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**PAGOSA SPRINGS SANITATION GENERAL
IMPROVEMENT DISTRICT MEETING MINUTES
THURSDAY, NOVEMBER 19, 2015
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Alley, Board Member Bunning, Board Member Egan, Board Member Lattin, Board Member Patel, Board Member Schanzenbaker
- II. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. **PUBLIC COMMENT** – Mr. Art Dilione with Bartlett and West Engineering said there were statements made in the PSSGID meeting of November 3rd and in the Pagosa Sun meeting. He wanted to advise the board regarding of some comments made. Town Manager Schulte asked if the information from Mr. Dilione could be placed on the December 1st meeting as an agenda item rather than a public comment period. Mr. Dilione agreed and the item will be set for December 1st.
- IV. **CONSENT AGENDA**
 1. **Approval of November 3, 2015 Meeting Minutes**
 2. **Approval of October Financial Statement and Accompanying Payments** – Board Member Lattin moved to approve the consent agenda, Board Member Egan seconded, unanimously approved.
- V. **REPORTS TO BOARD**
 1. **Sanitation District Report** - The \$411,265 Small Community Grant application for a larger storage vault at pump station #1 has been submitted to CDPHE. We will find out if the grant was approved in March of 2016. The average daily flow to the lagoon system in October was 275,000 gallons per day with no violations reported. Staff recently installed and programmed a new Variable Frequency Drive (VFD) in the geothermal building. The monthly readings from the seven privately owned wells have been downloaded, uploaded, and sent to the appropriate entities.
 2. **PAWSD/Pipeline Update Report** - The contractor has found two more leaks on force main #1 which are expected to be repaired by November 12th. Crews have finished all painting per specifications and the electricians are expected to finish wiring between the VFD's and the control panel by the week of November 23rd. Staff has encountered some challenges in finding good line of sight radio paths for the SCADA system, they have applied to LPEA for power to a high point site just downstream from the county transfer station. LPEA has required a small easement to be obtained there for the distribution of power as they don't feel the language in their existing easement is adequate. Staff has contacted the owner of the property with the LPEA requested easement language and it is currently being reviewed by their attorney. January 4th, 2016 is still the date that all of the manufacturer's representatives will be here to certify their

equipment which is expected to take several days. The actual first run of the equipment will take place with water, not sewage, being pumped in case of breaks detected. After that, a seven day functionality test would begin with wastewater from the town being pumped to PAWSD for the first time. If all of the aforementioned goes as planned, the final task of lagoon decommissioning is all that remains.

VI. NEW BUSINESS

- 1. Resolution 2015-05, Certifying Delinquent Accounts to the County Treasurer** - The Board approved Resolution 2015-03, certifying several accounts to the treasurer at the November 3rd meeting, however one account was overlooked. This resolution approves the certification of this account to the treasurer prior to the December 1st deadline. Board Member Lattin moved to approve Resolution 2015-05, certifying delinquent wastewater fees and charges to the County Treasurer, Board Member Bunning seconded, unanimously approved.

VII. NEXT BOARD MEETING DECEMBER 1, 2015 AT 5:00PM

- VIII. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 5:10pm.