



Town of Pagosa Springs Historic Preservation Board
Regular Meeting Minutes
Wednesday, September 9, 2015
Town Hall Conference Room Located at 551 Hot Springs Boulevard
Pagosa Springs, Colorado 81147

- I. **Call to Order / Roll Call:** Chair Brad Ash called the meeting to order at 5:15 pm. Present were Board members Judy James, Chrissy Karas, Andre Redstone (arrived at 5:25 PM) and Lindsey Smith. Member Peggy Bergon was absent. Also present were Planning Director James Dickhoff and Associate Planner Margaret Gallegos.
- II. **Announcements:** None
- III. **Approval of Minutes:** Motion made by Member Karas, seconded by Member James and unanimously carried to table the August 12, 2015 Historic Preservation Board regular meeting minutes until the next meeting to allow additional review time by each member.
- IV. **Public Comment:** None
- V. **Sign Review:** None
- VI. **Landmark Designations:** None
- VII. **Alteration Certificate Review:** None
- VIII. **Tax Credit Review:** None
- IX. **Project Review:**
 - 1) **Stone Arch Bridge Grant Application:** Planning Director Dickhoff reported that the Town is waiting on the draft contract from the State Historical Fund to execute the \$166,000 grant award agreement. Staff has requested a contract for services to design the renovation project and assist the Town in SHF contract administration from John Feinberg of the Collaborative, Inc. and expects to have a contract in hand to review by mid-September. Town crews have cleared trees around the bridge site and have roughly improved a construction access along the north side of Rumbaugh Creek. Staff has compiled a list of qualified contractors from SHF and will begin preparing an RFP for advertising construction services, once the SHF contract is formalized.
 - 2) **Water Works Building Grant Application:** As previously reported, The Town received notification that this grant application was denied funding, however, our application scored high. Staff is analyzing weather to re-apply in October 2015 or April 2016. The Board requested a copy of the SHF comments and agreed to review and provide staff with comments for its resubmission.

Motion by Member Karas, seconded by Member James and unanimously carried to resubmit the Water Works Building grant application with HPB comments in October 2015.
 - 3) **Public Presentation Forum:** Nothing new to report. As previously reported, The HPB has discussed a Public Presentation on the benefits of Historic Preservation, originally hoped during Historic Preservation Month; however, the speakers were not available. It was then considered to hold the presentation when the speakers would be available. The Board



Town of Pagosa Springs Historic Preservation Board
Regular Meeting Minutes
Wednesday, September 9, 2015
Town Hall Conference Room Located at 551 Hot Springs Boulevard
Pagosa Springs, Colorado 81147

concluded that **staff will reach out to look at the availability of the HPB's preferred speakers**, and report back to the HPB at the October 14th HPB meeting, or prior through email notification.

- 4) **Mary Fisher Statute Project:** At the August 12, 2015 HPB meeting, HPB member Chrissy Karas offered to contact Lisa Scott of the Mary Fisher Foundation regarding a collaborated effort for moving this statue recognition project forward. The Town has budgeted some seed funding to help initiate the project, originally hoping grant funding would be found, however, it appears grant funding for a statue project is not available. Member Karas reported that Ms. Scott supports the project; however, she is not involved with the foundation. **Karas noted that she will continue to contact a member of the hospital board for assistance and report back to the HPB.**

- 5) **Interpretive Sign Project:** No progress on this project as of yet, with the exception of the collection of information the HPB conducted during preparing information for the Heritage Brochure. Planning Director Dickhoff reported that grant funding available through the CLG program, as well as SHF. Staff recommends including as a project for the 2016 budget cycle, working on the project details this winter and either fund from the town budget or seeks a grant from CLG or SHF, setting a 2016 goal for installation. A grant would be the best scenario as far as funding, however, the project would be a mid – late 2016 installation. **The Board concurred and agreed to continue its collection of topics to create text for signage, including gathering of illustrations and photographs.**

X. Decision Items:

- 1) **Letter of Support for Preserving Local Museums:** The HPB has recently considered supporting the preservation / retention of museums in Pagosa Springs, with a letter of recommendation / support to Town Council. Staff has recently presented information regarding the Harman Museum and the San Juan Museum, and the status of those operations and their request for the Town to become more involved in the long-term sustainability of their respective museums. At the August 12th HPB meeting, Peggy Bergon offered to draft a letter of support for the HPB's consideration, and circulate the draft for input from the HPB. Depending on the progress of the draft letter and incorporating HPB comments, the HPB may be able to provide a decision on supporting the drafted letter of support to be forwarded to Town Council at this meeting, or defer to the next meeting for formal action on the matter. **The item was deferred until the next meeting** to allow additional time for each member to review the letter and provide input for discussion.

- 2) **Final Approval for Local Landmark Plaque inserts artwork:** The HPB approved the final proposed artwork at the August 12, 2015 HPB meeting with the exception of the old jail and office located on Lewis Street. Chrissy Karas reported that she met with the current property owner who had more information to include as text on each plaque. As previously reported, few properties may require the installation of posts to display the plaques, in addition to the posts



Town of Pagosa Springs Historic Preservation Board
Regular Meeting Minutes
Wednesday, September 9, 2015
Town Hall Conference Room Located at 551 Hot Springs Boulevard
Pagosa Springs, Colorado 81147

already installed that the HPB determined required a post cap consistent with the conditions on the specific property. Andre Redstone offered to work with staff for the installation of plaque display posts and complimentary post caps. The HPB provided final comments on the plaques insert artwork and text and recommended that the two plaques – jail and Dr. McKinley’s office be combined into one. Once the final KVO order is approved, the plaques take 6-8 weeks to manufacture. During that time, posts and caps can be installed, painted and readied for plaque installations.

Motion by Member James seconded by Member Karas and unanimously carried that staff rewrite the verbiage as discussed during the meeting for the jail and Dr. McKinley’s office plaques and email to the Board for review and approval consensus prior to placing the plaque order.

- 3) **Visitors Center Heritage Brochure:** The HPB discussed a concern over a derogatory statement in the recently printed Visitors Center heritage brochure, referring to “Hostile Indians” under the “the Explorers” section of the brochure. Staff’s review of the reference statement would indicate the statement was copied from previously materials, and the correction was not caught during the review by the TTC or the HPB. Staff has contacted the Director of Tourism, Jennie Green, on the matter, who stated that the heritage brochure was a big hit this summer and their supplies are running low, thus the next reprint is expected very soon, and will most likely include information regarding the 125th Anniversary. Jennie asked staff to convey to the HPB that if they have any additional suggestions or content, to please forward to her within the next month. She also apologized that during the multi group review of the brochure content, this was not identified or caught by anyone, and in no way was an intentional act. The information was copied and pasted from previous versions of printed materials.

Motion by Member Karas, seconded by Member Redstone and unanimously carried to postpone discussions to allow for full Board attendance and participation regarding the Visitors Center Heritage Brochure during its special meeting planned for September 15, 2015 at 5:30 PM.

- 4) **Establishing Parliamentary Procedures for HPB meetings:** The HPB discussed at their last meeting the interest in establishing parliamentary procedures for HPB meetings. Peggy Bergon had expressed interest in drafting some suggestions for the HBP’s consideration. The general intent of this effort is providing clear procedures for conducting orderly and productive meetings.

Motion by Member James, seconded by Chair Ash and unanimously carried to table the item for full Board discussion and/or decision during its special meeting planned for September 15, 2015 at 5:30 PM.

XI. Discussion Items:



Town of Pagosa Springs Historic Preservation Board
Regular Meeting Minutes
Wednesday, September 9, 2015
Town Hall Conference Room Located at 551 Hot Springs Boulevard
Pagosa Springs, Colorado 81147

1. **125th Anniversary Update:** A small committee has formed to initially discuss the potential events and Town wide coordination that may be possible for next year's 125th anniversary celebrations. Chair Ash has appointed Member James to this committee as the representative for the HPB. James Dickhoff attended the first meeting on Thursday, August 27th in Judy's Absence, and provides the following summary of the myriad of ideas brought up. Goals: Bring greater notoriety and publicity to Pagosa, while celebrating the community, creating commercial success to local businesses and artisans.

Possible Events included:

- Photo contest - with kids in school
- 4th of July Parade theme
- Concert Series
- Spanish Market
- Heritage Days
- National Championship of Cowboy Fast Draw
- Time Capsule - naming park in honor
- County Fair theme
- Albert Pfeiffer themed event
- Spelling Bee at Deb's Schoolhouse
- Museum theme
- Event to highlight Shawl / Necklace of Archuleta / Gomez family
- Themed beer tasting - "hop"springs - contest with the breweries
- Appointed family member for "theatre" production
- Liberty Theatre
- Reprint local history book or create new
- Downtown historic tours (during month of July)

Who to invite to participate: Shari Pierce, Cynthia Mitchell, Local tribes, County Fair, Rotary, Chimney Rock National Monument, Center for the Arts, original family settlers, school (history teacher / Mr. White), Ann Oldham, Ross Aragon, leverage social media (You know you are from Pagosa), Harman Family, Hughes Family, GECKO. **Chair Ash agreed to begin an email soliciting input for Member James to present to the Anniversary Committee.** Input request should include diverse/heritage ideas that would be represented in events & logos and that formal invitations be sent to the community for involvement - HPB to suggest groups. The Anniversary Committees meeting is scheduled for Wednesday, September 23 at 1 PM.

XII. Public Comment: None

XIII. Reports and Comments:

- A. Planning Department: Planning Director Dickhoff provided a written report to the Board as follows:

Pedestrian Walkway Installation between South 8th and South 7th Streets: The Town Streets department has installed improvements to accommodate a new pedestrian pathway



Town of Pagosa Springs Historic Preservation Board
Regular Meeting Minutes
Wednesday, September 9, 2015
Town Hall Conference Room Located at 551 Hot Springs Boulevard
Pagosa Springs, Colorado 81147

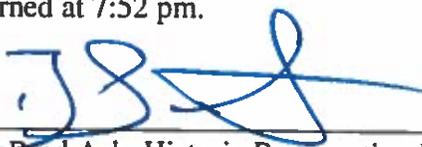
between S. 8th Street and S. 7th Street. The Streets Department installed a new log rail fence, new parking blocks, parking lot stripping and a hard surfaced connection with the S. 8th Street intersection sidewalk ramp. This new pedestrian connection provides connectivity to and from the new-lighted intersection pedestrian crossing facility. 200 Block Sidewalk Project: This project is substantially completed with a few small outstanding items. The new Streetlights have been ordered and the expected delivery is in late October 2015. Geothermal Greenhouse Project: The Geothermal Greenhouse partnership project site work has begun. Site work completion is expected by Mid-November, depending on weather. The GGP will then solicit funding for the actual greenhouse domes, and expect to have one installed next year. Additional Planning Staff Proposed: The Planning Director will be presenting to Town Council to fill the 5 year vacant associate planner position at the September 17th TC meeting. If approved to do so, staff proposes we fill the position as early as November 1st. 2016 Town Budget Proposal Preparations: Town staff is in the midst of preparing preliminary budget proposals for the Town Manager and Town Councils considerations. Main Street Traffic Lane: The Colorado Department of Transportation (CDOT) plans to re-strip US Hwy 160 from 1st to 10th Street in an effort to improve pedestrian safety by slowing the traffic and adding a turning lane within the 400 block. The HPB expressed concern with the re-stripping plan, number of lost parking spaces and the economic viability of the downtown historic district merchants. **Chair Ash agreed to write a letter to Planning Director Dickhoff** outlining the HPB concerns to relay to the Town Manager/Town Council/CDOT.

B. Historic Preservation Board Discussion and Ideas:

1. **Board member Karas volunteered to begin an email** to initiate ideas for the Main Street Mural project. The Board concurred.

C. Next Scheduled Town Meetings: A meeting schedule was provided to the Board that included meetings through November 11, 2015 for the Planning Commission, Historic Preservation, Town Council and Parks and Recreation.

XIV. Adjournment: Meeting duly adjourned at 7:52 pm.


By: Brad Ash, Historic Preservation Board Chair