** – Council Member Pierce moved to approve the special events liquor permits for FolkWest Inc, Free Friday Concert in Town Park and Pagosa Folk ‘N Bluegrass Festival, Pagosa Springs Community Facilities Coalition Cinco De Mayo Celebration, Pagosa Springs Chamber of Commerce San Juan River Rod Car Show, Fred Harman Art Museum Western Heritage Days May and June, Council Member Lattin seconded, unanimously approved.
- III. NEW BUSINESS**
 - 1. Resolution 2011-07, Amending Police Department Fees** - Sex Offender registrations and re-registrations have previously been handled by the Archuleta County Sheriff’s Office. Effective March 29, 2011, the Police Department has taken over responsibility for sex offender registrations for those individuals living within the Town limits. This resolution sets the fees for sex offender registrations and re-registrations at an equivalent rate to Archuleta County of \$25 for the initial registration and \$20 for annual or quarterly registration. Council Member Pierce moved to approve Resolution No. 2011-07 updating the fee schedule for the police department of the Town of Pagosa Springs, Colorado to include sex offender registration fees, Council Member Lattin seconded, unanimously approved.

- 2. Ordinance 761, Amending Sign Code to Allowing Tourist Oriented Directional Signs -**
The town sign code prohibits off site signs, unless associated with a temporary sign permit for non profit events. The proposed amendment to the Sign Code would be the addition of section 6.12.4.E. Tourist Oriented Directional Signs. On April 05, 2011, Town Council asked staff to include specific allowed intersections, inquire if allowing TODS will limit other signs requiring CDOT approval, TODS posted at what distance from intersections, and to verify sign size. The Planning Commission met on April 12th to amend some changes to the language. Mr. Dickhoff, Planning Department, explained the Council can limit or prohibit along Hwy 160 if the business is located on Hwy 160. The new language allows only one structure with four business plaques, and only at the intersection of North Pagosa West bound, Piedra Blvd both West and East bound, and prohibit signs between 1st and 10th street. Signs available will be for services, cultural, commercial signs only. Council Member Pierce moved to approved Ordinance No. 761 amending Chapter 21 of the Municipal Code, Article 6 of the Land Use and Development Code, Section 6.12.4 of the Sign Code to allow CDOT approved Tourist Oriented Directional Signs with an approved Town sign permit and with the addition that only services, cultural and commercial signs be allowed, Council Member Lattin seconded, unanimously approved.
- 3. Pradera Pointe Subdivision, Phase One Final Plat Extension request -** The applicant, Gazunga, LLC and representative Mr. Bill Herebic, has submitted a request for a one year extension of the Pradera Pointe Subdivision, Phase I, Final Plat approval. Pradera Pointe Subdivision is located on approximately 163 acres (adjacent to Cemetery Road & Rainbow Drive) and consists of 119 single-family residential lots. Council originally approved the plan on May 6, 2008. An extension was granted March 3, 2009 and March 13, 2010. Council Member Lattin has concerns with the continued return of these applicants to extend these developments, and make sure that any new codes since the previous approval are applied to the extension. Council Member Lattin moved to approve a one year extension of the Pradera Point Subdivision, Phase One, Final Plat approval, contingent on the inclusion of current plat language as required under the current LUDC, a current utilities checklist submitted prior to recordation of the final plat, signed developer improvement agreement, revised engineering plans, revised engineering cost estimates and to include street lighting as required by the Planning Commission, Council Member Pierce seconded, unanimously approved.
- 4. New Alternate Site for La Plata Electric Ponderosa Substation Site -** In 2010, the La Plata Electric Association proposed a new expanded electrical substation at the Ponderosa substation location approximately one mile west of Hersch Drive on Hwy 160. The enlarged substation, approximately 10 times larger than old facility, drew negative feedback from the community. Negotiations perused with a land use agreement from an adjacent property owner, south of the original substation on the opposite side of the highway, now proposed to be located on the south side of the highway at 7110 W. Hwy 160. This access would be west of the Parelli access road who has been working with LPEA to swap the land to allow for less obstructed views for the new substation.
- 5. RFP for Banking Services –** The Town has recently received correspondence from Citizens Bank regarding discontinuation of interest paid on savings, checking, and money market accounts held by Citizens Bank. The current amount of public funds receiving no interest is approximately \$3.5 million. Staff would like to put an RFP out to the local banks to find another bank that may be able to give a small amount of interest on the public funds. With Council's permission an RFP will be distributed. The Town is looking at a loan for the Lewis Street project and will likely be shifting funds to other banks.

IV. OLD BUSINESS

- 1. April Sales Tax Brief –** April sales tax receipts show an increase of 4.77% over the same period in 2010. Year-to-date sales tax revenue reflects an increase of 1.17% compared to 2010.

- V. APPROVAL OF MARCH FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Council Member Pierce moved to approve the March financial statement and accompanying payments, Council Member Lattin seconded, unanimously approved.
- VI. NEXT TOWN COUNCIL MEETING MAY 3, 2011 AT 5:00PM**
- VII. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 12:25pm.

Ross Aragón
Mayor