



551 Hot Springs Boulevard
Post Office Box 1859
Pagosa Springs, CO 81147
Phone: 970.264.4151
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**TOWN COUNCIL MEETING AGENDA
TUESDAY, JANUARY 6, 2015
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.**

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. APPROVAL of MEETING MINUTES FROM DECEMBER 18, 2014**
- IV. PUBLIC COMMENT – *Please sign in to make public comment***
- V. LIQUOR LICENSE**
 - 1. New 3.2 Beer Off-Premise Liquor License – Wal-Mart Stores Inc. dba Walmart Supercenter #5003 at 211 Aspen Village Drive**
 - 2. Special Events Liquor Permit – Pagosa Springs Area Chamber of Commerce Annual Meeting January 24, 2015 at the Ross Aragon Community Center 451 Hot Springs Blvd.**
- VI. NEW BUSINESS**
 - 1. Resolution 2015-01, A Policy to Enhance the Town’s Financial Stability**
 - 2. Resolution 2015-02, Setting 2015 Fee Schedule**
 - 3. Ordinance 819, First Reading, Accepting a Pedestrian Easement at 703 San Juan Street**
 - 4. Ordinance 820, First Reading, Schedule Time, Date and Place of Regular Town Council Meetings**
 - 5. Ordinance 821, First Reading, Accept Conveyance of Interest in Community Center from the Community Facilities Coalition**
 - 6. Resolution 2015-03, A Resolution Appointing members to the Code Board of Appeals**
- VII. OLD BUSINESS**
 - 1. Ordinance 818, Second Reading Amending the LUDC to Provide for a Code Board of Appeals**
- VIII. PUBLIC COMMENT – *Please sign in to make public comment***
- IX. COUNCIL IDEAS AND COMMENTS**
- X. EXECUTIVE SESSION**
 - 1. Purchase of Real Property Lots 6 & 7 Block 33 with Possible Executive Session Pursuant to C.R.S. Section 24-6-402(4)(a) Concerning the Purchase, Acquisition, Lease, Transfer, or Sale of any Real, Personal, or other Property Interest and C.R.S Section 24-6-402(4)(e) Determining Positions Relative to Matters that may be Subject to Negotiations, Developing Strategy for Negotiations, and Instructing Negotiators**

XI. NEXT TOWN COUNCIL MEETING JANUARY 22, 2015 AT 12:00PM

XII. ADJOURNMENT

**Don Volger
Mayor**



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Phone: 970.264.4151
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**TOWN COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 18, 2014
Town Hall Council Chambers
12:00 P.M.**

- I. **CALL MEETING TO ORDER** – Mayor Volger, Council Member Alley, Council Member Bunning, Council Member Egan, Council Member Lattin, Council Member Patel, Council Member Schanzenbaker
- II. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. **APPROVAL of MEETING MINUTES FROM DECEMBER 2, 2014** – Council Member Egan moved to approve the December 2nd meeting minutes, Council Member Schanzenbaker seconded, unanimously approved.
- IV. **PUBLIC COMMENT** – None
- V. **DELEGATIONS**
 1. **Safe Routes to School** – Annie Sewell - The Archuleta School district is working with CDOT to develop a safe route to the elementary school for kids to walk or ride their bikes to school. The SRTS coalition group will be gathering data, assessing the current routes and formulating ideas and solutions. They are requesting representation from the Town Council and BOCC on the SRTS coalition to work toward solutions. Council Member Egan is involved in the SRTS statewide program and is happy to be a representative on the local coalition.
- VI. **NEW BUSINESS**
 1. **Ordinance 818, First Reading, Amending the LUDC to Provide for a Code Board of Appeals** - The Town Building Department, in conjunction with the Pagosa Fire Protection District, recommends that a single Code Board of Appeals be created to hear all appeals related to fire and building codes. The Town has adopted the ICC building and fire codes, including provisions regarding the Fire Code's own board of appeals and appeals process. In order for the Town to establish the Board of Appeals with the Fire District, an ordinance is required to amend the Town Code. It is proposed that the Code Board of Appeals would hear and decide on appeal requests based on Section 6.13 of the Land Use and Development Code. A resolution will come before council at the next meeting to determine the membership for this new board. Council Member Schanzenbaker moved to approve the first reading of Ordinance 818, amending section 6.13 of the Land Use and Development Code to provide for a Code Board of Appeals, Council Member Lattin seconded, unanimously approved.
 2. **Resolution 2014-17, Amending 2014 Budget** - During the 2014 year, several budgeted items have been amended by council to improve the Town's functionality, capital structure improvement and others. Some of these amendments have included funding for an elementary school crossing guard, purchase of a visitor center, and assistance to the Pagosa downtown group. Others like compensation for the town council and treasurers fees on sales tax receipts were unexpected until the election or until word was received by the County. The State of Colorado requires the council approve a budget amendment should a particular fund spend more than the original budgeted amount. The Capital fund will not be expending more than the budgeted amount of \$4,990,556, this is due to the delay in the

west side Town to Pagosa Lakes trail and the reconstruction of 8th Street. However, due to the large amount in the unbudgeted sales tax fund fees of \$100,000, the General fund will be expending more than originally budgeted. The amendment to the general fund expenditures of \$128,750 and general fund revenues of \$100,000 will leave the amended budget year end cash reserves at \$1,235,924. Council Member Bunning moved to approve Resolution 2014-17, amending the Town's 2014 approved budget to include increases in expense and revenue items, thereby decreasing general fund end of year budgeted reserves by \$28,750, Council Member Lattin seconded, unanimously approved.

3. **Agreement for Prosecutorial Services for Civil Cases in Municipal Court** - On January 17, 2014, the Town Council passed Ordinance 802 submitting to the registered voters of the Town of Pagosa Springs a ballot question amending Article 6, Section 6.2 of the Home Rule Charter regarding the powers of the Town of Pagosa Springs Municipal Court. One of the results of the ballot question passage is the need for the Municipal Court to try civil matters that are a violation of the Town Code, including the Building and Land Use Development Codes. It is staff recommendation that the Town engage Mr. Van Winkle to act as the Town's prosecutor for the new civil actions at a rate of \$100 per hour. Funding to pay for these services is budgeted in the Planning & Building Department in the amount of \$10,000. The Town Attorney, Bob Cole, retains oversight and discretion of the Attorney Van Winkle. Mr. Van Winkle is familiar with the Town as the current criminal prosecutor and was offered this agreement without knowing the extent of Mr. Van Winkle's potential work for the Town. Council Member Bunning asked that the work done between Mr. Van Winkle and Town Attorney Cole be broken out on the billing. Council Member Bunning moved to approved an independent contractor agreement with Brett Van Winkle and authorize the town manager to execute said agreement, Council Member Egan seconded, unanimously approved.

VII. OLD BUSINESS

1. **Sales Tax Brief** –The State of Colorado has made changes to their distribution to the counties and towns. The December payment for the October 2014 sales tax was received incomplete. At this time the sales tax receipts have not been received.

VIII. DEPARTMENT HEAD REPORTS

1. **Community Center Report** – The community center will be hosting a volleyball tournament with teams from Alamosa, Albuquerque, Santa Fe, and Durango. The 9th annual Festival of Trees raised \$19,791 for twenty local non-profits. The youth volunteer program continues to be successful with activities and relationships built with these students.
2. **Parks and Recreation Report** - Youth basketball season for 7- and 8-year-olds will end this week. Registration for the second season of youth basketball (ages 9-12) will continue through the end of the week; the season for ages 9-12 will begin in early January and run through early March. The parks crew is monitoring the thickness of the ice at the river center ponds in hopes of having ice skating open soon. The second public meeting regarding the Reservoir Hill tree thinning project was held Nov. 17 at 5 p.m. in the community center arts and crafts room. The actual thinning will not begin until late February, a sample thinning pattern will be shown to council prior to the start. Aaron Kimple (of Mountain Studies Institute) has provided staff with a draft MOU which incorporates feedback from the meeting within the next few weeks. The ice skating pavilion is also waiting for cold weather to open to the public. Council Member Lattin appreciates the positive attitude and the work the recreation department does for the kids.
3. **Town Tourism Committee Report** - Through October, the 2014 lodging tax collections continue to show growth just over 5%. September 2014 was up 12.41%, or \$5,289.80, over September 2013. Year to date, lodging tax is up 17.69%, or \$66,065. The visitor center upgrades have been well received. A new TV with video loop, children's activity area, holiday decorations and visits from Santa. Facebook fans exceed 10,000. TTC Director going to NYC Dec 15-17th to meet with 3 strategic media outlets to pitch Pagosa; appointments are being scheduled; TTC Director will also meet with website vendor during trip to scope out 2015 enhancements, including responsive site update and new enhancements. The Town Tourism Committee was notified that the CTO awarded \$21,000 towards the Pagosa Springs partnership with Chimney Rock National Monument, Mesa Verde Country and Durango-Silverton Train. TTC Pagosa Springs will be hosting the

annual CADMO (Colorado Association of Destination Marketing Organizations) retreat in late June 2015; the retreat is attended by Tourism Directors/CEOs across the state. We anticipate 25-30 participants. TTC Director volunteered to be host during 2014 Governor's Conference on Tourism.

4. **Planning Department Report** - The annual "Saving Places Conference" is on February 4-5, 2014 in Denver, Colorado. The Majestic Drive paving project has been completed with lane stripping to occur in 2015. The 6th Street bridge project is in place. The contractor has begun work on the south side ramp. Unfortunately because of the weather, the project will be shut down until the warmer weather allows for more activity. The Town planning department has been working to resolve an issue on the Walmart screening wall and truck egress regarding the sight line from an adjacent residence to the southern loading dock. Alpha Drive has been re-opened for public traffic, sidewalk to be finished, and accepting of the road will be in spring of 2015. Staff has initiated title work for the formalization of the South 5th Street ROW, once received an ordinance will be prepared for the Town to accept the land. An easement agreement for the pedestrian path along the City Market and Citizens bank parking lot has been received and will be brought to town council in January.
5. **Town Manager Report** – The geothermal water and power authority has received the executed agreement between Pagosa Verde and Fairway Trust, and has received the signed \$1.9 million grant documents back from DoLA, and approved the 2015 budget. Council Member Schanzenbaker will be serving on the Pagosa Waters LLC board as the authority representative. The LPEA franchise agreement should be back from LPEA after the first of the year and a franchise fee will be reviewed. The CDC has been working to form a new board, the Town and County will each have a seat on the board. The town staff is working with the Community Center Coalition to make the transition of fiscal stewardship run smooth. Council Member Lattin asked that the donation of time and space be accounted for on an annual basis. The lease with DHS is up at the end of 2014, they have requested extending the lease for another 2-3 years. The Chamber lease at the visitor center expires in December, they have requested a month-to-month arrangement until the new executive director is hired and the relocation is completed. The manager and clerk have been soliciting banking services from local banks in an effort to ascertain what other banking services are available that will benefit the town.

IX. APPROVAL OF NOVEMBER FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS – Council Member Bunning moved to approve the November financial statement and accompanying payments, Council Member Alley seconded, unanimously approved.

X. PUBLIC COMMENT – None

XI. COUNCIL IDEAS AND COMMENTS - Council Member Bunning would like to begin looking into the creation of a mechanism to allow a high school student sit on the town council as a non-voting member. Council Member Egan asked the council and others to attend a transportation summit February 26th from 8-11am to educate the public and transportation stakeholders in the needs of the community. Council Member Schanzenbaker commented on the positive feedback from staff on the council's requests.

XII. NEXT TOWN COUNCIL MEETING JANUARY 6, 2015 AT 5:00PM

XIII. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 1:16 pm.

**Don Volger
Mayor**



TOWN OF PAGOSA SPRINGS, COLORADO TOWN COUNCIL

RESOLUTION NO. 2015-01

A POLICY TO ENHANCE THE TOWN'S FINANCIAL STABILITY

WHEREAS, the national economy continues to experience uncertainty and the impact of national economic volatility can have a negative impact on the Town of Pagosa Springs' economy; and

WHEREAS, the Town of Pagosa Springs is committed to provide an excellent return on the taxes its citizens invest in their government; and

WHEREAS, the Town's response to an economic downturn should be directly proportional to the reduction in revenue and the impact of the downturn on the Town's financial condition; and

WHEREAS, in the advent of revenue reductions, expenditure reductions should be consistent with the relative value of specific programs and services provided to the community.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

The Town Manager is instructed to:

1. Budget sales tax revenue for 2015 at a level 6% higher than 2014 actual sales tax revenue. This budgeted amount shall be split equally between the General Fund and Capital Fund;
2. Continue Town Council budget actions of assigning up to 3.25% of the general fund taxes and contracts estimated revenues to service organizations.
3. Postpone capital equipment purchases until the last half of 2015, unless approved by the Town Council;
4. Monitor the Town's revenues on a monthly basis and report fluctuations from prior months and prior year revenues to the Town Council;
5. Implement a financial stability plan, reducing Town expenditures within two weeks of the advent of lower sales tax revenue over two consecutive months (or, two of three consecutive months) as compared to the averaged sales tax revenue levels of 2013, and 2014. The plan shall exclude the Department of Revenue

Audit payments. Modification to expenditures may occur as early as mid-March 2015. For example: The March expenditure level will be based on the average of January and February 2014 revenue (or the average of December of 2013, January 2014 and February 2014 revenue). Using this method, the Town will not delay its response to a reduction in the sales tax revenue stream. The action plan will be deployed as follows:

- a. To smooth out the impact of significant swings in sales tax collections, implement a monthly analysis that averages several months/years of revenue.
- b. Whenever the percentage of sales tax revenues collected falls more than five percent (5%) below the average revenues collected for the same period in the preceding two fiscal years **and** the percentage of sales tax revenues collected in the previous month (or previous two months) falls five percent (5%) below the average revenues collected for the same periods in the preceding two fiscal years, the Town manager shall implement an seven percent (7%) reduction in sales tax related expenditures.

Implementation shall include apprising department heads of the shortfall and working with department heads to conduct a review of all budgeted programs and services and categorize each into the following levels of service: 1) Essential Services; 2) Highly Desirable Services; and 3) Non-Essential Services. The town manager shall initiate budget cuts or expenditure freezes eliminating Non-Essential Services based on their priority ranking. The town manager shall review of departmental staffing patterns with primary focus directed toward reducing or eliminating part-time and temporary employment expenses. The town manager will determine which position will be filled on a case by case basis.

- c. Whenever the percentage of sales tax revenues collected in the current month falls ten percent (10%) below the average revenues collected for the same period in the preceding two fiscal years **and** the percentage of sales tax revenues collected in the previous month (or previous two months) falls ten percent (10%) below the average revenues collected for the same periods in the preceding two fiscal years, the Town manager shall implement a twelve percent (12%) reduction in sales tax related expenditures.

Implementation shall include apprising department heads of the shortfall and working with department heads to prioritize the Highly Desirable Services (personnel, commodities and contractual) based on their benefit to town residents. The town manager shall initiate budget cuts or expenditure freezes eliminating certain Highly Desirable Services based on their priority ranking. A review of departmental staffing patterns with primary focus directed toward workers in lower priority ranked services. With the exception of Essential Services, the town

manager will implement a hiring freeze. These actions will be done in consultation with the Town Council.

- d. Whenever the percentage of sales tax revenues collected in the current month falls fifteen percent (15%) below the average revenues collected for the same period in the preceding two fiscal years **and** the percentage of sales tax revenues collected in the previous month (or previous two months) falls fifteen percent (15%) below the average revenues collected for the same periods in the preceding two fiscal years, the Town manager shall implement a seventeen percent (17%) reduction in sales tax related expenditures.

Implementation shall include apprising department heads of the shortfall and the town manager and department heads will implement a full hiring freeze. Town resources and departmental staffing patterns shall be focused on highest priority elements of the Highly Desirable Services and Essential Services. These actions will be done in consultation with the Town Council.

6. If this policy results in a reduction in expenditures and subsequently the Town's sales tax revenues reflect recovery and/or growth over a two month period, the town manager shall sequentially reverse the reductions and return to the Council approved budgeted expenditures.

ADOPTED by a vote of ___ in favor and ___ against, this 6th day of January, 2015.

TOWN OF PAGOSA SPRINGS

By: _____
Don Volger, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk



TOWN OF PAGOSA SPRINGS, COLORADO TOWN COUNCIL

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ADOPTED by a vote of ___ in favor and ___ against, this 6th day of January, 2015.

TOWN OF PAGOSA SPRINGS

By: _____
Don Volger, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk



AGENDA DOCUMENTATION

NEW BUSINESS: VI.2

PAGOSA SPRINGS TOWN COUNCIL

JANUARY 6, 2015

FROM: GREGORY J SCHULTE, TOWN MANAGER

PROJECT: RESOLUTION 2015-02, SETTING 2015 FEE SCHEDULE

ACTION: PUBLIC COMMENT, REVIEW AND POSSIBLE ACTION

PURPOSE/BACKGROUND

The Town Council establishes rules and regulations for operations of the Town and provides for the establishment of fees for various Town services fees. Resolution 2015-02 sets out all town fees for the Town Council's review and annual approval.

ATTACHMENT(S)

Resolution 2015-02

RECOMMENDATION

It is the recommendation of the Town Manager that the Town Council, by motion,

Approve Resolution 2015-02, Setting Town Fees for Town Services for 2015



TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION 2015-02

**A RESOLUTION ADOPTING 2015 FEE SCHEDULE FOR THE TOWN OF
PAGOSA SPRINGS, COLORADO**

WHEREAS, the Pagosa Springs Municipal Code establishes rules and regulations for operations of the Town and provides for the establishment of fees for various Town services;

WHEREAS, the Pagosa Springs Council wishes to adopt the Fee Schedules attached hereto as the official fee schedules for the operations of the Town of Pagosa Springs and the various chapters of the Pagosa Springs Municipal Code that address such operations;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
PAGOSA SPRINGS, COLORADO THAT:**

SECTION 1 – Fee Schedule. The Pagosa Springs Town Council incorporates the foregoing recitals as its conclusions, facts, determinations, and findings. The Town Council hereby approves the Fee Schedules for operations of the Town of Pagosa Springs.

SECTION 2 – Severability. If any part or provision of this Resolution is judged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Council's intention that the various provisions hereof are severable.

SECTION 3 – Conflicting Acts. All acts, orders, and resolutions, or parts thereof, of the Council, which are inconsistent or in conflict with this Resolution, are hereby repealed to the extent only of such inconsistency or conflict. All fees shall become effective on January 1, 2015, including any reservations taken in 2014 for 2015 events

SECTION 4 – Effective Date. This Resolution, shall be effective immediately upon its passage, and shall be recorded in the official records of the Town kept for that purpose and shall be authenticated by the signatures of the Mayor and the Town Clerk. A copy of the Fee Schedules will be available for inspection by the public at Town Hall during normal business hours.

ADOPTED THIS 6TH DAY OF JANUARY 2015, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, BY A VOTE OF _____ IN FAVOR, _____ AGAINST.

By: _____

Don Volger, Mayor

ATTEST:

April Hessman, Town Clerk

PAGOSA SPRINGS MUNICIPAL CODE PER DIEM AND FEE SCHEDULE

Type of Fee	Code Section	Description	Amount	Last Date Adopted
PARK & RECREATION FACILITIES USE FEES				
Application Fee		One change permitted	\$25.00	
Special Event Rental		Rate per park	\$100/day	
Private Party Rental		Rate per park	\$25/day	
Reservoir Hill Meadow Rental	14.2.4	0-50 People	\$150	
		51-100 People	\$200	
		101-150 People	\$250	
		*151+ People	\$500	
		Weddings	\$500	
Damage Deposit	14.2.4	0-50 People	\$100	
		51-100 People	\$200	
		101-150 People	\$300	
		*151+ People	\$500	
		Weddings on Reservoir Hill	\$500	
<i>*151+ People may require a special use permit and negotiated fees w/deposit</i>				
Other Rentals and Fees				
Cleaning			\$30/cleaning	
Trash Pick up and Removal			\$30/hour	
Rut Removal		Ruts left in park by cars, etc.	\$75/hour	
General Labor			\$25/hour	
Safety Vest			\$3 each	
Safety Cones			\$2.50 each	
Free Standing Traffic Signs			\$16 each	
Barricade Delivery and Pick up			\$50/day	
Field Prep and Line			\$50	
Electricity Usage Fee		All Parks	\$35/day	
Late Tear Down Fee		Equipment left in park 24 hrs after tear down date	\$100/day	
<i>All fees are forfeited if a cancellation occurs with less than 2 weeks notice. Application fees are non-refundable.</i>				
GEOTHERMAL SYSTEM FEES				
System Use Rates	19.1.3		Flat Rate based on average use	2014
LAND USE FEES				
Road Cut Permit	6.6.3	Asphalt	\$50 + \$1,000 Bond	
		Gravel	\$50 + \$500 Bond	
		Road Bore	\$25 + \$500 Bond	
Land Use Decision Appeal	2.4.13	X	\$100	
Planned Development (PD) Overlay Application	2.4.2(D)	PD Overlay	\$1,000	
Zoning Map Amendments	2.4.2	General Re-Zoning	\$250	
Minor Subdivision/Plat Amendment	2.4.3(B)	X	\$500	
Major Subdivision, Sketch Plan	2.4.3(C)(3)	Sketch Plan	\$500	
Major Subdivision, Preliminary Plan	2.4.3(C)(4)	Preliminary Plan	\$500 + \$100 per lot/unit	
Major Subdivision Sketch/Preliminary Plan Extension		Extension	\$0	
Major Subdivision, Final Plan	2.4.3(C)(6)	Final Plan	\$500 + \$100 per lot/unit	
Vacation of Right of Way or Public Easements	2.4.3(D)	X	\$250	
Condominium Subdivision/Conversion	2.4.3(E)	X	\$500	
Conditional Use Permits	2.4.4	X	\$100	
Large Retail Development Permit	2.4.5	X	\$500	
Design Review (Administrative)	2.4.6	X	\$50	
Design Review (Major)	2.4.6	X	\$200	
Redevelopment Permit	2.4.7	X	\$500	
Flood Plain Development Permit	2.4.8	X	n/a	
Sign Permit Application/Comp Sign Program	2.4.9	X	\$25 per sign/\$75 CSP	
Temporary Sign Permit Application	2.4.9	X	\$10 + \$50 deposit	
Temporary Use Permit Application	2.1.10	X	\$50 per month base plus 5 cents per sq ft of floor area	
Variance	2.4.11	Any Type	\$300	
Minor Modification	2.4.12	X	\$25	
Comprehensive Plan Amendments	2.4.15	X	\$100	
Open Space/Land Dedication In-Lieu Fee		X	n/a	
SIGN PERMIT FEES				
Permanent Sign Permit Application	2.4.9		\$25	
Sign Permit Alteration	2.4.9		\$25	
Temporary Sign Permit Application	2.4.9		\$10 + \$50 deposit	
Hot Springs Blvd Banner Application	2.4.9	4'x20' / 4'x40'	\$50/\$100	
Sign Permit With Comprehensive Sign Program	2.4.9		\$75	

Type of Fee	Code Section	Description	Amount	
IMPACT FEES				
Road Impact Fee	8.1	Lodging	\$1,887 per 1,000 sq ft	2013
		Retail	\$4,336 per 1,000 sq ft	
		Office/Industrial	\$1,694 per 1,000 sq ft	
		Single-Family Res	\$975 per dwelling unit	
		Multi-Family Res	\$702 per dwelling unit	
Regional Public Building Impact Fee	8.1	All Residential	\$127 per dwelling unit	
		Non Residential	\$159 per 1,000 sq ft	
Regional Recreation Facilities Impact Fee	8.1	All Residential	\$863 per dwelling unit	
Park Impact Fee	8.1	All Residential	\$368 per dwelling unit	
Trail Impact Fee	8.1	All Residential	\$652 per dwelling unit	
Emergency Service Provider Impact Fee	8.1	All Residential	\$574 per dwelling unit	
		Non-Residential	\$741 per 1,000 sq ft	
Water Storage Impact Fee	8.1	All Residential	n/a	
	8.1	Non Residential	n/a	
School Fees in Lieu of Public Land Dedication	8.12	All Residential	\$283 per dwelling unit	
ANNEXATION FEES				
Annexation Administration Fees	11.1	0-5 Acres	\$250	
	11.1	5-30 Acres	\$500	
	11.1	30 or more Acres	\$1,000	
BUSINESS REGULATION FEES				
Business License Application Fee	6.1.9(1)		Waived (\$25)	
Class 1 Business License Fee	6.1.9(1)	0-10 Employees	\$25	2006
Class 2 Business License Fee	6.1.9(1)	11-20 Employees	\$40	
Class 3 Business License Fee	6.1.9(1)	21+ Employees	\$50	
Class 4 Business License Fee	6.1.9(1)	Seasonal Business	\$20	
Pawnbroker License Fee	6.2.4		\$100	
Special Event Vendor License Fee	6.3.3		\$25	
Class A Contractor's License Fee	6.4.6(2)	Construction, alteration, or repair of any type of permitted structure	\$150	
Class B Contractor's License Fee	6.4.6(2)	Construction, alteration, or repair of single or two-family residences of 2 stories or less	\$100	
Class C Contractor's License Fee	6.4.6(2)	Contracting for labor or for labor and material involving specialized trades	\$50	
BUILDING DEPARTMENT FEES				
Building Permit and Inspection Fees	108.2 International Building Code 2006	All construction requiring permit	Based on project valuation & table 1-A Uniform Building Code 1997	
Commercial Plan Review Fee	108.2 International Building Code 2006	All projects submitted under the IBC 2006	50% of building permit fee per table 1-A UBC 1997	
Mechanical Permit and Inspection Fees	106.5.2 International Mechanical Code 2006	Mechanical work requiring permit not included in a building permit	Table 1-A Uniform Mechanical Code 1997	
CLERK FEES				
Photocopies	C.R.S. 24-72-205	Standard page	0.25	2014
Photocopies - not standard size	C.R.S. 24-72-205	not standard size	actual cost	
Fax Copies	C.R.S. 24-72-205		1.25	
Duplication of Audio Tapes	C.R.S. 24-72-205		\$30	
Verbatim Transcripts of Proceedings	C.R.S. 24-72-205			
Non-refundable Deposit (payable in advance)			\$125	
Transcription			actual cost	
Certification			\$40	
Documentation Certification	C.R.S. 24-72-205		\$2	
Document Notarization	C.R.S. 24-72-205		\$2	
Research and Retrieval, Manipulation of Data, Creation of a Privilege Log	C.R.S. 24-72-205	Time for actual time spent, in excess of one hour	\$30	
Transmission Costs	C.R.S. 24-72-205		actual cost	
Cemetery Plot		Hilltop Cemetery	\$200	
Non-Sufficient Funds/Check Return			\$0	
Credit Card Transaction Fee			\$0	

Type of Fee	Code Section	Description	Amount	
LIQUOR PERMIT FEES				
			Local Fee	2010
Application for New License	C.R.S. 12-47-505		\$775	
Application for New License w/ Concurrent Review	C.R.S. 12-47-505		\$800	
Application for Transfer of Ownership	C.R.S. 12-47-505		\$650	
Annual Fee for License Type				
Art License	C.R.S. 12-47-505		\$41.25	2010
Beer & Wine License	C.R.S. 12-47-505		\$48.75	
Brew-Pub License	C.R.S. 12-47-505		\$75.00	
Hotel & Restaurant License	C.R.S. 12-47-505		\$75.00	
Liquor Licensed Drugstore	C.R.S. 12-47-505		\$22.50	
Optional Premise License	C.R.S. 12-47-505		\$75.00	
Resort Complex License	C.R.S. 12-47-505		\$75.00	
Retail Liquor Store License	C.R.S. 12-47-505		\$22.50	
Tavern License	C.R.S. 12-47-505		\$75.00	
Related Fees and Permits				
Annual Renewal Application	C.R.S. 12-47-505		\$75.00	2010
Art Gallery Application	C.R.S. 12-47-505		\$100.00	
Art Gallery Permit	C.R.S. 12-47-505		\$3.75	
Bed & Breakfast Permit	C.R.S. 12-47-505		\$25.00	
Change of Location Fee	C.R.S. 12-47-505		\$750.00	
Corporate/LLC Change	C.R.S. 12-47-505	Per person	\$100.00	
Hotel/Tavern Manager's Registration	C.R.S. 12-47-505		\$75.00	
Late Renewal Application Fee	C.R.S. 12-47-505		\$500.00	
Mini Bar Permit w/ Hotel/Restaurant License	C.R.S. 12-47-505		\$325.00	
Special Events Permit	C.R.S. 12-47-505	Per event	\$100.00	
Temporary Permit	C.R.S. 12-47-505	Good for 90 days	\$100.00	
Retail 3.2% Beer Off Premises	C.R.S. 12-47-505		\$3.75	
POLICE DEPARTMENT FEES				
Vehicle Identification Number Verification	Resolution 2009-03		\$10	
Fingerprinting	Resolution 2009-03		\$5/card	
Accident Reports	Resolution 2009-03	Up to 5 pages	\$2.50	
		\$ 25 per page over 5		
Official Action/Criminal Justice Reports	Resolution 2009-03	Up to 5 pages	\$5	
		\$ 25 per page over 5		
Digital Recordings			\$15/CD	
Sex Offender Registration (Initial)	15.7.6	Initial	\$25	Res 2011-07
Sex Offender Re-Registration	15.7.6	Annually or Quarterly	\$20	Res 2011-07
MUNICIPAL COURT FEES				
Plaintiff, Petitioner, Administrative Hearings	Judicial Order 2014-1		\$179.00	
Intervenor	Judicial Order 2014-1	adds new party	\$178.00	
Defendant, Respondent	Judicial Order 2014-1	Answers only	\$126.00	
Third Party Plaintiff	Judicial Order 2014-1		\$178.00	
Defendant, Respondent Filing a Cross or Counter Claim or both and an Answer Fee Previously Paid	Judicial Order 2014-1		\$178.00	
Defendant Filing an answer and a Cross or Counter Claim or both	Judicial Order 2014-1		\$301.00	
Defendant Filing an Answer and Also Filing Third Party Complaint but not Filing Cross or Counter Claim	Judicial Order 2014-1		\$301.00	
Defendant Filing an answer and a Cross or Counter Claim and a Third Party Complaint	Judicial Order 2014-1		\$479.00	
Rule 69 Docket Fee; Judgment Creditor	Judicial Order 2014-1		\$56.00	
Foreign Judgment	Judicial Order 2014-1		\$133.00	
Defendant's Motion to Dismiss for Failure to File Complaint	Judicial Order 2014-1		\$44.00	
Appellant	Judicial Order 2014-1		\$130.00	
Appellee	Judicial Order 2014-1		\$126.00	
Appeal from County or Municipal Court of Record	Judicial Order 2014-1		\$56.00	
Petition to Seal Criminal Record	Judicial Order 2014-1		\$179.00	
Petition to Seal Criminal Conviction	Judicial Order 2014-1		\$179.00	
Jury Demand Fee	Judicial Order 2014-1		\$152.00	

Type of Fee	Code Section	Description	Amount
Additional Fee Against Judgment Debtors	Judicial Order 2014-1		
**Over \$5,000, not more than \$10,000			\$8.00
**Over \$10,000, not more than \$20,000			\$24.00
**Over \$20,000, not more than \$30,000			\$40.00
**Over \$30,000, not more than \$50,000			\$72.00
**Over \$50,000			\$72.00 + \$1.00 for each \$1,000 over \$50,000
Court Costs	Judicial Order 2014-2		\$35.00
Probation Fee	Judicial Order 2014-2		\$85.00
Community Service Fee	Judicial Order 2014-2		\$50.00
Drug Testing Fee	Judicial Order 2014-2		\$25.00 per test
Warrant Fee	Judicial Order 2014-2		\$50.00
Financial Affidavit Fee	Judicial Order 2014-2		\$40.00
Jury Fee for Criminal Matters	Judicial Order 2014-2		\$90.00
Juror Fee	Judicial Order 2014-2		\$15.00
Witness Fee	Judicial Order 2014-2		\$5.00
Mileage Rate	Judicial Order 2014-2		\$0.56
Issuing and Docketing an Execution	Judicial Order 2014-2		\$40.00
Certificate of Dismissal or No Suit Pending	Judicial Order 2014-2		\$10.00
Certificate of Satisfaction of Judgment	Judicial Order 2014-2		\$10.00
Certifying a Copy of any Record, Proceeding, or Paper on File	Judicial Order 2014-2		\$10.00
Preparing and Issuing Transcript of Judgment	Judicial Order 2014-2		\$20.00
Certificate of Exemplification of any Record, Proceeding, or Paper on File	Judicial Order 2014-2		\$10.00
Writ of Garnishment	Judicial Order 2014-2		\$40.00
Writ of Attachment	Judicial Order 2014-2		\$60.00
Returned Check 'Insufficient Funds'	Judicial Order 2014-2		\$40.00
Transcription Deposit	Judicial Order 2014-2		\$25.00
Transcription Fee	Judicial Order 2014-2		\$2.35 per page
Jail Costs	Judicial Order 2014-2		\$55.00 per day
Copy Fee	Judicial Order 2014-2	Single sided	\$.50 per page
	Judicial Order 2014-2	Double sided	\$1.00 per page
Fax Fee	Judicial Order 2014-2		\$.50 per page
Scanning Fee	Judicial Order 2014-2		\$.50 per page
Forms	Judicial Order 2014-2	Single sided	\$.50 per page
	Judicial Order 2014-2	Double sided	\$1.00 per page
CD Transcript Duplication	Judicial Order 2014-2		\$35.00
Court-Sponsored Drug & Alcohol Education	Judicial Order 2014-2		\$80.00 per 8 hour session

ROSS ARAGON COMMUNITY CENTER FEES

Room Rental Fees			
Room	Capacity	Non-Profit/Govt.	Private
Multi-Purpose Room	450 (300 chairs)	\$50/hr \$500/day flat	
	450 (300 chairs)		\$60/hr \$600/day flat
Lobby (included in Multi-purpose room rental)	50	\$5	
	50		\$8
South Conference Room	80	\$20	
	80		\$25
West Conference Room	65	\$15	
	65		\$20
East Conference Room	20	\$6	
	20		\$8
East Tile Room	40	\$10	
	40		\$23
North Conference Room	72	\$25	
	72		\$30
Warming Kitchen	10	\$13	
	10		Free with MPR Rental

Type of Fee	Code Section	Description	Amount	
Other Fees				
Set-Up Multi-purpose Room			\$150	
Set-Up Other Rooms			\$25	
Take-Down Multi-purpose Room			\$150	
Take-Down Other Rooms			\$25	
Clean-Up Multi-purpose Room			\$300	
Clean-Up Additional Rooms			\$15/room	
Clean-Up South Conference Room			\$25	
Clean-Up West Conference Room				
Clean-Up East Conference Room			\$25	
Clean-Up East Tile Room			\$25	
Clean-Up North Conference Room			\$50	
Clean-Up Entire Building			\$400	
Refundable Damage Deposit				
Multi-Purpose Room			\$1,000	
All Other Rooms			\$100	
Audio, Visual, Telecommunications				
Overhead Projector		5,000 Lumens-Ceiling Mount	\$50	
Projector Screen		Extra Large - Wall Mount	\$15	
PA System		w/ hand held & lapel wireless	\$45	
Projector and Screen			\$50	
TV/VCR/DVD/Stand			\$10	
Meeting Accessories				
Easel			\$5	
Speaker Telephone			\$5	
Décor, Props and Accessories				
Tinsel Chandelier		8 available	\$15 each	
Sequin Chandelier		4 available	\$15 each	
Ceiling Canopy		Wine or silver	\$200	
Mirror Ball and Lights			\$30	
DJ lighting		stands w/4 colored or white light	\$25	
Lattice		White 4'x7'	\$2 each	
Table Number Holders			\$.25 each	
Crowd control stanchion poles		black	\$3 each	
Candle Holder - glass- square cube			\$1.50 each	
Candle Holder - glass votive			\$1.25 each	
Candle Holder - crystal- round			\$1.25 each	
Mirrors - Square		square 1'x1'	\$1.50 each	
Wood Blocks		Black 4"	\$.25 each	
Wood Blocks		Black 6"	\$.25 each	
Wood Blocks		Black 8"	\$.25 each	
Beverage and Food				
Beverage Dispenser -Glass- w/spout		2 gallon	\$10	
Beverage Dispenser- Plastic- w/spout		3 gallon	\$5	
Beverage Holder- w/rollers		110 can capacity	\$5	
Beverage Tub		Hammered Silver -6"x9" Oval	\$2	
Ice Chest		Large 110 can capacity	\$3	
Ice Chest		Small 12 can capacity	\$2	
Chafing Dish - Stainless Steel		Round 6 quart	\$5	
Chafing Dish- Stainless Steel		Rectangle 8 quart	\$10	
Chafin Fuel Sterno			\$3	
Coffee Pot		12 cup capacity	\$5	
Coffee Urn		60 cup capacity	\$10	
Portable Bar			\$30	
Linen Options				
Banquet Tablecloths			\$12	
Round Tablecloths		120"	\$15	
Rectangle Tablecloths			\$4	
Overlays			\$4	
Runners			\$2	
Chair Covers			\$2	
Chair Sashes			\$1	
Tables and Chairs				
Round-Folding Leg- Plastic		Seats 8-10	\$5	
Rectangle-Folding Leg-Plastic		Seats 6-8	\$5	
Banquet Tables			\$5	
High Top Bar Tables			\$5	
Cushioned Folding Chairs		Black w/ black vinyl seat	\$1	
Bar Stools		7 available	\$2	
Bench w/Back		Wood, brown	\$5	

Type of Fee	Code Section	Description	Amount	
Stage				
Stage section		4'x8'	\$20	
Full stage package with 2 sets of stairs		288 square foot	\$150	
Dance Floor				
Full Dance Floor		80 sections 720 square foot	\$150	
Dance Floor Sections		3'x3'	\$2	



DOCUMENTATION NEW BUSINESS: VI.3

PAGOSA SPRINGS TOWN COUNCIL, JANUARY 6, 2015

FROM: JAMES DICKHOFF, TOWN PLANNING DIRECTOR

PROJECT: ORDINANCE NO. 819, AN ORDINANCE OF THE TOWN OF PAGOSA ACCEPTING AN EASEMENT FOR REAL PROPERTY KNOWN AS THE NORTH 10 FEET OF A TRACT LAND LYING AND BEING A PORTION OF LOTS 1, 2 AND 3 OF BLOCK 39 AND THE PORTION OF SAN JUAN STREET AS VACATED UNDER ORDINANCE 244, INCLUDING AN ENLARGED EASEMENT AREA AT THE NORTH/EAST CORNER OF SUBJECT TRACT OF LAND, WITHIN THE TOWNSITE OF PAGOSA SPRINGS.

ACTION: DISCUSSION AND POSSIBLE DECISION

PURPOSE/BACKGROUND

The Planning Director has been working with the property owner of 703 San Juan Street, Citizens Bank President Kyle Cox, for the last year, to establish a pedestrian path (sidewalk/trail) along the northern boundary of 703 San Juan Street (Hwy 160) to accommodate the connectivity of the new pedestrian crossing facilities installed at the new 8th Street intersection traffic light, east to South 7th Street.

The easement being considered is the "North 10 feet of a Tract of Land lying and being a portion of Lots 1, 2 and 3 of Block 39 and the portion of San Juan Street as vacated under Ordinance 244, including an enlarged easement area at the north/east corner of subject tract of land, within the Townsite of Pagosa Springs, Archuleta County, Colorado and entirely within that tract of land described in Book 324 at Page 106, said tract of land being more particularly described by metes and bounds as recorded in the Warranty Deed recorded on April 29, 1993 under reception number 93002115."

Staff has also just recently coordinated a Plat Dedicated Pedestrian Easement along the north 10 feet of the former City Market property at 755 San Juan Street. These two easements will allow for pedestrian path connectivity along the south side of Hwy 160 between S. 8th Street and S. 7th Street.

ANALYSIS:

Per the Town's Municipal Home Rule Charter;

"Section 12.19 - Conveyances of Real Property Owned

The Council, by ordinance, may purchase, sell, exchange, receive by donation, enter into a lease for greater than two years, or dispose of any interest in real property including easements. The Council may enter into a lease of real property for a term of up to two (2) years by motion. The title of an ordinance shall, when possible, identify the location of the property or property interest by lot and block or subdivision designation. Ordinances authorizing the acquisition or disposal of real estate interests shall take effect thirty days after final approval and shall be subject to citizen referendum according to the procedures in Article 5."

APPLICABILITY TO COMPREHENSIVE PLAN AND GOALS

A sidewalk/trail along this property is consistent with the following long range planning documents previously adopted by the Town;

- ~ The Comprehensive Plan notes Goal T-3 stating "Pagosa Springs will support convenient, connected and efficient transportation for all modes of travel" and Policy T-3(c) "Trails and Sidewalks Network for Recreation and Transportation Purposes": stating "Pagosa Springs aims to maintain and expand the existing trails system to connect our neighborhoods, schools, civic centers and shopping areas as shown on the Trails Plan (figure 11-3)".
- ~ The Downtown Master Plan supports pedestrian sidewalk networks for safe means of multi modal transportation.

- ~ The Parks Recreation and Open Space & Trails Plan shows a proposed trail along the N. 5th Street and McCabe Creek corridor adjacent to the property proposed for donation to the Town.
- ~ The Town to Pagosa Lakes Trail Master Plan shows a future sidewalk alignment along this proposed easement area.

ATTACHMENT(S):

- ~ Ordinance No. 819, An Ordinance of the Town of Pagosa Springs, Accepting an Easement for Real Property Known as the North 10 feet of a Tract of Land lying and being a portion of Lots 1, 2 and 3 of Block 39 and the portion of San Juan Street as vacated under Ordinance 244, including an enlarged easement area at the north/east corner of subject tract of land, within the Townsite of Pagosa Springs.

FISCAL IMPACT

Approximate one-time costs include;

Archuleta County Clerk Recordation of Ordinance: \$35.00

RECOMMENDATION

Town Planning Director recommends that Town Council consider approving Alternate Action #1 below:

- 1) Approve the First Reading of Ordinance No. 819, An Ordinance of the Town of Pagosa Springs, Accepting an Easement for Real Property Known as the North 10 feet of a Tract of Land lying and being a portion of Lots 1, 2 and 3 of Block 39 and the portion of San Juan Street as vacated under Ordinance 244, Ordinance 244, including an enlarged easement area at the north/east corner of subject tract of land, within the Townsite of Pagosa Springs.**
- 2) Approve the First Reading of Ordinance No. 819, An Ordinance of the Town of Pagosa Springs, Accepting an Easement for Real Property Known as the North 10 feet of a Tract of Land lying and being a portion of Lots 1, 2 and 3 of Block 39 and the portion of San Juan Street as vacated under Ordinance 244, including an enlarged easement area at the north/east corner of subject tract of land, within the Townsite of Pagosa Springs, with the following contingencies.....
- 3) DENY the First Reading of Ordinance No. 819, An Ordinance of the Town of Pagosa Springs, Accepting an Easement for Real Property Known as the North 10 feet of a Tract of Land lying and being a portion of Lots 1, 2 and 3 of Block 39 and the portion of San Juan Street as vacated under Ordinance 244, including an enlarged easement area at the north/east corner of subject tract of land, within the Townsite of Pagosa Springs.

TOWN OF PAGOSA SPRINGS, COLORADO

ORDINANCE NO. 819
(SERIES 2015)

AN ORDINANCE OF THE TOWN OF PAGOSA SPRINGS
ACCEPTING AN EASEMENT FOR REAL PROPERTY KNOWN AS
THE NORTH 10 FEET OF A TRACT OF LAND LYING AND BEING A PORTION OF
LOTS 1, 2 AND 3 OF BLOCK 39 AND THE PORTION OF SAN JUAN STREET AS
VACATED UNDER ORDINANCE 244, INCLUDING AN ENLARGED EASEMENT
AREA AT THE NORTH/EAST CORNER OF SUBJECT TRACT OF LAND
WITHIN THE TOWNSITE OF PAGOSA SPRINGS.

WHEREAS, the Town of Pagosa Springs ("Town") is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003; and

WHEREAS, pursuant to Section 10.6 of the Pagosa Springs Home Rule Charter of 2003, the Town has full authority, power and control over all Town owned property, including streets, and including but not limited to, all power and authority to receive easements, and section 12.19 of the Charter provides for receiving of easements by Ordinance; and

WHEREAS, the Town Council hereby finds and determines that it is appropriate and necessary to the function and operation of the Town to accept the Easement attached hereto as Exhibit A, for that certain real property known as the North 10 feet of a Tract of Land lying and being a portion of Lots 1, 2 and 3 of Block 39 and the portion of San Juan Street as vacated under Ordinance 244, including an enlarged easement area at the north/east corner of subject tract of land, within the Townsite of Pagosa Springs, Archuleta County, Colorado and entirely within that tract of land described in Book 324 at Page 106, said tract of land being more particularly described by metes and bounds as recorded in the Warranty Deed recorded on April 29, 1993 under reception number 93002115, within the Townsite of Pagosa Springs; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

I. **Acceptance of Easement Agreement.** The Easement Agreement, in the form attached hereto, and the easement conveyed by it, is in all respects approved and accepted by the Town.

II. **Public Inspection.** The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

III. **Severability.** If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

IV. **Second Reading.** Second reading of this Ordinance shall be held on the ___ day of _____, 2015, at ___:00 p.m. at the Pagosa Springs Town Hall, 551 Hot Springs Boulevard, Pagosa Springs, Colorado.

V. **Effective date.** This Ordinance shall become effective and be in force thirty days after final approval.

INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE ____ DAY OF _____, 2015.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Don Volger, Mayor

Attest:

April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE ____ DAY OF _____, 2015.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Don Volger, Mayor

Attest:

April Hessman, Town Clerk

CERTIFICATE OF PUBLICATION

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 819 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the ____ day of _____, 2015, and was published by title only, along with a statement indicating that a violation of the Ordinance is subject to enforcement and punishment pursuant to Article 3, Chapter 1 of the Pagosa Springs Municipal Code, and specifically Section 1.3.3 which provides for a fine not exceeding \$1,000 or incarceration for not to exceed one year, or both, and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2015, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 2015.

April Hessman, Town Clerk

(S E A L)

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 819 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the ____ day of _____, 2015, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 2015.

April Hessman, Town Clerk

(S E A L)

EASEMENT

THIS EASEMENT is made this 16th day of DECEMBER, 2014, by and between CITIZENS BANK OF PAGOSA SPRINGS (the "Grantor"), and all successors and assigns, and the TOWN OF PAGOSA SPRINGS, COLORADO, a home rule municipality and political subdivision of the State of Colorado (the "Town").

WITNESSETH:

That for and in consideration of the sum of ten Dollars (\$10.00) and other good and valuable consideration paid by the Town to the Grantor, the receipt of which is hereby acknowledged, the Grantor does hereby grant and convey unto the Town, its successors and assigns, a perpetual public pedestrian easement and right to construct, install and maintain infrastructure and facilities associated with such public pedestrian easement to include, asphalt/concrete surface, concrete curb, surface painting, separation fencing and other associated appurtenances, within the EASEMENT area, generally described as **the North 10 feet of a Tract of Land lying and being a portion of Lots 1, 2 and 3 of Block 39 and the portion of San Juan Street as vacated under Ordinance 244, including an enlarged easement area at the north/east corner of subject tract of land, within the Townsite of Pagosa Springs, as shown on Exhibit A.**

Grantor agrees to allow the Town to install parking blocks, restripe the existing parking lot spaces and install signs on Grantors property, to delineate the parking spaces adjacent to the easement. Town will ensure access is provided from the parking lot for snowplowing and maintenance operations in a manner mutually agreed upon between the parties.

Grantor agrees to provide snow plowing of the public pedestrian easement during snow removal operations on their respective parking lot, and agrees to provide surface treatment maintenance as provided during regular maintenance operations on their respective parking lot.

Grantors existing freestanding sign location remains as is within the easement Area.

Grantor agrees to allow the Town, convenient ingress and egress thereto and therefrom, and the right to occupy and use, from time to time, as much of the adjoining land of the Grantor as may be reasonably necessary for any of the aforesaid purposes, over, under and across the following described premises, situate in the County of Archuleta, State of Colorado, to wit:

See EXHIBIT A attached hereto and incorporated herein by reference

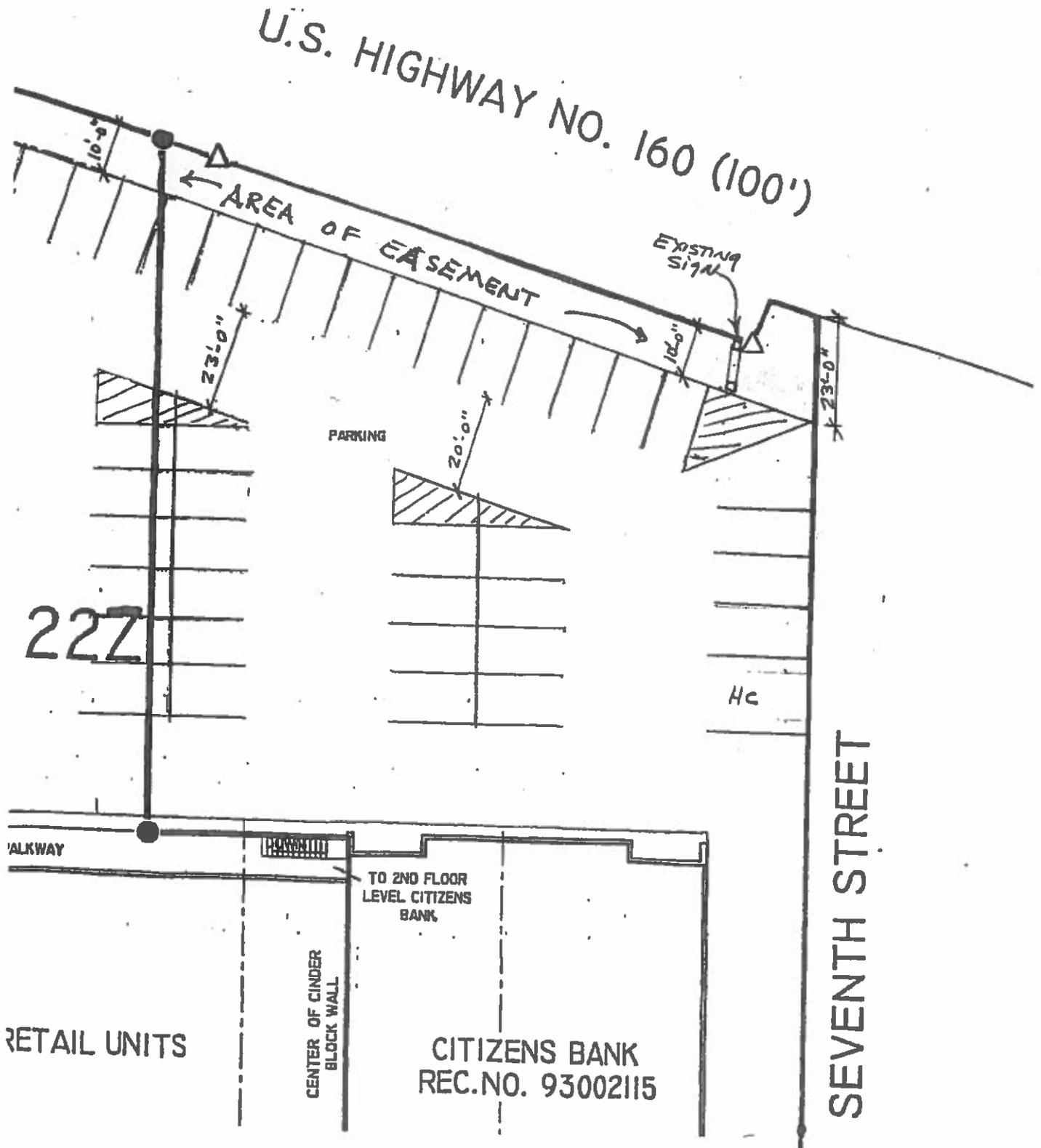
Grantor warrants that the Grantor has the lawful right to grant such easement, and that the Grantor, and any successors and assigns, will, at no time, permit any building or other permanent improvement to be hereafter constructed within said easement.

Following the completion of the purpose of any entry by the Town upon said easement for any of the aforesaid objects, the Town shall restore the premises to substantially the same condition existing at the time of the entry thereon, except for trees, shrubs, plants, thereon located or damaged thereby.

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EXHIBIT A

MAP AREA OF EASEMENT





AGENDA DOCUMENTATION

NEW BUSINESS: VI.4

PAGOSA SPRINGS TOWN COUNCIL

JANUARY 6, 2015

FROM: GREGORY J. SCHULTE, TOWN MANAGER

PROJECT: ORDINANCE 820 (FIRST READING), SCHEDULING A TIME, DATE AND PLACE FOR REGULAR TOWN COUNCIL MEETINGS

ACTION: PUBLIC HEARING, DISCUSSION AND POSSIBLE ACTION

PURPOSE/BACKGROUND

Section 3.1 of the Town Charter requires the Town Council to hold regular meetings at least once a month and that the schedule for those meetings are made by ordinance, setting a time, date and place for the regular meetings. This ordinance sets regular meeting for the first Tuesday and third Thursday of each month. It also sets the location of Town Hall where the agenda will be posted.

ATTACHMENT(S):

Ordinance 820

FISCAL IMPACT

There is no direct fiscal impact associated with the approval of this Ordinance.

ACTIONS

It is the recommendation of the Town Manager that the Town Council discuss and by motion,

Approve Ordinance 820, first reading, Identifying Town Council Regular Meeting Dates, Locations, Times and Agenda Posting Requirements

**TOWN OF PAGOSA SPRINGS, COLORADO
ORDINANCE NO. 820
(2015 SERIES)**

**AN ORDINANCE IDENTIFYING TOWN COUNCIL REGULAR
MEETING DATES, LOCATIONS, TIMES AND AGENDA POSTING
REQUIREMENTS**

WHEREAS, in accordance with Section 3.1 of the Pagosa Springs Home Rule Charter, the Town Council is required to establish dates, locations, times and agenda posting requirements;

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO as follows:

Regular meetings of the Town Council of Town of Pagosa Springs, Archuleta County, Colorado will be held at Town Hall located at 551 Hot Springs Boulevard, Pagosa Springs, Colorado. Meetings will be held on the first Tuesday of each month at 5:00 p.m. and the third Thursday of each month at 12:00 p.m., at which time the Council will conduct regular meeting business for the Town and any other matters of business that may come before the Council. The meeting agendas will be posted in Town Hall 24 hours before such meetings and are open to the public. Additional posting may be made in alternative locations, such as the Town website, but such additional posting is not required.

This Ordinance shall be effective immediately upon its final passage at second reading, and shall be recorded in the official records of the Town and kept for that purpose and shall be authenticated by the signatures of the Mayor and Town Clerk. Copies of all of the provisions of the Ordinance shall be available for public use in the office of the Town Clerk.

INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE 6TH DAY OF JANUARY, 2015.

ATTEST:

Don Volger, Mayor

April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY

MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE 22ND DAY OF JANUARY, 2015.

ATTEST:

Don Volger, Mayor

April Hessman, Town Clerk

CERTIFICATE OF PUBLICATION

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 820 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the 6th day of January, 2015, and was published by title only, along with a statement indicating that a violation of the Ordinance is subject to enforcement and punishment pursuant to Article 3, Chapter 1 of the Pagosa Springs Municipal Code, and specifically Section 1.3.3 which provides for a fine not exceeding \$2,650 or incarceration not to exceed one year, or both, and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2015, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 2015.

April Hessman, Town Clerk

(S E A L)

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 820 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the 22nd day of January, 2015, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 2015.

April Hessman, Town Clerk

(S E A L)



AGENDA DOCUMENTATION

NEW BUSINESS: VI.5

PAGOSA SPRINGS TOWN COUNCIL

JANUARY 6, 2014

FROM: GREGORY J. SCHULTE, TOWN MANAGER

PROJECT: FIRST READING OF ORDINANCE 821, AN ORDINANCE ACCEPTING THE QUIT CLAIM DEED AND BILL OF SALE FOR REAL AND PERSONAL PROPERTY KNOWN AS THE ROSS ARAGON COMMUNITY CENTER.

ACTION: DISCUSSION AND POSSIBLE ACTION

PURPOSE/BACKGROUND

On May 1, 2001, the Town of Pagosa Springs (Town) entered into an Agreement for Construction and Use of a Community Center with the Pagosa Springs Community Facilities Coalition, Inc., a Colorado non-profit corporation (Coalition). The agreement was the culmination of a community effort to devise and fund the construction of a community center. Initially, the Town and Coalition agreed on specified terms in the agreement to fund and construct the community center. Also included in the agreement was the intent of the Coalition to operate the Community Center and the Town would financially participate in the construction in return for priority use rights to the center.

The terms and conditions of original agreement were focused on the construction of the center and the early operational and maintenance aspects of the center. However, the agreement was first amended shortly after the initial execution. The First Amendment was accomplished about later on June 1, 2001 and gave the Town a 51% ownership interest of the total space of the Community Center with the Coalition retaining a 49% ownership interest. The agreement and amendment also specified the Coalition would have operational and fiscal responsibility for the Center, but the Town would provide the staffing for operations of the Center.

Archuleta County was also initially a financial contributor to the Center as the parties intended for the County to operate the Senior Center and Senior Kitchen. Over time, the County's Veteran's Services Office was also located in the Community Center. In 2013, the operation of the Senior Center and Senior Kitchen transitioned to Archuleta Seniors, Inc. (ASI). The Area Agency on Aging (AAA) also joined as a tenant and the Veteran's Service Office also remains as a tenant. The tenancy relationship however, is presently between the Coalition and ASI, AAA, and the County.

In late Fall and early Winter 2014, Town staff and representatives of the Coalition began discussions about the operational structure and future of the Community Center with the goal of revising the Coalition bylaws and agreement. Furthermore, in the discussions between Town Council members and Town staff, it was indicated the desire to clarify the operational and fiscal relationship between the Town and the Coalition. The discussions resulted in the agreement to transition the fiscal agency of the Center from the Coalition to the Town. Effective January 1, 2015, the Town will be the fiscal agent for the Community Center. Additional discussions focused on the operational oversight of the Center by the Coalition.

In mid-December 2014, the Board of Directors for the Coalition met and concluded it was in the best interests to dissolve and convey their 49% interest to the Town.

The item before the Town Council is the First Reading of an Ordinance to accept the Quit Claim Deed and Bill of Sale conveying to the Town the Coalition's 49% interest in the community Center. If the Town Council agrees to accept the conveyance, the Town will own 100% of the Community Center.

FISCAL IMPACT

This opinion of the staff is the fiscal impact is negligible. With the change in fiscal stewardship from the Coalition to the Town, all deposits and payments will now go through the Town's financial system. In addition, all cash on hand with the Coalition will transfer to the Town as well. As the Town Council became aware with the preparation of the 2015 budget, the Community Center operates at an annual deficit of approximately \$160,000 which is essentially the cost of the Town staff members. This has been the case since the beginning of the Center and is likely to continue in the foreseeable future. Any repairs or capital improvements will be the responsibility of the Town, but that was the case before.

ATTACHMENTS

- ~ Exhibit A: Ordinance 821, "An Ordinance of the Town of Pagosa Springs Accepting the Quit Claim Deed and Bill of Sale for Real and Personal Property known as the Ross Aragon Community Center.
- ~ Exhibit B: Quit Claim Deed and Bill of Sale

RECOMMENDATION

Staff has the following suggested recommendations for Town Council consideration:

- 1) "APPROVE the First Reading of Ordinance No. 821, "An Ordinance of the Town of Pagosa Springs Accepting the Quit Claim Deed and Bill of Sale for Real and Personal Property known as the Ross Aragon Community Center. "
- 2) "APPROVE the First Reading of Ordinance No. 821, "An Ordinance of the Town of Pagosa Springs Accepting the Quit Claim Deed and Bill of Sale for Real and Personal Property known as the Ross Aragon Community Center, with the following contingencies . . . "
- 3) "DENY the First Reading of Ordinance No. 821, "An Ordinance of the Town of Pagosa Springs Accepting the Quit Claim Deed and Bill of Sale for Real and Personal Property known as the Ross Aragon Community Center. "

TOWN OF PAGOSA SPRINGS, COLORADO

**ORDINANCE NO. 821
(SERIES 2015)**

**AN ORDINANCE OF THE TOWN OF PAGOSA SPRINGS
ACCEPTING THE QUITCLAIM DEED AND BILL OF
SALE FOR REAL AND PERSONAL PROPERTY KNOWN
AS THE ROSS ARAGON COMMUNITY CENTER
PROPERTY**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003; and

WHEREAS, pursuant to Section 10.6 of the Pagosa Springs Home Rule Charter of 2003, the Town has full authority, power and control over all Town owned property, including streets, and including but not limited to, all power and authority to purchase or otherwise acquire such property, and section 12.19 of the Charter provides for the acquisition of property by Ordinance; and

WHEREAS, pursuant to the May 1, 2001 Agreement for Construction and Use of a Community Center (the “Agreement”), the Town and the Pagosa Springs Community Facilities Coalition (the “Coalition”) constructed what is now known as the Ross Aragon Community Center (the “Community Center”) on real property owned by the Town; and

WHEREAS, pursuant to the Agreement, the Coalition obtained certain legal title to the Community Center and since construction has been responsible for maintaining and operating the Community Center, although the Town has assisted with such responsibilities; and

WHEREAS, under the Agreement, all personal property purchased after 2001 for the common benefit of the Community Center (the “Personal Property”) was shared by the parties with title thereto held by the Town and the Coalition as tenants-in-common in proportion to the contribution each made toward the purchase price; and

WHEREAS, the Coalition desires to dissolve and convey its interest in the Community Center and the Personal Property to the Town; and

WHEREAS, the Town Council hereby finds and determines that it is appropriate and necessary to the function and operation of the Town to accept the Community Center and Personal Property through the Quitclaim Deed and Bill of Sale attached hereto as Exhibit A, for that certain real and personal property known as the Ross Aragon Community Center property

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

I. Acceptance of Quitclaim Deed. The Quitclaim Deed and Bill of Sale, in the form attached hereto as Exhibit A, and the real and personal property conveyed by it, is in all respects approved and accepted by the Town.

II. Public Inspection. The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

III. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

IV. Second Reading. Second reading of this Ordinance shall be held on the ____ day of _____, 201__, at __:00 p.m. at the Pagosa Springs Town Hall, 551 Hot Springs Boulevard, Pagosa Springs, Colorado.

V. Effective date. This Ordinance shall become effective and be in force thirty days after final approval.

INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE ____ DAY OF _____, 201__.

TOWN OF PAGOSA SPRINGS,
COLORADO

By: _____
Don Volger, Mayor

Attest:

April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE ____ DAY OF _____, 201__.

TOWN OF PAGOSA SPRINGS,
COLORADO

By: _____
Don Volger, Mayor

Attest:

April Hessman, Town Clerk

CERTIFICATE OF PUBLICATION

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 821 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the ____ day of _____, 2015, and was published by title only, along with a statement indicating that a violation of the Ordinance is subject to enforcement and punishment pursuant to Article 3, Chapter 1 of the Pagosa Springs Municipal Code, and specifically Section 1.3.3 which provides for a fine not exceeding \$1,000 or incarceration for not to exceed one year, or both, and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2015, which date was at least ten (10) days prior to the date of Town Council consideration on second reading..

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 201__.

April Hessman, Town Clerk

(S E A L)

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. ____ (Series 201__) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the ____ day of _____, 201__, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 201__.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 201__.

April Hessman, Town Clerk

(S E A L)

EXHIBIT A

QUITCLAIM DEED AND BILL OF SALE

QUITCLAIM DEED AND BILL OF SALE

THIS QUITCLAIM DEED AND BILL OF SALE dated this ___ day of _____, 2015, between THE PAGOSA SPRINGS COMMUNITY FACILITIES COALITION, a Colorado nonprofit corporation, ("Grantor") and the TOWN OF PAGOSA SPRINGS, a Colorado home-rule municipality, whose address is 551 Hot Springs Blvd., Pagosa Springs, CO 81147 ("Grantee"):

WITNESSETH, that the Grantor, for and in consideration of the sum of One Dollar (\$1.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, has remised, released, sold and quitclaimed, and by these presents does remise, release, sell and quitclaim unto the Grantee, its successors and assigns, forever, all the right, title, interest, claim and demand which the Grantor has in and to the personal property and real property and improvements, situate, lying and being in the County of Archuleta and State of Colorado, described as follows:

See Exhibit A attached hereto and incorporated herein by this reference.

TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges thereunto belonging or in anywise thereunto appertaining, and all the estate, right, title, interest and claim whatsoever, of the Grantor, either in law or equity, to the only proper use, benefit and behoof of the Grantee and its successors and assigns forever.

IN WITNESS WHEREOF, the Grantor has executed this Quitclaim Deed and Bill of Sale on the date set forth above.

GRANTOR: THE PAGOSA SPRINGS
COMMUNITY FACILITIES COALITION, a
Colorado non-profit corporation

By: _____
Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing Deed and Bill of Sale was acknowledged before me this ____ day of _____, 201_, by _____ as _____ of THE PAGOSA SPRINGS COMMUNITY FACILITIES COALITION, a Colorado non-profit corporation.

Witness my hand and official seal.

My commission expires: _____

Notary Public

ACCEPTANCE

The Town of Pagosa Springs hereby accepts the real property and improvements and personal property conveyed herein this __ day of _____, 2014.

GRANTEE: TOWN OF PAGOSA SPRINGS, a
Colorado home rule municipality

By: _____
Title: _____

EXHIBIT A
(DESCRIPTION OF PROPERTY AND IMPROVEMENTS CONVEYED)

The Ross Aragon Community Center building and any and all other real property improvements, buildings and structures on a tract of land located in the N ½ of Section 24, T. 35 N., R. 2 W., N.M.P.M., Town of Pagosa Springs, Archuleta County, Colorado, within the South Half of Henry Foote's Valentine Scrip as shown on the 1883 plat of the Townsite of Pagosa Springs, which tract is entirely within the northerly portion of Lot C as shown and described on the plat of said Lot C, filed under Reception Number 98000157, Plat No. 474 of the records in the office of the Archuleta County Clerk and Recorder and which tract is more particularly described by metes and bounds as follows, to-wit: Beginning at the northwest corner of said Lot C, which corner is identical with the northwest corner of the tract herein described, whence the Northwest Corner of said South Half of Henry Foote's Valentine Scrip, a 1 inch diameter iron pipe, bears N. 44° 47' 00" W., 884.42 feet distant; thence East, 285.00 feet along the north line of said Lot C to the northeast corner thereof, which corner is identical with the northeast corner of the tract herein described, a point on the west right of way limit of Hot Springs Boulevard; thence South 88° 29' 24" W., 236.15 feet to the southwest corner of the tract herein described, a point on the west line of said Lot C; thence N. 10° 51' 47" W., 296.40 feet along the west line of said Lot C to the point of beginning;

As well as all personal property in the Ross Aragon Community Center owned by Grantor.



AGENDA DOCUMENTATION

NEW BUSINESS: VI.6

PAGOSA SPRINGS TOWN COUNCIL

JANUARY 6, 2015

FROM: ZACH RICHARDSON, TOWN BUILDING OFFICIAL

PROJECT: RESOLUTION 2015-03, APPOINTING MEMBERS TO THE CODE BOARD OF APPEALS TO HEAR APPEALS PURSUANT TO SECTION 6.13.13 OF THE TOWN OF PAGOSA SPRINGS LAND USE AND DEVELOPMENT CODE

ACTION: DISCUSSION AND POSSIBLE ACTION

PURPOSE/BACKGROUND:

The **International Code Council Building, Energy, Residential, Fire, Mechanical and Fuel Gas Codes (ICC Codes)**, as adopted by the Town of Pagosa Springs and Pagosa Fire Protection District, include provisions for a Code Board of Appeals. The Building Department is requesting that the Town Council modify its established Code Board of Appeals, adopted April 17, 2014, to appoint members as identified in the attached Resolution 2015-03. It is further recommended that the Code Board of Appeals be a joint venture between the Town of Pagosa Springs and Pagosa Fire Protection District for hearing appeals to the adopted ICC Codes.

On December 18, 2014, the Town Council approved the first reading of ordinance 818, **Amending Section 6.13 of the Land Use and Development Code to Provide for a Code Board of Appeals**. On January 06, 2015, Town Council will consider the second reading of Ordinance 818, and if approved, this resolution 2015-03 should be considered for appointing recommended members to the newly created Code Aboard of Appeals.

ANALYSIS:

The Code Board of Appeals will "convene to hear and decide appeals of orders, decisions or decisions as provisions in Section 6.13 of the Land Use and Development Code (LUDC)".

Limitations of Authority are specified in the International Council Codes - "An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of this code".

Qualifications of the board of appeals shall consist of members who qualified electors and residents of Archuleta County for a minimum of two (2) years prior to appointment. All members shall have experience in, and be knowledgeable about, the ICC Codes. All Members shall hold current professional credential, certificates and/or license and have experience in construction, engineer or design and fire protection professional or fire experienced contractor or engineer.

It is recommended that the following community members be appointed as the Board of Appeals. They are not employees of the jurisdiction and have experience and knowledge with the local building industry, active in the local builders' committee, and/or are experienced as current/past members of the Archuleta County Board of Appeals.

Regular Members:

- Jim Van Liere – Licensed Professional Engineer in State of Colorado, Certified Consulting Engineer, Engineering Expert Witness
- Larry Ash – Local contractor since 1979; owner Alternative Home Builders; residential designer-draftsman; commercial developer
- Vernon Leslie – Custom home builder
- Michael Davis – Professional Engineer – State of Colorado
- Ernest Karger – Mechanical Engineer with Fire Background

Alternative Members:

- Dennis Schick – Retired Civil Engineer – 32 States
- Peter Adams – Custom home builder
- Robert Sparks – Mechanical Engineer

ATTACHMENT(S):

Resolution No. 2015-03, a Resolution of the Town of Pagosa Springs
Board of Appeals Applications for Appointment

RECOMMENDATION:

The Town has received appeal requests, and may receive additional future requests; therefore, it is the recommendation of the Town Building Official that the Town Council by motion:

Approve Resolution No. 2015-03, Appointing Regular Members – Jim Van Liere, Larry Ash, Vernon Leslie, Michael Davis and Ernest Karger; and Alternate Members – Dennis Schick, Peter Adams and Robert Sparks to the Board of Appeals to hear appeal(s) under the International Code Council Codes as provided in Section 6.13 of the Land Use and Development Code.

* * *



TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION NO. 2015-03

A RESOLUTION APPOINTING MEMBERS TO THE CODE BOARD OF APPEALS TO HEAR APPEALS PURSUANT TO SECTION 6.13.13 OF THE TOWN OF PAGOSA SPRINGS LAND USE AND DEVELOPMENT CODE

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003; and

WHEREAS, pursuant to Ordinance No. 795, Series 2013, the Town adopted, by reference, the International Fire Code, 2009 Edition (the “Fire Code”), in part, for the purpose of regulating, governing and safeguarding of life and property from fire and explosion hazards arising from storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Town; and

WHEREAS, pursuant to Ordinance No. 675, Series 2006, the Town adopted, by reference, the International Building, Energy Conservation, Residential, Mechanical and Fuel Gas Codes, 2006 Edition (the “Building Codes”), in part, for the purpose of providing minimum standards to safeguard life or limb, health, property, and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within the Town; and

WHEREAS, the Fire Code provides for enforcement of its provisions to be performed by the Town’s Fire Code Official; and

WHEREAS, the Building Codes provide for enforcement of their provisions to be performed by the Town’s Building Official; and

WHEREAS, pursuant to Section 6.13.13 of the Town’s Land Use and Development Code (the “LUDC”), a Code Board of Appeals was created to decide appeals of orders, decisions or determinations pursuant to Chapter 6.13 of the LUDC; and

WHEREAS, under those provisions, the members of the Code Board of Appeals are to be appointed jointly by the Town Council and Pagosa Fire Protection District and shall hold office at their pleasure; and

WHEREAS, the Town Council desires to appoint non-Town employees to serve on the Code Board of Appeals.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

1. The Town Council hereby appoints the following eight individuals to serve as regular and alternate members of the Code Board of Appeals for the terms identified herein, subject to approval by the Board of Directors of the Pagosa Fire Protection District:

Regular Members:

- Jim Van Liere - 5 years;
- Larry Ash - 4 years;
- Vernon Leslie - 3 years;
- Michael Davis - 2 years; and
- Ernest Karger - 1 year.

Alternate Members:

- Dennis Schick - 3 years;
- Peter Adams – 2 years;
- Robert Sparks – 1 year.

2. These members of the Code Board of Appeals shall convene to hear and decide appeals of orders, decisions or determinations as provided in Section 6.13.13 of the LUDC and in accordance with any rules of procedure for conducting the business of the Code Board of Appeals that are adopted by its members.

3. The Town Council finds and determines that the Code Board of Appeals is not statutorily-required and that its members may therefore be removed at any time by a majority vote of both the Town Council and Pagosa Fire Protection District Board of

Directors voting thereon for any reason or for convenience. Such removal may be accomplished by motion.

4. All prior Resolutions regarding appointments to the Code Board of Appeals are hereby repealed in their entirety.

RESOLVED, APPROVED AND ADOPTED THIS ____ DAY OF ____, 2015
BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, BY A VOTE OF
____ IN FAVOR, ____ AGAINST.

TOWN OF PAGOSA SPRINGS

By: _____
Don Volger, Mayor

Attest:

April Hessman, Town Clerk

Pagosa Area Building and Fire Appeals Board



Town of Pagosa Springs

551 Hot Springs Boulevard · Post

Office Box 1859 · Pagosa Springs, CO 81147

Phone: 970.264.4151 · Fax: 970.264.4634



Pagosa Fire Protection

District 191 N Pagosa Boulevard ·

Pagosa Springs, CO 81147 · Phone: 970.731.4191

· Fax: 970.731.4194

Application for Appointment to: Pagosa Area Building and Fire Appeals Board

Position: Regular OR Alternate

Name: ROBERT L SPARKS Date: 6/4/2014

Home Address: 197 ASPEN GLOW BLD UNIT C

Mailing Address: _____ Phone: 970-731-1243

Business Name: V H F INNOVATIONS LLC

Business Address: PO BOX 489 PAGOSA SPRINGS 81147 Phone: 970-946-1824

E-mail: RSPARKS@GEOTHERMALAC.COM

I have been a resident of Archuleta County/Town of Pagosa Springs for 17 years.

Are you an employee and/or related to any employee of the Town of Pagosa Springs and/or Fire District? Yes No

If yes, specify employment and/or relationship: _____

If necessary, please use the back of this form to answer the following questions:

1. List any Board, Committee or Commission on which you currently serve: _____

2. List current professional credentials, certifications and/or licenses: ASHRAE MEMBER
ASHPA MEMBER

3. List any special qualifications you have for service on this Board ENGINEERED AND
DESIGN BUILT SCORES OF MULTI-FAMILY, COMMERCIAL, INDUSTRIAL
HYAC & GEOTHERMAL SYSTEMS.

4. Outline field experience READING, WRITING, REVIEWING CODES & SUBMITTALS & FIELD VERIFYING
CONFORMANCE

5. Outline experience with International Residential and Building Codes, current adopted series and referenced standards including NFPA 72, 13, 13D and 13R AS REQUIRED TO DESIGN AND BUILD
EVERYTHING FROM MULTI-FAMILY RESIDENCES TO REFINERY SAFE HAVENS

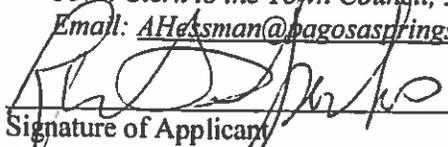
6. Why are you interested in serving on this Board? I WOULD LIKE TO HELP

7. How did you hear about this Board vacancy? ZACH RICHARDSON ASKED ME TO SERVE

Please attach a Letter of Interest and resume and submit complete application to:

Town Clerk to the Town Council, 551 Hot Springs Boulevard, PO Box 1859, Pagosa Springs, CO 81147;

Email: AHessman@pagosasprings.co.gov; Phone: 970-264-4151; Fax 970-264-4634.


Signature of Applicant

Board Term Expiration Date

Board appointments are for a non-salaried voluntary position. This application will be kept on file for one year. The Town of Pagosa Springs does not discriminate on the basis of race, color, religion, sex, age, national origin, handicap or disability in admission or access to or treatment or employment in its services, programs and activities in compliance with applicable federal and state laws. Information given on this application is public record.

Approved/Disapproved – Signed by Town Mayor

Signed by Fire District Board Chairperson

Pagosa Area Building and Fire Appeals Board



Town of Pagosa Springs

551 Hot Springs Boulevard · Post

Office Box 1859 · Pagosa Springs, CO 81147

Phone: 970.264.4151 · Fax: 970.264.4634



Pagosa Fire Protection

District 191 N Pagosa Boulevard ·

Pagosa Springs, CO 81147 · Phone: 970.731.4191

· Fax: 970.731.4194

Application for Appointment to: Pagosa Area Building and Fire Appeals Board

Position: Regular OR Alternate

Name: PETER ADAMS Date: _____

Home Address: 602 So. 7th St.

Mailing Address: P.O. Box 697 P.S. Co. 81147 Phone: 970-398-9136

Business Name: SAME

Business Address: _____ Phone: _____

E-mail: builder@frontier.net

I have been a resident of Archuleta County/Town of Pagosa Springs for 20+ years.

Are you an employee and/or related to any employee of the Town of Pagosa Springs and/or Fire District? Yes No

If yes, specify employment and/or relationship: _____

If necessary, please use the back of this form to answer the following questions:

1. List any Board, Committee or Commission on which you currently serve: P.S. PLANNING COMMISSION
2. List current professional credentials, certifications and/or licenses: BUILDER 100+ HOMES
3. List any special qualifications you have for service on this Board WROTE THE BUILDING CODE FOR THE TOWN OF STELLE, ILL.
4. Outline field experience _____
5. Outline experience with International Residential and Building Codes, current adopted series and referenced standards including NFPA 72, 13, 13D and 13R LOCAL BUILDER IN COUNTY & TOWN FOR 20+ YEARS
6. Why are you interested in serving on this Board? SERVICE TO OUR COMMUNITY. FAIR & BALANCED COMMITTEE PARTICIPANT
7. How did you hear about this Board vacancy? ZACH R.

Please attach a Letter of Interest and resume and submit complete application to:

Town Clerk to the Town Council, 551 Hot Springs Boulevard, PO Box 1859, Pagosa Springs, CO 81147;

Email: AHessman@pagosasprings.co.gov; Phone: 970-264-4151; Fax 970-264-4634.

Signature of Applicant

Board Term Expiration Date

Board appointments are for a non-salaried voluntary position. This application will be kept on file for one year. The Town of Pagosa Springs does not discriminate on the basis of race, color, religion, sex, age, national origin, handicap or disability in admission or access to or treatment or employment in its services, programs and activities in compliance with applicable federal and state laws. Information given on this application is public record.

Approved/Disapproved – Signed by Town Mayor

Signed by Fire District Board Chairperson

Pagosa Area Building and Fire Appeals Board



Town of Pagosa Springs

551 Hot Springs Boulevard · Post

Office Box 1859 · Pagosa Springs, CO 81147

Phone: 970.264.4151 · Fax: 970.264.4634



Pagosa Fire Protection

District 191 N Pagosa Boulevard ·

Pagosa Springs, CO 81147 · Phone: 970.731.4191

· Fax: 970.731.4194

Application for Appointment to: Pagosa Area Building and Fire Appeals Board

Position: Regular OR Alternate

Name: MICHAEL M. DAVIS Date: 08/14/14

Home Address: 226 WOODLAND DR., PAGOOSA SPRINGS, CO 81147

Mailing Address: P.O. BOX 2607 Phone: 970-903-3864

Business Name: DAVIS ENGINEERING SERVICE, INC.

Business Address: 188 S. 8TH ST. - P.O. BOX 1208 Phone: 970-264-5855

E-mail: mike_d@centurytel.net X205

I have been a resident of Archuleta County/Town of Pagosa Springs for 10 years.

Are you an employee and/or related to any employee of the Town of Pagosa Springs and/or Fire District? Yes No

If yes, specify employment and/or relationship: _____

If necessary, please use the back of this form to answer the following questions:

1. List any Board, Committee or Commission on which you currently serve: NONE
2. List current professional credentials, certifications and/or licenses: PROFESSIONAL ENGINEER - STATE OF COLORADO
3. List any special qualifications you have for service on this Board LOCAL EXPERIENCE WITH CONTRACTORS & VARIOUS CODES
4. Outline field experience WORKED ON NUMEROUS PROJECTS IN THE COMMUNITY FROM PLANNING THROUGH CONSTRUCTION.
5. Outline experience with International Residential and Building Codes, current adopted series and referenced standards including NFPA 72, 13, 13D and 13R WORKED WITH CODES PRIMARILY IN SITE PLANNING
6. Why are you interested in serving on this Board? PROVIDE AN UNBIASED EAP FOR ISSUES CONCERNING THE CODE & PROJECTS
7. How did you hear about this Board vacancy? LOCAL BUILDERS

Please attach a Letter of Interest and resume and submit complete application to:

Town Clerk to the Town Council, 551 Hot Springs Boulevard, PO Box 1859, Pagosa Springs, CO 81147;

Email: AHessman@pagosasprings.co.gov; Phone: 970-264-4151; Fax 970-264-4634.

Signature of Applicant

Board Term Expiration Date

Board appointments are for a non-salaried voluntary position. This application will be kept on file for one year. The Town of Pagosa Springs does not discriminate on the basis of race, color, religion, sex, age, national origin, handicap or disability in admission or access to or treatment or employment in its services, programs and activities in compliance with applicable federal and state laws. Information given on this application is public record.

Approved/Disapproved – Signed by Town Mayor

Signed by Fire District Board Chairperson

Pagosa Area Building and Fire Appeals Board



Town of Pagosa Springs

551 Hot Springs Boulevard · Post

Office Box 1859 · Pagosa Springs, CO 81147

Phone: 970.264.4151 · Fax: 970.264.4634



Pagosa Fire Protection

District 191 N Pagosa Boulevard ·

Pagosa Springs, CO 81147 · Phone: 970.731.4191

· Fax: 970.731.4194

Application for Appointment to: Pagosa Area Building and Fire Appeals Board

Position: Regular OR Alternate

Name: LARRY ASH Date: 6-2-14

Home Address: 306 EASY STREET

Mailing Address: PO Box 1705 PAGOSA SPRINGS CO 81147 Phone: 970-264-4594

Business Name: ALTERNATIVE HOME BUILDERS

Business Address: 2800 CORNERSTONE DRIVE B-111-2 PAGOSA SPRINGS CO 81147 Phone: 970-731-1926

E-mail: AHS@SKYWALK.COM

I have been a resident of Archuleta County/Town of Pagosa Springs for 39 years.

Are you an employee and/or related to any employee of the Town of Pagosa Springs and/or Fire District? Yes No

If yes, specify employment and/or relationship: —

If necessary, please use the back of this form to answer the following questions:

1. List any Board, Committee or Commission on which you currently serve: BUILDERS COMMITTEE
SAN JUAN WASH CO. DISTRICT

2. List current professional credentials, certifications and/or licenses: LOCAL CONTRACTOR SINCE 1979.
DESIGNER - PROFESSIONAL, COMMERCIAL DRIVER PER

3. List any special qualifications you have for service on this Board SERVED ON ARCHULETA APPEAL BOARD
SINCE 1980 TO LAST YEAR, EXPERIENCE IN CODE ISSUES

4. Outline field experience BUILT OVER 100 CUSTOM HOMES, 10 COMMERCIAL BUILDINGS BUILT
OVER 100 - GARAGES, SHEDS, DECK, RENOVOL. DRAWN PLANS FOR OVER 500 JOBS

5. Outline experience with International Residential and Building Codes, current adopted series and referenced standards including NFPA 72, 13, 13D and 13R HAVE STUDY AND USED CODES SINCE EARLY 60'S
ON COMMITTEE TO ADAPT 2009 FIRE CODES FROM 2006

6. Why are you interested in serving on this Board? HIGHER STANDARDS OF BUILDING IN THIS AREA.
TO ACT FAST ON A APPEAL TO SAVE TIME & MONEY FOR PARTIES INVOLVED IN THE PROCESS

7. How did you hear about this Board vacancy? BROUGHT TO OUR BUILDERS' COMMITTEE

Please attach a Letter of Interest and resume and submit complete application to:

Town Clerk to the Town Council, 551 Hot Springs Boulevard, PO Box 1859, Pagosa Springs, CO 81147;

Email: AHessman@pagosasprings.co.gov; Phone: 970-264-4151; Fax 970-264-4634.

Signature of Applicant

Board Term Expiration Date

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Approved/Disapproved – Signed by Town Mayor

Signed by Fire District Board Chairperson

Pagosa Area Building and Fire Appeals Board



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Pagosa Fire Protection

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Application for Appointment to: Pagosa Area Building and Fire Appeals Board

Position: Regular OR Alternate

Name: Vernon Leslie Date: 6-12-14
Home Address: 130 Echo Creek Ct Pagosa Springs CO 81147
Mailing Address: _____ Phone: _____
Business Name: Custom Homes, Brandon Leslie LLC
Business Address: 1860 Majestic Dr. Phone: 970-731-5386
E-mail: VERNON@ULCSTOMHOMES.COM

I have been a resident of Archuleta County/Town of Pagosa Springs for 30 years.

Are you an employee and/or related to any employee of the Town of Pagosa Springs and/or Fire District? Yes No

If yes, specify employment and/or relationship: _____

If necessary, please use the back of this form to answer the following questions:

1. List any Board, Committee or Commission on which you currently serve: Building committee
2. List current professional credentials, certifications and/or licenses: _____
3. List any special qualifications you have for service on this Board CUSTOM HOME BUILDER
4. Outline field experience Build CUSTOM HOMES
5. Outline experience with International Residential and Building Codes, current adopted series and referenced standards including NFPA 72, 13, 13D and 13R Served on county building committee dealing w/ code issues for 3 years
6. Why are you interested in serving on this Board? _____
7. How did you hear about this Board vacancy? _____

Please attach a Letter of Interest and resume and submit complete application to:

Town Clerk to the Town Council, 551 Hot Springs Boulevard, PO Box 1859, Pagosa Springs, CO 81147;

Email: AHessman@pagosasprings.co.gov; Phone: 970-264-4151; Fax 970-264-4634.

Signature of Applicant

Board Term Expiration Date

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Approved/Disapproved – Signed by Town Mayor

Signed by Fire District Board Chairperson

Pagosa Area Building and Fire Appeals Board



Town of Pagosa Springs

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Pagosa Fire Protection

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Application for Appointment to: Pagosa Area Building and Fire Appeals Board

Position: Regular OR Alternate

Name: DENNIS F. SCHICK Date: JUNE 21, 2014

Home Address: 219 CAPSTONE CIRCLE

Mailing Address: SEE ABOVE Phone: 731-0940

Business Name: _____

Business Address: _____ Phone: _____

E-mail: DENNIS@ARTYROX.COM

I have been a resident of Archuleta County/Town of Pagosa Springs for 8 years.

Are you an employee and/or related to any employee of the Town of Pagosa Springs and/or Fire District? Yes No

If yes, specify employment and/or relationship: _____

If necessary, please use the back of this form to answer the following questions:

1. List any Board, Committee or Commission on which you currently serve: NONE

2. List current professional credentials, certifications and/or licenses: WAS LICENSED IN 32 STATES

3. List any special qualifications you have for service on this Board KNOW BUILDING CODES AND HAD WRITTEN 1972 BUILDING CODE SEISMIC SECTION

4. Outline field experience 45 YEARS OF OFFICE & FIELD EXPERIENCE

5. Outline experience with International Residential and Building Codes, current adopted series and referenced standards including NFPA 72, 13, 13D and 13R HAVE USED BOTH CODES IN PRACTICE

6. Why are you interested in serving on this Board? ZACIL NEEDS APPEALS BOARD MEMBERS

7. How did you hear about this Board vacancy? FROM ZACIL RICHARDSON

Please attach a Letter of Interest and resume and submit complete application to:

Town Clerk to the Town Council, 551 Hot Springs Boulevard, PO Box 1859, Pagosa Springs, CO 81147;

Email: AHessman@pagosasprings.co.gov; Phone: 970-264-4151; Fax 970-264-4634.

Dennis F. Schick

Signature of Applicant

Board Term Expiration Date

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Approved/Disapproved – Signed by Town Mayor

Signed by Fire District Board Chairperson

DENNIS FRANCIS SCHICK

3405 East Euclid Place
Littleton, Colorado 80121
(303) 741-2185

OBJECTIVE: Seeking opportunities to supervise jobs as a Project Leader or Job Captain and assist in identifying and alleviating office inefficiencies through the use of standards and computer aids.

EDUCATION

Masters of Science in Civil Engineering, **Purdue University**, 1970
Bachelors of Science in Civil Engineering, **Michigan Technological University**, 1968

PROFESSIONAL EXPERIENCE

Carl Walker, Inc., Project Engineer July 1995 - present
Parking Garage Consultants
600 Grant Street Suite 508
Denver, Colorado 80203

Major Projects:

- **Vail Commons Parking Garage**
Combination commercial stores, parking garage and residential facilities.
- **Monson Medical Center**
Six hundred car garage designed as a present three-level structure with future expansion for three additional vertical levels as well as horizontal expansion to the north.

Coreslab Structures, Project Engineer May 1994-July 1995
Precast Concrete Supplier
5026 South 43rd Avenue
P.O. Box 18150
Phoenix, Arizona 83005

Major Projects:

- **Phoenix Art Museum**
Total museum structure as well as four additional support facilities for the art museum.
- **Other Projects**
 - Four three-story to eight story hotels in the Phoenix metropolitan area.
 - A three-story parking garage in Las Vegas, Nevada.

Dennis F. Schick & Associates, Owner

November 1981-April 1994

Consulting Engineering Company specializing in Precast/Prestressed Concrete
6792 South High Street
Littleton, Colorado 80122

Designed more than four hundred projects totaling in excess of \$200,000,000 construction dollars.

Projects Included:

- Office buildings
- Parking garages
- Industrial buildings
- Shopping centers
- Warehouses
- High and low-rise residential complexes
- College and University facilities
- Telephone buildings
- Baseball Stadium
- Restaurants
- Hospitals
- Banks
- Marine Mammal Facility (Northern Shores Exhibit) at the Denver Zoo

EMS Engineers, Inc., Working Partner

January 1980 - November 1981

Consulting Engineers
6840 South Yosemite Court
Englewood, Colorado 80112

Major Projects:

- Design coordination of two mid-rise office buildings, two ten-story apartment buildings, one parking garage and one high school.

ASME Systems, Inc., Project Engineer

July 1979 - December 1979

Consulting Architects and Engineers
14 Inverness Drive East #6K
Englewood, Colorado 80112

Major Projects:

- **Monolithic Office Building**
Design and coordination of a prestressed/precast three story office building on a one story cast in place concrete basement on grade beams and caissons.

Stanley Structures, Engineering Department Group Leader

November 1976 - June 1979

Precast Concrete Supplier
7000 North Broadway
Building #3
Denver, Colorado 80221

Projects Included:

- Newspaper building
- Nine warehouse buildings
- Six shopping centers
- Three apartment buildings
- Seventeen office buildings
- Lionshead Parking Garage in Vail, Colorado
- Eight-story bank
- Civic Center Plaza in Cheyenne, Wyoming

DMJM/Phillips - Reister, Project Engineer
 Consulting Engineers
 910 15th Street
 Denver, Colorado 80202

July 1975 - October 1976

Major Projects:

- **Betasso Water Treatment Plant**
 Complete contract documents for prestressed floor system on masonry walls with a two-story underground cast-in-place concrete wall building.

Zeiler & Gray, Project Engineer
 Consulting Engineers
 2727 Bryant Street
 Denver, Colorado 80211

October 1974 - June 1975

Major Projects:

- **Tri-State Office Building**
 Contract documents for a prestressed/precast building on grade beams and caissons.

Rader & Associates, Design Engineer
 Consulting Engineers
 55 East Thomas Road
 Phoenix, Arizona 85012

October 1973 - October 1974

Projects Included:

- Two high-rise apartment buildings (truss joists on masonry walls)
- Four-story office building (truss joists on masonry walls)
- Packard Stadium at Arizona State University, (prestressed double-tee seats on cast-in-place concrete beams and columns)

Mann & Anderson, Project Engineer
 Consulting Engineers
 221 East Indianola
 Phoenix, Arizona 85012

May 1971 - October 1973

Projects Included:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Phoenix General Hospital • Craycroft ESS Building, Stafford, Arizona • Three hospital additions • Two bank buildings | <ul style="list-style-type: none"> • Two office buildings • Two hotels • Junior High School • Shopping Center |
|---|---|

Olsen & Ratti, Design Engineer
 Structural Engineers
 1411 4th Avenue Building
 Seattle, Washington 98101

November 1970 - May 1971

Major Projects:

- **Bellingham Medical Center**
 Designed and checked complete cast-in-place concrete frame.

Victor O. Gray, *Design Engineer*
Consulting Engineers
1411 4th Avenue Building
Seattle, Washington 98101

July 1970 - November 1970

Major Projects:

- **King County Office Building**
Nine-story cast-in-place concrete frame.

Hansen & Chalker, *Design Engineer*
Consulting Engineers
510 South 11th Street
Tacoma, Washington 98402

March 1970 - July 1970

Major Projects:

- Designed the roof framing for a grandstand of a baseball stadium.

ORGANIZATION MEMBERSHIPS

- American Concrete Institute
- Prestressed Concrete Institute
- Tau Beta Phi Fraternity
- Chi Epsilon Fraternity

HONORS AND AWARDS

Prestressed Concrete Institute Award Winning Buildings:

- **Lionshead Parking Garage** 1979
Vail, Colorado
- **Colorado Springs Sun Building** 1981
Colorado Springs, Colorado
- **Terry Sanford Institute of Public Policy, Duke University** 1995
Durham, North Carolina

REFERENCES AVAILABLE UPON REQUEST

TO BE COMPLETED BY APPLICANT

EXPERIENCE RECORD: SUMMARY AND DESCRIPTION	EXPERIENCE ALLOCATION Years In Decimals To Tenths				
	(1)	(2)	(3)	(4)	(5)
Name and Address of Employer At Time of Employment <u>MONROE & NEWELL</u> <u>1660 SEVENTEENTH ST. #101</u> <u>DENVER, COLORADO 80202</u> Date of Employment: From <u>9/96</u> To <u>9/98</u> Part-Time _____ Full-Time <u>X</u>	Non-Engineering Employment	Engineering Experience Prior To EI Examination	Engineering Experience Subsequent To EI & Prior to PE Examination	Professional Engineering Experience Subsequent To PE Licensure	Academic Engagement
				2.0	

Applicant should make explicit statements, listing and defining design work performed, listing and defining projects for which he/she had full or partial responsibility, including statement of extent and complexity of work performed.

Monroe and Newell hired me to perform two main functions:

- 1.) To train their young engineers by providing individual and group consulting as well as design standards and guide lines.
- 2.) To provide a final plans check on as many drawings and associated calculations as possible prior to issuing final drawings to the client.

Only if more work was received by Monroe and Newell than their staff could handle would I be asked to serve as project engineer on those projects.

The following represent a sampling of the type of projects that I reviewed prior to receipt by the client:

- 1.) Silvermill:
Designed in 1996 for Vail Colorado, this five story over one hundred unit complex built of wood stick framing and structural steel stick framing with concrete topping on metal deck housed many ski enthusiasts during the winter months. To provide convenience for skiers, the condos were built on a two-story cast-in-place parking garage.
- 2.) Winter Park Five and Nine:
Built in 1997, this seven-story condo consisted of concrete topping on metal deck bearing on steel joists and structural steel beams, girders and columns. This seven-story building was placed on a three level cast-in-place parking structure, which was partially underground in some areas.
- 3.) Alley's Cabin:
This two-story restaurant at Mid Mountain is one of the newest at Beaver Creek Ski Resort. Built in 1998 of wood stick framing, this structure featured almost continuous windows with a steel frame providing both lateral and vertical support. Since it was built into the mountain, the lowest level featured cast-in-place walls and a walkout basement.

One of the projects that I was asked to be the project engineer was an Interstate Highway System addition around the south, east and north portions of Denver Colorado labeled as E-470. Monroe and Newell were responsible for the design and contract drawings for all toll plaza structures on this thirty-mile stretch of interstate highway.

Engineering or Related Employment

UPDATE

To Be Completed
By Applicant

Applicant's Name DENNIS F. SCHICK File # 7589
Address 3405 E. EXLID PLACE
LITTLETON COLORADO 80121
Verification of Experience From SEPT. 1996 To SEPT 1998
Name of Firm MONROE & NEWELL

SEE APPLICANT'S COMPLETE STATEMENT ON REVERSE SIDE OF FORM

The Professional Engineer named above has requested the National Council of Examiners for Engineering and Surveying to compile a complete dossier on his/her professional record which will be used to support applications for licensure by comity. This process depends, among other considerations, upon the verification of the extent, diversity, and quality of his/her practical training and experience. We therefore request your assistance, as an employer, supervisor, or client, by filling out the form with sincere and conscientious consideration of the need for accurate data and for objective appraisal of the applicant's ability and /or potential to practice engineering.

Please return this form in the enclosed envelope.

Name of Respondent _____
Current Business Address _____
Position In Firm _____ Area of practice: _____
Respondents licensing Jurisdiction for time period verified: _____ Lic. No.: _____

1. How would you rate the applicant's engineering competence? Excellent Satisfactory Poor
2. What is/was your business relationship to the applicant? _____

3. Did/Do you have review and approval authority over applicants work? Yes No
Comments: _____
4. Would you recommend this applicant to be licensed? Yes No
Comments: _____

5. The portion of employment or experience we wish you to verify is described by the applicant on the reverse side of this form. Please state your opinion regarding the accuracy of the description, including extent and complexity of work: _____

To Be Completed By Respondent
Please Type or Print in Black Ink

Signature of Respondent _____ Date _____

TO BE COMPLETED BY APPLICANT

EXPERIENCE RECORD: SUMMARY AND DESCRIPTION	EXPERIENCE ALLOCATION Years In Decimals To Tenths				
	(1)	(2)	(3)	(4)	(5)
Name and Address of Employer At Time of Employment <u>WALKER PARKING CONSULTANTS</u> <u>5350 SO. ROSLYN ST. #220</u> <u>ENGLEWOOD, COLORADO 80111</u> Date of Employment: From <u>9/98</u> To <u>PRESENT</u> Part-Time _____ Full-Time <u>X</u>	Non-Engineering Employment	Engineering Experience Prior To EI Examination	Engineering Experience Subsequent To EI & Prior to PE Examination	Professional Engineering Experience Subsequent To PE Licensure	Academic Engagement
				3.8	

Applicant should make explicit statements, listing and defining design work performed, listing and defining projects for which he/she had full or partial responsibility, including statement of extent and complexity of work performed.

As senior project engineer I was responsible for all contract drawings and calculations for all of the projects listed below:

Level 3 Communications – Broomfield, Colorado

Level 3 Communications wanted two four-story parking garages separated by a stair/elevator tower and bridges connecting both garages. These two garages were to provide parking on a campus for seven four story office buildings and needed to blend into the hill that was excavated for them. The garage was therefore designed for earth pressure on three sides and three levels of earth on the south side. The perimeter road allowed for access to each level at different locations without the need for ramps, and the exterior and interior shear walls were designed for seismic and earth horizontal loads. These structures which can accommodate 1670 automobiles, were designed as a precast concrete structure on cast-in-place pier caps which were supported by 24" diameter to 42" diameter cast-in-place piers.

The University of Denver – Cherrington Parking Structure – Denver, Colorado

This two story parking garage was designed for more than 400 cars. In an attempt to match the architecture of the campus, the building was clad in stone and copper which presented some problems for the lower level that was partially underground. The exterior walls transferred the seismic loads thru connections at the floor/wall expansion joints while retaining the earth horizontal loading. The stairs at each corner also required separation from the garage and presented some detailing challenges at these expansion joints.

The Performing Arts Parking Structure at the University of Denver – Denver, Colorado

This structure was designed to provide parking for the adjacent Performing Arts Building just north of the parking garage. This four-story garage can accommodate 478 automobiles, with the provision of adding approximately one-third more with a future horizontal expansion to the west. With one level below grade, except at the south elevation, this garage required lite walls in one direction and shear walls in the opposite direction to transfer the exposed seismic and earth horizontal loads.

Engineering or Related Employment

UPDATE

To Be Completed By Applicant

Applicant's Name DENNIS F. SCHICK File # 7589
Address 3405 E. EXCLID PLACE
LITTLETON COLORADO 80121
Verification of Experience From SEPTEMBER 1998 To PRESENT.
Name of Firm WALKER PARKING CONSULTANTS

SEE APPLICANT'S COMPLETE STATEMENT ON REVERSE SIDE OF FORM

The Professional Engineer named above has requested the National Council of Examiners for Engineering and Surveying to compile a complete dossier on his/her professional record which will be used to support applications for licensure by comity. This process depends, among other considerations, upon the verification of the extent, diversity, and quality of his/her practical training and experience. We therefore request your assistance, as an employer, supervisor, or client, by filling out the form with sincere and conscientious consideration of the need for accurate data and for objective appraisal of the applicant's ability and /or potential to practice engineering.

Please return this form in the enclosed envelope.

Name of Respondent _____
Current Business Address _____
Position In Firm _____ Area of practice: _____
Respondents licensing Jurisdiction for time period verified: _____ Lic. No.: _____

- 1. How would you rate the applicant's engineering competence? Excellent Satisfactory Poor
- 2. What is/was your business relationship to the applicant? _____

- 3. Did/Do you have review and approval authority over applicants work? Yes No
Comments: _____
- 4. Would you recommend this applicant to be licensed? Yes No
Comments: _____

5. The portion of employment or experience we wish you to verify is described by the applicant on the reverse side of this form. Please state your opinion regarding the accuracy of the description, including extent and complexity of work: _____

To Be Completed By Respondent Please Type or Print in Black Ink

Signature of Respondent _____ Date _____

TO BE COMPLETED BY APPLICANT

EXPERIENCE RECORD: SUMMARY AND DESCRIPTION	EXPERIENCE ALLOCATION Years In Decimals To Tenths				
	(1)	(2)	(3)	(4)	(5)
Name and Address of Employer At Time of Employment <u>WALKER PARKING CONSULTANTS</u> <u>5350 SO. ROSLYN ST. #220</u> <u>ENGLEWOOD, COLORADO 80111</u> Date of Employment: From <u>9/98</u> To <u>PRESENT</u> Part-Time _____ Full-Time <u>X</u>	Non-Engineering Employment	Engineering Experience Prior To EI Examination	Engineering Experience Subsequent To EI & Prior to PE Examination	Professional Engineering Experience Subsequent To PE Licensure	Academic Engagement
3.8					

Applicant should make explicit statements, listing and defining design work performed, listing and defining projects for which he/she had full or partial responsibility, including statement of extent and complexity of work performed.

Tyndall Parking Structure – Tucson, Arizona

This 1686 space garage constructed for the University of Arizona in Tucson was actually bisected by Fourth Street creating two five story parking garages and two independent circulation systems. Since the garage was constructed in an existing neighborhood instead of on campus it required thinset brick inlaid walls and matching spandrels. Structural steel screens and canopy connections to brick and CMU facing at precast entries provided some detailing and design challenges.

Table Mesa Parking Structure Expansion – Boulder, Colorado

This two story, eight hundred and twenty two car addition to an existing three-story parking garage presented some interesting problems. Since the first three levels were built in 1991, we have changed building codes three times, and the required design loads under the 1997 UBC were much higher than those required by the 1988 UBC. Fortunately we could accommodate the 1997 Uniform Building Code loads. Because of its size the addition required providing an elevator adjacent to the north stairs with associated spandrel block outs and their new vertical supports. The construction administration phase also required attention to detail since some of the existing connections required retrofitting to transfer the imposed horizontal loads. The most challenging portion was to provide 2'-0" wide x 2'-4" deep precast planters supported by the exterior building spandrels.

Salina Parking Garage – Salina, Kansas

The Salina Regional Health Center required the first elevated parking structure in the history of Salina Kansas. This five-story garage was built for 715 cars across Santa Fe Avenue from the Medical Center. So one of the unique design requirements was to enclose a stair elevator on the west side of the parking garage, build an enclosed bridge across the street to an enclosed stair and elevator on the opposite side which would serve the medical center. The structure was accented with thinset brick on spandrels and walls which we acid etched, the entire structure was supported on individual and continuous pier caps which were supported by 65'-0" auger cast piles.

TO BE COMPLETED BY APPLICANT

EXPERIENCE RECORD: SUMMARY AND DESCRIPTION	EXPERIENCE ALLOCATION Years In Decimals To Tenths				
	(1)	(2)	(3)	(4)	(5)
Name and Address of Employer At Time of Employment <u>WALKER PARKING CONSULTANTS</u> <u>5350 SO. ROSLYN ST. #220</u> <u>ENGLEWOOD, COLORADO 80111</u> Date of Employment: From <u>9/98</u> To <u>PRESENT</u> Part-Time _____ Full-Time <u>X</u>	Non-Engineering Employment	Engineering Experience Prior To EI Examination	Engineering Experience Subsequent To EI & Prior to PE Examination	Professional Engineering Experience Subsequent To PE Licensure	Academic Engagement
3.8					

Applicant should make explicit statements, listing and defining design work performed, listing and defining projects for which he/she had full or partial responsibility, including statement of extent and complexity of work performed.

Denver International Airport – Denver, Colorado
 Module 4 West is the seventh five-story parking garage which Denver International Airport plans to build. It is 244 feet wide x 516 feet long separated by a single expansion joint. As two five story precast concrete structures supported on drilled piers, it is not very special except that all seismic and wind loads are transferred to the foundation system with steel and precast concrete K-frames which open up this 1714 parking spaced structure to light and line-of-sight. While each level was served by tree-type precast stairs, some of the more challenging detailing aspects involved all of the bridges which served this garage and connected it to other garages or to the terminal entry roadways on the west side. Roadway retaining walls had to allow for expansion to the bridges as well as the parking structures.

Ameristar Parking – Kansas City, Missouri
 Ameristar Casinos required a four-story garage that was 374'-0" x 508'-0". Expansion joints separated the garages in each direction and created four structures. At the southeast corner, a stair/elevator tower was separated from the garage and enclosed to serve an adjacent enclosed walkway which connected to the casino. Except for the retaining walls and foundations at the enclosed walkway, the parking garage was supported on 60'-0" to 80'-0" auger cast piles and pile caps. After completing the design and drawings for this fast track project the owner priced the job and found that he could afford another parking level, so we redesigned the structure and foundation system as well as the lateral resisting system for a five-story garage capable of parking 2654 cars. With close coordination between contractor and consultants and early and timely turnover of shop drawings during the construction administration phase, the contractor only needed eight months to complete the project.

TO BE COMPLETED BY APPLICANT

EXPERIENCE RECORD: SUMMARY AND DESCRIPTION	EXPERIENCE ALLOCATION Years In Decimals To Tenths				
	(1)	(2)	(3)	(4)	(5)
Name and Address of Employer At Time of Employment <u>WALKER PARKING CONSULTANTS</u> <u>5350 SO. ROSLYN ST. #220</u> <u>ENGLEWOOD, COLORADO 80111</u> Date of Employment: From <u>9/98</u> To <u>PRESENT</u> Part-Time _____ Full-Time <u>X</u>	Non-Engineering Employment	Engineering Experience Prior To EI Examination	Engineering Experience Subsequent To EI & Prior to PE Examination	Professional Engineering Experience Subsequent To PE License	Academic Engagement
				3.8	

Applicant should make explicit statements, listing and defining design work performed, listing and defining projects for which he/she had full or partial responsibility, including statement of extent and complexity of work performed.

Tucson International Airport – Tucson, Arizona
 The Tucson Airport Authority required a 1624 car garage to store its rental fleet and therefore required a three level garage protected with a roof. With the advent of 9/11 one of the airport changes was to eliminate any parking closer than 300'-0". This reduced the area for parking and changed some walls to diagonal walls while others were diagonal to match the site. More details were added because of these geometry changes while others were added to better describe the structural steel/precast K-frame lateral bracing system. The ramps were framed with separate precast spandrels and separate columns were added at the ramp expansion joint. The main entry at the south elevation as well as the north stairs was separated from the parking structure. The two main stairs at the north and south elevations were also covered with curved steel roofs and small steel structures were added for that southwestern touch.

Pagosa Area Building and Fire Appeals Board



Town of Pagosa Springs

551 Hot Springs Boulevard · Post

Office Box 1859 · Pagosa Springs, CO 81147

Phone: 970.264.4151 · Fax: 970.264.4634



Pagosa Fire Protection

District 191 N Pagosa Boulevard ·

Pagosa Springs, CO 81147 · Phone: 970.731.4191

· Fax: 970.731.4194

Application for Appointment to: Pagosa Area Building and Fire Appeals Board

Position: Regular OR ~~Alternate~~

Name: JAMES R. VAN LIERE Date: JUNE 2, 2014
Home Address: 104 BUTTE DRIVE
Mailing Address: 104 BUTTE DRIVE Phone: 731-6878
Business Name: JAMES R. VAN LIERE, PE
Business Address: 104 BUTTE DRIVE Phone: 731-6878
E-mail: JRVL - PE @ MSN.COM

I have been a resident of Archuleta County/Town of Pagosa Springs for ___ years.

Are you an employee and/or related to any employee of the Town of Pagosa Springs and/or Fire District? ___ Yes No

If yes, specify employment and/or relationship: _____

If necessary, please use the back of this form to answer the following questions:

1. List any Board, Committee or Commission on which you currently serve: OVER
2. List current professional credentials, certifications and/or licenses: OVER
3. List any special qualifications you have for service on this Board OVER
4. Outline field experience OVER
5. Outline experience with International Residential and Building Codes, current adopted series and referenced standards including NFPA 72, 13, 13D and 13R OVER
6. Why are you interested in serving on this Board? OVER
7. How did you hear about this Board vacancy? OVER

Please attach a Letter of Interest and resume and submit complete application to:

Town Clerk to the Town Council, 551 Hot Springs Boulevard, PO Box 1859, Pagosa Springs, CO 81147;

Email: AHessman@pagosasprings.co.gov; Phone: 970-264-4151; Fax 970-264-4634.

James R Van Liere
Signature of Applicant

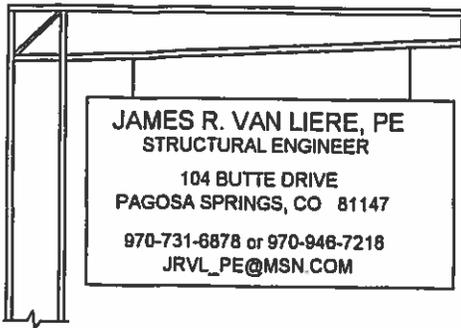
Board Term Expiration Date

Board appointments are for a non-salaried voluntary position. This application will be kept on file for one year. The Town of Pagosa Springs does not discriminate on the basis of race, color, religion, sex, age, national origin, handicap or disability in admission or access to or treatment or employment in its services, programs and activities in compliance with applicable federal and state laws. Information given on this application is public record.

Approved/Disapproved – Signed by Town Mayor

Signed by Fire District Board Chairperson

June 2, 2014



Town Clerk to the Town Council
P.O. Box 1859
Pagosa Springs, Colorado 81147

Re: Application to the Pagosa Area Building and Fire Appeals Board

To whom it may concern:

Please find enclosed a resume and an application for the subject appeals board. It is my desire to serve on this board because I have been active in the engineering and construction field in some form or other for over 50 years. As a result, I feel that it may be possible for you to benefit from my education, knowledge and experience. I am vitally interested in the health, safety and welfare of the local community, especially in the construction area.

During my career, I spent over 25 years serving as a forensic structural engineer and as a result, have seen many code violations, cases of poor design and shoddy construction, most of which were foreseeable and preventable. Thus, I feel that my experience could be of value to this Board of Appeals.

Thank you for taking the time to review this application.

Yours truly,

James R. Van Liere, PE
Consulting Structural Engineer

Enclosures

PERSONAL RESUME

V010113



JAMES R. VAN LIERE, PE

STRUCTURAL ENGINEER
104 BUTTE DRIVE
PAGOSA SPRINGS, CO 81147
970-731-6878 or 970-946-7218
JRVL_PE@MSN.COM

PERSONAL

Semi-retired, age 76, married, two daughters, two grandchildren

EDUCATION

University of Wyoming- BSCE, 1964; MSCE, 1966; have taken courses in Constitutional Law, Business Law and Water Rights

WORK HISTORY

1997 to present Self-employed as a consulting structural engineer
1997 to 2003 Principal & Senior Project Manager - J.R. Harris and Company
1995 to 1997: Self-employed as a consulting structural engineer
1985 to 1995: Chief Structural Engineer - Sellards & Grigg, Inc.
Jan-May 1995: Adjunct instructor - Colorado School of Mines
1976 to 1985: Had own consulting structural engineering firm and also taught senior level classes in concrete, steel & timber design at Metropolitan State College
1966 to 1976: Project Engineer/Manager - Ken R. White Co. / URS Corp.
1965 to 1966: Design Engineer for R. A. Horton, Structural Engineer

REGISTRATION - PROFESSIONAL ENGINEER

Colorado-1967 Wyoming-1975 Louisiana-1985 Vermont-1986 Utah-1987 Montana-2002
Certified Consulting Engineer through the American Council of Engineering Companies/CO-#263
Engineering Expert Witness through the American Council of Engineering Companies/CO-#34

PROFESSIONAL AFFILIATIONS AS A PROFESSIONAL MEMBER

American Consulting Engineers Council/CO
American Institute Steel Construction

American Society of Civil Engineers
Structural Engineers Association of Colorado

HONORS AND AWARDS

Sigma Tau - Engineering Honorary
Fifth Place - 1964 James F. Lincoln Arc Welding Foundation Contest
Fellowship - Ideal Cement Company \$2500 Research Fellowship - 1965

EXPERIENCE

Structural design experience includes all types of commercial, municipal and industrial buildings; industrial structures; bridge structures and special structures in reinforced concrete, steel and heavy timber, with special emphasis on the design of post-tensioned / pre-stressed concrete structures, foundation design and computer design of structures.

Have also served as a special consultant for structural investigations and reports concerning building and foundation failures, explosions, fires, overload distress, vibration problems, remedial repairs and historic restoration. Have advised attorneys and served as an expert witness in court.

PROJECT EXPERIENCE

1. Served as Field Engineer for Christo's Running Fence Art Project in California in 1976.
2. Served as Project Manager for the overall review of the structural design and performed the structural design review for the concrete portion for Invesco Field at Mile High, the new stadium for the Broncos professional football team. Was responsible for coordinating and approving the work of four other engineers who were performing the wind and seismic analyses and the structural steel analysis, and then signing the required documentation in order for the construction to proceed on a fast-track basis. The approximate construction cost for this project was \$360,000,000.
3. Served as Project Manager for the overall review of the structural design and performed the structural design review for the concrete portion of the new City and County Building for Denver, Colorado. Was responsible for coordinating and approving the work of two other engineers who were performing the wind and seismic analyses and the structural steel analysis, and then signing the required documentation in order for the construction to proceed on a fast-track basis. The approximate construction cost for this project was \$250,000,000.
4. Served as Project Manager for the overall review of the structural design and performed some of the structural design review for the concrete and structural steel for the addition to the Colorado Convention Center. Was responsible for coordinating and approving the work of two other engineers who were also performing a review for the structural steel; and then signing the required documentation in order for the construction to proceed. The approximate construction cost for this project was \$400,000,000.
5. Served as Project Manager and Design Engineer for the 500-foot extension of the underground tunnel for the train at Denver International Airport. The tunnel was constructed of conventionally reinforced concrete and structural steel, and was designed to support future aircraft loads.
6. Served as Project Engineer and Design Engineer for a three-story commercial area and underground parking structure for LTV Ski Area Complex - Steamboat Springs, Colorado. The complex was constructed of structural steel and prestressed/post-tensioned concrete waffle slabs. This was a "fast-track" project with the structural design based on architectural concepts, which were finalized after the construction of the building shell.
7. Served as Design Engineer for the six-story Exposition Office Building constructed of prestressed, precast concrete twin-tees, inverted T-beams, L-beams and wall panels. The structure is supported on caissons four feet in diameter and fifty to sixty feet deep.
8. Served as Project Engineer and Design Engineer for the six-story Ramada Inn hotel at Steamboat Springs, Colorado. The structure was constructed with site-cast, conventionally reinforced concrete wall & floor panels, plus conventional precast concrete twin-tees and beams. The unique aspect of this project is that each floor was offset four feet from the floor below, which made the front and back walls slope to one side.
9. Taught structural timber, structural steel and reinforced concrete design at Metro State College for three years; taught structural timber design at University of Colorado at Denver for one semester; and taught structural analysis and structural steel design at the Colorado School of Mines for one semester.
10. Taught the fundamentals of structural design to contractors at the Archuleta County Education Center in Pagosa Springs.

Pagosa Area Building and Fire Appeals Board

Additional information for applicant James R. Van Liere

1. Committees: PLPOA Board of Directors, PLPOA Roads Advisory Committee, PLPOA Veterans Memorial Park Committee, Archuleta County board of Appeals, Town of Pagosa Springs Board of Appeals
2. Professional Credentials: Licensed Professional Engineer in the State of Colorado, Certified Consulting Engineer, Engineering Expert Witness and have inactive licenses in four other states.

3. I have served on various structural engineering projects as a design engineer in reinforced concrete, pre-stressed concrete, structural steel, structural timber; project engineer; project manager; forensic structural engineer; have taught college level engineering courses in concrete, structural steel and timber design at Metropolitan State College, the Colorado School of Mines and the University of Colorado at Denver.
4. I have worked for the United States Geological Survey, United States Bureau of Public Roads, various consulting engineering companies, had my own consulting structural engineering firm on a full-time basis, and continue to provide consulting engineering services on a part-time basis.
5. I have worked with the International Building Code, the International Residential Code, the American Concrete Institute codes, American Institute of Steel Construction codes, the American Institute of Timber codes, and the National Forest Products Association codes. I am familiar with but have never used the National Fire Protection Association code.
6. I believe my structural engineering design and construction experience would be of value to this Board.
7. I am currently serving on the Archuleta County and the Town of Pagosa Springs Boards of Appeals.

Pagosa Area Building and Fire Appeals Board



Town of Pagosa Springs

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Pagosa Fire Protection

District 191 N Pagosa Boulevard ·

Pagosa Springs, CO 81147 · Phone: 970.731.4191

· Fax: 970.731.4194

Application for Appointment to: Pagosa Area Building and Fire Appeals Board

Position: Regular OR Alternate

Name: Ernest W. Karger Date: 6/3/2014
Home Address: 32 Balfour Ct, Pagosa Springs, CO 81147
Mailing Address: same Phone: 970-903-7549
Business Name: none
Business Address: none Phone: none
E-mail: 34 karger@gmail.com

I have been a resident of Archuleta County/Town of Pagosa Springs for 9 years.

Are you an employee and/or related to any employee of the Town of Pagosa Springs and/or Fire District? Yes No

If yes, specify employment and/or relationship: _____

If necessary, please use the back of this form to answer the following questions:

1. List any Board, Committee or Commission on which you currently serve: Envirn. Control Com. PLPOA, Board of Trustees Com. United Methodist Church
2. List current professional credentials, certifications and/or licenses: Retired professional engineer State of Colorado
3. List any special qualifications you have for service on this Board 35 year career working in engineering field related to standards, rules and regulations
4. Outline field experience Worked with manufacturing plants to insure that they understood and operated in compliance w/standards, rules and regulations
5. Outline experience with International Residential and Building Codes, current adopted series and referenced standards including NFPA 72, 13, 13D and 13R Design, review, oversight, issuance of recommendations for compliance w/standards, rule & regs.
6. Why are you interested in serving on this Board? To improve the professionalism and promptness with which issues may be addressed and resolved.
7. How did you hear about this Board vacancy? Jim Van Liere

Please attach a Letter of Interest and resume and submit complete application to:

Town Clerk to the Town Council, 551 Hot Springs Boulevard, PO Box 1859, Pagosa Springs, CO 81147;

Email: AHessman@pagosasprings.co.gov; Phone: 970-264-4151; Fax 970-264-4634.

Ernest W. Karger
Signature of Applicant

Board Term Expiration Date

Board appointments are for a non-salaried voluntary position. This application will be kept on file for one year. The Town of Pagosa Springs does not discriminate on the basis of race, color, religion, sex, age, national origin, handicap or disability in admission or access to or treatment or employment in its services, programs and activities in compliance with applicable federal and state laws. Information given on this application is public record.

Approved/Disapproved – Signed by Town Mayor

Signed by Fire District Board Chairperson

6/4/2014

April Hessman
Town Clerk of the Town Council
551 Hot Springs Blvd.
PO Box 1859
Pagosa Springs, CO 81147

Dear April Hessman;

I hereby make application to become a member of the
"Pagosa Area Building and Fire Appeals Board" and submit
a completed "Application for Appointment".

As a resume of experience, I am retired Registered Professional Engineer in the State of Colorado. I worked 35 years in the review, evaluation, determination of compliance status and issuance of recommendations for obtaining and maintaining compliance with EPA, OSHA and NFPA standards, rules and regulations at the worldwide manufacturing facilities the Gates Rubber Corporation of Denver, Colorado.

Very truly yours,



Ernest W. Karger
32 Balfour Ct.
Pagosa Springs, CO 81147
970-903-7549
34karger@gmail.com



AGENDA DOCUMENTATION

OLD BUSINESS: VII.1

PAGOSA SPRINGS TOWN COUNCIL
JANUARY 06, 2015

FROM: ZACH RICHARDSON, TOWN BUILDING OFFICIAL

PROJECT: SECOND READING, ORDINANCE 818 OF THE TOWN OF PAGOSA SPRINGS AMENDING SECTION 6.13 OF THE LAND USE AND DEVELOPMENT CODE TO PROVIDE FOR A CODE BOARD OF APPEALS

ACTION: DISCUSSION AND POSSIBLE ACTION

PURPOSE/BACKGROUND:

The Town Building Department, in conjunction with the Pagosa Fire Protection District, recommends that a single Code Board of Appeals be created to hear all appeals related to fire and building codes.

The International Code Council Codes (ICC Codes), including both the Building and Fire Codes have both been adopted by the Town, including provisions regarding the Fire Code's own board of appeals and appeals process. Therefore, in order for the Town to establish the Board of Appeals with the Fire District, an ordinance is required to amend the Town Code. As recommended by legal counsel, the Town Council must also adopt a new Resolution appointing the member of the Board of Appeals – reference agenda item VI.2.

It is proposed that the Code Board of Appeals would hear and decide on appeal requests based on Section 6.13 of the Land Use and Development Code. The membership would consist of five regular members and three alternate members appointed or removed jointly by Town Council and Pagosa Fire Protection District Board Resolutions. Members shall be qualified electors and residents of Archuleta County for a minimum of two years prior to appointment. Holding the member to a higher standard, they shall be experienced and knowledgeable about ICC Codes and hold a certificate, credential and/or license.

On December 18, 2014, The Town Council *"Approved the First Reading of Ordinance 818, Amending Section 6.13 of the Land Use and Development Code to Provide for a Code Board of Appeals"*.

ANALYSIS:

Authority and Scope: The Pagosa Area Building and Fire Appeals Board is a professional team established to hear and decide on appeals of order, decisions, or determinations regarding building and fire code enforcement within the Town of Pagosa Springs and Archuleta County. The Appeal Board will hear witnesses, review evidence and interpret the International Code Council (ICC) building and fire codes as adopted and/or amended by each respective jurisdiction. Decisions of the Appeal Board are final and binding upon all parties involved in the hearing process.

Membership of the Appeals Board: The Appeals Board shall have a membership of not less than eight (8) members – five (5) regular and (3) alternate members appointed or removed by the Town Council and Pagosa Fire Protection Board of Directors. The members shall be chosen to broadly reflect the various standards of the building and fire codes.

The five regular members shall be as follows: two experienced in building construction, two in engineer of design professional and one fire protection professional or fire experience contractor or engineer. The terms of office are for five years with the initial appointment staggered from one to five years and then five-year terms thereafter.

The three alternate members must have experience in a) building construction; b) engineer/design professional; or c) fire protection professional or fire experienced contractor/engineer. The initial appointments will be staggered – one for three years; one for two years; and one for one year terms. The terms thereafter will be for three years.

Qualifications: Members shall have experience in, and be knowledgeable about, procedures and policies of each respective jurisdiction and International Residential, Building, and NFPA 72, 13, 13D and 13R Codes. All Members shall hold current professional credentials, certificates and/or licenses.

Policies and Procedures: The Code Board of Appeals may establish and adopt its own policies and procedures to address meeting locations, taking minutes and appointing a chairperson.

ATTACHMENT(S):

Ordinance No. 818, an Ordinance of the Town of Pagosa Springs.

RECOMMENDATION:

The Town has received appeal requests, and may receive additional future requests; therefore, it is the recommendation of the Town Building Official that the Town Council by motion:

Approve the Second Reading of Ordinance No. 818, Amending Section 6.13 of the Land Use and Development Code to Provide for a Code Board of Appeals.

* * *

TOWN OF PAGOSA SPRINGS, COLORADO

**ORDINANCE NO. 818
(SERIES 2014)**

**AN ORDINANCE OF THE TOWN OF PAGOSA
SPRINGS AMENDING SECTION 6.13 OF THE LAND
USE AND DEVELOPMENT CODE TO PROVIDE FOR
A CODE BOARD OF APPEALS**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended on April 3, 2012, April 23, 2013 and April 22, 2014 (the “Charter”); and

WHEREAS, pursuant to Ordinance No. 795, Series 2013, the Town adopted, by reference the International Fire Code, 2009 Edition (the “Fire Code”), including Appendix A which establishes a board of appeals; and

WHEREAS, pursuant to Ordinance No. 675, Series 2006, the Town adopted, by reference, the International Building, Energy, Residential, Fire, Mechanical and Fuel Gas Codes, 2006 Edition (the “Building Codes”); and

WHEREAS, the Town desires to establish a single board of appeals to hear all appeals related to Chapter 6.13 of the Land Use and Development Code, with board members appointed jointly by the Town and the Pagosa Fire Protection District.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

Section 1. Amendment of Chapter 21, Article 6, Section 6.13.6. INTERNATIONAL FIRE CODE. Chapter 21, Article 6, Section 6.13.6 of the Pagosa Springs Municipal Code is hereby amended so that Appendices Chapters B, C, D, F, H and I of the International Fire Code, 2009 Edition, are adopted.

Section 2. Adoption of a new Section 6.13.13, Board of Appeals. Chapter 21, Article 6 of the Pagosa Springs Municipal Code is hereby amended by the adoption of a new Section 6.13.13, BOARD OF APPEALS, as follows:

6.13.13 BOARD OF APPEALS

There is hereby created a Code Board of Appeals (“Board”) for the purpose of hearing and deciding appeals of orders, decisions or determinations made pursuant to this Chapter 6.13.

A. Membership. The membership of the Board shall consist of five regular members and three alternate members, none of whom are employees of the Town or Fire District, and all of whom meet the qualifications established by this Section. All regular and alternate members shall be appointed jointly by the Town Council and Pagosa Fire Protection District’s Board of Directors. In the event of a resignation, death, or retirement of any member, or removal of a member for good cause, a replacement shall be appointed jointly by the Town Council and Pagosa Fire Protection District (“Fire District”). Members and alternate members may be removed for any or no reason by joint action of the Town Council and District Board of Directors.

B. Member Qualifications. All alternate and regular members shall be qualified electors and residents of Archuleta County for a minimum of two (2) years prior to appointment. Members shall have experience in, and be knowledgeable about, the International Residential, Building, Fire, NFPA 72, 13, 13D and 13R Codes. All members shall hold current professional credentials, certificates and/or licenses, as well as meet the following criteria:

1. If any such persons are available in Archuleta County, regular board members shall consist of the following individuals:
 - a. Two members experienced in building construction;
 - b. Two members who are engineer or design professionals; and
 - c. One fire protection professional or fire experienced contractor or engineer.
2. If such persons are available in Archuleta County, alternate board members must meet at least one of the following qualifications:
 - a. Having experience in building construction;
 - b. An engineer or design professional; or

- c. A fire protection professional or fire experienced contractor or engineer.
3. If individuals with the above qualifications are not available, the Town Council and Fire District may appoint individuals deemed qualified by both entities.

C. Term of Office.

1. Regular Members. Initial appointments of regular members shall be as follows: one member shall be appointed to a term of five years; one member shall be appointed to a term of four years; one member shall be appointed to a term of three years; one member shall be appointed to a term of two years; and one member shall be appointed to a term of one year. Thereafter, appointments shall be for a term of five years.
2. Alternate Members. Initial appointments of alternate members shall be as follows: one member shall be appointed to a term of three years; one member shall be appointed to a term of two years; one member shall be appointed to a term of one year. After these initial terms, each alternate member shall be appointed to a three-year term.

D. Alternate Members. In the event that any regular member of the Board is temporarily unable to act owing to absence, illness, interest in the case before the Board, or any other cause, the Chairperson of the Board shall designate an alternate member to take the place of the absent member and the alternate member shall have all the powers of a regular member while serving in the place of a regular member. The Chairperson shall make every effort to rotate the alternate member who replaces an absent regular member.

E. Duties.

1. The Board is authorized to establish policies and procedures necessary to carry out its duties. Copies of any policies and procedures shall be provided to the Town and the Fire District.
2. The Board shall make reasonable interpretations and may waive requirements of the Building and Fire Codes when such decisions are (i) in conformity with the intent and purpose of the applicable code; (ii) the relief does not lessen

any fire-protection or health and safety requirements or any degree of structural integrity; and (iii) the material, method or work offered is, for the purpose intended, comparable to that prescribed in the applicable code in suitability, strength, effectiveness, fire resistance, durability, safety and sanitation.

3. The Board shall review proposed changes or amendments to the codes and advise the Town Council with respect to the desirability and necessity for any such changes and may formulate suggested amendments to the codes for consideration by the Town.

F. Appeals.

1. Any order, decision, or determination made by the building official or fire code official may be appealed to the Board by filing a written Notice of Appeal with the Town Clerk no later than ten (10) calendar days from the date of the decision being appealed.
2. A hearing shall be scheduled within 30 days after receipt of a Notice of Appeal; or, if the Board has adopted a regular schedule of meetings regular meeting following receipt of the Notice. Written notice of the date, time and place of the hearing shall be mailed to the appellant, the Town and the Fire District.
3. Three members of the Board shall constitute a quorum. In rendering any decision on an appeal, not fewer than three affirmative votes shall be required.

G. Decisions. The Board shall issue its findings and rulings thereon in writing not later than thirty days after the hearing, or not later than the second regular meeting following the hearing, if the regular schedule of meetings has been adopted by the Board. Copies of the findings and rulings shall be mailed to the appellant, Town Clerk, and Fire District administrator. The decisions of the Board shall be final and there shall be no further administrative review. Decisions of the Board shall be subject to review by the Municipal Court by filing a complaint that includes the specific allegations of error no more than fourteen (14) days after the final decision by the Town Council. The Municipal Court's review shall be limited to a determination of whether the Board exceeded its jurisdiction or abused its discretion, based on the evidence in the record before the

Board. Any appeal of the decision of the Municipal Court shall be brought in District Court as a civil matter pursuant to Rule 106 of the Colorado Rules of Civil Procedure.

Section 3. Public Inspection. The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

Section 4. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

Section 5. Effective date. This Ordinance shall become effective and be in force immediately upon final passage at second reading.

INTRODUCED, READ, AND ORDERED PUBLISHED BY TITLE ONLY PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE ____ DAY OF ____, 2014.

TOWN OF PAGOSA SPRINGS,
COLORADO

By: _____
Don Volger, Mayor

Attest:

April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED BY TITLE ONLY PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE ____ DAY OF ____, 2014.

TOWN OF PAGOSA SPRINGS,
COLORADO

By: _____
Don Volger, Mayor

Attest:

April Hessman, Town Clerk

CERTIFICATE OF PUBLICATION

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 818 (Series 2015) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the ____ day of _____, 2014, and was published by title only, along with a statement indicating that a violation of the Ordinance is subject to enforcement and punishment pursuant to Article 3, Chapter 1 of the Pagosa Springs Municipal Code, and specifically Section 1.3.3 which provides for a fine not exceeding \$1,000 or incarceration for not to exceed one year, or both, and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2015, which date was at least ten (10) days prior to the date of Town Council consideration on second reading..

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 201__.

April Hessman, Town Clerk

(S E A L)

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. ____ (Series 2014) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the ____ day of _____, 201__, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 201__.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 201__.

April Hessman, Town Clerk

(S E A L)



551 Hot Springs Boulevard
Post Office Box 1859
Pagosa Springs, CO 81147
Phone: 970.264.4151
Fax: 970.264.4634

**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING AGENDA
TUESDAY, JANUARY 6, 2015
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.**

- I. CALL MEETING TO ORDER**
- II. APPROVAL of MEETING MINUTES FROM DECEMBER 18, 2014**
- III. PUBLIC COMMENT – *Please sign in to make public comment***
- IV. NEW BUSINESS**
 - 1. Resolution 2015-01, Setting 2015 Fee Schedule**
- V. OLD BUSINESS**
 - 1. TOWN/PAWSD Pipeline Update**
- VI. NEXT BOARD MEETING JANUARY 22, 2015 AT 12:00PM**
- VII. ADJOURNMENT**



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Pagosa Springs, CO 81147
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Fax: 970.264.4634

**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING MINUTES
THURSDAY, DECEMBER 18, 2014
Town Hall Council Chambers
12:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Alley, Board Member Bunning, Board Member Egan, Board Member Lattin, Board Member Patel, Board Member Schanzenbaker
- II. **APPROVAL of MEETING MINUTES FROM DECEMBER 2, 2014** – Board Member Lattin moved to approve the meeting minutes, Board Member Bunning seconded, unanimously approved.
- III. **PUBLIC COMMENT** – None
- IV. **NEW BUSINESS**
 1. **Resolution 2014-07, Amending 2014 Budget** - The Town Auditor asked that the budget include the expenditure and revenue from the PAWSD portion of the pipeline project (Phase 2) in the 2014 budget in which the District is receiving a loan from PAWSD. The amount the district is expecting to receive and to expend in 2014 for Phase 2 through the PAWSD loan is \$2,585,815 which is the balance of the \$2,835,745 loan amount. \$249,930 was expended on our PAWSD loan in 2013. Board Member Bunning moved to approve Resolution 2014-07 amending the Sanitation District's 2014 approved budget to include increases in revenue and expense of \$2,585,815, retaining the same budgeted reserves in the Sanitation District Fund of \$2,472,274, Board Member Egan seconded, unanimously approved.
- V. **OLD BUSINESS**
 1. **PAWSD/Pipeline Update** - Work continues on both pump stations now as the structures are above ground level. Hydraulic testing of the piping is being performed per specifications as well. The contractor is applying to the state electrical inspector for a permit to get electric meters set and power for construction purposes at both locations. The IGA between the District and PAWSD will automatically renew January 1st. The overtime paid to the LPR at this time is 138 hours.
- VI. **DEPARTMENT HEAD REPORT**
 1. **District Report** - The average daily effluent flow rate for November was .229 million gallons per day with no violations reported for November. The Chamber pump station rehabilitation project was essentially completed on Friday December 5. The project that was managed in house went very smoothly and the concrete vault was restored with an epoxy coating that should last for several decades.
- VII. **APPROVAL OF NOVEMBER FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Board Member Egan moved to approve the November financial statement and

accompanying payments, Board Member Lattin seconded, unanimously approved.

VIII. NEXT BOARD MEETING JANUARY 6, 2015 AT 5:00PM

IX. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 1:26 pm.

DRAFT



SANITATION AGENDA DOCUMENTATION

NEW BUSINESS:IV.1

PAGOSA SPRINGS SANITATION DISTRICT BOARD

JANUARY 6, 2015

FROM: GREGORY J SCHULTE, TOWN MANAGER

PROJECT: RESOLUTION 2015-01, SETTING 2015 FEE SCHEDULE

ACTION: PUBLIC COMMENT, REVIEW AND POSSIBLE ACTION

PURPOSE/BACKGROUND

The Town Council acting as the ex officio Sanitation Board of Directors establishes rules and regulations for operations of the District and provides for the establishment of fees for various sewer services fees. Resolution 2015-01 sets out all district fees for the Board's review and annual approval.

ATTACHMENT(S)

Resolution 2015-01

RECOMMENDATION

It is the recommendation of the Town Manager that the Sanitation District Board, by motion,

Approve Resolution 2015-01, Setting Town Fees for District Sewer Services for 2015



**PAGOSA SPRINGS SANITATION GENERAL IMPROVEMENT DISTRICT
PAGOSA SPRINGS, COLORADO**

RESOLUTION 2015-01

**A RESOLUTION ADOPTING 2015 FEE SCHEDULE FOR THE PAGOSA
SPRINGS GENERAL IMPROVEMENT DISTRICT**

WHEREAS, the Town Council, acting as the ex officio Board of Directors for the Pagosa Springs Sanitation General Improvement District (Sanitation GID Board), establishes rules and regulations for operations of the District and provides for the establishment of fees for various services; and

WHEREAS, the District adopted Rules and Regulations dated December 5, 2006, stating such regulations, rates, fees, tolls and charges, and the policies and procedures of the District (“Rules and Regulations”);

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
PAGOSA SPRINGS, COLORADO THAT:**

SECTION 1 – Fee Schedule. The Pagosa Springs Board incorporates the foregoing recitals as its conclusions, facts, determinations, and findings. The Board hereby approves the Fee Schedules for operations of the Pagosa Springs Sanitation General Improvement District.

SECTION 2 – Severability. If any part or provision of this Resolution is judged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board’s intention that the various provisions hereof are severable.

SECTION 3 – Conflicting Acts. All acts, orders, and resolutions, or parts thereof, of the Board, which are inconsistent or in conflict with this Resolution, are hereby repealed to the extent only of such inconsistency or conflict. All fees shall become effective on January 1, 2015, including any reservations taken in 2014 for 2015 events.

SECTION 4 – Effective Date. This Resolution, shall be effective immediately upon its passage, and shall be recorded in the official records of the Town kept for that purpose and shall be authenticated by the signatures of the Board President and the Secretary. A copy of the Fee Schedules will be available for inspection by the public at Town Hall during normal business hours.

ADOPTED THIS 6TH DAY OF JANUARY 2015, BY THE SANITATION GENERAL
IMPROVEMENT DISTRICT BOARD BY A VOTE OF _____ IN FAVOR, _____ AGAINST.

By: _____
Don Volger, Board President

ATTEST:

April Hessman, Secretary

PAGOSA SPRINGS SANITATION DISTRICT FEE SCHEDULE

Type of Fee	Code Section	Description	Amount	Last Date Adopted
SANITATION DISTRICT FEES				
Sewer Fees	Resolution 2010-02	Monthly	\$ 37.50 per EU	2010
Delinquency Charges	Resolution 2010-02	Monthly	\$15 or 5% per month	2010
Interest Annual Percentage Rate	Resolution 2010-02	Monthly	18%	2010
Plant Investment Fee	Resolution 2010-02	Per EU	\$4,400	2010
Connection Materials Fee			\$100/residential, others at actual cost	
Non-Sufficient Funds/Check Return			\$0	
Credit Card Transaction Fee			\$0	



AGENDA DOCUMENTATION

OLD BUSINESS: V.1

PAGOSA SPRINGS SANITATION BOARD OF DIRECTORS
JANUARY 6, 2015

FROM: GENE TAUTGES, SANITATION SUPERVISOR

PROJECT: TOWN/PAWSD PIPELINE UPDATE
ACTION: DISCUSSION

Physical work over the holidays has slowed quite a bit on the pipeline project. Currently the contractor is finalizing work on getting temporary power to both of the pump stations, doing equipment maintenance and some plowing to keep the areas accessible. We anticipate construction on both pump stations to continue throughout the winter months as the buildings start to take shape and get closed in. The contractor has discussed laying more pipe on the school district property (approx. 1000 feet) if weather allows. There should be no issues there except for the potential of the Pagosa Sky rocket, which is the case anytime construction occurs so hopefully that section can be completed by January or February.

A meeting of the Standing/Adhoc Committee is being scheduled in January but no firm date has been set yet. We have received correspondence from the contractor regarding change orders and will discuss them at the committee meeting.

Respectfully submitted,
Gene Tautges, Sanitation Supervisor