



TOWN OF PAGOSA SPRINGS
Historic Preservation Board
Regularly Scheduled Meeting Agenda
Wednesday, July 13, 2016 @ 5:45p.m.
Town Hall, 551 Hot Springs Blvd.

- I. **Call to Order / Roll Call:**
- II. **Announcements:**
- III. **Approval of Minutes:**
Approval of the June 22, 2016 HPB Regularly Scheduled Meeting Minutes.
- IV. **Public Comment:**
- V. **Decision Items:**
 - A. Final Sandwich Board Sign Survey Responses: Recommendations for Town Council
 - B. Update on County Fair Events Activities and Promotions
 - C. HPB Website
 - D. Mural on Main
 - E. Waterworks Site: Listing as an Endangered Place
- VI. **Discussion Items:**
 - A. Waterworks Committee
 - B. October 4, 2016, 1:15pm Bus Tour History Talk Volunteer
 - C. Historic District Walking Lunch Work Session
- VII. **Reports and Updates:**
 - A. Planning Director Report
 - B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration
 - C. Upcoming Town Meeting Schedules
- VIII. **Public Comment:**
- IX. **Adjournment:**

HPB Board Members

Peggy Bergon: HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson
Chrissy Karas: HPB Regular Member, **Andre Redstone:** HPB Regular Member,
Judy James: HPB Regular Member, **Brad Ash:** Alternate Member

HPB Mission Statement

"Moving Forward While Preserving the Past"

To provide leadership, engage and encourage partnerships within our community of Pagosa Springs and Archuleta County, increase public appreciation by creating awareness, promoting the preservation of our irreplaceable diverse cultural heritage, architecture, and economy *while* sharing the stories of our past with ideas for the future.



Town of Pagosa Springs Historic Preservation Board
Wednesday, July 13, 2016
Regularly Scheduled Meeting - Staff Report

I. Call to Order / Roll Call:

II. Announcements:

III. Approval of Minutes:

A. Approval of June 22, 2016 Regularly Scheduled Meeting Minutes.

Staff recommends the HPB approve the June 22, 2016 regularly scheduled meeting minutes after finding that they are accurate.

IV. Public Comment:

Opportunity for the public to provide comments and to address the Historic Preservation Board on items not on the Agenda.

a. *TIME LIMIT: Up to 2 minutes per person and a total of 20 minutes.*

At this time, Public Comment will be accepted for items not included as an agenda item. Interested persons have the opportunity to address the Historic Preservation Board and express your opinions on matters that are not on the agenda or not listed as a public hearing item on the agenda. Public comments on any pending application that is the subject of a public hearing at the current or a future meeting may only be made during such hearing. The total time reserved for Public Comment at each meeting is 20 minutes, unless extended by a majority vote of the Planning Commission and each comment is limited to 2 minutes.

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- I. **Call to Order / Roll Call:** Chair Peggy Bergon calls the meeting to order at 5:52PM. Present were HPB members Andre Redstone and Brad Ash. Also present were Associate Planner Rachel Novak, Planning Director James Dickhoff, Jean and John Taylor from the San Juan Historical Society, and Jamie Miller.
- II. **Announcements:** Peggy Bergon declares Brad Ash a voting member.
- III. **Approval of Minutes:**
Approval of the June 8, 2016 HPB Regularly Scheduled Meeting Minutes: This has been tabled for the next meeting for approval.
- IV. **Public Comment:** NONE
- V. **Decision Items:**
- A. 434 Pagosa Street Signage “the NEST” (Feather Your Nest): Jamie Miller describes her signage for the building. She would like to get some nice signage on the building that fits the Board’s criteria and presents some visual examples of the proposed signage. The sign will be metal with a rusty finish and a large metal feather will be placed above the rectangle sign. Andre Redstone asks how the sign and feather will be attached to the building front. The signage elements are both flat and will be screwed into the wall. Andre Redstone asks about how the wood slats are mounted on the building. He says it is a good opportunity to clean up the store front by painting the slats the same color as the building. Andre Redstone moves to approve the new signage at 434 Pagosa Street as presented to the Board with the condition that the mounting rails get painted the same color as the building front. Brad Ash seconds. Unanimously approved.
- B. Final Sandwich Board Sign Survey Responses: Recommendations for Town Council: Peggy Bergon feels that this may need to be tabled as the Board is not full at this meeting. Andre Redstone would like to encourage the entire Board to take stock of the visual representation of Main Street and the signs. This has been tabled until next meeting.
- C. Walking Tour Brochure Updates: The current brochure was updated in 2007 and the Board has been asked to update the brochure from several entities. Peggy Bergon would like to update the names of the businesses to their current uses. Associate Planner asks the Board if they would prefer photos over the sketches. Peggy Bergon says this would be an excellent long term goal, but for the short term updating the names would be the best solution. Jean Taylor suggests a “then” and “now” brochure. Peggy Bergon says that this would also be a great idea for a long term goal. Brad Ash says that updating the business names would be a constant revolving door and will need to be updated almost every year potentially. Andre Redstone asks if the Board can print these themselves. Associate Planner Rachel Novak says yes. He also recommends using the phrase “formally known as” instead of updating the business names. Andre Redstone also suggests possibly changing the image to a more accurate historic photo. He suggests that Associate Planner Rachel Novak could make these changes with ease. Andre Redstone asks the chair to allow Associate Planner Rachel Novak to compile the brochure with recent photos. Andre Redstone moves to

update the new brochure with current businesses to “formally known as” business names and descriptions. Brad Ash seconds. Unanimously approved.

D. Update on County Fair Events Activities and Promotions: Associate Planner Rachel Novak presents the commemorative mugs from Jeff Laydon. The mugs would be for the centennial ranches presentation at the Chuck Wagon. Andre Redstone suggests the Board ordering more in the future. Peggy Bergon says she spoke with Jeff Laydon and everything seems to be on schedule. The Fair Board is delighted with the progress. Peggy Bergon and Associate Planner Rachel Novak will reach out the Jeff Laydon for more information. The Board recommends the mugs say “Town of Pagosa Springs Historic Preservation Board.” Andre Redstone suggests another work session for finalizing the fair activities with Jeff Laydon. Peggy Bergon says her main concern is the education tent table and who is going to man the tent. Andre Redstone moves that the Board adopt the proposed mugs as presented with the change to include “Town of Pagosa Springs Historic Preservation Board.” Brad Ash seconds. Unanimously approved. Andre Redstone moves that the Board would like to hold a work session at a time to be determined after Jeff Laydon has been consulted. Brad Ash seconds. Unanimously approved.

E. Railing Proposal for Rumbaugh Creek Bridge: Andre Redstone says the railing RFP felt too premature. The Waterworks Committee has many concerns over several factors concerning the railing itself. The Committee recognizes a need the send out the RFP for the Bridge and that would include a section on the railing. Andre Redstone suggests leaving out the RFP for the railing in the new RFP to go out for the bridge. Brad Ash and Andre Redstone suggests that this item should be tabled as more information is needed for where the funding is coming from and if it is truly part of the bridge RFP. Brad Ash moves to table this decision for the railing proposal for Rumbaugh Creek looking for clarification on the RFP, funding for the project, and a better understanding of the bridge and its urgency. Andre Redstone seconds. Unanimously approved.

VI. Discussion Items:

A. Waterworks Committee: Andre Redstone discusses who attended the meeting: Architects Brad Ash and Courtney King, Planning Director James Dickhoff, Associate Planner Rachel Novak, Andre Redstone, Lindsey Smith, Mike Davis, Zac Richardson, and Council Member David Schanzenbaker were in attendance. Andre Redstone says that the meeting was very productive and it helped outline ideas and discussions for development. He says that the overriding theme to contemplate restoration and preservation in conjunction with the museum. Andre Redstone suggests early dialogue with Town Council on the museum being a part of the project. He also says that an important element of this meeting is wanting to retain what is currently there or have the site developed. A phased implementation needs to have public interaction as soon as possible. Brad Ash says that the committee is agreed that they want to know all of the limitations of the grant. One of the main concerns was the implementation of the 20-year deed restriction. If the Town is awarded the grant and if down the line development is proposed, the Town could repay the grant to be permitted to do this. Brad Ash says that overall the committee was in agreeance how to get the community to buy into the site and save the museum. He says that a hands on museum experience or park component were also proposed with community movie nights on the tank walls. It was also suggested to use the tanks as a leasable venue space for parties. Jean Taylor says that the museum is so full of artifacts and needs to expand. They support expanding into the water building and possibly even the tanks. She is concerned about not being able to use the space or being relocated. Andre Redstone addresses her

concerns and why the committee was formed. He says that this site could serve as a nexus for the Town and could be a staging area for a pedestrian bridge over the river. He also says that the scope of the committee is in concept how best repurpose the site. The committee's job is to not get into the specifics, but rather flush out the scope of possibilities. Andre Redstone says that the committee is also looking into the value of the metal structure to the site. It has been determined that the possible redevelopment of the site might be limited due to the lack of parking. Brad Ash says that the committee is looking at every possible option and the big picture for what would best fit the site. The committee has also considered having the site as a public or private entity. The committee is very much in favor of keeping the site open to the public. Andre Redstone says that the committee recognizes the clear value the site adds to the Town. The committee will be reconvening on the 7th or 8th of July with the hope to have a meeting every couple of weeks.

- B. October 4, 2016, 1:15pm Bus Tour History Talk Volunteer: Peggy Bergon is unsure of any volunteers. Andre Redstone suggests an email discussion. Peggy Bergon would like to table this for next meeting.
- C. HPB Website: Associate Planer Rachel Novak discusses the new website for the Board. She also addresses a new Waterworks Committee website as well. Andre Redstone says that Lindsey Smith suggests getting feedback before posting on the Waterworks Site.

VII. Reports and Updates:

- A. Planning Director Report
- B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration: Peggy Bergon would like the Fort Lewis Cemetery as a discussion item. She would like it surveyed, recorded, and have a grant submitted for funding efforts. Jean Taylor says that the museum has a cemetery book with some records. Andre Redstone says that the letter of support presented at Town Council to support the museum. He would like to have this as a discussion item to ensure the Council has read it and has considered it. Andre Redstone would like to have the matter of enforcement on the agenda as a discussion item. He suggests possibly a letter to Town Council to support staff on enforcement of signage.
- C. Upcoming Town Meeting Schedules

VIII. Public Comment: NONE.

IX. Adjournment: Meeting adjourned at 7:45 PM.

HPB Board Members

Peggy Bergon: HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson
Chrissy Karas: HPB Regular Member, **Andre Redstone:** HPB Regular Member,
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Decision Items:

A. Final Sandwich Board Sign Survey Responses: Recommendations for Town Council

The HPB has previously determined a survey of business and property owners in the historic district would provide helpful insight to any recommendations to Town Council for amending relative codes regarding sandwich board signs. Attached are the final results of the sandwich board sign survey as of April 2016.

It is recommended that the HPB discuss the survey results and consider a recommendation for Town Council's consideration, regarding the continued allowance, revised regulations or prohibition of sandwich board signs in the Historic District and local listed landmarks.

Sandwich board sign regulations within the historic district are addressed in Land Use Development Code (LUDC) Article 6 section 6.12 and in chapter 8 section 8.10 of the "Design Guidelines for the Historic District and Local Landmarks" (DCHDLL).

Some of the issues identified with the use of Sandwich Board Signs in the district include:

- 1) Compliance with current adopted codes. With the recent hiring of additional staff, there are a number of issues that can be enforced including:
 - a) **Sign Permits**
LUDC 6.12.4.B.1: All signs require sign permits and payment of a fee and permit application, unless otherwise exempted under Section 6.12.2.
HPB approval is required in the historic district.
 - b) **Removing signs after actual business hours**
LUDC 6.12.4.B.f: Such signs shall be removed daily, upon close of business.
 - c) **Size**
HBDLLDG 8.10: Sandwich board signs are limited to 5 square feet of surface area per side, limited to 24 inches in width and shall be removed daily upon close of business.
LUDC 6.12.4.B.3 (ord. 764): Unless otherwise stated herein, the area of a temporary sign shall not exceed ten (10) square feet.
 - d) **Location**
LUDC 6.12.4.B.f: Sandwich board (SB) signs may be placed no more than three (3) feet from the primary entrance of the building, and a pedestrian way of at least forty-two (42) inches shall be maintained.
 - e) **One SB per parcel**
LUDC section 6.12.4.B.f: One (1) sandwich board (SB) sign is allowed per parcel.
- 2) Placement on sidewalk in relation to pedestrian paths, trip hazards, car door swing path along parking isle, access between cars for drivers after they park, ect.
- 3) Inconsistent frame designs and sizes, including use of plastic frames (materials).

BACKGROUND / PURPOSE

May 12, 2011: HPB Meeting Minutes**IX. Decision Items****A. Sandwich Board Sign dimensions' decision:**

Staff presented that at the April 14, 2011 HPB meeting, the HPB approved a recommendation to Town Council to allow an increase in size for sandwich board signs within the Historic District. The April 14, 2011 agenda item regarding sandwich board signs was listed under discussion items and not decision items. Staff suggests re approving the recommendation under today's agenda decision items. Twila Brown motioned to recommend that Town Council allow changing the Historic District sandwich board (SB) sign guidelines to allow SB sign structures to be no wider than 22" and no taller than 48", sign size on the structure to be no wider than 22" and no taller than 28" and SB sign location shall be limited to against the business building wall. Jeff Greer seconded the motion and the motion was passed unanimously. Shari Pierce asked staff to present the recommendation to the planning commission prior to Town Council.

July 14, 2011: HPB Meeting Minutes**VIII. Decision Items****A. Consider revised Sandwich Board Dimension recommendation to Town Council.**

Staff presented the Planning Commissions (PC) recommendation, from the June 14, 2011 PC meeting, regarding the HPB's recommendation on increasing the size of the sandwich board (SB) sign allowance in the historic district. The PC supported the HPB intent on increasing the SB sign size and the placement along the building wall, however they questioned the proposed allowable size at 4.15 sqft per side instead of the 5 sqft per side that the town sign code allows throughout the rest of the community. The PC recommended the HPB consider amending their recommendation to allow 5 sqft per side. The HPB discussed the PC recommendation and decided to amend their recommendation to the PC and Town Council (TC) and to limit the placement of the SB signs along the business building wall. Wendy Sutton motioned to " Approve a recommendation to the Planning Commission and Town Council to amend section 8.10 of the town's Historic District Design Guidelines, to allow a two sided SB sign at 5 sqft max per side and 24-inch maximum width with a recommendation to business owners to limit width to 22 inch and limit the placement of such SB signs to against the business building wall". Twilla Brown seconded the motion and the motion was unanimously approved.

August 8, 2011: Town Council Meeting Minutes**IV: New Business**

4. Ordinance No. 764, First Reading, Amending "The Design Guidelines for the Historic District & Local Landmarks" Section 8.10 Regarding Sandwich Board Sign Size and Placement - The Historic Preservation Board has recently discussed the merits of allowing an increased size for sandwich board signs within the historic district. After much discussion between the Historic Preservation Board and the Planning Commission a compromise was obtained. Council Member Holt moved to approve the first reading of Ordinance No. 764, amending section 8.10 of the Design Guidelines for the Historic District and Local Landmarks to allow Sandwich Board signs up to 5 sqft per side, up to 24" in width and limiting the placement to against the business building wall on the sidewalk, Council Member Volger seconded, unanimously approved.

LUDC Article 6: Development and Design Standards – SIGN CODE**Section 6.12.4.B.**

f. Sandwich board signs: Such signs shall be removed daily, upon close of business. Such signs shall not exceed five (5) square feet of surface area per one-sided sign and ten (10) square feet of surface area as a combination of both sides of the sign. One (1) sandwich board (SB) sign is allowed per parcel. Sandwich board (SB) signs may be placed no more than three (3) feet from the primary entrance of the building, and a pedestrian way of at least forty-two (42) inches shall be maintained. In addition to the above SB regulations (Amended Per Ordinance No. 764) within the Historic District, SB signs are limited to twenty-four (24) inches in width, and shall be placed along the building wall on the sidewalk.

Design Guidelines for the Historic District and Local Landmarks,

Section 8.10: “A portable sign may be considered for temporary signage. Portable signs include A-frame (sandwich board sign), signs mounted on easels or free-standing frames with sign inserts. A sandwich board sign shall be limited to five square feet of surface per side, limited to 24” in width and shall be removed daily, upon close of business. A portable sign should not interfere with pedestrian traffic and placement is limited to along the business building wall on the sidewalk. (Amended per Ordinance 764)

LUDC Article 6: Development and Design Standards – SIGN CODE**Section 6.12.4.B.**

f. Sandwich board signs: Such signs shall be removed daily, upon close of business. Such signs shall not exceed five (5) square feet of surface area per one-sided sign and ten (10) square feet of surface area as a combination of both sides of the sign. One (1) sandwich board (SB) sign is allowed per parcel. Sandwich board (SB) signs may be placed no more than three (3) feet from the primary entrance of the building, and a pedestrian way of at least forty-two (42) inches shall be maintained. In addition to the above SB regulations (Amended Per Ordinance No. 764) within the Historic District, SB signs are limited to twenty-four (24) inches in width, and shall be placed along the building wall on the sidewalk.

For the purpose of discussions and considerations on this matter, staff recommends the HPB discuss at least the following items, for the consideration of developing your recommendation(s) to Town Council.

- 1) Should SB signs be allowed in the Historic District?
- 2) If prohibition is recommended:
 - a. What are the geographic boundaries of the prohibition?
 - i. Just the 400 block along Pagosa Street?
 - ii. Include 400 block of Lewis?
There is a pavestone area between sidewalk and parking isle.
 - iii. Include all listed landmarks?
This could create an unfair disadvantage for landmarks located outside the district that are next door to an unlisted property. The listed property could not have more SB sign restrictions than neighboring property.
- 3) If continued use of SB is recommended:
 - a. Are the current regulations acceptable regarding;
 1. Placement on sidewalk:
 - a. On the 400 block, placement on sidewalk is the only option.
 - b. Placement conflict along parking isle include door swing obstruction and driver access obstruction between parked cars. It seems most businesses are locating their SB signs along the curb. The Town will be re-painting parking spaces along 400 block this summer. This will identify areas that would reduce obstructions. Maybe as part of the permitting process, signs have a specific marked location on the sidewalk? Technically, only one SB sign per property, not per business. Next to building as current code requires or along curb as many current placements are located? Any restrictions?
 - c. Should an amendment be recommended to allow one sign per business instead of per property? OR Should staff reach out to each property owner and let them know that only one tenant can have a SB sign?

2. Size of sign:
 - I. Square footage. Current allowance is 5 sqft per side pursuant to Ordinance 764.
 - II. Dimensions: Current allowance is 24 inches wide (no height regulations).
 - III. Should any revised or new size revisions be proposed? Total Height (42" – 48")?
3. Removal after business hours:
 - a. Does the HPB support this existing code provision?

**Possible Decisions for Consideration:
(Madam Chair, I move that that the Historic Preservation Board....)**

RECOMENDATION

- 1) Recommend to Town Council to allow the continued use of Sandwich Board Signs under the existing provisions of the "Land Use Development Code section 6.11" and the Adopted "Design Guidelines for the Historic District and Local Landmarks Chapter 8".
- 2) Recommend to Town Council to allow the continued use of Sandwich Board Signs, with the following LUDC code revisions: (for example)
Along the 400 Block of Pagosa Street OR within the historic district OR in the historic district and at all local landmarks:
 - a. Limited the per side size to ____ sqft
 - b. Limited the width to ____"
 - c. Limit the height to ____"
 - d. Limit placement of SB signs on the public sidewalk to specific marked locations adjacent to business.
 - f. Other as determined by the HPB.
- 3) Recommend to Town Council that the Town prohibit the use of Sandwich Board Signs within the Entire Historic District – OR – 400 Block of Pagosa Street – OR - Entire Historic District and all local listed landmarks).
- 4) Table this decision until additional information is provided and reviewed.

VI. Decision Items:

B. Update on County Fair Events Activities and Promotions

BACKGROUND/PURPOSE	<p>The HPB has been preparing to participate in the County Fair, August 4-7, 2016. The HPB has a few outstanding items for decisions. This agenda item is provided to ensure all decisions needed can be done in a timely manner, since the event is less than a month away.</p> <p>Submission date for Fair Book</p> <p>Process for having a spot in the education tent Set-up, take-down time, time frames for manning, space size and availability, can a space be shared</p> <p>Peg board display with stand</p> <p>Potentially print photos at Town Hall</p> <p>Centennial Rach recognition Presenters at chuck wagon dinner</p>
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V. Decision Items:

C. HPB Website

BACKGROUND/PURPOSE	<p>Staff is currently developing a supplemental website for the HPB. This would ultimately be linked to the Town’s webpage and would be easy to navigate, have photographs of the Historic District, and have links to the various sections of the Historic Business District and Local Landmark Design Guidelines. Staff would like guidance on what the Board would like to see on their website.</p> <p>http://townofpagosasprings.wix.com/historicpb</p>
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V. Decision Items:

D. Mural on Main

BACKGROUND/PURPOSE	<p>Staff has been in contact with art teacher Clint Shaw at the High School for the past couple of months and he has come to the determination that making this a student driven project is just not possible at this time. He hopes that maybe the next time the mural will be updated that the school will have more room and possible funding for such a large undertaking. It is recommended that “The Mural on Main” project go out to bid immediately. Staff would like guidance on what to present to Town Council.</p>
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V. Decision Items:

E. Waterworks Site: Listing as an Endangered Place

BACKGROUND/PURPOSE	<p>Rebecca Goodwin has been discussing the Waterworks Site being nominated as an Endangered Place. She has offered to complete the nomination form if the HPB is interested, the deadline is August 5th, so she will need to start immediately to meet the deadline. Rebecca's goal is to ensure there is a good representation from all parts of the state in the nomination considerations.</p> <p>There would be no obligation to the Town to submit a nomination form. Rebecca suggested it may open up the possibility of additional funding potential in the future. It was discussed with her the possibility that a future re-purposing (over roof structure) may not fit the criteria for funding. She suggested that if nominated, the town would not be obligated to accept funds if the future re-purposing conflicted with what might be allowed. Staff would like guidance on this.</p>
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RECOMENDATION	<p>Possible Decisions for Consideration: (Madam Chair, I move that that the Historic Preservation Board....)</p> <ol style="list-style-type: none">1) Approve the submission of nominating the Waterworks Site as an Endangered Place, with assistance from Rebecca Goodwin and staff.2) Deny the submission of nominating the Waterworks building as an Endangered Place.
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VI. Discussion Items:

A. Waterworks Committee

BACKGROUND/PURPOSE	<p>The Waterworks Committee met on Thursday, June 16, 2016 at Noon. This was the first meeting between committee members and discussions consisted of a background of the property, the current status of the SHF grants, and some potential future options for the site.</p> <p>The committee will host a public input forum on this subject in the near future. To ensure broad community involvement, staff will be test driving a web page for this project to communicate the history of the site, provide potential considerations for repurposing/developing the site, convey updates on the bridge and water works facility restoration projects, and seek public comments.</p> <p>Staff would like to use this as a test for future projects to keep the public up to date and encourage community involvement. You can access the Draft website at this link: http://townofpagosasprings.wix.com/waterworkscommittee . Please provide any comments to Rachel or James.</p>
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VI. Discussion Items:

B. October 4, 2016, 1:15pm Bus Tour History Talk Volunteer

BACKGROUND/PURPOSE	<p>There is a bus tour arriving 10/04/16 and they would like to attend a Historic District walking tour. The HPB had previously committed to providing volunteers for this requested special historic walking tour engagement, back in 2015</p> <p>Staff recommends the HPB solicit and secure at least 2 volunteers to conduct this specially scheduled historic district walking tour.</p>
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VII. Reports and Updates:

- A. Planning Director Report
To be presented at the mid-month meeting.

VII. Reports and Updates:

- B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration.

	This is an opportunity for individual HPB members to bring up ideas and potential future agenda topics. Future agenda topics should be consented to by a majority of the board. Please keep your presentations brief and on topic.
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VII. Reports and Updates:

- C. Upcoming Town Meeting Schedules

a.	Next Scheduled PC Meetings: ~ Tuesday, July 26, 2016 @ 5:30pm in Town Hall, Regular Meeting ~ Tuesday, August 9, 2016 @ 5:30pm in Town Hall, Regular Meeting
b.	Next Regular Scheduled HPB meetings: ~ Wednesday, July 27, 2016 at 5:45pm in Town Hall ~ Wednesday, August 10, 2016 at 5:45pm in Town Hall
c.	Next Regular Town Council Meetings: ~ Tuesday, August 2, 2016 at 5pm in Town Hall ~ Thursday, August 18, 2016 at 5pm in Town Hall
d.	Next Regular Parks and Recreation Board Meeting: ~ Tuesday, August 9, 2016 @ 5:30pm in the Ross Aragon Community Center ~ Tuesday, September 13, 2016 @ 5:30pm in the Ross Aragon Community Center

VIII. Public Comment:

Opportunity for the public to provide comments and to address the Historic Preservation Board on items not on the Agenda.

a.	<u><i>TIME LIMIT: Up to 2 minutes per person and a total of 20 minutes.</i></u> At this time, Public Comment will be accepted for items not included as an agenda item. Interested persons have the opportunity to address the Historic Preservation Board and express your opinions on matters that are not on the agenda or not listed as a public hearing item on the agenda. Public comments on any pending application that is the subject of a public hearing at the current or a future meeting may only be made during such hearing. The total time reserved for Public Comment at each meeting is 20 minutes, unless extended by a majority vote of the Planning Commission and each comment is limited to 2 minutes.
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IX. Adjournment: Prepared by: Rachel Novak, HPB staff, Planning Department