



**TOWN OF PAGOSA SPRINGS
HISTORIC PRESERVATION BOARD
REGULAR MEETING AGENDA
WEDNESDAY, JUNE 8, 2016 @ 5:45P.M.
TOWN HALL, 551 HOT SPRINGS BLVD.**

- I. Call to Order / Roll Call:
- II. Announcements:
- III. Approval of Minutes:
Approval of May 25, 2016 HPB Meeting Minutes
- IV. Public Comment:
- V. Decision Items:
 - A) Recommendation for the Re-Appointment of Chrissy Karas as a regular member of the HPB
 - B) Recommendation for the Re-Appointment of Andre Redstone as a regular member of the HPB
 - C) Final Sandwich Board Sign Survey Responses: Recommendations for Town Council
 - D) Education Tent Presentation Table at the Archuleta County Fair
- VI. Discussion Items:
 - A) October 4, 2016, 1:15pm Bus Tour History Talk Volunteer
 - B) Consideration of Future Repurposing of the Town Owned Water Works Facility with Public input work session.
- VII. Public Comment:
- VIII. Reports and Comments:
 - A. Planning Department Report
 - B. Historic Preservation Board Discussion and Ideas
 - C. Upcoming Town Meeting Schedule
- X. Adjournment:

HPB Board Members

Brad Ash: HPB Chairperson, **Peggy Bergon:** HPB Vice-Chairperson, **Chrissy Karas:** HPB Regular Member,
Andre Redstone: HPB Regular Member, **Judy James:** HPB Regular Member

HPB Mission Statement

"Moving Forward While Preserving the Past"

To provide leadership, engage and encourage partnerships within our community of Pagosa Springs and Archuleta County, increase public appreciation by creating awareness, promoting the preservation of our irreplaceable diverse cultural heritage, architecture, and economy *while* sharing the stories of our past with ideas for the future.



Town of Pagosa Springs Historic Preservation Board
Wednesday, June 8, 2016
Regularly Scheduled Meeting - Staff Report

I. Call to Order / Roll Call:

II. Announcements:

III. Approval of Minutes:

A. Approval of May 25, 2016 Regularly Scheduled Meeting Minutes.

Staff recommends the HPB approve the May 25, 2016 regularly scheduled meeting minutes after finding that they are accurate.

IV. Public Comment:

Opportunity for the public to provide comments and to address the Historic Preservation Board on items not on the Agenda.

a. TIME LIMIT: Up to 2 minutes per person and a total of 20 minutes.

At this time, Public Comment will be accepted for items not included as an agenda item. Interested persons have the opportunity to address the Historic Preservation Board and express your opinions on matters that are not on the agenda or not listed as a public hearing item on the agenda. Public comments on any pending application that is the subject of a public hearing at the current or a future meeting may only be made during such hearing. The total time reserved for Public Comment at each meeting is 20 minutes, unless extended by a majority vote of the Planning Commission and each comment is limited to 2 minutes.

- I. **Call to Order / Roll Call:** Chair Peggy Bergon calls the meeting to order at 5:47 PM. Present were members Lindsey Smith, Andre Redstone, and Judy James, also present were Associate Planner Rachel Novak, biologist Allan Pfister, Jeff Laydon, and Jeff Greer.
- II. **Announcements:** NONE.
- III. **Approval of Minutes:**
Approval of the May 11, 2016 HPB Regularly Scheduled Meeting Minutes:
Change Jon Taylor to John Taylor and add a "C" to David Schanzenbaker's Name.
Minute approved as amended.
- IV. **Public Comment:** Guest speaker, biologist Allan Pfister, will discuss with the Board the significance of the Pagosa Skyrocket and how this is important to the Pagosa area: Al Pfister describes his involvement with the Pagosa Skyrocket. He used to work for the US Fish and Wildlife Service and is now an activist for getting the plant delisted. The Pagosa Skyrocket only occurs here and nowhere else in the world. It was listed as endangered in 2011 and it's crucial to protect it. There are 5 listing factors and only one element needs to be relevant for a listing. There is currently no protection for this plant and over 90% of the species is on private land. He has started a coalition between private parties, the county, and the Town to basically get the species delisted and have it thrive. There are 4 critical habitat areas within the community. There is a community meeting on this issue June 20th, 2016 from 10AM-NOON at Town Hall in the Council Chambers. Jeff Laydon has offered to provide several hundred postcards of the Pagosa Skyrocket to Al Pfister's cause. Andre Redstone asks how the Board can assist him. Al Pfister says that just getting the word out is extremely helpful and focus on conservation instead of preservation while providing support for this endeavor. Andre Redstone suggests reaching out to the Natives for researching medicinal purposes.
- V. **Decision Items:**
 - A. Certificate of Alteration Amendment: Overlook Spa Privacy Fence: Jeff Greer discusses the changes to the project. His contractor is about 5 weeks behind, but he would like to open mid-June. This fence could be up and ready in about 2 weeks and would be a temporary solution. Peggy Bergon feels that this design fits in better with the existing design than the original brick wall. Peggy Bergon asks about a time frame for the permanent wall. Jeff Greer hopes to have the wall ready to be built by next spring, but certainly within 2 years. The fence will be 8 feet tall and made of a white vinyl material. This is the same material as the fence on the rooftop. Andre Redstone is concerned about the

timeframe and how it will be enforced. He would like staff to enter into a contract to ensure the fence will only be in place no longer than 2 years. Andre Redstone moves to approve the certificate for alteration amendment for Overlook Spa privacy fence to include a 6ft tall white vinyl privacy fence instead of the original break wall with metal accents. Judy James seconds. Unanimously approved.

B. Publicity Logos: 125th Anniversary of Pagosa Springs & 100th Anniversary of Wolf Creek Pass: Peggy Bergon introduces the logos design by Barbara Rosner. Jeff Laydon was working with her to collaborate on this effort. She has allocated \$250 for the design of these logos. These could be used on t-shirt, mugs, and other materials for the advertising of these anniversaries. Staff is in support of the \$250 for her efforts. Judy James would like to see more earth tones for the logos. Andre Redstone asks about how the logos came about. This has occurred through previous meetings. With the Pagosa Springs logo could possibly include a natural pool or pond with steam or splashing water. With the Wolf Creek logo Andre Redstone would like to possibly some sheep or other wildlife. He feels the car might not blend well enough. Staff recommends using the Town's logo for color swatches. Andre Redstone moves to approve the \$350 allocation for the publicity logos of the 125th anniversary of the Town and the 100th anniversary of Wolf Creek Pass in order to finalize the proposed logos for future online review and approval. Lindsey Smith seconds. Unanimously approved.

C. Anniversary Event Coordination with the Archuleta County Fair: Peggy Bergon suggests a work session next week to see where everything is at. Next Wednesday at 5:45 in Town Hall, the front conference room. There is a unanimous decision to hold a work session next week. Andre Redstone would like to address the planning of this event in a work session next Wednesday, June 1st at 5:45 PM in Town Hall, front conference room. Judy James seconds. Unanimously approved.

VI. Discussion Items:

A. Waterworks Committee: Associate Planner Rachel Novak provides an update on the railing RFP that is currently out to bid. Proposals will be returned by June 6th. Andre Redstone would like to see the RFP and future RFP's for relevant projects. Andre Redstone is concerned about making a premature decision for this project. He would like to have a representative of the HPB present at any pre-bid meetings with potential bidders. Andre Redstone says that several people have expressed real interest in joining the committee. David Schanzenbaker, Zak Robertson, Mike Davis, Brad Ash, and James Dickhoff are all people interested in joining the committee. Also, Courtney King and Mike Herity have also showed interest as well. Peggy Bergon is excited to see where the committee is going. Andre Redstone would like to have a public meeting in the next 2 weeks.

VII. Reports and Updates:

- A. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration: Andre Redstone asks about the heritage brochure issue and where the Town is on this. He would like to ensure that all of the copies of the old brochure are removed. Peggy Bergon feels that this should be left alone and the HPB should not get involved. The HPB should move forward and away from this. Judy James agrees with this. Lindsey Smith also agrees that this issue should be left alone. Andre Redstone would like to ensure that this doesn't happen again. His goal is to encourage a broader undertaking in the future for this brochure.

VIII. Public Comment: NONE.

- IX. Adjournment:** Judy James moves to adjourn. Lindsey Smith seconds. Unanimously approved. The meeting adjourns at 7:32 PM.

HPB Board Members

Peggy Bergon: HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson
Chrissy Karas: HPB Regular Member, **Andre Redstone:** HPB Regular Member,
Judy James: HPB Regular Member, **Brad Ash:** Alternate Member

HPB Mission Statement

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V. Decision Items:

A. Recommendation for the Re-Appointment of Chrissy Karas as a regular member of the HPB

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| BACKGROUND / PURPOSE | <p>Regular member Chrissy Karas' term is up as of July 1, 2016. Mrs. Karras has been asked to provide a letter of intent on her interest in continuing her service as a regular HPB board member. This letter would be considered by the HPB for their recommendation to Town Council and then presented to Town Council for their consideration of her re-appointment. The HPB's recommendation tonight will be presented to Town Council at their regularly scheduled meeting on June 23, 2016. This will avoid a gap in service. The regular term for HPB members is 4 years.</p> <p>Letter of interest will be provided at the HPB meeting for consideration.</p> |
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| RECOMMENDATION | <p>Possible Decisions for Consideration: (Madam Chair, I move that that the Historic Preservation Board....)</p> <ol style="list-style-type: none">1) Recommend to Town Council to renew Chrissy Karras' appointment to the HPB as a regular member for a 4-year term between July 1, 2016 and June 30, 2020.2) Recommend to Town Council to DENY renewing Chrissy Karras' appointment to the HPB as a regular member for a 4-year term.3) DENY a recommendation for renewing Chrissy Karras' appointment to the HPB as a regular member for a 4-year term. |
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V. Decision Items:

B. Recommendation for the Re-Appointment of Andre Redstone as a regular member of the HPB

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| BACKGROUND / PURPOSE | <p>Regular member Andre Redstone’s term is up as of July 1, 2016. Mr. Redstone has been asked to provide a letter of intent on his interest in continuing his service as a regular HPB board member. This letter would be considered by the HPB for their recommendation to Town Council and then presented to Town Council for their consideration of re-appointment. The HPB’s recommendation tonight will be presented to Town Council at their regularly scheduled meeting on June 23, 2016. This will avoid a gap in service. The regular term for HPB members is 4 years.</p> <p>Letter of interest will be provided at the HPB meeting for consideration.</p> |
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| RECOMMENDATION | <p>Possible Decisions for Consideration: (Madam Chair, I move that that the Historic Preservation Board....)</p> <ol style="list-style-type: none">1) Recommend to Town Council to renew Andre Redstone’s appointment to the HPB as a regular member for a 4-year term between July 1, 2016 and June 30, 2020.2) Recommend to Town Council to DENY renewing Andre Redstone’s appointment to the HPB as a regular member for a 4-year term.3) DENY a recommendation for renewing Andre Redstone’s appointment to the HPB as a regular member for a 4-year term. |
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V. Decision Items:

C. Final Sandwich Board Sign Survey Responses: Recommendations for Town Council

The HPB has previously determined a survey of business and property owners in the historic district would provide helpful insight to any recommendations to Town Council for amending relative codes regarding sandwich board signs. Attached are the final results of the sandwich board sign survey as of April 2016.

It is recommended that the HPB discuss the survey results and consider a recommendation for Town Council's consideration, regarding the continued allowance, revised regulations or prohibition of sandwich board signs in the Historic District and local listed landmarks.

Sandwich board sign regulations within the historic district are addressed in Land Use Development Code (LUDC) Article 6 section 6.12 and in chapter 8 section 8.10 of the "Design Guidelines for the Historic District and Local Landmarks" (DCHDLL).

Some of the issues identified with the use of Sandwich Board Signs in the district include:

- 1) Compliance with current adopted codes. With the recent hiring of additional staff, there are a number of issues that can be enforced including:

a) Sign Permits

LUDC 6.12.4.B.1: All temporary signs require sign permits and payment of a fee and a deposit, unless otherwise exempted under Section 6.12.2.

HPB approval is required in the historic district.

b) Removing signs after actual business hours

LUDC 6.12.4.B.f: Such signs shall be removed daily, upon close of business.

c) Size

HBDLLDG 8.10: Sandwich board signs are limited to 5 square feet of surface area per side, limited to 24 inches in width and shall be removed daily upon close of business.

LUDC 6.12.4.B.3 (ord. 764): Unless otherwise stated herein, the area of a temporary sign shall not exceed ten (10) square feet.

d) Location

LUDC 6.12.4.B.f: Sandwich board (SB) signs may be placed no more than three (3) feet from the primary entrance of the building, and a pedestrian way of at least forty-two (42) inches shall be maintained.

e) One SB per parcel

LUDC section 6.12.4.B.f: One (1) sandwich board (SB) sign is allowed per parcel.

- 2) Placement on sidewalk in relation to pedestrian paths, trip hazards, car door swing path along parking isle, access between cars for drivers after they park, ect.

- 3) Inconsistent frame designs and sizes, including use of plastic frames (materials).

BACKGROUND / PURPOSE

May 12, 2011: HPB Meeting Minutes**IX. Decision Items****A. Sandwich Board Sign dimensions' decision:**

Staff presented that at the April 14, 2011 HPB meeting, the HPB approved a recommendation to Town Council to allow an increase in size for sandwich board signs within the Historic District. The April 14, 2011 agenda item regarding sandwich board signs was listed under discussion items and not decision items. Staff suggests re approving the recommendation under today's agenda decision items. Twila Brown motioned to recommend that Town Council allow changing the Historic District sandwich board (SB) sign guidelines to allow SB sign structures to be no wider than 22" and no taller than 48", sign size on the structure to be no wider than 22" and no taller than 28" and SB sign location shall be limited to against the business building wall. Jeff Greer seconded the motion and the motion was passed unanimously. Shari Pierce asked staff to present the recommendation to the planning commission prior to Town Council.

July 14, 2011: HPB Meeting Minutes**VIII. Decision Items****A. Consider revised Sandwich Board Dimension recommendation to Town Council.**

Staff presented the Planning Commissions (PC) recommendation, from the June 14, 2011 PC meeting, regarding the HPB's recommendation on increasing the size of the sandwich board (SB) sign allowance in the historic district. The PC supported the HPB intent on increasing the SB sign size and the placement along the building wall, however they questioned the proposed allowable size at 4.15 sqft per side instead of the 5 sqft per side that the town sign code allows throughout the rest of the community. The PC recommended the HPB consider amending their recommendation to allow 5 sqft per side. The HPB discussed the PC recommendation and decided to amend their recommendation to the PC and Town Council (TC) and to limit the placement of the SB signs along the business building wall. Wendy Sutton motioned to " Approve a recommendation to the Planning Commission and Town Council to amend section 8.10 of the town's Historic District Design Guidelines, to allow a two sided SB sign at 5 sqft max per side and 24-inch maximum width with a recommendation to business owners to limit width to 22 inch and limit the placement of such SB signs to against the business building wall". Twila Brown seconded the motion and the motion was unanimously approved.

August 8, 2011: Town Council Meeting Minutes**IV: New Business**

4.Ordinance No. 764, First Reading, Amending "The Design Guidelines for the Historic District & Local Landmarks" Section 8.10 Regarding Sandwich Board Sign Size and Placement - The Historic Preservation Board has recently discussed the merits of allowing an increased size for sandwich board signs within the historic district. After much discussion between the Historic Preservation Board and the Planning Commission a compromise was obtained. Council Member Holt moved to approve the first reading of Ordinance No. 764, amending section 8.10 of the Design Guidelines for the Historic District and Local Landmarks to allow Sandwich Board signs up to 5 sqft per side, up to 24" in width and limiting the placement to against the business building wall on the sidewalk, Council Member Volger seconded, unanimously approved.

LUDC Article 6: Development and Design Standards – SIGN CODE**Section 6.12.4.B.**

f. Sandwich board signs: Such signs shall be removed daily, upon close of business. Such signs shall not exceed five (5) square feet of surface area per one-sided sign and ten (10) square feet of surface area as a combination of both sides of the sign. One (1) sandwich board (SB) sign is allowed per parcel. Sandwich board (SB) signs may be placed no more than three (3) feet from the primary entrance of the building, and a pedestrian way of at least forty-two (42) inches shall be maintained. In addition to the above SB regulations (Amended Per Ordinance No. 764) within the Historic District, SB signs are limited to twenty-four (24) inches in width, and shall be placed along the building wall on the sidewalk.

Design Guidelines for the Historic District and Local Landmarks,

Section 8.10: "A portable sign may be considered for temporary signage. Portable signs include A-frame (sandwich board sign), signs mounted on easels or free-standing frames with sign inserts. A sandwich board sign shall be limited to five square feet of surface per side, limited to 24" in width and shall be removed daily, upon close of business. A portable sign should not interfere with pedestrian traffic and placement is limited to along the business building wall on the sidewalk. (Amended per Ordinance 764)

LUDC Article 6: Development and Design Standards – SIGN CODE**Section 6.12.4.B.**

f. Sandwich board signs: Such signs shall be removed daily, upon close of business. Such signs shall not exceed five (5) square feet of surface area per one-sided sign and ten (10) square feet of surface area as a combination of both sides of the sign. One (1) sandwich board (SB) sign is allowed per parcel. Sandwich board (SB) signs may be placed no more than three (3) feet from the primary entrance of the building, and a pedestrian way of at least forty-two (42) inches shall be maintained. In addition to the above SB regulations (Amended Per Ordinance No. 764) within the Historic District, SB signs are limited to twenty-four (24) inches in width, and shall be placed along the building wall on the sidewalk.

For the purpose of discussions and considerations on this matter, staff recommends the HPB discuss at least the following items, for the consideration of developing your recommendation(s) to Town Council.

- 1) Should SB signs be allowed in the Historic District?
- 2) If prohibition is recommended:
 - a. What are the geographic boundaries of the prohibition?
 1. Just the 400 block along Pagosa Street?
 2. Include 400 block of Lewis?
There is a pavestone area between sidewalk and parking isle.
 3. Include all listed landmarks?
This could create an unfair disadvantage for landmarks located outside the district that are next door to an unlisted property. The listed property could not have more SB sign restrictions than neighboring property.
- 3) If continued use of SB is recommended:
 - a. Are the current regulations acceptable regarding;
 1. Placement on sidewalk:
 - a. On the 400 block, placement on sidewalk is the only option.
 - b. Placement conflict along parking isle include door swing obstruction and driver access obstruction between parked cars. It seems most businesses are locating their SB signs along the curb. The Town will be re-painting parking spaces along 400 block this summer. This will identify areas that would reduce obstructions. Maybe as part of the permitting process, signs have a specific marked location on the sidewalk? Technically, only one SB sign per property, not per business. Next to building as current code requires or along curb as many current placements are located? Any restrictions?
 - c. Should an amendment be recommended to allow one sign per business instead of per property? OR Should staff reach out to each property owner and let them know that only one tenant can have a SB sign?

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| | <p>2. Size of sign:</p> <ul style="list-style-type: none"> I. Square footage. Current allowance is 5 sqft per side pursuant to Ordinance 764. II. Dimensions: Current allowance is 24 inches wide (no height regulations). III. Should any revised or new size revisions be proposed? Total Height (42" – 48")? <p>3. Removal after business hours:</p> <ul style="list-style-type: none"> a. Does the HPB support this existing code provision? |
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| RECOMMENDATION | <p>Possible Decisions for Consideration: (Madam Chair, I move that that the Historic Preservation Board....)</p> <ol style="list-style-type: none"> 1) Recommend to Town Council to allow the continued use of Sandwich Board Signs under the existing provisions of the "Land Use Development Code section 6.11" and the Adopted "Design Guidelines for the Historic District and Local Landmarks Chapter 8". 2) Recommend to Town Council to allow the continued use of Sandwich Board Signs, with the following LUDC code revisions: (for example) Along the 400 Block of Pagosa Street <u>OR</u> within the historic district <u>OR</u> in the historic district and at all local landmarks: <ul style="list-style-type: none"> a. Limited the per side size to ____ sqft b. Limited the width to ____" c. Limit the height to ____" d. Limit placement of SB signs on the public sidewalk to specific marked locations adjacent to business. f. Other as determined by the HPB. 3) Recommend to Town Council that the Town prohibit the use of Sandwich Board Signs within the Entire Historic District – OR – 400 Block of Pagosa Street – OR - Entire Historic District and all local listed landmarks). 4) Table this decision until additional information is provided and reviewed. |
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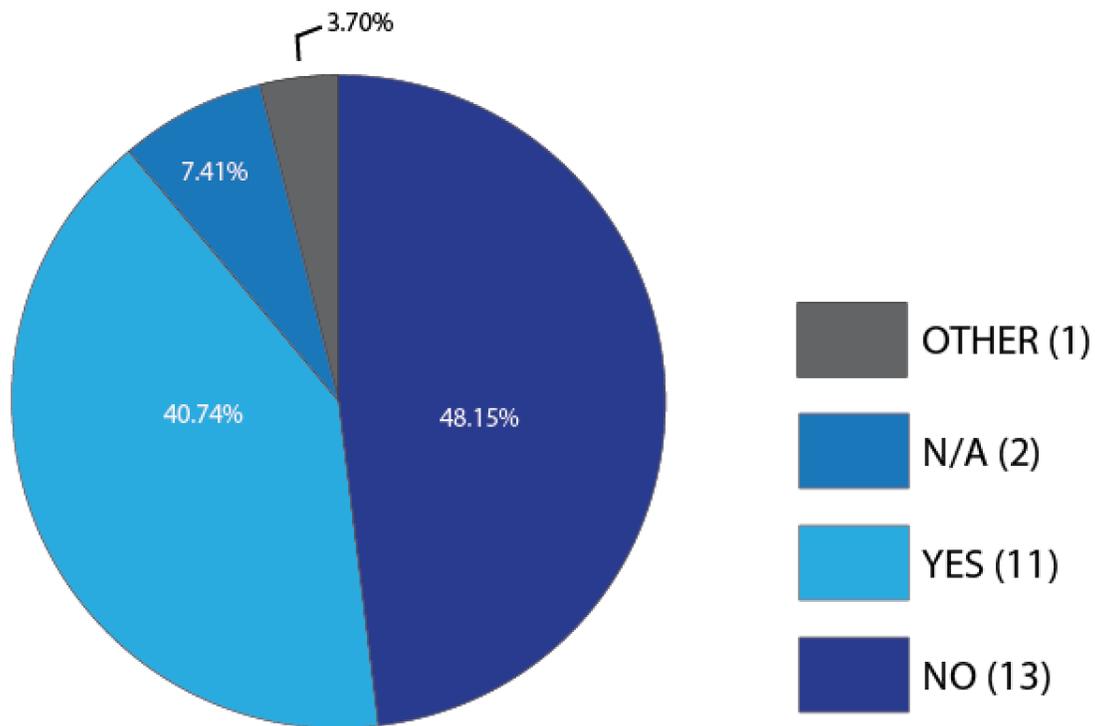


Sandwich Board Sign
Survey Results
April 2016

Historic Preservation Board
Town of Pagosa Springs, Colorado
551 Hot Springs Blvd.
PO Box 1859
Pagosa Springs, CO 81147
970.264.4151 (P)
970.264.4634 (F)

Question 1:

Does your business currently utilize a sandwich board sign on the sidewalk?

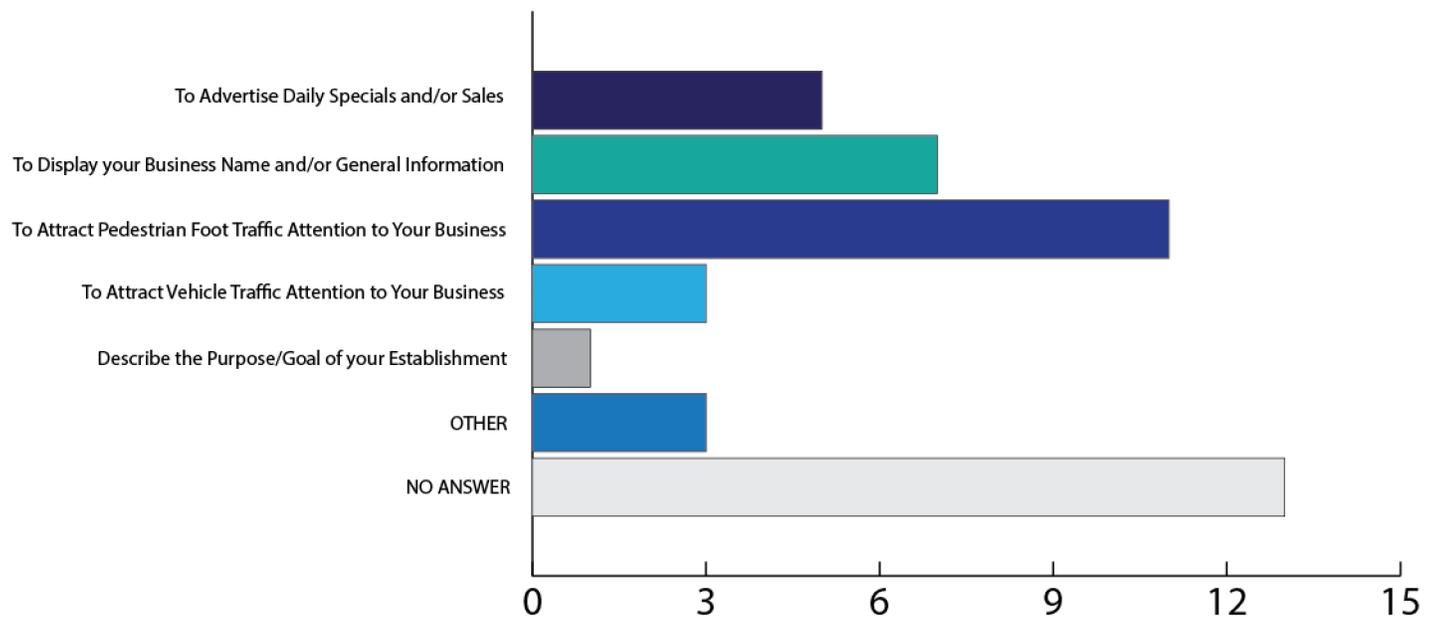


Other Responses

Only on special event evenings. Placed on brick area next to sidewalk.

Question 2:

If you have a sandwich board sign, for what purpose is it utilized?



Other Responses

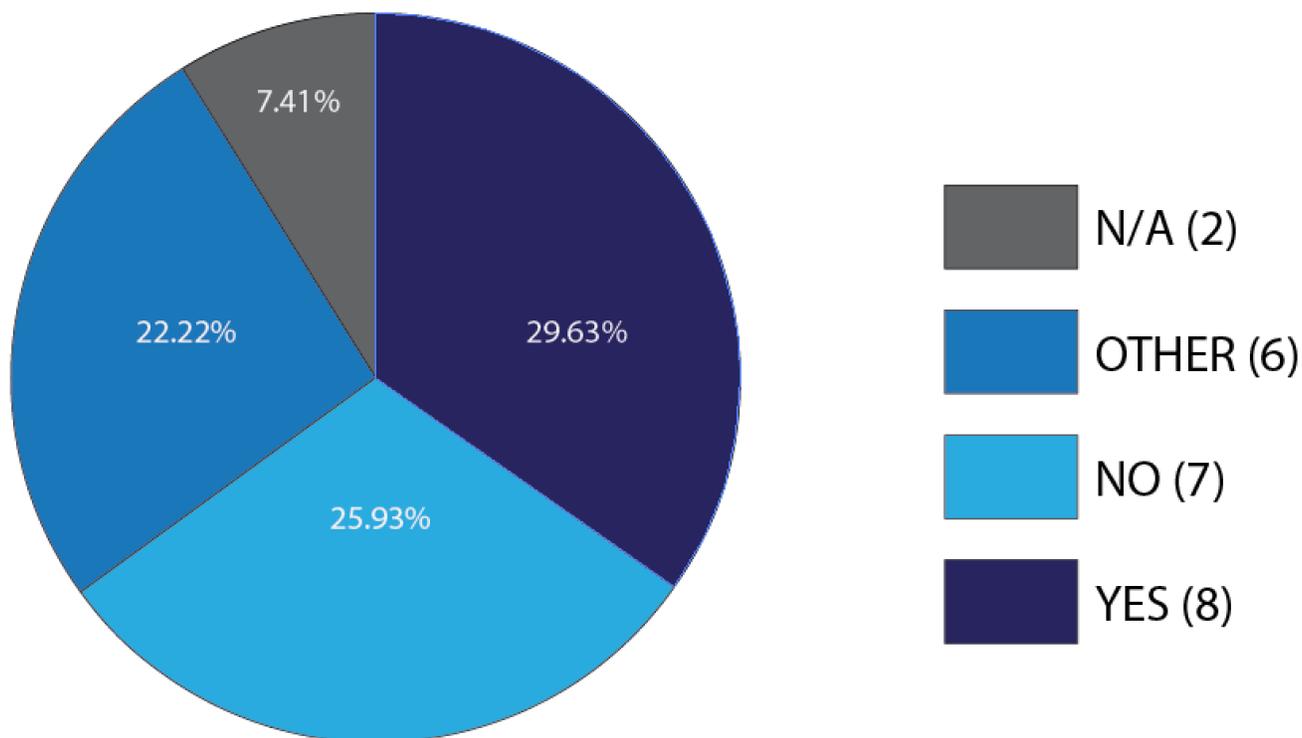
To direct potential customers back to Lewis Street.

Let people walking on the sidewalk know about the services we offer.

To advertise invitation only events.

Question 3:

Are you aware of the trip hazards that sandwich board signs can create?



Other Responses

Only if you walk and don't pay attention.

There is no trip hazard. It (the sign) is NOT where people walk.

I personally do not find sandwich board signs as a hazard and simply walk around them when I come upon one.

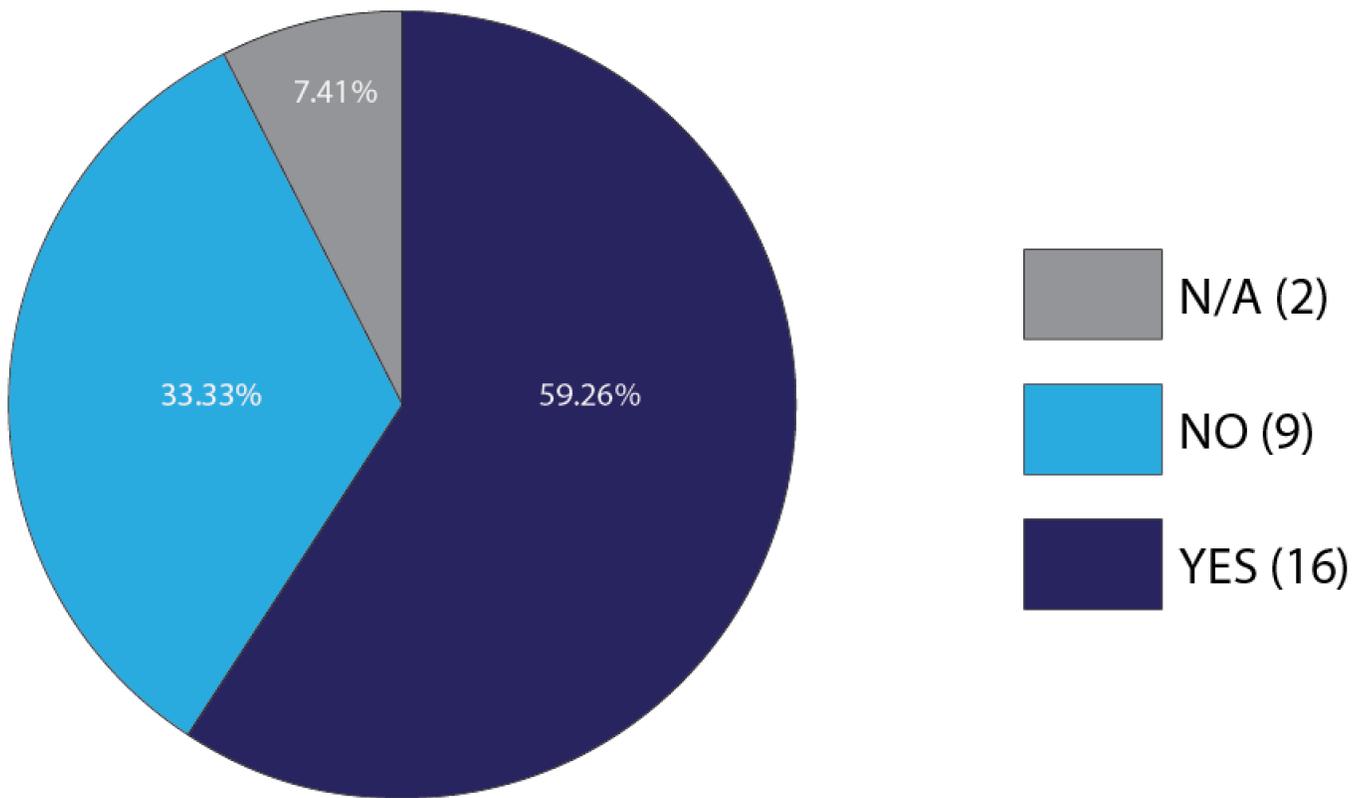
I strategically place my sign so it is out of the way of pedestrian traffic.

There is not one (trip hazard) for people who actually look where they are going.

When placed in an area that blocks passage (there could be a trip hazard).

Question 4:

Are you aware that sandwich board signs and all exterior signage requires an approved sign permit application?

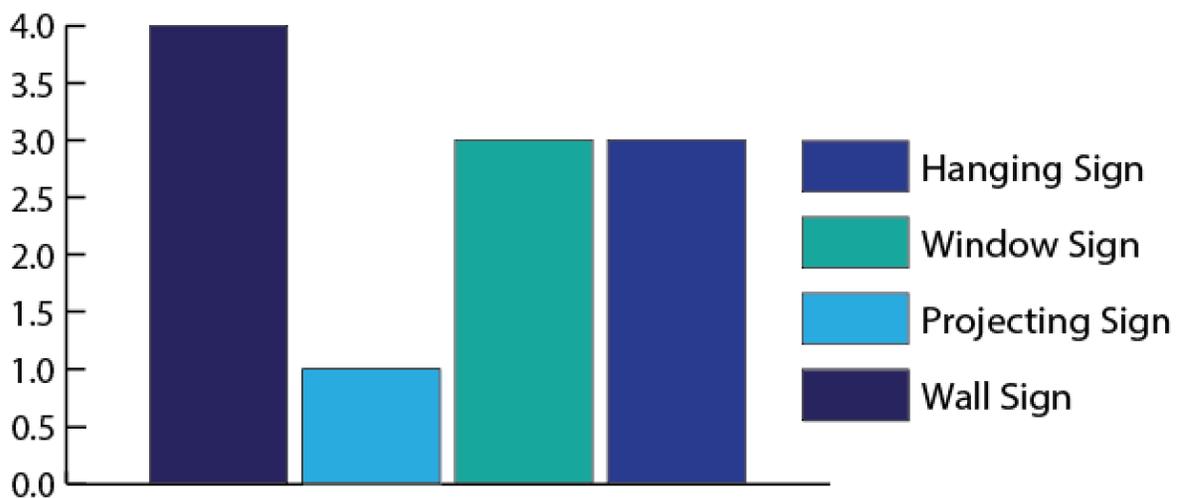
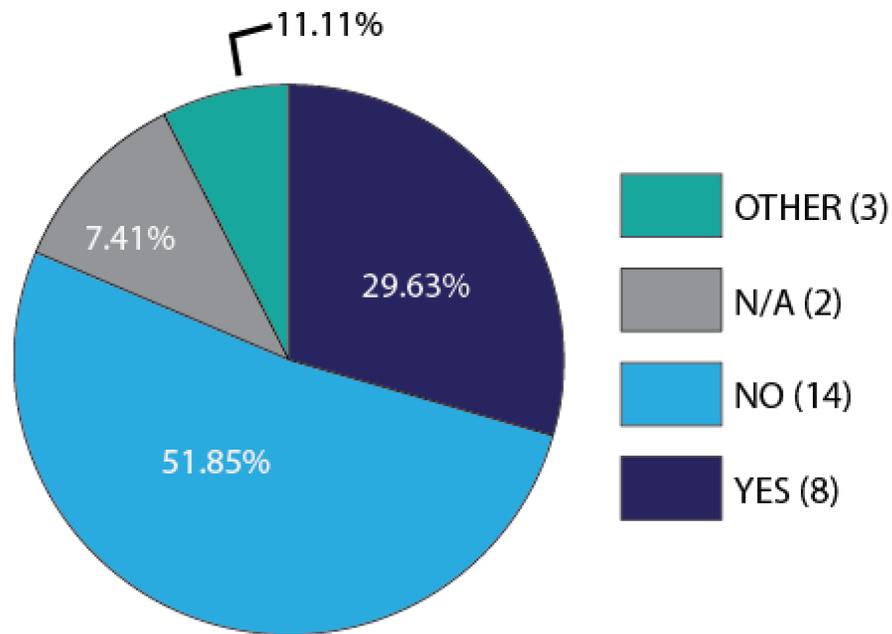


Other Responses

None for Question 4.

Question 5:

Would you support prohibiting sandwich board signs in the historic district?



Other Responses

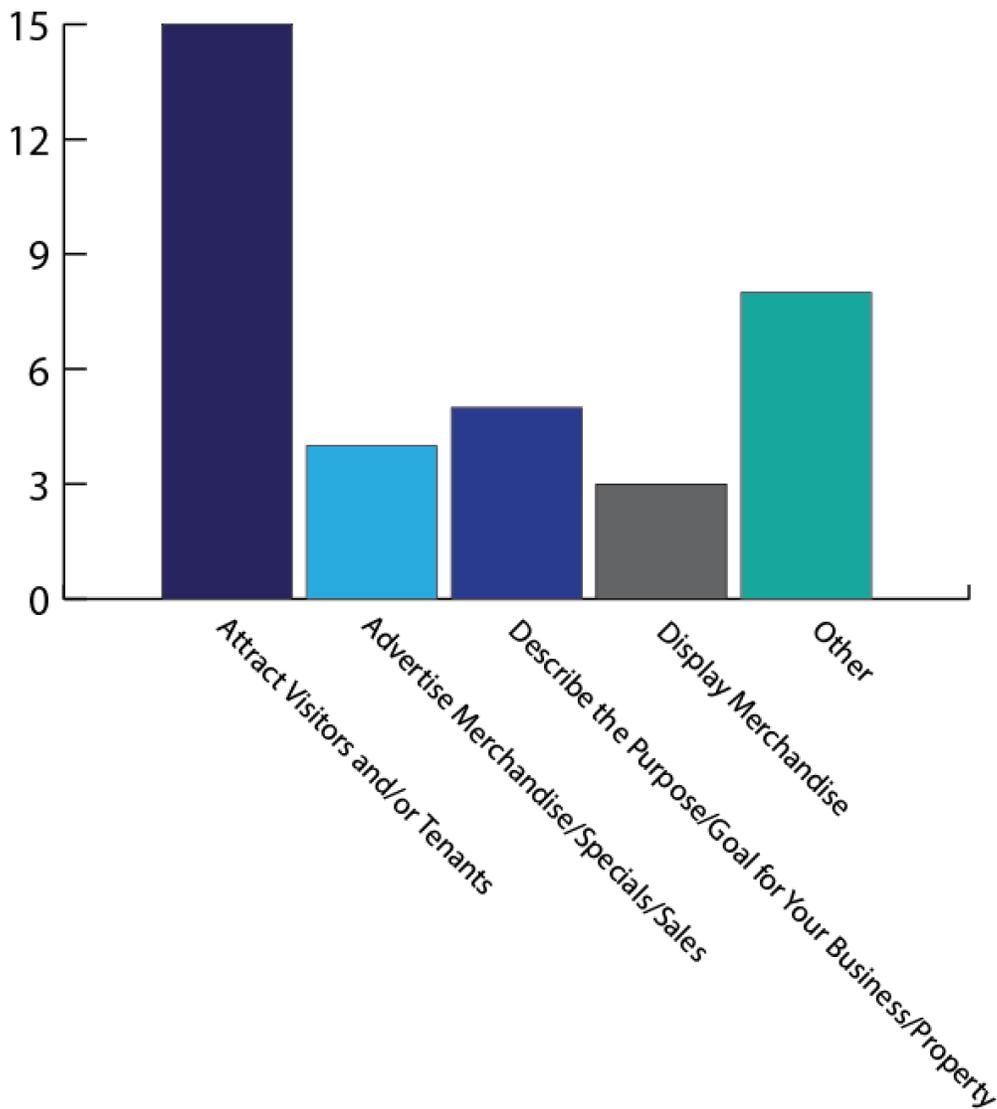
Not sure (of other options).

Not sure of other signage.

If sandwich signs are prohibited, then clothing racks, newspaper racks, and real estate signs should also be prohibited

Question 6:

What is the overall goal fro any signage for your business/property?



Other Responses

Identify our building.

Attract LOCAL customers.

Help find our office.

Show store history of when we were established.

Identify my office location.

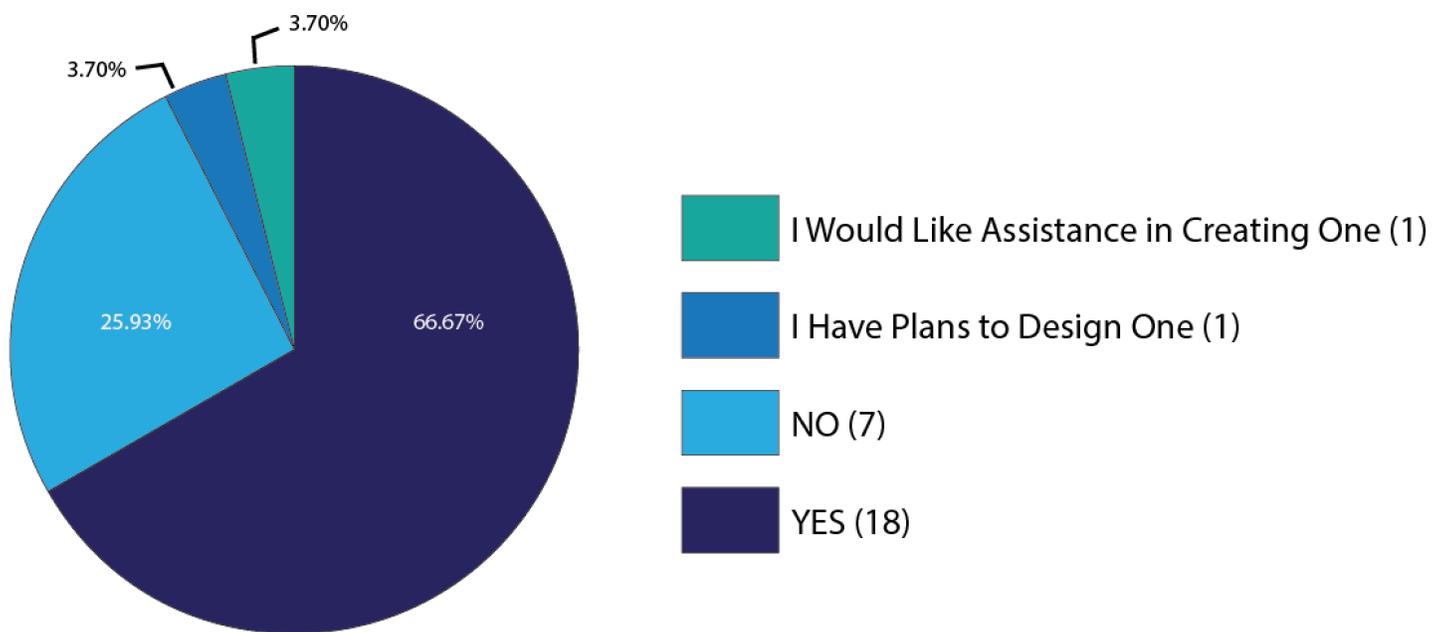
My business does not rely on local customers, although I might utilize signage for recognition.

(I) don't use signs.

To advertise invitation only events.

Question 7:

Does your establishment have a logo or an identifying symbol?

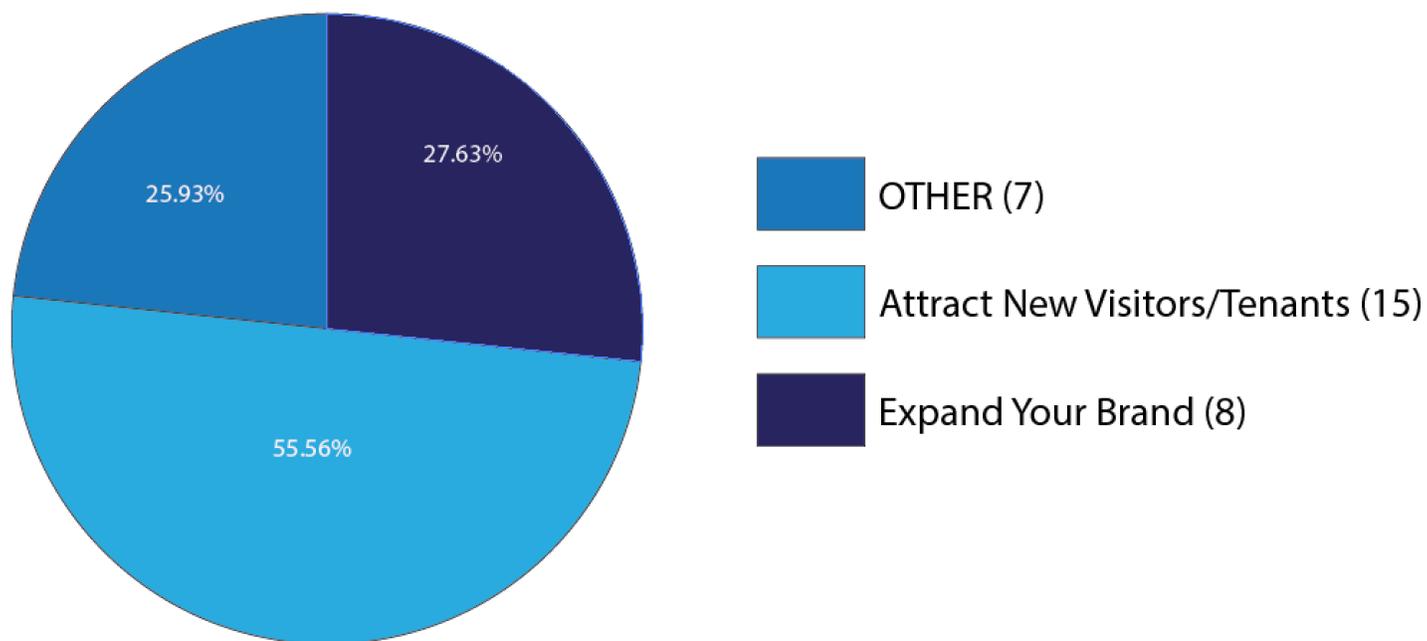


Other Responses

None for Question 7.

Question 8:

What is the vision for the future of your business/property?



Other Responses

Attract more LOCAL customers.

Maintain local history.

Survive the extreme regulatory and tax environment.

National growth and potential for local hiring.

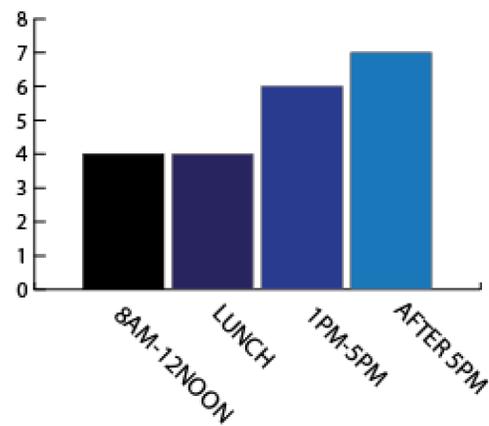
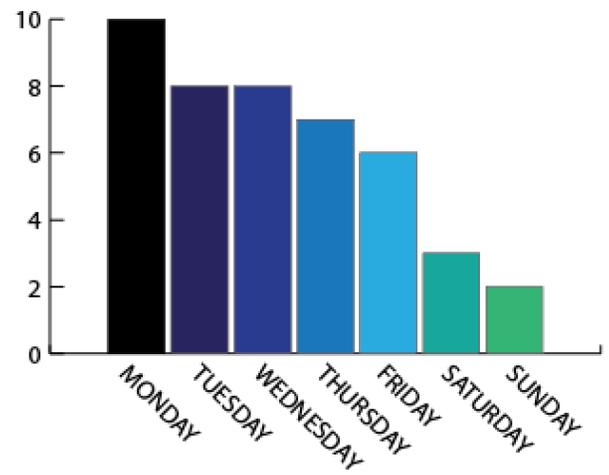
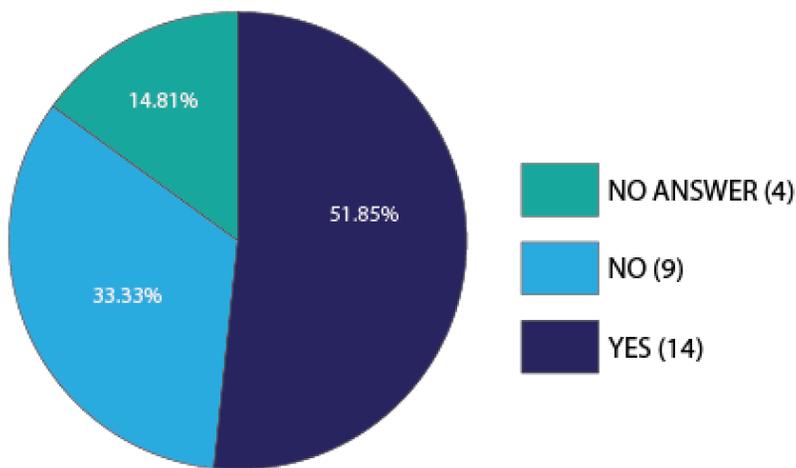
Continue.

The best potential support, money.

To support the Town of Pagosa Springs by contributing to the tax base or we all go away.

Question 9:

Would you attend a Historic District business/property owner input work session with the Historic Preservation Board? What day of the week and time works best for you?



Other Responses

None for Question 9.

Question 10:

How can the Historic Preservation Board and/or Town Council help your business and/or property succeed? (Please Describe)

Enforce the permit process. The downtown sidewalk has turned hazardous and very junky looking. I strive to have an attractive looking business by using our display windows.

Come on in and have an appointment!

Stop making a stink about sandwich boards. The people who are older and retired do not walk. They do not understand the importance of signage and sandwich boards have to increase business for local businesses.

Find a way to keep all of the sandwich boards for all businesses! Taking away sandwich boards will definitely HURT our sales. Customers like and make comments, positive comments, regarding the ads on the boards.

Make it easy to remodel entrances of buildings and encourage some (remodels).

Fund improvements on historic buildings. They are getting old, looking old, and falling apart.

1) Update the Town's punitive sign code that makes it difficult for businesses to advertise special promotions. 2) Allow sandwich boards on the sidewalk. It is easy to set guidelines so they do not block intersections and doorways. 3) Support small, local businesses with tax, fee, and other financial incentives at least, if not more, than you support larger corporations.

Approve DOLA matching funds through Town Council.

Do everything in your power to promote growth and more traffic in the downtown area, especially Lewis Street; which has less visibility. Make the downtown corridor a fun place to be. We want our visitors to enjoy downtown Pagosa Springs.

We appreciate being included on the tour. I would be interested in knowing about meetings in regards to changes, improvements, or issues downtown; if there is an emailing list). If so, please include us!

1) Beautify the downtown. Make it look inviting with flowers, etc. Leave Christmas lights up all year round! 2) Limit vendors on Reservoir Hill. People go to these events and play there all day because they have everything. These events take away business! 3) Decrease the speed limit! 25 mph is way too fast for a small downtown area. 4) Plan downtown activities like a street dance or carols at Christmas time; again without vendors. 5) Hire a person who walks downtown in the summer and checks parking times. This person must be much more than that; talk to residence, give advice, basically a walking PR person for Pagosa.

Question 10 (Continued):

How can the Historic Preservation Board and/or Town Council help your business and/or property succeed? (Please Describe)

Keep regulations, taxes, and overall governmental interference with businesses to the very minimum necessary for the safety and essential services.

By going to local businesses a lot more! They aren't down here to see what's going on!

Open to all conversations on making it better!

Signage is key to a successful business. Helping to make downtown a fun place to shop would help us succeed. A few designated places for music in late afternoon would attract people to the downtown and wouldn't cost anything.

As a business owner and property owner in Town, I would like to be able to vote on Town ballot issues.

Beautify the Town.

Give/print results of this survey with raw numbers.

I'm on Lewis Street. So many of my visitors do not know that my business exists, particularly if they just walk on Main Street. Lewis Street businesses need some kind of signage on Main Street letting visitors know there are businesses on Lewis Street.

All signs are in good taste.

More parking.

Reasonable rules that contribute to the overall success of the Town, hence we have a thriving, attractive presence that also provides employment.

Question 11:

Please provide and additional comments regarding sandwich board signs or other suggestions and/or comments:

I personally disagree with the thought/idea that having outside/sidewalk signs and/or merchandise increases your sales. We don't have any sidewalk signs or merchandise and our business continues.

I do suggest a higher level of "class" on the sandwich boards. Some of them are just ugly and make the street look junky!

I believe that sandwich boards are vital and useful for ALL of our local businesses. They display vital information and help direct tourists and local to our businesses. I feel without them, lots of businesses would suffer.

Locating the sandwich boards as close to the business windows as possible. allow the business owners to operate their businesses as they invested their own money.

Sandwich boards do attract customers. Small, local businesses struggle enough, don't make it more difficult for us! Temporary sandwich boards also promote events like farmers markets, county fairs, and festivals, just to name a few that help our economy!

None thanks, good luck!

Our sandwich board sign is the only source of traffic direction from Main Street to our shop on Lewis Street. The majority of foot traffic on Main Street do not know about businesses on Lewis Street. Corner signage that benefits all downtown businesses, especially those not visible from Main Street, would greatly increase business and provide a more enjoyable experience for our visitors.

Personally, I do not see sandwich signs as clutter, but I understand some businesses really benefit from them. If they could come up with alternative ideas to eliminate them, I'd like to see clean sidewalks. I do however feel that a historic mural on the side of Goodman's could add to the downtown feel rather than hindering it. I've had a lot of customers mention it over the years and I am starting to consider it.

I've never experienced either personally or witnessed others having an issue walking our sidewalks caused by sandwich boards or other types of signage. I actually enjoy seeing the signs and telling what businesses have to offer, or what specials are going on.

I cannot tell you the amount of people that stop DUE to the sign and items such as snowshoes and skis outside my store. It would be detrimental to pull the signs! It makes the Town look alive! Otherwise, it will always look like 5:00 PM downtown... DEAD!

Question 11 (Continued):

Please provide and additional comments regarding sandwich board signs or other suggestions and/or comments:

I think they (sandwich board signs) can be useful as long as they are not a tripping hazard.

The Pagosa SUN never cleans their frontage. Why do they have a bike rack? In 14 years, I have never seen a bike parked there. There should be an ordinance where keeping the frontage clean is a requirement. Traffic control and parking control!

How many pedestrian accidents? How and who has complained about sandwich boards?

I don't see sandwich boards as a hazard. As long as they are placed off to the side.

Crosswalk is better, but it is still not safe. I have seen flags on a stick placed in a container/bucket on each side of the highway so people can pick one up and then leave it on the other side. This was helpful to me.

V. Decision Items:

D. Education Tent Presentation Table at the Archuleta County Fair

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| BACKGROUND / PURPOSE | <p>At the HPB work session on Wednesday, June 1, 2016, it was discussed to have a presentation table in the education tent at the Archuleta County Fair. This could be an opportunity to engage the public on a more personal level and display photographs, various items, talk about what the HPB does, and present the winners of the student poster contest.</p> |
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| RECOMENDATION | <p>Possible Decisions for Consideration: (Madam Chair, I move that that the Historic Preservation Board....)</p> <ol style="list-style-type: none">1) Approve the HPB moving forward with obtaining a presentation table in the education tent at the Archuleta County Fair this year to engage the public, display photographs, and to present the winners of the student poster contest.2) Deny the HPB moving forward with obtaining a presentation table in the education tent at the Archuleta County Fair this year. |
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VI. Discussion Items:

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| <p>BACKGROUND / PURPOSE</p> | <p>There is a bus tour arriving 10/04/16 and they would like to attend a Historic District walking tour. The HPB had previously committed to providing volunteers for this requested special historic walking tour engagement, back in 2015</p> <p>Staff recommends the HPB solicit and secure at least 2 volunteers to conduct this specially scheduled historic district walking tour.</p> <p>Brian D. Rippy B&S EXCURSIONS 113 N Meridian St Portland, IN 47371 (260)726-6577 tour@bsexcursions.com www.bsexcursions.com</p> |
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VI. Discussion Items (UPDATE):

B. Water Works Facility re-purposing committee and public input work session UPDATE.

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| <p>UPDATE</p> | <p>The HPB has expressed interest in conducting a public work session regarding the potential repurposing of the Water Works Facility and Stone Arch bridge.</p> <p>Andre Redstone has suggested forming a committee to chair the effort.</p> <p>The Planning Director has asked for availability (sent to the names that Andre Redstone had mentioned potential interest) for a committee meeting the week of June 13th.</p> <p>The PD recommends one committee meeting (maybe two) and then a public work session and a follow-up committee meeting. Once the committee meets, we will determine the best day for a public work session.</p> |
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VII. Public Comment:

Opportunity for the public to provide comments and to address the Historic Preservation

a. TIME LIMIT: Up to 2 minutes per person and a total of 20 minutes.

At this time, Public Comment will be accepted for items not included as an agenda item. Interested persons have the opportunity to address the Historic Preservation Board and express your opinions on matters that are not on the agenda or not listed as a public hearing item on the agenda. Public comments on any pending application that is the subject of a public hearing at the current or a future meeting may only be made during such hearing. The total time reserved for Public Comment at each meeting is 20 minutes, unless extended by a majority vote of the Planning Commission and each comment is limited to 2 minutes.

VIII. Reports and Updates:

A. Planning Department Report

A FULL PLANNING DIRECTORS REPORT WILL BE PROVIDED DURING THE SECOND REGULAR HPB MEETING OF EACH MONTH.

PLANNING DEPARTMENT HPB STAFFING:

SINCE THE RECRUITMENT OF RACHEL NOVAK, THE PLANNING DEPARTMENT DIRECTOR HAS BEEN ALLOCATING MANY DUTIES TO RACHEL.

ONE OF THE MANY JOB DESCRIPTION DUTIES OF RACHEL’S POSITION IS STAFFING THE HPB.

THE PLANNING DIRECTOR, JAMES DICKHOFF, WILL CONTINUE TO ATTEND HPB MEETINGS, FROM TIME TO TIME AND UPON REQUEST. THE PLANNING DIRECTOR WILL ALSO WORK CLOSELY WITH RACHEL TO ENSURE THE HPB IS BEING STAFFED AND SERVED APPROPRIATELY.

VIII. Reports and Updates:

B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB’s consideration.

This is an opportunity for individual HPB members to bring up ideas and potential future agenda topics. Future agenda topics should be consented to by a majority of the board. Please keep your presentations brief and on topic.

VIII. Reports and Updates:

C. Upcoming Town Meeting Schedules

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| a. | Next Scheduled PC Meetings: ~ Tuesday, June 14, 2016 @ 5:30pm in Town Hall, Regular Meeting ~ Tuesday, June 28, 2016 @ 5:30pm in Town Hall, Regular Meeting |
| b. | Next Regular Scheduled Historic Preservation Board meetings: ~ Wednesday, June 22, 2016 at 5:45pm in Town Hall ~ Wednesday, July 13, 2016 at 5:45pm in Town Hall |
| c. | Next Regular Town Council Meetings: ~ Thursday, June 9, 2016 at 5:30pm in Town Hall (Special Meeting) ~ Monday, June 20, 2016 at 5pm in Town Hall (WM Continued Appeals Hearing) ~ Thursday June 23, 2016 at 5pm in Town Hall. |
| d. | Next Regular Parks and Recreation Board Meeting: ~ Tuesday, June 14, 2016 @ 5:30pm in the Ross Aragon Community Center ~ Tuesday, July 12, 2016 @ 5:30pm in the Ross Aragon Community Center |

X. Adjournment

Prepared by: Rachel Novak, HPB staff, Planning Department