



**TOWN OF PAGOSA SPRINGS**  
**Historic Preservation Board**  
**Regularly Scheduled Meeting Agenda**  
**Wednesday, September 14, 2016 @ 5:45p.m.**  
Town Hall, 551 Hot Springs Blvd.

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- I. **Call to Order / Roll Call:**
- II. **Announcements:**
- III. **Approval of Minutes:**  
Approval of the August 10, 2016 & August 24, 2016 HPB Regularly Scheduled Meeting Minutes
- IV. **Public Comment:**
- V. **Decision Items:**
  - A. Appointing of Historic Preservation Chair
  - B. Appointing of Historic Preservation Vice-Chair (If Needed)
  - C. Larry Garcia Letter of Interest
  - D. Rumbaugh Creek RFP
  - E. Chili Cha Cha participation
- VI. **Discussion Items:**
  - A. 2017 Budget Preparations
  - B. Rural Philanthropy Days
- VII. **Reports and Updates:**
  - A. Planning Director Report
  - B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration
  - C. Upcoming Town Meeting Schedules
- VIII. **Public Comment:**
- IX. **Adjournment:**

**HPB Board Members**

**Peggy Bergon:** HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson  
**Chrissy Karas:** HPB Regular Member, **Andre Redstone:** HPB Regular Member,  
**Judy James:** HPB Regular Member, **Brad Ash:** Alternate Member

**HPB Mission Statement**

"Moving Forward While Preserving the Past"

To provide leadership, engage and encourage partnerships within our community of Pagosa Springs and Archuleta County, increase public appreciation by creating awareness, promoting the preservation of our irreplaceable diverse cultural heritage, architecture, and economy *while* sharing the stories of our past with ideas for the future.



Town of Pagosa Springs Historic Preservation Board  
Wednesday, September 14, 2016  
Regularly Scheduled Meeting - Staff Report

**I. Call to Order / Roll Call:**

**II. Announcements:**

**III. Approval of Minutes:**

A. Approval of August 10 & 24, 2016 Regularly Scheduled Meeting Minutes.

Staff recommends the HPB approve the August 10 & 24, 2016 regularly scheduled meeting minutes after finding that they are accurate.

**IV. Public Comment:**

Opportunity for the public to provide comments and to address the Historic Preservation Board on items not on the Agenda.

**a. TIME LIMIT: Up to 2 minutes per person and a total of 20 minutes.**

At this time, Public Comment will be accepted for items not included as an agenda item. Interested persons have the opportunity to address the Historic Preservation Board and express your opinions on matters that are not on the agenda or not listed as a public hearing item on the agenda. Public comments on any pending application that is the subject of a public hearing at the current or a future meeting may only be made during such hearing. The total time reserved for Public Comment at each meeting is 20 minutes, unless extended by a majority vote of the Planning Commission and each comment is limited to 2 minutes.

- I. **Call to Order / Roll Call:** Chair Peggy Bergon calls the meeting to order at 5:48PM. Present were Board members Judy James and Vice Chair Lindsey Smith. Also present were Planning Director James Dickhoff and Associate Planner Rachel Novak. John and Jean Taylor from the San Juan Historical Society were also in attendance. HPB member Andre Redstone arrived at 6:04PM.
- II. **Announcements:** Lindsey Smith provides an update on how the Fair went. Overall, the HPB table was very popular and this may be something to consider for next year.
- III. **Approval of Minutes:**  
Approval of the July 27, 2016 HPB Regularly Scheduled Meeting Minutes: On page 3 at the bottom of B, it should say “any” instead of “nay.” Staff will look into revising the minutes for having the “fence” statement attributed to Chrissy Karas and not Peggy Bergon in the minutes pertaining to Jeff Greer’s fence.
- IV. **Public Comment:** NONE
- V. **Decision Items:**
  - A. **Mural Replacement RFP Review:** Staff had extensive conversations with the high school art teacher, but the schools just don’t have the capacity at this time to handle a project of this size. It has been discussed to provide extra points towards proposals attributed to incorporating a student aspect into the project. Judy James feels that the aspect of a student component should be completely left up to the bidders. Trying to incorporate such a component may push back the timeline too far. Lindsey Smith would like a rewrite of the second paragraph on the first page to reflect item one of the material restrictions. Typically, staff will advertise the RFP for three weeks and then staff and a small committee will evaluate the proposals. Then, interviews will be held and a recommendation will be presented to Town Council. Overall, this process could take up to 8 weeks before selecting the final artist. Peggy Bergon would like to know what will happen to the old mural. As of right now, the future of the mural is uncertain. Andre Redstone would like a plan of how to handle each mural or artwork at the end of each term for roughly a 5-year lifespan. He suggests an auction, the artist could buy it back, or possibly the Town could have the right to move the installation to somewhere else. Andre Redstone would like clarification on what does the word “qualified” means to the language of the RFP. It is in reference to the qualifications listed on page 4. Staff will remove the word “qualified” from the language of the RFP. Andre Redstone asks how the quality of work will be addressed. In the contract, if the quality of work does not live up to the \$10,000 expected project that will be considered within the contract language. Staff will provide an updated RFP at the next meeting.
  - B. **Museum Support Letter and Funding:** The Board of County Commissioners and Town Council will be hearing the requested \$60,000. Jean Taylor says that the museum is doing well in terms of memberships and donations. As of right now, the museum does have the funding to stay open through 2017. At that time, they may be pursuing money for repairs and staffing the museum. At the present time, they would like to get their finances in order

and then they will have a better idea of how much money to potentially request. The \$60,000 originally requested is not needed at this time. Lindsey Smith is very happy to hear that the museum is looking up. Andre Redstone says that the museum support letter has been in the Town Council agenda several times and they have not acknowledged the letter. He feels that this issue is very important considering the grants and other activities happening on the site. Peggy Bergon feels that the HPB could provide an updated letter of support for funding once the museum has their finances in order. Andre Redstone feels that Town Council is still unaware of the Board's support of the museums and he would still like to bring it to the Town Council's awareness. It continues to lay a foundation for the Waterworks Committee and for the other museums in Town. He feels that staff should continue to push the letter on the agenda to show the HPB's support in working in conjunction with the museums. Planning Director James Dickhoff says that he has presented the letter twice to Town Council and the Mayor is aware of the letter. Planning Director James Dickhoff will collaborate with the Town Manager and Mayor on how to get the letter recognized more with Town Council. Lindsey Smith agrees that the HPB would like acknowledgement of the letter from Town Council, but also agrees that they should wait until a more concrete letter could be crafted after the museum gets their finances in order with a 3-5-year financial plan through their financial planner. John Taylor says that there was a split mindset with the County when they first took over the museum, but now everyone understands that the Taylors are working hard to ensure they will not close. Jean Taylor says that they have been asked to combine with the Fred Harman Museum. She supports this idea, but at the present time this is a difficult endeavor. Lindsey Smith asks if it's possible to have a general Museum Board that oversees all of the museums in Town. Andre Redstone says that potentially, the HPB could help facilitate the selection of such a Board. Planning Director James Dickhoff says that the HPB could present an agenda item at a future Town Council meeting to discuss the possibility of creating a committee or task force to look at the museums in general. Peggy Bergon would like to contact the Fred Harman museum and start a conversation with them. Andre Redstone agrees that they should be including the Fred Harman museum. Planning Director James Dickhoff suggests the HPB attending a Fred Harman Museum Board meeting and discussing this item. He will discuss these items with the Mayor and the Town Manager.

**VI. Discussion Items:**

A. Waterworks Committee: Peggy Bergon would like to address why the committee is not ready to go to the public. Planning Director James Dickhoff provides an update on the Bridge and Waterworks site. He says staff has considered placing both construction projects out to bid together. At the most recent committee meeting, it was determined to have staff outline a basic public work session outline. At the next meeting, the committee will determine if they are ready to go to the public. Staff will also be finalizing with SHF, what exactly can be done with the site in terms of development and the 20 year restrictions. Andre Redstone says that the new feedback from the new SHF staff person is pivotal to what the committee can bring to the public. He would like to see what exactly can be done with this new grant for the Waterworks site. Andre Redstone says that the committee was formed to flush out all of the potential ideas for the site and then gain feedback from the public. He agrees that the committee will be involved in facilitating the update of the Comprehensive Plan. He feels that this could change how they go to the general public. Planning Director James Dickhoff says that the committee will ultimately have an outcome of a document of potential opportunities for the site. Elements of this could be incorporated into the new Comprehensive Plan. Andre Redstone wants to ensure the committee has a reasonable plan to present to Town Council in regards to matching funds for the grant.

Lindsey Smith says that the committee's next steps are to better understand the limits of the site and then flush out several ideas to present to the public and solicit feedback. Then the committee will present these findings to the HPB and then recommendations will be presented to Town Council.

- B. October 4, 2016, 1:15pm Bus Tour History Talk Volunteer: Associate Planner Rachel Novak provides an update on this. They are willing to provide \$200.00 as a flat fee and then donations at the guest's discretion. It is recommended to have at least 2 people per group of 27 people for a total of 4 volunteers. Andre Redstone would like to spend more time discussing the Town's story instead of just the downtown area. The Tour will start at the Overlook, then cross the street to Goodman's, and then go down Lewis Street. Jean Taylor from the museum has some potential volunteers for this event. The Town can also provide Walking Tour Brochures for the event.
- C. Waterworks Site: Listing as an Endangered Place: Associate Planner Rachel Novak provides an update from Rebecca Goodwin. She asks the HPB if they mind getting this project on the radar of out of state entities. Andre Redstone says that Rebecca Goodwin asked Architect Courtney King has there been a negative connotation about the site. Jean Taylor says that they pursued a project back in 2009 through the State Historical Society and they were told no that they couldn't do anything with the site. Lindsey Smith is concerned that a significant, negative connotation will be placed to the site if it gets listed as an endangered place. She is concerned that people may think that the Town is wasting money on the site. Peggy Bergon feels that having the outreach process with the public about the site will help this issue. Andre Redstone feels that this could potentially have very negative consequences. Staff will reach out to Rebecca Goodwin on the deadline before making any decisions.
- D. Certified Local Government (CLG) Annual Report: Staff can email out the final CLG Annual Report for HPB's review.
- E. 2016 HPB Budget and 2017 Budget preparations: Planning Director James Dickhoff discusses these budget items with the HPB. Staff is currently considering the 2017 budget and the HPB should submit project goals for next year. Peggy Bergon would like to have this as a discussion item at the next meeting. Andre Redstone would like to be able to see a more finalized 2017 budget before suggesting ideas for projects to pursue next year. Andre Redstone suggests possibly looking for grants or money for the museums. Jean Taylor says that she is currently pursuing other options for funding, but she does say that they need to find more resources. Rural Philanthropy Days may be a good consideration for the HPB to attend or staff can find time to attend.
- F. Chili Cha Cha Participation: Planning Director James Dickhoff has reached out to Morgan Murri about the event and they may be able to make some time for the HPB to host an event or participate in some other way. It has been discussed to have the poster contest winners announced or presented here. Judy James suggests possibly having the presentation at the schools. Lindsey Smith suggests sponsoring a performance and have a banner referencing the HPB.

**VII. Reports and Updates:**

- A. Planning Director Report: The Planning Director James Dickhoff provides an update.
- B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration: NONE
- C. Upcoming Town Meeting Schedules

**VIII. Public Comment: NONE**

**IX. Adjournment:** Judy James motions to adjourn. Lindsey Smith seconds. Unanimously approved. The meeting adjourns at 8:15PM.

**HPB Board Members**

**Peggy Bergon:** HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson  
**Chrissy Karas:** HPB Regular Member, **Andre Redstone:** HPB Regular Member,  
**Judy James:** HPB Regular Member, **Brad Ash:** Alternate Member

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- I. **Call to Order / Roll Call:** Vice Chair Lindsey Smith calls the meeting to order at 5:45PM. Present were regular members Chrissy Karas and Andre Redstone. Also present were Planning Director James Dickhoff, Associate Planner Rachel Novak, and Jean and John Taylor from the San Juan Historical Society.
- II. **Announcements:** Chair Peggy Bergon has resigned her position with the Board. An election for Chair and potentially Vice Chair will be held at the next, regularly scheduled HPB meeting. Staff will ask if Peggy Bergon would like to be an alternate member.
- III. **Approval of Minutes:**  
Approval of the August 10, 2016 HPB Regularly Scheduled Meeting Minutes: Andre Redstone motions to postpone the approval of the minutes until the next meeting. Chrissy Karas seconds. Unanimously approved.
- IV. **Public Comment:** NONE
- V. **Decision Items:**
  - A. **Mural Replacement RFP Review:** Staff has included an updated copy of the RFP within the staff report. Andre Redstone motions to defer the decision to recommend the Mural Replacement RFP to Town Council until the end of the Day Monday, August 29, 2016. Chrissy Karas seconds. Unanimously approved.
  - B. **Waterworks Site, Listing as an Endangered Place:** Associate Planner Rachel Novak updates the Board on Rebecca Goodwin's nomination. Andre Redstone does not see the value in the nomination and this nomination has the potential to misconstrue the site with a negative connotation. Lindsey Smith notes a paragraph within Rebeca's nomination form. She says that the potential to have CPI as a partner for the future of the site is extremely valuable. Andre Redstone is concerned about the local perception for the listing of the site as an endangered place. He would like to hear what Jean and Joh Taylor feel about this. Jean Taylor says that the nomination is confusing and she really isn't sure if this is the right choice for Pagosa Springs. Andre Redstone says that the site is only locally listed and listing this site on the Endangered Places List will not change this status or any other status. Lindsey Smith says that overall this Endangered Places List is for a collective of information be given to the public. Planning Director James Dickhoff says that this could potentially have an immediate benefit because the site will be restored through an SHF grant and represented as a success story at the Saving Places Conference. Andre Redstone motions that the Town of Pagosa Springs Preservation board is in support to nominate the Waterworks Site as an endangered place. Chrissy Karas seconds. Unanimously approved.
  - C. **October 4, 2016, 1:45PM Bus Tour - Historic Walking Tour Volunteers:** Associate Planner Rachel Novak provides an update from the tour guide. The tours guides need a 100% commitment from at least two volunteers for walking tours. Jean Taylor says that she and John can provide a detailed presentation at the Overlook. Chrissy Karas motions for the Board can commit to at least one person for a presentation at the Overlook, accept

the \$100 from the guests, and to pass around a container for donations. Andre Redstone seconds. Unanimously approved.

**VI. Discussion Items:**

- G. Waterworks Committee: The next meeting for the committee is set for 08/31/16 at noon. Staff is finalizing an agenda for this meeting to help guide discussions on how and when to engage the public. Andre Redstone would like the HPB to weigh in on the implications on the SHF grant no being able to be repaid and the 20year restriction. Planning Director James Dickhoff says that there isn't a way to pay back the grant. This just means that any work or renovations done to the property, the Town must go through SHF for their approval. There is no funding for redevelopment, but there is a potential for a public-private partnership. Staff will provide a copy of the grant contract in about 2 months for review. There will be a 2-month opportunity to accept the grant and then a 2-month time period to review the grant contract. Then, there is a 2-year time limit to complete the project. Andre Redstone says that this should give the committee enough time to engage the public and provide ideas for discussion. This window of time needs to be used wisely.
- H. 2017 Budget Preparations: The cutoff for the HPB to provide staff with project ideas is early October. The Board has discussed many projects in the past and now is a good opportunity to bring those to light. Staff suggests a walking work session to really assess what the Historic Business District needs. Andre Redstone would like to see the budget as line items and he would like to see the HPB participate in more comprehensive public engagement. This could be a meet and greet with the public at the Community Center. Another line item, suggested by Andre Redstone, could be to designate funds for professional services on discussions and engagement. For example, how to engage the public on the museums. Andre Redstone would like to see more local leaders and more Board members attend the Saving Places Conference. Chrissy Karas would like to see more properties locally listed with the Town. Andre Redstone agrees with Jean Taylor to improve the Historic District Walking Tour Brochure. There is also a line item for interpretive signage based on an award of a grant. Lindsey Smith would like to have a walking work session to help solidify these ideas.
- I. Chili Cha Cha participation: The HPB has expressed interest in possibly sponsoring a performance and/or advertising with a banner. Lindsey Smith is trying to coordinate the potential of having Aztec Dancers at the event. Andre Redstone says the Jicarilla Drummers are an option, but the Board will need to confirm if alcohol will or will not be served at the event. The Spanish Dancers whom cancelled at the Fair could also potentially be considered at this event. Staff can reach out to the schools to present the student poster contest winners with their awards and get a group photo.
- J. Rural Philanthropy Days: Staff provides an update on this year's event: It will be held in Summit County from September 28-30 and the conference will not be held in SW Colorado until June 2018. It was the HPB's intention to seek resources for helping the museums at this event. Andre Redstone would also like to see what the grant and funding opportunities are for cultural development within Pagosa Springs. Andre Redstone suggests having Jean and John Taylor attend the event, along with at least one HPB member. Staff recommends coordinating these efforts with Mary Jo, with the Chamber of Commerce.

**VII. Reports and Updates:**

- D. Planning Director Report: Planning Director is present to answer any questions for the HPB. Andre Redstone asks about possibly combining the Rumbaugh Creek Bridge project with the Waterworks project. He says that the overages tend to grow with contractors and is there still a possibility to bid these out separate. Planning Director James Dickhoff says that there were elements out of staff's control that put the Bridge project back. The benefit to starting the Bridge project this year is to get supports in place, but this could pose a threat in the spring runoff season. Ultimately, having the same contractor perform the construction for both projects could prove to be beneficial. Andre Redstone agrees that the proximity of the two projects is important to acknowledge, but there are benefits to starting the Bridge project this year, especially because the two projects are very different. Chrissy Karas would like staff to let SHF staff know that the Bridge might be compromised after the spring runoff.
  
- E. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration: Chrissy Karas and Andre Redstone would like to ensure staff makes clear that the Comprehensive Plan Update incorporates the Historic Buildings, District, and their significance. Staff will be asking for participation from all of the Board's in Town for the steering committee for this project. Andre Redstone would like the HPB to review the design standards for the Historic Business District and how other design standards could be applied elsewhere in Town. He would also like to also have discussions on the Courthouse and its impacts on the District. Andre Redstone would like to assist the County with further design opportunities and assessments in the future. Overall, the HPB has an interest in assisting with this matter.
  
- F. Upcoming Town Meeting Schedules

**VIII. Public Comment: NONE**

- IX. **Adjournment:** Chrissy Karas motions to adjourn at 7:35PM. Andre Redstone seconds. Unanimously approved.

**HPB Board Members**

**Peggy Bergon:** HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson  
**Chrissy Karas:** HPB Regular Member, **Andre Redstone:** HPB Regular Member,  
**Judy James:** HPB Regular Member, **Brad Ash:** Alternate Member

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**V. Decision Items:**

**A. Appointing of Historic Preservation Chair**

|                    |  |
|--------------------|--|
| BACKGROUND/PURPOSE | With recent membership changes, the appointment for a new HPB chair is in order. Staff recommends the Historic Preservation Board ask for discussion and nominations for the elected Chair position. The nomination should be in the form of a motion, seconded and then voted on for the HPB Chairperson. |
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| RECOMMENDATION | I motion to.....<br><br>a) "to nominate _____ as HPB Chair Person for the remainder of 2016." |
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**V. Decision Items:**

**B. Appointing of Historic Preservation Vice-Chair (If Needed)**

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|--------------------|---|
| BACKGROUND/PURPOSE | With recent membership changes, the appointment for a new HPB Vice-Chair may be in order, depending on how the election of the Chair was decided. Staff recommends the Historic Preservation Board ask for discussion and nominations for the elected Vice-Chair position. The nomination should be in the form of a motion, seconded and then voted on for the HPB Vice-Chairperson. |
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| RECOMMENDATION | I motion to.....<br><br>a) "Nominate _____ as HPB Vice Chair Person for the remainder of 2016." |
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**V. Decision Items:**

**C. Larry Garcia Letter of Interest**

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| <b>BACKGROUND/PURPOSE</b> | <p>Larry Garcia has expressed interest in becoming a regular member of the HPB. Attached are his letter of interest and resume.</p> |
|---------------------------|---|

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|-----------------------|---|
| <b>RECOMMENDATION</b> | <p>I motion to .....</p> <ul style="list-style-type: none"><li>a) Approve the membership request to appoint Larry Garcia as a regular member of the Historic Preservation Board as a recommendation to Town Council.</li><li>b) Deny the membership request to appoint Larry Garcia as a regular member of the Historic Preservation Board.</li></ul> |
|-----------------------|---|

August 29, 2016

Ms. Rachel Novak  
Associate Planner  
551 Hot Springs Blvd.  
P.O. Box 559  
Pagosa Springs, CO 81147

Hi Rachel,

I would like to express my interest to be considered as an alternate member of the Historical Preservation Board.

I've attached a copy of my resume that goes into greater detail listing my employment history and work related experience.

Briefly, I retired from the Colorado Division of Wildlife as a District Wildlife Manager/Tribal Liaison for the towns of Ignacio, Pagosa Springs and Archuleta County. My duties and responsibilities are outlined in my resume.

As a Special Deputy I headed and developed a new program (Ranch Watch) for Archuleta County S.O. which is based on a very successful Neighborhood Watch crime prevention program.

I also have experience as a member and chairman of the Archuleta County Planning Commission from 2003-2007. We worked closely with The Town Planning Department on issues that pertained to both the town and county. We were instrumental in developing a Comprehensive Land Use Plan that is being implemented today. The Plan incorporated public, private, local, State, Federal and Tribal government input. As a member of the Planning Commission we were fortunate to participate in workshops and training opportunities that encourage community building. The partnerships with these entities were very important and played an important part in the development of the Plan. I have experience in developing important partnerships and facilitating the sharing of resources to accomplish our goals. I developed and implemented successful youth programs such as "Fishing is Fun" for youth which was a partnership with the city of Denver and throughout the state.

I'm excited at the opportunity to be involved with a progressive group of people who want to preserve and protect our valuable historical resources. I've always had an appreciation for history and the preservation of historical buildings. I value the dedication and energy not to mention the craftsmanship that went into the buildings. They are a link to our past and represent our communities. Archuleta County and the Town of Pagosa Springs are unique because they have these valuable resources. I would be honored to serve on this board and to be a part of preserving a part of our historical history. Thank you for the opportunity to be considered for this position.

Sincerely,

Larry J. Garcia

7331 Hwy. 151, Pagosa Springs, CO 81147  
P.O. Box 1711, Arboles, CO 81121  
Phone: (970) 883-5581 Fax: (970) 883-5581  
E-Mail: [ljgpagosa@hotmail.com](mailto:ljgpagosa@hotmail.com)

**Larry J. Garcia**

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**Experience:**

***POST Certified***

2010 Reserve Officer La Plata County Sheriff's Office , LaPlata County , CO.

2004-2007 Special Reserve Deputy with Archuleta County Sheriff's Department

Ranch Watch Coordinator

Ranch Watch is a law enforcement program that is specific to rural and ranching communities. It is based on the well known Neighborhood Watch Program.

Duties: As coordinator I was responsible for providing law enforcement and crime prevention training, and public safety information to our community. I coordinated joint law enforcement efforts with state, county, local and tribal law enforcement agencies. I managed a ten member volunteer horse and vehicle patrol team.

08/1988 - 09/2003

Colorado Division of Wildlife

6060 Broadway Denver, CO

**Wildlife Manager III & Tribal Liaison**

***Standard duties in the following districts: Denver, Brighton & Pagosa Springs***

Formulated decisions on game management processes, handled complaints and investigations on access or hunting/fishing violations, developed plans for threatened or endangered species and developed programs for wildlife activities such as licensing, community relations, watchable wildlife, etc. Responsible for resolving landowner disputes, environmental impact assessments and mitigation negotiations.

Accomplished public relation assessments and mitigated negotiations. Worked with the general public, local organizations such as special interest groups, Native Americans, planning boards or commissions, environmental agencies; federal and state natural resource agencies; commercial land developers, farmers, ranchers, and sportsmen.. Analyzed appropriate species enhancement methods based on biological and habitat principles. Handled game damage claims submitted by landowners to determine extent of losses and negotiates settlements for game damage or negotiate wildlife or habitat mitigation proposals. Advised developers on habitat mitigation measures to use or advise landowners on methods of limiting conflicts with wildlife. Developed plans to protect and control species in a district by obtaining, information on game management units, harvest data and recommending habitat changes. Planned, conducted and evaluated wildlife program efforts and enforced applicable regulations and laws. Responsible for youth educational programs which included hunting, fishing and environmental instruction. Planned and conducted data collection and testing methods to understand a wildlife problem, its cause and the means to comply with program and regulatory standards and requirements. Prepared briefings, wrote reports or presentations explaining the use, analysis and results of their work concerning the applicability, efficiency, and accuracy of methods of utilizing wildlife theories and models on wildlife issues in the state. I held a peace officer status with specific authorities found in supporting wildlife statutes and appointing authority delegations. Responded to complaints of illegal hunting, fishing or trapping and evaluate applications for access permits. Physically restrained and arrested citizens as peace officer enforcing the law.

**Tribal Liaison:** Liaison to the Southern Ute and Ute Mountain Indian Tribes. As Tribal Liaison

Assisted both tribes with wildlife management and law enforcement on Tribal land's

Facilitated meetings with the Tribal Councils and Colorado Division of Wildlife staff to

Mitigate issues regarding State and Tribal treaty obligations (Brunot Treaty 1876) and Jurisdictional issues related to Indian hunting and fishing rights on public (Brunot Agreement Area) and private land. I worked closely with both Tribes to develop and instruct Tribal youth on angler/hunting and environmental educational programs.

08/1978 - 06/1984

Colorado Division of Wildlife  
**Wildlife Technician Fisheries**

Almont, CO

Assisted in the propagation and rearing of various trout species and kokanee salmon from eggs to fingerling size. Transported and stocked fish by plane and truck in various lakes and rivers throughout Colorado. I maintained building, grounds, equipment and vehicles. I have experience working in warm and cold water fish hatcheries.

04/1984 – 07/1988

Brother of the Son Ministries, Inc. Almont, CO  
**Concert & Marketing Manager/ Sound Engineer**

Managed and promoted concerts throughout the United States and Canada for an internationally known Christian musician. (Don Francisco).

Duties: Responsible for the advertising, marketing, telemarketing, brochures and purchasing radio and newspaper ads. Coordinated all concert events and travel arrangements, wrote articles for publication in Christian Magazines. Managed all finances acquired at concerts and concessions. Set up all the P.A. and lighting systems and monitored the sound lighting during the concerts. I designed all our tee-shirts and promotional items to be sold during concerts.

### **Special Projects:**

#### **City of Denver:**

- Developed and implemented a very successful youth angler educational *program* (Pathways to Fishing) with Denver Parks & Recreation and Denver Mayor Wellington Webb and Colorado Division of Wildlife.
- Developed and implemented environmental/wildlife educational programs to the Denver Public Schools and the Denver Zoo.

#### **Barr Lake:**

- Monitored banded nesting bald eagles.
- Assisted Barr Lake Park staff and Colorado Bird Observatory with monitoring data collection on nesting birds and migratory bird species that inhabit Barr Lake.
- As District Wildlife -Manager represented Colorado Division of Wildlife in the Acquisition and development of the 400 acre Barr Lake Buffer Zone and Wetlands Conservation /Wildlife area. I Assisted with the design and construction of wetlands.
- Developed a youth waterfowl hunting mentoring program.
- Adams County Trails: Assisted Adams County Parks and Recreation with the Development of an award winning trail system along the South Platte River.

#### **Denver International Airport**

- Assisted DIA with wildlife management and mitigation during construction process i.e. big game, small game and raptors.
- Assisted the City of Denver with wildlife management, i.e. relocation of resident Pronghorn population.
- Assisted with wildlife management conflict issues.

### **Rocky Mountain Arsenal:**

- Involved in the conceptual and development of a national recognized watchable wildlife program.

### **Navajo Lake Park:**

- Assisted Part Manager with development of an outdoor environmental educational facility and curriculum at the Sambrito wetlands area. Provided park visitors with wildlife education programs during summer visitation.
- Assisted Navajo Park and Bureau of Reclamation with wildlife/habitat management.
- Developed and implement Wildlife/habitat/fishing/hunting programs with the Navajo State Park Manager.
- Assisted Navajo State Park with law enforcement efforts during peak visitation.

### **Community Involvements:**

2008-2003 Archuleta County Planning Commissioner/Chair  
Gas & Oil Landowner Relations Representative for Archuleta County  
Land Use Consulting, Land Planning & Permitting and Right of Way Access  
Member of the Southwest Wetlands Alliance,

2007

Get Hooked on Fishing Coordinator

Summer youth program that teaches kids how to fish. Curriculum included class room instruction, where ethics, biology, and various fishing techniques were taught

2003-2008 Planning Commissioner for Archuleta County, Chairman

I Assisted County Planning Department staff in planning and development decisions. As a member of the Planning Commission we developed long range county comprehensive land use plan. As Chair of the Planning Commission I facilitated public meetings and joint planning work sessions with the public, special interest groups and the Archuleta Board of County Commissioners.

### **Conservationist of the Year 2005**

I was awarded this honor for restoration and rehabilitation of Stollsteimer Creek which flows through our historical ranch property (1913). The San Juan Conservation District yearly select's individual landowners for their contribution they have made to improve agricultural and natural resources on their properties. We installed over one mile of riparian fence, constructed a half acre irrigation/wildlife pond and improved the water quality of the creek through the building of rock structures creating pools and riffles. We replanted willows and native vegetation along creek banks and worked and provided environmental education to local youth groups.

### **Education:**

Westminster High School Graduated: 06/1966

Metro State College: 1973-1974

Front Range College: 1974--1978

Major: Biology

**References:** Provided upon Request

**V. Decision Items:**

D. Rumbaugh Creek RFP

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| BACKGROUND/PURPOSE | <p>Staff has received direction from SHF to move forward with advertising for construction bids for the Rumbaugh Creek Bridge project. No revisions were directed to be changed from SHF.</p> <p>Attached is a DRAFT RFP for the HPB review. Staff would like to advertise the RFP on September 15, 2016.</p> |
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| RECOMMENDATION | <p>I motion to .....</p> <ul style="list-style-type: none"><li>a) Approve the RFP as written.</li><li>b) Approve the RFP as written with the following revisions.....</li></ul> |
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**VI. Decision Items:**

E. Chili Cha Cha participation

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| BACKGROUND/PURPOSE | <p>The HPB has expressed interest in participating in the 2016 Chili Cha Cha on October 1<sup>st</sup> in Town Park.</p> <p>At the 08/10/16 HPB meeting it was discussed about possibly sponsoring a performance and/or displaying a banner at the event “advertising” the HPB. Staff has reached out to the Spanish Dancers, Aztec Dancers, and Jicarilla Drummers to see if they were interested in performing at this event.</p> <p>As of right now, only the Spanish Dancers have responded and are available. Here are their requirements: \$250 per hour and \$0.60 per mile of driving, or approximately \$400.00.</p> <p>Given the event is on October 1<sup>st</sup>, HPB direction is important at this meeting to ensure enough time to contract a performer.</p> |
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| RECOMMENDATION | <p>I motion to .....</p> <ul style="list-style-type: none"><li>a) Approve the _____ to perform during the Chili Cha Cha.</li><li>b) Deny participating at the Chili Cha Cha.</li></ul> |
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**VI. Discussion Items:**

**A. 2017 Budget Preparations**

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| <b>BACKGROUND/PURPOSE</b> | <p>The Planning Director will be preparing the 2017 draft budget considerations in the very near future. Included will be at the very least:</p> <ol style="list-style-type: none"><li>1) All or a portion of the Rumbaugh Creek restoration project.</li><li>2) All of the Water Works Facility restoration / stabilization project.</li><li>3) Attendance at the saving Places Conference for up to 2 HPB and One TC or PC member.</li><li>4) Interpretive Signage Project</li><li>5) Historic Preservation Month activities and other events as determined</li><li>6) Community Educational Presentations</li><li>7) Other projects as determined (Cemetery, etc....)</li><li>8) Membership fees, National Alliance of Preservation Commissions</li></ol> <p>Any other suggestions or projects that the HPB would like to pursue in 2017 should be submitted as soon as possible.</p> |
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**VI. Discussion Items:**

**B. Rural Philanthropy Days**

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| <b>BACKGROUND/PURPOSE</b> | <p>At the 08/10/16 HPB meeting it was discussed about sending a person or two on behalf of the Board to attend this year's Rural Philanthropy Days. This was suggested as a way for outreach on the museums and possible funding discussions/resources. The next RPD conference will take place in the "Heart of Colorado" on September 28-30, 2016 in Summit County. The conference will not be held in SW Colorado until June 2018. A conference agenda for this year's event can be found here:</p> <p><a href="http://crcamerica.org/rural-philanthropy-days/regional-websites/heart-of-colorado/2016-event/conference-agenda/">http://crcamerica.org/rural-philanthropy-days/regional-websites/heart-of-colorado/2016-event/conference-agenda/</a></p> |
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**VII. Reports and Updates:**

**A. Planning Director Report**

**Historic Water Works Facility Repurposing Committee**

The committee met on October 31 and will be meeting again on **09/14/16 at 12noon** and will discuss hosting a public input forum on this subject in the near future. To ensure broad community involvement, staff will be test driving a web page for this project to communicate the history of the site, provide potential considerations for repurposing/developing the site, convey updates on the bridge and water works facility restoration projects, and seek public comments. It has also been discussed to include either Town staff and/or our local architects to create Sketch Up renderings to bring to the public and present to SHF staff for their thoughts.

Staff would like to use this as a test for future projects to keep the public up to date and encourage community involvement. You can access the Draft website at this link: <http://townofpagosasprings.wix.com/waterworkscommittee>  
Please provide any comments to Rachel or James.

It has been discussed by the HPB to include an agenda for each committee meeting and it has also been discussed to have clarification on the committee's purpose of why they are meeting.

In Essence, the committee is meeting to ensure aspects of potential repurposing of the site are addressed, flushed out and taken into consideration for future design processes for the bridge repurposing and water works facility.

**Town to Pagosa Lakes Trail, East Phase Update:**

This trail segment project has awarded to UCAL construction, and construction staging has begun.

**South Eighth Street Re-construction Project:**

Town Council has awarded the project to Cooley and Sons Construction and construction is anticipated to begin before the end of October, with the north end being the focus in 2016 and the south end being completed in 2017.

**Town to Pagosa Lakes Trail, West Phase Update:**

We are currently advertising for construction bids. An award could occur in October.

**Comprehensive Plan Update**

Staff and the volunteer review committee have selected a recommendation and will present their selection to the PC and TC for an official award decision. The project will most likely begin in October and last 6 months.

**VII. Reports and Updates:**

**B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration.**

This is an opportunity for individual HPB members to bring up ideas and potential future agenda topics. Future agenda topics should be consented to by a majority of the board. Please keep your presentations brief and on topic.

**VII. Reports and Updates:**

C. Upcoming Town Meeting Schedules

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| <b>a.</b> | Next Scheduled <b>PC</b> Meetings:<br>~ Tuesday, September 27 at 5:30pm in Town Hall, Regular Meeting<br>~ Tuesday, October 11, 2016 at 5:30pm in Town Hall, Regular Meeting                                      |
| <b>b.</b> | Next Regular Scheduled <b>HPB</b> meetings:<br>~ Wednesday, September 28, 2016 at 5:45pm in Town Hall<br>~ Wednesday, October 12, 2016 at 5:45pm in Town Hall   |
| <b>c.</b> | Next Regular <b>Town Council</b> Meetings:<br>~ Tuesday, September 22, 2016 at 5pm in Town Hall<br>~ Thursday, October 4, 2016 at 5pm in Town Hall  |
| <b>d.</b> | Next Regular <b>Parks and Recreation Board</b> Meeting:<br>~ Tuesday, October 11, 2016 at 5:30pm in the Ross Aragon Community Center<br>~ Tuesday, November 8, 2016 at 5:30pm in the Ross Aragon Community Center |

**VIII. Public Comment:**

Opportunity for the public to provide comments and to address the Historic Preservation Board on items not on the Agenda.

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| <b>a.</b> | <u><i>TIME LIMIT: Up to 2 minutes per person and a total of 20 minutes.</i></u><br>At this time, Public Comment will be accepted for items not included as an agenda item. Interested persons have the opportunity to address the Historic Preservation Board and express your opinions on matters that are not on the agenda or not listed as a public hearing item on the agenda. Public comments on any pending application that is the subject of a public hearing at the current or a future meeting may only be made during such hearing. The total time reserved for Public Comment at each meeting is 20 minutes, unless extended by a majority vote of the Planning Commission and each comment is limited to 2 minutes. |
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**IX. Adjournment:** Prepared by: Rachel Novak, HPB staff, Planning Department