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**PAGOSA SPRINGS SANITATION GENERAL IMPROVEMENT
DISTRICT SPECIAL MEETING MINUTES
THURSDAY, JUNE 23, 2011
Town Hall Council Chambers
12:00 P.M.**

- I. CALL MEETING TO ORDER** – Board President Aragon, Board Member Cotton, Board Member Hart, Board Member Holt, Board Member Lattin, Board Member Pierce, Board Member Volger
- II. NEW BUSINESS**
 - 1. Briliam Engineering Agreement Update for USDA Requirement** - The USDA requires an up to date copy of the original 2007 engineering agreement for the wastewater plant design contract. The new agreement has some changes that reflect USDA requirements of engineering. USDA will not proceed with processing the final paper work unless the updated engineering agreement is submitted to them with the Plans & Specs. The cost difference between the original agreement and the new agreement is estimated to be \$7,984.00. The additional costs are for Briliam’s additional requirements by USDA. Board Member Pierce asked about deleting design and preliminary items that have already been completed. Mr. Phil Starks said they don’t apply since they have already been done; the district is anticipating \$252,000 but may cost up to \$292,000. Board Member Hart asked about the current services paid to Briliam, Mr. Starks said \$592,000 has been paid since 2007 for wastewater treatment plant associated fees; \$102,000 is for the current plant. Briliam did come in below their estimated costs for their 2007 agreement. Board Member Cotton expressed his disgust with USDA’s funding and reminded council the USDA funds are not grants, but an increased loan. Mr. Starks explained the Bidding/Negotiating Phase has increase over six times from the 2007 agreement because of the amount of questions asked by the bidders during the last bidding process. Board Member Hart would like clarification on the amount paid to the engineering company for their services. Board Member Cotton moved to table the Briliam contract until the July 5th meeting, Board Member Pierce seconded, unanimously approved.
- III. APPROVAL OF MAY FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Board Member Holt moved to approve the May financial and accompanying payment, Board Member Pierce seconded, unanimously approved.
- IV. NEXT BOARD MEETING JULY 5, 2011 AT 5:00PM**
- V. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 1:45pm.