

HISTORIC PRESERVATION BOARD

TOWN OF PAGOSA SPRINGS

REGULAR MEETING MINUTES

DATE: MAY 12, 2011

I. Call to Order / Roll Call

Board members Shari Pierce, Jeff Greer and Twila Brown were present.
Meeting called to order at 4:10 pm.

III. Approval of Minutes.

Previous minutes from March 17, 2011 & April 14, 2011 were not emailed to board members prior to the meeting for review. Approval of minutes was tabled until the June 09, 2011 HPB meeting.

IV. Sign Review.

A. 472 Pagosa Street Sign Permit Application review for "Next Door Decor".

Staff presented a proposed wall sign for a new wall sign at 472 Pagosa Street. The new wall sign measures 2' tall by 4' wide (8 sq. ft.) and would be displayed above the Main front door to the store, below and centered between the upper windows of the building. Proposed Sign construction includes: Wood sign panel material with a painted base color of white and a black border. Vinyl text colors include approved color palette colors; Birdseye Maple, Roycroft copper red and Roycroft bottle green. Section 8.14 of the Historic design guidelines allows flush mounted adhesive vinyl lettering. Next Door Decor has one existing projecting sign at 14.5 sq. ft. Total exterior signs would equate to 22.5 sq ft. The neighboring "Home Again" store has a total of 22.5 sq. ft. of exterior signs as well (15 sq. ft. wall + 7.5 sq. ft. projecting). Jeff Greer motioned to approve the wall sign as proposed and Twila Brown seconded the motion. The motion was approved unanimously.

B. 475 Lewis Street, unit's 100 & 101, projecting sign brackets review.

Staff presented proposed projecting sign brackets for unit's 100 & 101 at 472 Lewis Street. The sign brackets are ornate metal painted flat black. Twila Brown motioned to approve the proposed projecting sign brackets as presented. Jeff Greer seconded the motion. The motion was approved unanimously.

IV. Landmark Designations. NA

VI. Certificate of Alteration Review NA

VII. Tax Credit Review. NA

VIII. Project Review. NA

IX. Decision Items.

A. Sandwich Board Sign dimensions decision:

Staff presented that at the April 14, 2011 HPB meeting, the HPB approved a recommendation to Town Council to allow an increase in size for sandwich board signs within the Historic District. The April 14, 2011 agenda item regarding sandwich board signs was listed under discussion items and not decision items. Staff suggests re approving the recommendation under today's agenda decision items. Twila Brown motioned to recommend that Town Council allow changing the Historic District sandwich board (SB) sign guidelines to allow SB sign structures to be no wider than 22" and no taller than 48", sign size on the structure to be no wider than 22" and no taller than 28" and SB sign location shall be limited to against the business building wall. Jeff Greer seconded the motion and the motion was passed unanimously. Shari Pierce asked staff to present the recommendation to the planning commission prior to Town Council.

X. Discussion Items.

A. Historic Preservation Month activities.

Staff reviewed the remaining upcoming Historic Preservation Month activities and asked board members to help get the word out.

B. Walking Tour Posters.

Staff presented a suggestion for considering printing a poster of our downtown walking tour guide for downtown businesses to post in their store windows. The HPB board directed staff not to pursue this suggestion at this time.

C. Historic Designation Plaques.

Staff presented that installation of the 5 remaining plaques, that have already manufactured, should occur soon. At the May 2011 HPB meeting, the HPB decided to spend a portion of the awarded CLG grant for additional plaques. Currently there are Historic Designated properties. We currently have manufactured 6 plaque inserts and 13 plaque frames. Staff will bring the suggestions to the HPB at the June 09, 2011 meeting for HPB consideration.

XI. Reports and Comments

A. Next Regular Scheduled meeting. Thursday June 09, 2011 at 4pm in Town Hall.

XI. Adjournment

Meeting adjourned at 5:45pm.

Minutes Approved: _____ Shari Pierce, HPB Chair

DRAFT