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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING MINUTES
THURSDAY, NOVEMBER 17, 2016
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Bunning, Board Member deGraaf, Board Member DeMarco, Board Member Egan (5:08 pm)
- II. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. **PUBLIC COMMENT** – Mr. Bill Hudson thanked Town Manager Schulte and Sanitation Supervisor Tautges for the tour of the lagoon site and pump station on behalf of the workforce housing group.
- IV. **CONSENT AGENDA**
 1. **Approval of October 4, 2016 Meeting Minutes**
 2. **Approval of August, September, October Financial Statement and Accompanying Payments** – Board Member deGraaf moved to approve the consent agenda, Board Member DeMarco seconded, unanimously approved.
- V. **REPORTS TO COUNCIL**
 1. **Pipeline Update** – The final work on both pump station one and two has been complete. Staff is addressing an issue with an odor being noticed at both pump stations, especially pump station #2 in the Colorado Timber Ridge subdivision. Due to the fact that the pipeline is so long, the wastewater ages in the pipe and when it gets to pump station #2 and any of the numerous air/vacuum valves along the 7.5 mile route, there is a noticeable odor. Staff is hoping that once removal of the Biosolids from the old lagoon cells is complete, the odor will be greatly reduced or possibly go away. Staff has adjusted several of the air/vacuum valves already which have helped in some areas. The only outstanding item is the decommissioning of the lagoons which two have been emptied and the third will be left intact until the overflow basin is installed in the spring. The bid package for the new basin will be ready to go out in February and once the basin is installed the last lagoon cell will be removed.
- VI. **NEW BUSINESS**
 1. **Resolution 2016-03, Certifying Delinquent Accounts to the County Treasurer** - The District regulations allow the certification of delinquent sewer fees to the County Treasurer for collection with property taxes. This process has been a great success in the District's ability to collect delinquent fees. Staff has strived to assist customers in setting up recurring payments through our online bill pay system with 66 customers signing up

since November of 2015. Currently approximately 240 out of the 902 customers are set up to pay online. Board Member DeMarco moved to approve Resolution 2016-03, certifying delinquent wastewater fees and charges to the County Treasurer, Board Member Bunning seconded, unanimously approved.

2. **Adobe Building Dormant Account Request** - The Adobe Building caught fire the weekend of October 22-23, 2016 and burned down such that the building is uninhabitable and not usable in any way. There is an Adobe Condo Owner's Association and staff understands there are 16 owners in the association and 12 tenants of the building. The building is assessed 9 Equivalent Units (EUs), \$337.50 monthly, by the Sanitation District. Although dormant/inactive accounts are not permitted in residential areas, commercial users are permitted for seasonal dates. The Association is requesting to lower the service to one EU and change to dormancy status until a decision on the future of the site is determined. Mr. Brooks Lindner thanked the Board for consideration, the association is considering if they will rebuild again. Board Member deGraaf moved to approve granting the Adobe Condo Owner's Association request for dormancy status, Board Member DeMarco seconded, unanimously approved.

VII. NEXT BOARD MEETING DECEMBER 6, 2016 AT 5:00PM

VIII. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 5:15pm.