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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING MINUTES
TUESDAY, OCTOBER 4, 2016
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Anderson (5:04 pm), Board Member Bunning, Board Member deGraaf, Board Member DeMarco, Board Member Schanzenbaker
- II. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. **PUBLIC COMMENT** – None
- IV. **CONSENT AGENDA**
 1. **Approval of August 18, 2016 Meeting Minutes** – Board Member Bunning moved to approve the consent agenda, Board Member deGraaf seconded, unanimously approved.
- V. **REPORTS TO BOARD**
 1. **Department Report** – Staff applied to CDPHE requesting the discharge permit be terminated for the decommissioned lagoons, saving approximately \$1,500 per year in permit fees. Staff has been working with engineers on the design of the storage and SCADA project, the design will be submitted to CDPHE for review. Staff is working on fall maintenance of the three small pump stations in anticipation of winter, and compiling excess equipment that can be auctioned on the Town’s auction site. The geothermal heating system has been turned on for the winter months. A small leak was repaired and other leaks addressed.
 2. **Pipeline Update** – The pipeline and pump stations have been online since late May and have been operating well after some adjustments made. The lagoon decommissioning is in full swing and the contractor will be hauling the final byproduct to the county landfill. Staff is working closely with PAWSD and the contractor to replace a flow meter at pump station #2 that is not working properly. Staff will spend the winter renovating the unnecessary blower building with proper shelving and collection system parts.
- VI. **NEW BUSINESS**
 1. **2017 Preliminary Budget** – The preliminary budget for the sanitation district includes revenues including an estimated fourteen new connections in 2017, as well as revenue from the Small Community Grant. The property assessment remains steady however a decrease in property tax revenues is offset with the final payment for the Hwy 160 extension loan approved by the voters in 1997. Expenses include funding for the pipeline operation, also a portion of the installation of a SCADA system and storage facility will be offset with the Small Community Grant revenue.

VII. NEXT BOARD MEETING DECEMBER 6, 2016 AT 5:00PM

VIII. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 5:08pm.