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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING MINUTES
THURSDAY, DECEMBER 20, 2012
Town Hall Council Chambers
12:00 P.M.**

- I. CALL MEETING TO ORDER** – Board President Aragon, Board Member Alley, Board Member Bunning, Board Member Cotton, Board Member Lattin, Board Member Schanzenbaker, Board Member Volger
- II. APPROVAL of MEETING MINUTES FROM DECEMBER 4 & 13, 2012** – Minutes were approved as read.
- III. DEPARTMENT HEAD REPORT**
 - 1. District Report** - November's influent average flow rate was 184,000 gallons per day and there were no violations reported. The sewer camera has arrived and will be used to troubleshoot both collection system problems as well as assist the street and geothermal departments in locating and televising culverts and piping. December engineering invoices totaling \$16,180.50 show continued design work for pumping station #1 (PS1) including administrative, surveying, GPS and CADD tasks. Work completed includes the creation of survey base sheets. Mr. Gregg Mayo said that Bartlett and West will include decommissioning of the sewer plant in their engineering not to exceed \$10,000, and the decommissioning will be included in the bid of the pipeline. Mr. Mayo said that mobilization costs will be saved if completed during the project, he said a 4-6% increase in construction management fees is appropriate. Board Member Cotton moved to approve the addition of decommissioning to Bartlett and West Engineering Contract, Board Member Volger seconded, unanimously approved. Mr. Art Dillon suggests extending the timeframe for the Lewis Street project rather than liquidating damages.
- IV. APPROVAL OF NOVEMBER FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Board Member Bunning moved to approve the November financials and accompanying payments, Board Member Volger seconded, unanimously approved.
- V. NEXT BOARD MEETING JANUARY 8, 2013 AT 5:00PM**
- VI. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 2:20pm.