



551 Hot Springs Boulevard  
Post Office Box 1859  
Pagosa Springs, CO 81147  
Phone: 970.264.4151  
Fax: 970.264.4634

**PAGOSA SPRINGS SANITATION  
GENERAL IMPROVEMENT DISTRICT  
MEETING MINUTES  
TUESDAY, OCTOBER 1, 2013  
Town Hall Council Chambers  
5:00 p.m.**

- I. **CALL MEETING TO ORDER** – Board President Aragon, Board Member Bunning, Board Member Cotton, Board Member Lattin, Board Member Schanzenbaker, Board Member Volger
- II. **APPROVAL of MEETING MINUTES FROM SEPTEMBER 19, 2013** – The minutes were approved as read.
- III. **NEW BUSINESS**
  1. **Preliminary 2014 Budget** - The preliminary budget is presented according to C.R.S. 29-1-105, budget officer must submit proposed budget to the governing body by October 15, 2013. The 2013 end of year cash reserve is estimated to be \$1,450,252. The 2014 budget will include the District's payment of \$50,468 to the Colorado Water Resources and Power Development Authority on the 1997 capital improvement loan (balance approximately \$140,159) paid with funds from an annual mill levy contract. This loan will be paid in full in 2016. The pipeline engineering is complete and construction of the pipeline is estimated to be completed in 2015. The District secured the \$1,250,000 DOLA grant and a \$2,000,000 CWRPDA loan for this project for Phase I of the estimated \$2,945,000. PAWSD will fund the Phase II portion estimated at \$2,980,000 and the District will repay PAWSD over 20 years.
- IV. **OLD BUSINESS**
  2. **TOWN/PAWSD Pumping Project** - As reported previously, the bids for the project will be received up until 10am on October 2<sup>nd</sup>, at the offices of Bartlett & West. Then the formal bid opening will be at 11am at town hall in council chambers. All of the easements are still being worked on from pump station 1 to 2. The title policies on the easements have not been received, the town attorney has requested additional information with specificity on the easements. Board Member Bunning suggests the first step is title commitment insurance or chain of title before the easement surveys are completed. The bids will be opened and the information will go to the standing committee. A recommendation will go to the PAWSD and Sanitation District board for approval.
    1. **Graham Easement with Possible Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for Conference with Town Attorney for the Purposes of Receiving Legal Advice Related to Graham Easement and C.R.S. 24-6-402(4)(e) Determining Positions Relative to Matters that may be Subject to Negotiations, Developing Strategy for Negotiations, and Instructing Negotiators Concerning Graham Easement** – This item is tabled until the mid-month meeting.
- V. **NEXT BOARD MEETING OCTOBER 17, 2013 AT 12:00PM**
- VI. **ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 6:15pm.