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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
SPECIAL MEETING MINUTES
TUESDAY, OCTOBER 9, 2012
Town Hall Council Chambers
5:00 p.m.**

- I. **CALL MEETING TO ORDER** – Board President Aragon, Board Member Alley, Board Member Bunning, Board Member Cotton, Board Member Lattin Board Member Schanzenbaker, Board Member Volger
- II. **APPROVAL of MEETING MINUTES FROM SEPTEMBER 27, 2012** – Minutes were approved as read
- III. **NEW BUSINESS**
 1. **Preliminary 2013 Budget** – The 2013 budget includes the pipeline engineering and construction to the Pagosa Area Water and Sanitation District (PAWSD) Vista plant estimated to be completed in 2014. The District secured the \$1,250,000 DOLA grant and a \$2,000,000 CWRPDA loan for this project for Phase I of the estimated \$2,945,000. PAWSD will fund the Phase II portion estimated at \$2,980,000 and the District will reimburse PAWSD over 20 years.
- IV. **DEPARTMENT HEAD**
 1. **Manager's Report** - The District is hiring a utility operator to manage the wastewater collection system and also assist the streets department. The district is considering hiring a contractor to operate the wastewater plant and lagoons until the system has been decommissioned after the pipeline is complete. Town Manager Mitchem said the candidates are to be interviewed this week. Board Member Volger will sit on the committee to hire this position. Mr. Jeff Shamburg with Bartlett and West explained the district held public meetings for anyone interested or had questions about the pipeline. He explained that surveying will begin on Monday October 15th and crews will be establishing control of utilities, and the final design of pumps and stations are on schedule. Mr. Mark Weiler suggested the town engage PAWSD for management of the lagoons.
- V. **NEXT BOARD MEETING OCTOBER 25, 2012 AT 12:00PM**
- VI. **ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 6:55pm.