

## PAGOSA SPRINGS MUNICIPAL CODE PER DIEM AND FEE SCHEDULE

Adopted on January 5, 2016

Type of Fee	Code Section	Description	Amount	Last Date Adopted
<b>PARK &amp; RECREATION FACILITIES USE FEES</b>				
Application Fee		One change permitted	\$25.00	
Special Event Rental		Rate per park	\$100/day	
Private Party Rental		Rate per park	\$25/day	
Reservoir Hill Meadow Rental	14.2.4	0-50 People	\$150	
		51-100 People	\$200	
		101-150 People	\$250	
		*151+ People	\$500	
		Weddings	\$500	
Damage Deposit	14.2.4	0-50 People	\$100	
		51-100 People	\$200	
		101-150 People	\$300	
		*151+ People	\$500	
		Weddings on Reservoir Hill	\$500	
<i>*151+ People may require a special use permit and negotiated fees w/deposit</i>				
<b>Other Rentals and Fees</b>				
Cleaning			\$30/cleaning	
Trash Pick up and Removal			\$30/hour	
Rut Removal		Ruts left in park by cars, etc.	\$75/hour	
General Labor			\$25/hour	
Safety Vest			\$3 each	
Safety Cones			\$2.50 each	
Free Standing Traffic Signs			\$16 each	
Barricade Delivery and Pick up			\$50/day	
Field Prep and Line			\$50	
Electricity Usage Fee		All Parks	\$35/day	
Late Tear Down Fee		Equipment left in park 24 hrs after tear down date	\$100/day	
<i>All fees are forfeited if a cancellation occurs with less than 2 weeks notice. Application fees are non-refundable.</i>				
<b>GEOTHERMAL SYSTEM FEES</b>				
System Use Rates	19.1.3		Flat Rate based on average use	2014
<b>LAND USE FEES</b>				
Road Cut Permit	6.6.3	Asphalt	\$50 + \$1,000 Bond	
		Gravel	\$50 + \$500 Bond	
		Road Bore	\$25 + \$500 Bond	
Land Use Decision Appeal	2.4.13	X	\$100	
Planned Development (PD) Overlay Application	2.4.2(D)	PD Overlay	\$1,000	
Zoning Map Amendments	2.4.2	General Re-Zoning	\$250	
Minor Subdivision/Plat Amendment	2.4.3(B)	X	\$500	
Major Subdivision, Sketch Plan	2.4.3(C)(3)	Sketch Plan	\$500	
Major Subdivision, Preliminary Plan	2.4.3(C)(4)	Preliminary Plan	\$500 + \$100 per lot/unit	
Major Subdivision Sketch/Preliminary Plan Extension		Extension	\$300	
Major Subdivision, Final Plan	2.4.3(C)(6)	Final Plan	\$500 + \$100 per lot/unit	
Vacation of Right of Way or Public Easements	2.4.3(D)	X	\$250	
Condominium Subdivision/Conversion	2.4.3E	X	\$500	
Conditional Use Permits	2.4.4	X	\$100	
Design Review (Administrative)	2.4.6	X	\$50	
Design Review (Major)	2.4.6	X	\$300	
Redevelopment Permit	2.4.7	X	\$500	
Flood Plain Development Permit	2.4.8	X	n/a	
Sign Permit Application/Comp Sign Program	2.4.9	X	\$25 per sign/\$75 CSP	
Temporary Use Permit Application	2.1.10	X	\$50 per month base plus 5 cents per sq ft of floor area	
Variance	2.4.11	Any Type	\$300	
Minor Modification	2.4.12	X	\$25	
Comprehensive Plan Amendments	2.4.15	X	\$100	
Open Space/Land Dedication In-Lieu Fee		X	n/a	
<b>SIGN PERMIT FEES</b>				
Permanent Sign Permit Application	2.4.9		\$25	
Sign Permit Alteration	2.4.9		\$25	
Hot Springs Blvd Banner Application	2.4.9	4'x20' / 4'x40'	\$50/\$100	
Sign Permit With Comprehensive Sign Program	2.4.9		\$75	

Type of Fee	Code Section	Description	Amount	
<b>IMPACT FEES</b>				
Road Impact Fee	8.1	Lodging	\$1,887 per 1,000 sq ft	2013
		Retail	\$4,336 per 1,000 sq ft	
		Office/Industrial	\$1,694 per 1,000 sq ft	
		Single-Family Res	\$975 per dwelling unit	
		Multi-Family Res	\$702 per dwelling unit	
Regional Public Building Impact Fee	8.1	All Residential	\$127 per dwelling unit	
		Non Residential	\$159 per 1,000 sq ft	
Regional Recreation Facilities Impact Fee	8.1	All Residential	\$363 per dwelling unit	
Park Impact Fee	8.1	All Residential	\$368 per dwelling unit	
Trail Impact Fee	8.1	All Residential	\$652 per dwelling unit	
Emergency Service Provider Impact Fee	8.1	All Residential	\$574 per dwelling unit	
		Non-Residential	\$741 per 1,000 sq ft	
Water Storage Impact Fee	8.1	All Residential	n/a	
	8.1	Non Residential	n/a	
School Fees in Lieu of Public Land Dedication	8.12	All Residential	\$283 per dwelling unit	
<b>ANNEXATION FEES</b>				
Annexation Administration Fees	11.1	0-5 Acres	\$250	
	11.1	5-30 Acres	\$500	
	11.1	30 or more Acres	\$1,000	
<b>BUSINESS REGULATION FEES</b>				
Business License Application Fee	6.1.9(1)		Waived (\$25)	
Class 1 Business License Fee	6.1.9(1)	0-10 Employees	\$25	2006
Class 2 Business License Fee	6.1.9(1)	11-20 Employees	\$40	
Class 3 Business License Fee	6.1.9(1)	21+ Employees	\$50	
Class 4 Business License Fee	6.1.9(1)	Seasonal Business	\$20	
Pawnbroker License Fee	6.2.4		\$100	
Special Event Vendor License Fee	6.3.3		\$25	
Class A Contractor's License Fee	6.4.6(2)	Construction, alteration, or repair of any type of permitted structure	\$150	
Class B Contractor's License Fee	6.4.6(2)	Construction, alteration, or repair of single or two-family residences of 2 stories or less	\$100	
Class C Contractor's License Fee	6.4.6(2)	Contracting for labor or for labor and material involving specialized trades	\$50	
<b>BUILDING DEPARTMENT FEES</b>				
Building Permit and Inspection Fees	108.2 International Building Code 2006	All construction requiring permit	Based on project valuation & table 1-A Uniform Building Code 1997	
Commercial Plan Review Fee	108.2 International Building Code 2006	All projects submitted under the IBC 2006	50% of building permit fee per table 1-A UBC 1997	
Mechanical Permit and Inspection Fees	106.5.2 International Mechanical Code 2006	Mechanical work requiring permit not included in a building permit	Table 1-A Uniform Mechanical Code 1997	
<b>CLERK FEES</b>				
Photocopies	C.R.S. 24-72-205	Standard page	0.25	2014
Photocopies - not standard size	C.R.S. 24-72-205	not standard size	actual cost	
Fax Copies	C.R.S. 24-72-205		1.25	
Duplication of Audio Tapes	C.R.S. 24-72-205		\$30	
Verbatim Transcripts of Proceedings	C.R.S. 24-72-205			
Non-refundable Deposit (payable in advance)			\$125	
Transcription			actual cost	
Certification			\$40	
Documentation Certification	C.R.S. 24-72-205		\$2	
Document Notarization	C.R.S. 24-72-205		\$2	
Research and Retrieval, Manipulation of Data, Creation of a Privilege Log	C.R.S. 24-72-205	Time for actual time spent, in excess of one hour	\$30	
Transmission Costs	C.R.S. 24-72-205		actual cost	
Cemetery Plot		Hilltop Cemetery	\$200	
Non-Sufficient Funds/Check Return			\$0	
Credit Card Transaction Fee			\$0	

Type of Fee	Code Section	Description	Amount	
<b>LIQUOR PERMIT FEES</b>				
			Local Fee	2010
Application for New License	C.R.S. 12-47-505		\$775	
Application for New License w/ Concurrent Review	C.R.S. 12-47-505		\$800	
Application for Transfer of Ownership	C.R.S. 12-47-505		\$650	
<b>Annual Fee for License Type</b>				
Art License	C.R.S. 12-47-505		\$41.25	2010
Beer & Wine License	C.R.S. 12-47-505		\$48.75	
Brew-Pub License	C.R.S. 12-47-505		\$75.00	
Hotel & Restaurant License	C.R.S. 12-47-505		\$75.00	
Liquor Licensed Drugstore	C.R.S. 12-47-505		\$22.50	
Optional Premise License	C.R.S. 12-47-505		\$75.00	
Resort Complex License	C.R.S. 12-47-505		\$75.00	
Retail Liquor Store License	C.R.S. 12-47-505		\$22.50	
Tavern License	C.R.S. 12-47-505		\$75.00	
<b>Related Fees and Permits</b>				
Annual Renewal Application	C.R.S. 12-47-505		\$75.00	2010
Art Gallery Application	C.R.S. 12-47-505		\$100.00	
Art Gallery Permit	C.R.S. 12-47-505		\$3.75	
Bed & Breakfast Permit	C.R.S. 12-47-505		\$25.00	
Change of Location Fee	C.R.S. 12-47-505		\$750.00	
Corporate/LLC Change	C.R.S. 12-47-505	Per person	\$100.00	
Hotel/Tavern Manager's Registration	C.R.S. 12-47-505		\$75.00	
Late Renewal Application Fee	C.R.S. 12-47-505		\$500.00	
Mini Bar Permit w/ Hotel/Restaurant License	C.R.S. 12-47-505		\$325.00	
Special Events Permit	C.R.S. 12-47-505	Per event	\$100.00	
Temporary Permit	C.R.S. 12-47-505	Good for 90 days	\$100.00	
Retail 3.2% Beer Off Premises	C.R.S. 12-47-505		\$3.75	
<b>POLICE DEPARTMENT FEES</b>				
Vehicle Identification Number Verification	Resolution 2009-03		\$10	
Fingerprinting	Resolution 2009-03		\$5/card	
Accident Reports	Resolution 2009-03	Up to 5 pages	\$2.50	
		\$.25 per page over 5		
Official Action/Criminal Justice Reports	Resolution 2009-03	Up to 5 pages	\$5	
		\$.25 per page over 5		
Digital Recordings			\$15/CD	
Sex Offender Registration (Initial)	15.7.6	Initial	\$25	Res 2011-07
Sex Offender Re-Registration	15.7.6	Annually or Quarterly	\$20	Res 2011-07
<b>MUNICIPAL COURT FEES</b>				
Plaintiff, Petitioner, Administrative Hearings	Judicial Order 2014-1		\$179.00	
Intervenor	Judicial Order 2014-1	adds new party	\$178.00	
Defendant, Respondent	Judicial Order 2014-1	Answers only	\$126.00	
Third Party Plaintiff	Judicial Order 2014-1		\$178.00	
Defendant, Respondent Filing a Cross or Counter Claim or both and an Answer Fee Previously Paid	Judicial Order 2014-1		\$178.00	
Defendant Filing an answer and a Cross or Counter Claim or both	Judicial Order 2014-1		\$301.00	
Defendant Filing an Answer and Also Filing Third Party Complaint but not Filing Cross or Counter Claim	Judicial Order 2014-1		\$301.00	
Defendant Filing an answer and a Cross or Counter Claim and a Third Party Complaint	Judicial Order 2014-1		\$479.00	
Rule 69 Docket Fee; Judgment Creditor	Judicial Order 2014-1		\$56.00	
Foreign Judgment	Judicial Order 2014-1		\$133.00	
Defendant's Motion to Dismiss for Failure to File Complaint	Judicial Order 2014-1		\$44.00	
Appellant	Judicial Order 2014-1		\$130.00	
Appellee	Judicial Order 2014-1		\$126.00	
Appeal from County or Municipal Court of Record	Judicial Order 2014-1		\$56.00	
Petition to Seal Criminal Record	Judicial Order 2014-1		\$179.00	
Petition to Seal Criminal Conviction	Judicial Order 2014-1		\$179.00	
Jury Demand Fee	Judicial Order 2014-1		\$152.00	

Type of Fee	Code Section	Description	Amount	
Additional Fee Against Judgment Debtors **Over \$5,000, not more than \$10,000 **Over \$10,000, not more than \$20,000 **Over \$20,000, not more than \$30,000 **Over \$30,000, not more than \$50,000  **Over \$50,000	Judicial Order 2014-1		\$8.00 \$24.00 \$40.00 \$72.00 \$72.00 + \$1.00 for each \$1,000 over \$50,000	
Court Costs	Judicial Order 2014-2		\$35.00	
Probation Fee	Judicial Order 2014-2		\$85.00	
Community Service Fee	Judicial Order 2014-2		\$50.00	
Drug Testing Fee	Judicial Order 2014-2		\$25.00 per test	
Warrant Fee	Judicial Order 2014-2		\$50.00	
Financial Affidavit Fee	Judicial Order 2014-2		\$40.00	
Jury Fee for Criminal Matters	Judicial Order 2016-2		\$25.00	
Juror Fee	Judicial Order 2014-2		\$15.00	
Witness Fee	Judicial Order 2014-2		\$5.00	
Mileage Rate	Judicial Order 2014-2		\$0.56	
Issuing and Docketing an Execution	Judicial Order 2014-2		\$40.00	
Certificate of Dismissal or No Suit Pending	Judicial Order 2014-2		\$10.00	
Certificate of Satisfaction of Judgment	Judicial Order 2014-2		\$10.00	
Certifying a Copy of any Record, Proceeding, or Paper on File	Judicial Order 2014-2		\$10.00	
Preparing and Issuing Transcript of Judgment	Judicial Order 2014-2		\$20.00	
Certificate of Exemplification of any Record, Proceeding, or Paper on File	Judicial Order 2014-2		\$10.00	
Writ of Garnishment	Judicial Order 2014-2		\$40.00	
Writ of Attachment	Judicial Order 2014-2		\$60.00	
Returned Check 'Insufficient Funds'	Judicial Order 2014-2		\$40.00	
Transcription Deposit	Judicial Order 2014-2		\$25.00	
Transcription Fee	Judicial Order 2014-2		\$2.35 per page	
Jail Costs	Judicial Order 2014-2		\$55.00 per day	
Copy Fee	Judicial Order 2014-2	Single sided	\$ .50 per page	
	Judicial Order 2014-2	Double sided	\$1.00 per page	
Fax Fee	Judicial Order 2014-2		\$ .50 per page	
Scanning Fee	Judicial Order 2014-2		\$ .50 per page	
Forms	Judicial Order 2014-2	Single sided	\$ .50 per page	
	Judicial Order 2014-2	Double sided	\$1.00 per page	
CD Transcript Duplication	Judicial Order 2014-2		\$35.00	
Court-Sponsored Drug & Alcohol Education	Judicial Order 2014-2		\$80.00 per 8 hour session	
<b>ROSS ARAGON COMMUNITY CENTER FEES</b>				
<b>Room Rental Fees</b>				
Multi-Purpose Room		<b>Capacity</b>		
	Non-Profit/Govt.	450 (300 chairs)	\$50/hr \$500/day flat	
	Private	450 (300 chairs)	\$60/hr \$600/day flat	
Lobby (included in Multi-purpose room rental)				
	Non-Profit/Govt.	50	\$5	
	Private	50	\$8	
South Conference Room				
	Non-Profit/Govt.	80	\$20	
	Private	80	\$25	
West Conference Room				
	Non-Profit/Govt.	65	\$15	
	Private	65	\$20	
East Conference Room				
	Non-Profit/Govt.	20	\$6	
	Private	20	\$8	
East Tile Room				
	Non-Profit/Govt.	40	\$10	
	Private	40	\$23	
North Conference Room				
	Non-Profit/Govt.	72	\$25	
	Private	72	\$30	
Warming Kitchen				
	Non-Profit/Govt.	10	\$13	
	Private	10	Free with MPR Rental	

Type of Fee	Code Section	Description	Amount	
<b>Other Fees</b>				
Set-Up Multi-purpose Room			\$150	
Set-Up Other Rooms			\$25	
Take-Down Multi-purpose Room			\$150	
Take-Down Other Rooms			\$25	
Clean-Up Multi-purpose Room			\$300	
Clean-Up Additional Rooms			\$15/room	
Clean-Up South Conference Room			\$25	
Clean-Up West Conference Room				
Clean-Up East Conference Room			\$25	
Clean-Up East Tile Room			\$25	
Clean-Up North Conference Room			\$50	
Clean-Up Entire Building			\$400	
<b>Refundable Damage Deposit</b>				
Multi-Purpose Room			\$1,000	
All Other Rooms			\$100	
<b>Audio, Visual, Telecommunications</b>				
Overhead Projector		5,000 Lumens-Ceiling Mount	\$50	
Projector Screen		Extra Large - Wall Mount	\$15	
PA System		w/ hand held & lapel wireless	\$45	
Projector and Screen			\$50	
TV/VCR/DVD/Stand			\$10	
<b>Meeting Accessories</b>				
Easel			\$5	
Speaker Telephone			\$5	
<b>Décor, Props and Accessories</b>				
Tinsel Chandelier		8 available	\$15 each	
Sequin Chandelier		4 available	\$15 each	
Ceiling Canopy		Wine or silver	\$200	
Mirror Ball and Lights			\$30	
DJ lighting		stands w/4 colored or white light	\$25	
Lattice		White 4'x7'	\$2 each	
Table Number Holders			\$.25 each	
Crowd control stanchion poles		black	\$3 each	
Candle Holder -glass- square cube			\$1.50 each	
Candle Holder- glass votive			\$1.25 each	
Candle Holder - crystal- round			\$1.25 each	
Mirrors - Square		square 1'x1'	\$1.50 each	
Wood Blocks		Black 4"	\$.25 each	
Wood Blocks		Black 6"	\$.25 each	
Wood Blocks		Black 8"	\$.25 each	
<b>Beverage and Food</b>				
Beverage Dispenser -Glass- w/spout		2 gallon	\$10	
Beverage Dispenser- Plastic- w/spout		3 gallon	\$5	
Beverage Holder- w/rollers		110 can capacity	\$5	
Beverage Tub		Hammered Silver -6"x9" Oval	\$2	
Ice Chest		Large 110 can capacity	\$3	
Ice Chest		Small 12 can capacity	\$2	
Chafing Dish - Stainless Steel		Round 6 quart	\$5	
Chafing Dish- Stainless Steel		Rectangle 8 quart	\$10	
Chafer Fuel Sterno			\$3	
Coffee Pot		12 cup capacity	\$5	
Coffee Urn		60 cup capacity	\$10	
Portable Bar			\$30	
<b>Linen Options</b>				
Banquet Tablecloths			\$12	
Round Tablecloths		120"	\$15	
Rectangle Tablecloths			\$4	
Overlays			\$4	
Runners			\$2	
Chair Covers			\$2	
Chair Sashes			\$1	
<b>Tables and Chairs</b>				
Round-Folding Leg- Plastic		Seats 8-10	\$5	
Rectangle-Folding Leg-Plastic		Seats 6-8	\$5	
Banquet Tables			\$5	
High Top Bar Tables			\$5	
Cushioned Folding Chairs		Black w/ black vinyl seat	\$1	
Bar Stools		7 available	\$2	
Bench w/Back		Wood, brown	\$5	

Type of Fee	Code Section	Description	Amount	
<b>Stage</b>				
Stage section		4'x8'	\$20	
Full stage package with 2 sets of stairs		288 square foot	\$150	
<b>Dance Floor</b>				
Full Dance Floor		80 sections 720 square foot	\$150	
Dance Floor Sections		3'x3'	\$2	
<b>MARIJUANA LICENSE FEES</b>				
			Local Fee	
Application Fee for New Retail License	Resolution 2015-14		\$0	Aug. 20, 2015
Application Fee for Medical License			\$0	Res 2015-14
Application Fee for Transfer of Retail Ownership			\$0	
Application Fee for Transfer of Medical Ownership			\$0	
<b>Annual Fee for License Type</b>				
Retail License Fee	Resolution 2015-14		\$3,000.00	Aug. 20, 2015
Medical License Fee			\$3,000.00	Res 2015-14
Retail Annual License Renewal Fee			\$2,000.00	
Medical Annual License Renewal Fee			\$2,000.00	
Retail Location Transfer Fee			\$3,000.00	
Medical Location Transfer Fee			\$3,000.00	
Retail Modification of Premises Fee			\$0.00	
Medical Modification of Premises Fee			\$0.00	
Retail Ownership Transfer Fee			\$0.00	
Medical Ownership Transfer Fee			\$0.00	
Retail Corporation Change in Structure Fee			\$0.00	
Medical Corporation Change in Structure Fee			\$0.00	
Retail / Medical Late Renewal Fee			\$500.00	
Background Check Fees			\$500.00	
Conditional Use Permit Fee			\$200.00	