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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING MINUTES
TUESDAY, NOVEMBER 4, 2014
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.**

- I. **CALL MEETING TO ORDER** – Board Chair Volger, Board Member Alley, Board Member Bunning, Board Member Egan, Board Member Schanzenbaker
- II. **APPROVAL of MEETING MINUTES FROM OCTOBER 23, 2014** – Board Member Bunning moved to approve the minutes, Board Member Egan seconded, unanimously approved.
- III. **PUBLIC COMMENT** – None
- IV. **NEW BUSINESS**
 1. **Resolution 2014-03, Certifying Delinquent Sanitation Accounts** - The District regulations allow the certification of delinquent sewer fees to the County Treasurer for collection with property taxes. This process has been a great success in the District's ability to collect delinquent fees. The 2014 delinquent fees have increased slightly from 2013. Board Member Egan moved to approve Resolution 2014-03, Certifying delinquent wastewater fees and charges to the County Treasurer, Board Member Bunning seconded, Board Member Alley asked to review the fee schedule concerning late fees, unanimously approved.
 2. **Land Conveyance to Town for 5th Street ROW** - In August 1974, the Town Sanitation District deeded to the School District, the property now occupied by the High School, School District Sport fields and School District transportation facility. The subject 80 foot wide access easement was dedicated in this warranty deed on the School Property, providing access to the JEM Partner property. In 2012, the Town's Sanitation District approved a 40 foot wide access easement through the lagoon property, near the western boundary, to JEM Partners, LLC for immediate use for access to their property. When the School District constructed the new transportation facility in the late 1990's, the improvements encroached approximately 25 feet into the 80 foot access easement. JEM Partners, LLC is requesting the Town Sanitation District approve an easement area on the Lagoon property, around the School District's encroachment, that would provide a full 80 feet of usable access easement, in exchange for JEM Partners, LLC releasing the 40 foot wide easement on the Lagoon Property, once the 80 foot wide easement is constructed providing access to the JEM Partners, LLC property. Additionally, the current Town owned 5th Street ROW ends at the Town Shop. The deeded 80 foot wide access easement does not address public utilities along the 80 foot easement, thus the use of the easement is limited to access only, not the installation of utilities. The dedication of the entire 80 foot wide easement for 5th Street ROW would ensure the full use of the easement for access and public utilities. The School District is agreeable to deeding the 80 foot easement along the eastern edge of the districts property, for the 5th Street ROW, if the

additional allocation of the 25' x 560' easement on the Sanitation Districts property is approved. A future major subdivision development on the JEM Partner property would require the developer to provide full public road and pedestrian path improvements, meeting Town standards, along the 80 foot easement (5th Street ROW) at the developer's expense. Board Member Alley moved to approve staff to prepare a Resolution for conveying the land for future 5th Street ROW: a) The portion of 5th Street approximately 80' wide by 225' long adjacent to the Streets Department shop on 5th Street; b) the strip of land, approximately 20' wide by 700' feet long, east of the School transportation facility; and c) the strip of land, approximately 8' wide by 80' long, at the southern end of the subject 80' easement, Board Member Egan seconded, unanimously approved.

V. OLD BUSINESS

- 1. TOWN/PAWSD Pipeline Update** – This time of year the construction is slowing down because of the weather. The pump stations are being worked on during the winter months.

VI. NEXT BOARD MEETING NOVEMBER 20, 2014 AT 12:00PM

- VII. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 5:45pm.