



Town of Pagosa Springs Historic Preservation Board

Regular Meeting Minutes

Wednesday, April 9, 2014

in Town Hall Conference Room Located at 551 Hot Springs Blvd
Pagosa Springs, Colorado

- I. **Call to Order / Roll Call-** The meeting was called to order at 5:20 pm by Chair Brad Ash. Members Peggy Bergon and Chrissy Karas were present. Also present was Town Planning Department Director James Dickhoff, Associate Planner/Certified Permit Technician Margaret Gallegos, Jason Dockter, CK Patel and Jennie Green. Member Andre Redstone was absent.
- II. **Announcements:** None
- III. **Approval of Minutes:** Motion made by Member Karas, seconded by Member Bergon and unanimously carried to approve the March 12, 2014 Historical Preservation Board (HPB) meeting minutes as presented.
- IV. **Public Comments were received as follows:**
 - A. Jason Dockter, Colorado Wood Werks proprietor, expressed an interest in purchasing the Archuleta residence at 292 Pagosa Street to restore and open a potential bed and breakfast business. He discussed with the Board the procedures for change of use, interior issues and process for historic designation and potential grants. Planning Director Dickhoff provided Mr. Dockter with the State Historical Fund information. The Board was very supportive in assisting with landmark designation and endorsed the historic restoration.
 - B. CK Patel discussed with the Board the possibility of hosting guided Pagosa Springs historic tour business from the Oakridge Hotel. He is working on a business plan and requested input from the Board. The Board provided the Historic Building walking tour brochure and was supportive of the idea.
- V. **Sign Review:** None
- VI. **Landmark Designations:** None
- VII. **Alteration Certificate Review:** None
- VIII. **Tax Credit Review:** None
- IX. **Project Review:** None
- X. **Decision Items:** None
- XI. **Discussion Items:**
 - A. Installation of Historic Landmark Plaque Update - Planning Director Dickhoff reported that three Historic Landmark Plaques are being arranged for installation with the property owners. Staff has received permission to display the plaque at the *Phillips House, 138 Pagosa Street* on a post just inside the property line adjacent to the sidewalk. Staff will determine the location with the property owner's representative and Town street's department will install the post. Staff has also contacted the property representative for *414 Pagosa Street, the former County Courthouse* and is working on obtaining permission to display the plaque on the property, with the preference of hanging inside of the windows or on the exterior next to the entry door. Finally, staff contacted the property owner of *422 Pagosa Street, the Metropolitan Hotel* and received approval to install the plaque. It is anticipated that the three above plaques can be installed the first week of May.

B. Reservoir Hill Trailhead Signs - The Town's Tourism Committee (TTC) and the Parks and Recreation Board are preparing to reprint the trail head signs on Reservoir Hill. They have inquired if the Historic Preservation Board would like to include some historic photos and information of the signs. TTC director, Jennie Green, presented the project at the HPB meeting. A copy of the recent article written by John Motter regarding the original name of Reservoir Hill was provided to the HBP members. It was recommended that the committees have a work session with the Board to further discuss the signage and future projects and to partner for the promotion of Pagosa's historical elements at the local and regional level.

C. Historic Preservation Month Activities - Jr. High teacher Sally High has been contacted regarding the 7th grade poster contest and theme. The Board consensus was that the entries will be received by May 13th, with Board will vote during its regular meeting on Wednesday May 14th. For additional student participation, the Board also discussed coordinating with the school district's teachers early in the fall so that the subject is added to their 2014-15 curriculum.

The Board discussed the interest and location for showing the Greenest Building video. It was suggested that staff contact the Liberty Theater to gauge interest from them about using the historic building for the showing location.

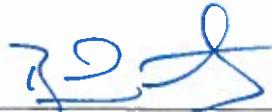
Member Bergon reported that Twilla Brown, Judy James and Norm Vance are interested in guiding the Downtown Historic Walking Tour. It was determined that the best date would be on Sunday, May 18 and the time and/or times could be at the discretion of the tour guides. Member Bergon will contact the guides and relay the time(s) to staff for publication.

XII. Reports and Comments: Planning Director Dickhoff informed the Board that the Town will host an orientation for all board and committee members on Friday, April 24 which will include topics about public board duties and meeting procedures. He encouraged the Board members to attend and stated that the location will be announced at a later date. Dickhoff also reported that 1) David Parker has an architectural background and has expressed an interest to serve on the HPB once again; 2) the Town's entrance signs were installed at both ends of the town and the landscape in in process; and 3) provided the Board with the schedule of the next Planning Commission, Historic Preservation Board and Town Council meetings.

PD Dickhoff provided the Board with information about an upcoming Historic Commission training session on Friday, July 11 in Denver. The workshop topics include pillars of preservation, guidelines and boundaries, preservation equal sustainability; building community support, economic hardship and demolition by neglect. Dickhoff reminded the Board that at least one member must attend at one education session each state fiscal year (July 1 – June 30) to satisfy the Certified Local government (CLG) requirement.

Board Chair Ash commended the Board and staff for moving forward. He noted that the Board's mission statement is a result of numerous hands-on hours and electronic communications. He encouraged the Board to continue working as a team and to provide support for the decisions of the majority of the Board.

XIII. Adjournment: Motion duly made, the meeting adjourned at 6:40 PM. The next regular meeting is scheduled for Wednesday, May 14, 2014 at 5:15 PM in the Town Hall Conference Room.



By: Brad Ash, Historic Preservation Board Chair