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TOWN COUNCIL MEETING MINUTES
TUESDAY, JUNE 7, 2016
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.

- I. **CALL MEETING TO ORDER** - Mayor Volger, Council Member Bunning, Council Member Egan, Council Member Patel, School Representative Thompson
- II. **PUBLIC COMMENT** – Mrs. Loretta Ross is concerned about the Town’s historic museum, she said the tourism board should provide funding for the museum. She asked the Town Council to contribute \$60,000 to the museum. The Town Manager said the tourism board does contribute to the museum and asked to speak with Mrs. Ross after the meeting. Mr. Bill Hudson said that Council Member Alley has missed a lot of meetings over the last year. He said this issue should be addressed by the Council and a member should step down if they are unable to attend meetings. He has joined the affordable housing groups and believes this is a major problem for this community and asked the Council to have a special meeting regarding the housing crisis. Mayor Volger said that Council Member Alley has been in contact with the Council.
- III. **CONSENT AGENDA**
 1. **Approval of the May 19, 2016 Meeting Minutes**
 2. **Liquor License**
 - a. **Liquor License Renewal – Plaza Liquors at 511 San Juan Street Suite A**
 - b. **Liquor License Renewal – Giant #068 at 2537 Eagle Drive**
 - c. **Liquor License Renewal – Pagosa Bar at 460 Pagosa Street**
 - d. **Liquor Store Tasting Permit – Plaza Liquor at 511 San Juan Street Suite A**
 3. **Student Representative Letter of Appreciation – Addie Thompson** – Council Member Bunning moved to approve the consent agenda having item #3 removed, Council Member Egan seconded, unanimously approved. The Mayor said the council has changed the item from a letter of appreciation to a proclamation. He then read the proclamation for our student representative, Addie Thompson, who participated on the Town Council this school year.
- IV. **NEW BUSINESS**
 1. **Folk West Agreement for Use of Reservoir Hill** - The 2012 agreement was for a five year period. The most pertinent amendments to the agreement are as follows: The new term is proposed to be for an additional four (4) years (2017 – 2020). The former Admission Fee was equal to \$1.00 per day, per ticket sold for the Music Festivals. In order to assist FolkWest in competing for grants, we are now characterizing the fee as an “Impact Fee.” For the future periods, the fee will be \$1.25 per day, per ticket. FolkWest had the ability to rent out the 12 spaces in Mary Fisher Park. In the past, the Town was not collecting a fee for those spaces. In the new agreement, the Town receives a \$5 per spot Impact Fee. The former agreement allowed for

“some” parking spaces at Town Hall and the Community Center for use by FolkWest staff. The new agreement specifies that a total of 10 spaces are eligible for use by FolkWest. In 2015, the Town received \$8,104. By increasing the fee to \$1.25 per ticket, we can expect to receive about \$10,130 per year, assuming attendance is similar. All funds received by the fee are held in a trust account for Reservoir Hill and are used to perform maintenance and capital improvements. With the new RV space fee, the Town will realize an additional \$120 per year assuming all spaces sell. The paid attendance is up 6% over last year. The current balance of the trust account is \$24,378. Council Member Egan moved to approve the amended agreement with the FolkWest, Council Member Bunning seconded, unanimously approved.

2. **Hot Springs Pedestrian Bridge Engineers Report and Purchase Order** - Council provided direction at the May 3rd Council meeting to have the Hot Springs Pedestrian Bridge re-examined by the structural engineer. Staff recently accompanied Jim Van Liere to do a visual inspection of the bridge to aide in the formulation of his report, which is attached for Council’s consideration. Upon inspection, it was determined by Mr. Van Liere “no discernible and/or significant changes in the condition of the bridge were observed.” Further in the report states that “... it appears that the bridge may be used this summer under anticipated, normal use. Staff recommends that the Council move forward with the replacement of the Hot Springs pedestrian bridge by authorizing the purchase order and to allow the Town Manager to execute the purchase documents. This recommendation will effectively start the bridge replacement process, which is slated for September 2016 (after Labor Day). The new bridge will cost \$97,625. The 2016 budget has \$195,500 for the bridge replacement. Staff received a bid of \$30,000 for the old bridge, thereby reducing the net cost to approximately \$67,625. Mr. Van Liere gave some possible contributing factors to the failure of the bridge. He would like to see the drawings of the new bridge before it is built. Council Member Bunning moved to authorize the Hot Springs Pedestrian Bridge replacement and allow the Town Manager to execute the purchase documents, Council Member Patel seconded, unanimously approved.
3. **CDC 1st Quarter Update and Invoice** - In 2015 the Town Council approved the sponsorship of the CDC in an amount not to exceed \$20,000. It was requested that the CDC come to the Council on a quarterly basis for progress reports and invoicing. The Town Council continued the support of the CDC in the 2016 budget under Economic Development Organization for an amount not to exceed \$20,000. The invoices presented to the Town Council include all expenses for the first two months of the year, and is split with the County for support. Mr. Jason Cox said the professional services and contract with the Chamber has been very successful. He said the CDC has had an economic forum for community broadband and contribution for the private sector. They have a six week long leading edge business class. Council Member Patel moved to accept the CDC 1st Quarter report and to approve the 1st Quarter invoice in the amount of \$3,396.29, Council Member Egan seconded, unanimously approved.
4. **Chamber of Commerce Lease Agreement** - The Chamber would like to remain at the Visitor Center for the near term. The lease is proposed to be for one (1) year retroactively to January 1, 2016 with a provision to extend the lease for an additional one (1) year term ending on December 31, 2017. The rent will be \$971.18 which represents 672 sq. ft. of office space and ½ of 345 sq. ft. of conference room space at the rate of \$1.15/sq. ft. The former rent was \$1,169.55 for 1,107 sq. ft. which included the entire conference room space. In 2015 the Council approved a Chamber request to reduce the rent by half (from \$1,169.55 to \$584.78) for calendar year 2016. That reduction expires at the end of 2016 and is not included in the amended lease. The current lease provides for the Chamber paying for 50% of natural gas, electric, and internet and 4/5 of the phone charges. The Chamber is permitted to place a sign on the exterior of the building on the side facing Hot Springs Blvd at their cost for creation, placement, and removal. Council Member Egan moved to approve the amended Lease

Agreement with the Pagosa Springs Chamber of Commerce, Council Member Bunning seconded, unanimously approved.

V. OLD BUSINESS

- 1. Ordinance 845, Second Reading, Granting Franchise Agreement to Kathryn Young dba At Your Disposal** - Since the approval of Ordinance 536 in 1999 with Kathryn Young, franchise agreements with other refuse companies have been updated and altered according to Home Rule Charter requirements and needs of the Town. At Your Disposal will provide three 30-yard dumpsters with two pulls each during clean-up week, and provide one 3-yard dumpster at Town Hall with weekly service and one 4-yard dumpster at the Community Center with service two times per week. Council Member Patel moved to approve the second reading of Ordinance 845 granting a franchise to Kathryn Young, dba At Your Disposal, to operate a refuse collection service in the Town of Pagosa Springs, Council Member Bunning seconded, unanimously approved.
- 2. 5th Street Bridge Economic Impact and Traffic Analysis Studies** - Staff has been working on the 5th Street Bridge and Connection Road project for several months now and has been working with the Springs Partners during that time. Council determined there was not enough information available as to the need and viability of the investment in a bridge and connection road. Direction was given to staff at the April 6th, 2016 Council meeting solicit Requests for Proposals (RFP) for traffic and economic impact studies. The Council approved to split a cost of not to exceed \$40,000 with the Partners. The cost for both LSC and EPS is \$49,143, which is \$9,143 more than the authorized amount of \$40,000 split. The Partners have spent over \$52,044 so far on their portions. Mr. Bill Hudson said the Council made a motion to split the costs and they should continue to split the costs. Council Member Egan moved to approve the Town's financial participation in the two studies for an additional \$4,571, motion failed for lack of a second. Council Member Bunning moved to approve the Town financial participation in the two studies for an additional \$9,143, motion died for lack of a second. Council Member Egan said the studies need to be done and the Town will benefit, but the Partners will also benefit. Council Member Bunning said the studies are important for the Council to make a good decision on the project and is willing to pay the extra \$9,143. Council Member Patel would be inclined to agree with the Partners splitting the additional costs. Mayor Volger said the Council needs the studies to make an informed decision. Mr. David Grad said that Mr. Meese said the Partners would be doing an economic study for a hotel chain and doesn't understand why the Town also wants to do a public comment. Mr. Bill Hudson said another alternative is to just complete the traffic study and not the economic feasibility study. Town Manager Schulte said the hotel is asking for a feasibility study not an economic impact study. Council Member Egan moved to approve the Town's financial participation in the 2 studies for an additional \$4,571, Council Member Patel seconded, motion carried with one nay (Council Member Bunning).

VI. PUBLIC COMMENT – Ms. Skyler McGyver said since the Youth Center closed the teens don't have anywhere to hang out after school. She said the places to hang out cost money or is outside. She asked if the Youth Center could be open again. Mr. Bill Hudson said the Town and County have generated \$40,000 for the CDC and the minimal community support of just \$4,000. He said the business community need to support the CDC. He said the crisis is not broadband, it is housing that is a crisis in our community. He said the Town should ask the CDC to fund the housing rather than broadband.

VII. COUNCIL IDEAS AND COMMENTS – Council Member Egan said the museum is a gem for our community and deserves the support of the community. The Town has given funds for sponsorship for quilt shows and gives them the museum building for free. The museum committee is not sure if

they want to run the museum any longer.

VIII. NEXT TOWN COUNCIL MEETING JUNE 23, 2016 AT 5:00 PM

IX. ADJOURNMENT– Upon motion duly made, the meeting adjourned at 6:18 pm.

Don Volger
Mayor