



551 Hot Springs Boulevard
Post Office Box 1859
Pagosa Springs, CO 81147
Phone: 970.264.4151
Fax: 970.264.4634

**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING MINUTES
THURSDAY, NOVEMBER 20, 2014
Town Hall Council Chambers
12:00 P.M.**

- I. CALL MEETING TO ORDER** – Board Chair Volger, Board Member Alley, Board Member Bunning, Board Member Egan, Board Member Lattin, Board Member Schanzenbaker
- II. APPROVAL of MEETING MINUTES FROM NOVEMBER 4, 2014** – Board Member Egan moved to approve the November 4, 2014 meeting minutes, Board Member Schanzenbaker seconded, unanimously approved.
- III. PUBLIC COMMENT** – None
- IV. NEW BUSINESS**
 - 1. Resolution 2014-04 Authorizing PAWSD Utility Easement** – The Town received a request from PAWSD to install a water line on the Sanitation District property. The 40 foot wide easement already in place serves as an access easement, utility easement for gravity sewer line and underground LPEA electric line. PAWSD would like to install the portion of the water line this year before the ground freezes. To expedite the process, the PSSGID board can approve a resolution authorizing a non-exclusive easement deed. Board Member Lattin moved to approve PSSGID Resolution 2014-04, authorizing a non-exclusive easement deed to the Pagosa Area Water and Sanitation District for the installation of a water main line, and directing staff to prepare the appropriate documents designating the same easement area as a public utility easement for the PSSGID Board and Town Council consideration, Board Member Schanzenbaker seconded, unanimously approved.
- V. OLD BUSINESS**
 - 1. PAWSD/Pipeline Update** - At the last construction meeting on October 30th, the contractor provided an update stating that backfilling of both pump stations was complete and all but a portion of Meadows Drive had been re-paved. Discussion was held regarding the difference of opinions regarding change orders and proposed change orders with resolution to some but not all of the items. Restoration issues related to the water line installation on Trujillo Road are being discussed with Archuleta County which will impact construction next year. Installation of the 3 phase power line is complete and the contractor will now begin the permitting process with the state electrical inspector to have a meter set for construction.
- VI. DEPARTMENT HEAD REPORT**
 - 1. District Report** - The average daily effluent flow rate for August was .213 million gallons per day with no violations reported for October. The bypass pumping mechanism was installed at the chamber of commerce pump station the week of October 20th. A long standing 4” sewer line on Mesa Drive was repaired this month that required removal of a small section of sidewalk, curb, and pavement. The river supply vault at the geothermal heating facility was cleaned for the season on November 4th and the facility is all is set for

winter operation. Haley Goodman gained permission to connect to the district system on Cemetery Road. Staff is applying for a wastewater grant that will be submitted December 2nd with notice of award in February 2015.

VII. APPROVAL OF OCTOBER FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS – Board Member Schanzenbaker moved to approve the October financial statement and accompanying payments, Board Member Lattin seconded, unanimously approved.

VIII. NEXT BOARD MEETING DECEMBER 2, 2014 AT 5:00PM

IX. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 12:32pm.