



551 Hot Springs Boulevard
Post Office Box 1859
Pagosa Springs, CO 81147
Phone: 970.264.4151
Fax: 970.264.4634

TOWN COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 5, 2013
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.

- I. **CALL MEETING TO ORDER** – Mayor Aragon, Council Member Bunning, Council Member Cotton, Council Member Lattin, Council Schanzenbaker, Council Member Volger
- II. **APPROVAL of MEETING MINUTES FROM OCTOBER 17, 2013** – Minutes were approved as read.
- III. **PUBLIC COMMENT** – None
- IV. **LIQUOR LICENSE**
 1. **New Liquor License – JJ’s Chillin & Grillin LLC at 356 E Pagosa Street** – Mayor Aragon called for public comment on the new liquor license. No public comment received. Council Member Volger moved to approve the new liquor license for JJ’s Chillin & Grillin LLC, Council Member Lattin seconded, unanimously approved.
 2. **Liquor License Renewal – Slingerland LLC dba DSP Pizzeria at 100 Country Center Dr Ste C** – Council Member Lattin moved to approve the liquor license renewal for Slingerland LLC dba DSP Pizzeria, Council Member Bunning seconded, unanimously approved.
- V. **NEW BUSINESS**
 1. **Ordinance 798, First Reading, Amending Traffic Violations for Snow Route Regulations** - Town Council approved Ordinance 797 which revised Chapters 17 & 18 regarding snow route prohibitions and delegating authority to the Town Manager to place traffic control measures. Ordinance 798 amends Ordinance 737, fines and surcharge regulations, by establishing a \$50.00 fine for the first violation of the ordinance and \$100.00 for the second and subsequent violations within the same enforcement period. Lewis Street south side and 8th Street east side will be allowed parking during the snow events. Council Member Volger moved to approve Ordinance 798 amending the fine, surcharge, and point schedule for the traffic violations with respect to the snow route regulations, Council Member Bunning seconded, unanimously approved.
 2. **Recreation Center – Operations Analysis** - In August, staff was directed by Council to hire Ballard King & Associates to conduct a third-party review and analysis of the proposed recreation center’s operations and maintenance projections. Mr. Jeff King was unavailable to present, so Mrs. Kathie Lattin presented a condensed review of Ballard King’s findings. She reviewed the potential operations and maintenance expenditures of just over \$1 million dollars with possible revenues of \$541,000. The balance along with the cost of the building could be paid for through a bond issue. Mrs. Lattin said a 1% sales tax increase could cover the shortfall. She said the numbers are very conservative and the group is going to the public to get a feel of the potential of a bond issue approval. Council Member Volger is in favor of the recreation center, but is concerned with the costs. Council Member Cotton would like to see the numbers for the debt service; he doesn’t want to raise the town’s sales tax by 33%. Mrs. Lattin asked to spend \$1,000 from the recreation center impact fee account for a mail out survey to town residents to find out what the residents want. She said she will be meeting with local residents and organizations to answer questions and get a feel of what the Town residents want. She will get a draft survey together and bring to council for approval prior to mailing it out. Council gave consensus for Mrs.

Lattin to move forward with a draft survey.

3. **Sawmill Place Development Improvement Agreement Increased Time of Completion** – Mr. Andy Schlaefli of the proposed Sawmill Place development to be located at 1551 Hwy 160, has requested the Town consider providing longer time lines for completing phases of his proposed Sawmill Place Development, which incorporates residential dwelling units as well as commercial development. The preliminary development plan was approved in 2008 and has been extended annually by request of the developer. The Town's DIA requires the developer to post financial security for 100% of proposed public and private improvements until the improvements are inspected and accepted by the Town. A 5 year time of completion for phase one and 3 year time of completion for additional phases is requested, the Town would still have secured financial security to cover the cost of improvements in case of a default from the developer. The Planning Commission approved the extension, Planning Director Dickhoff said there have been accommodations made in the DIA to help developers, and most are 3 years. He said these extensions and conditions sometimes give developers time to acquire additional investors or increase their capital to move forward with the projects. Council Member Lattin approve the Sawmill Place Development, 5 years for phase one and 3 years for each of the remaining three phases, for the time of completion of public and private improvements associated with each phase and requiring an annual engineers estimate to be updated, all to be incorporated into the Development Improvement Agreement, Council Member Volger seconded, unanimously approved.

VI. OLD BUSINESS

1. **Update on Developers Building Permit for Tractor Supply Company** - Information printed in the October 31, 2013 issue of the Sun Newspaper contained some information that may have been misleading. From receipt of the building permit and plans on September 24 the town has worked diligently with the owner to get plans that meet the Town's code requirements. On October 2 the town received revised structural plans as requested; those plans were reviewed on October 6th by the building official upon his return to town. After presenting a list of missing items, a full set of building plans were received on October 18th. After review of the plans the town building official was able to issue the building permit for the entire project, on October 23, 2013. Council Member Lattin said she has heard from several locals that they appreciate working with the Town building and planning department. Council Member Cotton and Mayor Aragon said they also appreciate the way the department works.

VII. PUBLIC COMMENT – None

VIII. NEXT TOWN COUNCIL MEETING NOVEMBER 21, 2013 AT 12:00PM

IX. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 5:48pm.

Ross Aragón
Mayor