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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
SPECIAL MEETING MINUTES
THURSDAY, AUGUST 22, 2013
Town Hall Council Chambers
12:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Aragon, Board Member Alley, Board Member Bunning, Board Member Cotton, Board Member Lattin, Board Member Schanzenbaker, Board Member Volger
- II. **APPROVAL of MEETING MINUTES FROM AUGUST 6, 2013** – The minutes were approved as read.
- III. **OLD BUSINESS**
 1. **PAWSD/Town Pipeline** – Staff has been meeting with individuals and the pumping project committee and providing information to legal counsel as requested. The engineers asked for a profile of the sludge levels in all lagoons, so staff conducted a 29 location profile in the boat utilizing a sludge judge and provided the results to the Lead Project Manager. The invitation to bid has been submitted for publication, with 18 contractors showing interest in the project. The bid date and opening is set for the 26th of September. An appraiser came September 19th to access the easement on the Graham property, staff is awaiting results.
- IV. **DEPARTMENT HEAD REPORT**
 1. **District Report** - The average daily effluent flow rate for July was 225,000 gallons per day. At this time the lagoon facility is only at 46% of its hydraulic capacity, 40% of its organic capacity. Recently new nutrient regulations became required of all wastewater treatment plants in the state. Because we are a small (less than one million gallons per day) facility, no in stream river samples are required, but effluent sampling every other month for 3 new contaminants are required. Staff has contacted the lab in Durango and set up a schedule to complete this at a cost of approximately \$130 every other month. The lagoons are running relatively well without violation this month which is expected to be the case until November or December when cool weather slows the natural removal of ammonia process.
- V. **APPROVAL OF JULY FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Board Member Volger moved to approve the July financial statement and accompanying payments, Board Member Lattin seconded, unanimously approved.
- VI. **NEXT BOARD MEETING SEPTEMBER 3, 2013 AT 5:00PM**
- VII. **ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 2:06pm.