

**PAGOSA SPRINGS SANITATION GENERAL**  
**IMPROVEMENT DISTRICT**

**APPLICATION FOR SEWER CONNECTION**  
**Application Requires 48 Hours Notification for Processing**

Application # \_\_\_\_\_  
Connection Date \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Legal Description: Block # \_\_\_\_\_ Lot # \_\_\_\_\_  
Other: \_\_\_\_\_

Street Address: \_\_\_\_\_

Name of Owner (if different than applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

☐ **New Single-Family Residence** ( \$6,209 CIF due with application & \$450 inspection fee plus parts billed after tap is completed.)  
A single-family residence is considered one (1) equivalent unit (EU) and is assessed the current Capital Investment Fee.

☐ **Appendix A Attached** (costs determined once completed)  
Appendix A is filled out by all users that are not single-family residences as defined by the Rules and Regulations.

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All costs (verbal or written) are estimates and non-binding until this application and any other required documents and/or forms are approved, signed, and dated by authorized PSSGID staff.

NOTE: All installations must be inspected by the GID before the work is covered up. Please call 970-264-4151 x400 to make an appointment for the inspection. A clean out pointing toward the sewer main and toward the building is required at the property line to allow for maintenance.

I, the Owner and/or Applicant have read and understand the Rules and Regulations and understand that all applicable fees must be paid in full prior to scheduling the connection.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

Staff Notes: \_\_\_\_\_

\_\_\_\_\_  
Name (print)

Accepted by PSSGID \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# **SEWER CONNECTION INFORMATION**

## **Contractor/Homeowner Responsibilities:**

1. The Contractor/Homeowner is responsible for paying the appropriate Capital Investment Fee before the connection date. This Capital Investment Fee is based on number of Equivalent Units (EU's) which will be determined by a District representative.
2. The Contractor/Homeowner will be responsible for contacting the District to coordinate a tap date. The requested date must be given with a minimum of 48 hours notification and must be approved by the District representative. All Capital Investment fees must be paid prior to this arranged tap date.
3. If work in the Right of Way is required, the Owner must have an approved Right of Way permit before the job begins. Failure to provide the permit will delay the job. Right of Way permits must be obtained from the Town Public Works Department or County Road and Bridge, as applicable.
4. The Owner must have all traffic control permitted through the Town Public Works Department before the job begins. Failure to do this will delay the job until it is provided.
5. The Contractor/Homeowner is responsible for all utility line locates. These locates must be complete before excavation begins. Call Colorado 811 a minimum of three business days before digging. The District can meet with you to determine where the excavation is feasible for connection. All locates must be done before excavation can begin.
6. The Contractor/Homeowner is responsible for the total cost of the sewer connection project. This includes:
  - a) Provide excavation for exposing the main sewer line, digging a 48" wide trench to the sewer main, exposing the entire barrel of the pipe, and backfilling to the specifications of the appropriate entity (County or Town).
  - b) Provide all supplies to get from main tap to property line. This includes:
    1. Supply SDR35 sewer pipe for the entirety of the service line.
    2. Two clean outs to access the service sewer line are required at the property line and requires (two 4"- Ys, two 4"- 45-degree fittings, and two 4" caps.)
    3. Customer must purchase tapping material from District to include tapping saddle and any required fittings at the Town's cost. This amount covers only the materials costs.
    4. Provide sand or ¾" gravel to bed the line with at least one foot of cover above the pipe.
    5. Back fill must be in accordance with the Right of Way Permit requirements.
7. The District requires a flow of 2 to 10 feet per second in all their sewer lines. This is typically a ¼ inch per foot minimum fall. This must be inspected by a District representative before it can be backfilled.

## **Pagosa Springs Sanitation District's Responsibility:**

1. The District will be responsible for the actual tap on the main line.
2. Inspection of the line for proper padding and proper fall.
3. Upon completion of the new tap, the PSSGID will start billing the monthly service charge per the equivalent units.

1. Please read the Sewer Connection Information Sheet on the Sewer Connection Application.
2. Fill out each section completely and sign the application.
3. Please include the following items with your completed application:
  - **New Single-Family Residence** – Capital Investment Fee - \$6,209.00
  - **Non-Single-Family Residence** – Complete Appendix A (Equivalent Unit Worksheet) and PSSGID staff will calculate the total payment due to connect.

When the required documents and fees have been received a permit number will be assigned and the completed permit will be emailed to you.

After the sewer connection is complete and inspected, you will receive an invoice billing you for a \$450 inspection fee and parts used to complete the sewer tap.

The Contractor/Homeowner is responsible for contacting the General Improvement District to coordinate a sewer connection date.

**Please contact Lucian Brewster at 970-264-4151 x400 or 970-507-0086 to set up a connection date.**

Should you have any questions please contact:  
Debbie Allen at 970-264-4151 x400