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**PAGOSA SPRINGS SANITATION  
GENERAL IMPROVEMENT DISTRICT  
MEETING MINUTES  
THURSDAY, JUNE 19, 2014  
Town Hall Council Chambers  
12:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Volger, Board Member Bunning, Board Member Egan, Board Member Lattin, Board Member Patel, Board Member Schanzenbaker
- II. **APPROVAL of MEETING MINUTES FROM JUNE 3, 2014** – The minutes were approved as read.
- III. **OLD BUSINESS**
  1. **PAWSD/Pipeline Update** - As of June 11<sup>th</sup>, all seven easements required by the Intergovernmental Agreement (IGA) between the PSSGID and PAWSD have been received and are in the process of being recorded. We have requested copies of all sewer related easements on Segment B of the project from PAWSD. Bimonthly construction meetings are being attended and issues resolved as required. On Wednesday 6/11/14 staff met with representatives of LPEA, Hammerlund Construction, and PAWSD and confirmed the route that the three phase power will take to get electricity to pump station #1. Option #1 at 1015 feet in length was chosen for a cost of \$54,903. We expect to have the staking done in the next few weeks, but are considering waiting to dig the trench until Hammerlund Construction completes the gravity sewer line extension from the manhole on 5<sup>th</sup> street down to the pump station so as not to be in each other's way.
  2. **Phase 1 Sewer Forcemain Realignment Change Order** - Due to the challenges regarding the acquisition of an easement essentially from Trujillo Road easterly down to the PSSGID lagoon property, it is required that a redesign of the pipeline alignment be completed. The engineer of record on the project, Bartlett & West has been verbally requested by the PSSGID to modify and change the previously prepared, submitted and accepted force main alignment in one place for Force Main 1 which is being called the Quintana realignment. Board Member Bunning moved to approve the Phase 1 sewer forcemain realignment change order to the engineering firm to Bartlett and West for a total amount of \$18,957, Board Member Lattin seconded, unanimously approved.
- IV. **DEPARTMENT HEAD REPORT**
  1. **District Report** - The average daily effluent flow rate for May was .189 million gallons per day which represents 41% of our capacity. The organic capacity is at 17%. Unfortunately, May was a bad month with 6 violations reported on our monthly discharge monitoring report. The Chamber of Commerce lift station specifications have been received, reviewed, modified, and sent back to the manufacturer. A firm price for direct purchase of the new pump station is expected in a couple of weeks. An RFP for a contractor to do the

installation will be developed in the next couple of months with an anticipated install date of October. On Wednesday 6/11/14, staff and our cleaning and televising contractor removed one of the largest tree root clogs ever seen in the four corners. An over 200 pound clump of roots had sought moisture over the years in a manhole and couldn't be removed in the traditional way with the vacuum truck. So we got the reciprocating saw out and removed the monster. The fittings and valves have been installed at the middle school property which will now allow us to isolate them from the geothermal system when they have leaks. The Water Pollution Control Revolving Fund eligibility survey was completed this year. The Chamber Lift station pump has been ordered and should be delivered and installed in the next month or two.

- V. APPROVAL OF MAY FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Board Member Bunning moved to approve the May financial statement and accompanying payments, Board Member Lattin seconded, unanimously approved.
- VI. NEXT BOARD MEETING JULY 1, 2014 AT 5:00PM**
- VII. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 2:49pm.