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**TOWN COUNCIL MEETING MINUTES
TUESDAY, MAY 6, 2014
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.**

- I. CALL MEETING TO ORDER** – Mayor Volger, Council Member Bunning, Council Member Egan, Council Member Lattin, Council Member Patel, Council Member Schanzenbaker
- II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. APPROVAL of MEETING MINUTES FROM APRIL 17, 2014** – Minutes were approved as read.
- IV. PUBLIC COMMENT** – Mr. Rod Proffitt, President of San Juan Water Conservancy District and sits on the State Water Roundtable for the Governor, is seeking public input on the State water plan. The Front Range of Colorado needs water from the Western Slope of Colorado. He is requesting the Town Council determine what our water needs are so that the Town can write a letter and include their input into the State plan. Mr. Jason Nichols said LPEA has installed smart meters on his property outside of town. He said that an informed consent from LPEA was not obtained and although there were three articles in the Durango Herald regarding LPEA actions, no articles were in the Pagosa Sun. He believes there is dangerous RF and microwave radiation from these smart meters and replacing these dangerous meters will cost the property owner.
- V. LIQUOR LICENSE**
 - 1. Liquor License Renewal – Ajia Asian Cuisine & Spirits at 180 E Pagosa St.**
 - 2. Liquor License Renewal – Los Bernal LLC dba Chato’s Mexican Restaurant 230 Country Center Dr.**
 - 3. Liquor License Renewal – Los Garcias Inc dba Tequilas at 439 San Juan St.** – Council Member Schanzenbaker moved to approve the liquor license renewals for Ajia Asian Cuisine & Spirits, Los Bernal LLC dba Chato’s Mexican Restaurant, and Los Garcias Inc dba Tequilas, Council Member Egan seconded, unanimously approved.
 - 4. New Hotel & Restaurant Liquor License – Pagosa Lodging 2 LLC dba Rez Hill Grill at 158 Hot Springs Blvd. Pagosa Springs** – Council Member Patel recused himself from discussion and left the room. Mayor Volger opened this item for public comment. None received. Council Member Egan moved to approve the hotel & restaurant liquor license for Pagosa Lodging 2 LLC dba Rez Hill Grill, Council Member Bunning seconded, unanimously approved.
 - 5. Special Events Liquor Permit – FolkWest Inc Folk ‘n Bluegrass Festival June 6, 7, & 8 at Reservoir Hill Park**
 - 6. Special Events Liquor Permit – Friends of the Upper San Juan River, Pagosa River Dayz event May 24 at Town Park**
 - 7. Special Events Liquor Permit – Humane Society of Pagosa Springs Inc, Staff & Volunteer Party July 27 at Town Park** – Council Member Lattin moved to approve the special events liquor permits for FolkWest Inc Folk ‘n Bluegrass Festival, Friends of the Upper San Juan River Pagosa River Dayz, and Humane Society of Pagosa Springs Inc, staff & volunteer party, Council Member Bunning seconded, unanimously approved.

VI. NEW BUSINESS

1. **Town Council Compensation Budget Amendment** - A citizen committee initiated a petition passed by one vote on April 8, 2014. The amount of compensation will be \$300 per month for the mayor and \$200 per month for the council members. The amount for the eight months will be \$12,000. Additionally, \$1,000 for payroll taxes and \$2,000 for previous council celebrations is requested for the budget amendment. Mr. Bill Hudson said that State law requires budget amendments be passed by Ordinance. Town Manager Mitchem said the Town Home Rule Charter allows amendments to the budget. Council Member Egan moved to approve an amendment to 2014 budget account 10-42-300 for expenditures from the general fund reserves of \$15,000 for Town Council, Council Member Schanzenbaker seconded, unanimously approved.
2. **Downtown Development Authority** – A group of business and property owners have been meeting since 2012 to determine if some type of downtown improvement district could benefit the Town. They are trying to decide what type of district should be formed, what the boundaries should be, and how to engage the business and property owners to get involved in the initiative. Ideas from the DDA task force believe that a plan to clean up the downtown to be more presentable and inviting is important. Also to encourage people to stop, stay and spend, as well as enhance the pedestrian atmosphere. The group is asking for \$10,000 out of general fund reserves for further research. The area of town for the DDA might be from 1st St to 8th St and a little bit of Lewis St. per Mr. JR Ford. Mrs. Shari Pierce has worked with thirty businesses so far. Mr. Beavers is looking to give the whole town an identity and hopes this funding gives directions to the downtown area. Mr. Jerry Smith said an identity and branding for the town needs help for the downtown and these funds will be used for DCI to travel to Pagosa and help with the project. Council Member Bunning moved to appropriate \$10,000 out of general fund reserves for further research into the merits of establishing a Downtown Development Authority and add a line item in the 2014 budget for this purpose, Council Member Patel seconded, unanimously approved.
3. **Resolution 2014-07, Appointing TTC Board Members** - The Town Tourism Committee has advertised multiple open at large seats over the last few months. Three letters of interest were received for the three open seats. The applicants were Steve McKain, Matt Sprowls and Matthew Boyle. Two of the three applicants had applied previously and were encouraged to stay involved until a new seat was available. The Town Tourism Committee voted unanimously to recommend Steve McKain, Matt Sprowls and Matthew Boyle to the three open at large seats. Council Member Lattin moved to approve Resolution 2014-07, appointing Matthew Boyle, Steve McKain and Matt Sprowls to the Town Tourism Committee for a two (2) year term, Council Member Schanzenbaker seconded, unanimously approved.
4. **Ordinance 811, First Reading, Town of Pagosa Springs Granting Easement to the Pagosa Springs Sanitation General Improvement District** - The Pagosa Springs Sanitation General Improvement District (PSSGID) is in the process of constructing a pipeline project in a joint partnership with the Pagosa Area Water and Sanitation District (PAWSD). The town owns a small portion of property on Trujillo Road across from the existing transfer station where the pipeline has been designed to be. This portion of Trujillo Road has no dedicated utility easements and is therefore considered prescriptive. Council Member Bunning moved to approve first reading of Ordinance 811, an ordinance of the Town of Pagosa Springs granting a sanitary conveyance easement to the Pagosa Springs Sanitation General Improvement District, Council Member Egan seconded, unanimously approved.
5. **Repaving of 8th Street** – The town staff would like to begin the RFP process of the 8th Street repaving project. The Town budgeted \$299,000 for the paving of 8th Street from the Hwy to Apache Street. They would like direction from Town Council regarding adding concrete to the intersection of 8th Street and Piedra Street rather than paving that intersection. The estimated costs to include concrete would increase the price with estimates to come. Town Council Members Egan and Bunning are appointed to assist Town Staff in addressing the project.
6. **6th Street Pedestrian Bridge design style and cost options** – The town applied for a \$350,000 GOCO grant to install a pedestrian bridge at the end of the riverwalk at the 6th Street bend. Staff would like council to decide on a bridge style should the award come through, or if not, decide if the town will pay for the entire bridge out of reserves. Options include additional costs of bridge

and abutment for 8 or 10 foot wide decking and observation areas in the middle of the bridge. The original estimate for the bridge is \$734,000, the options for increased width and observation areas would increase the costs \$42,000 to \$63,000. The additional funds would either come out of reserves, or possibly out of another grant. Mayor Volger said projects tend to creep along and the costs increase. Council Member Lattin said the town has other bridges and would like this to be a bridge for crossing, not standing. Mr. Morgan Murri suggests this bridge be 10 feet wide to accommodate pedestrians as well as bicycle commuters. Mr. Bill Hudson said bicycles are not a problem when crossing the current bridges. He said keeping the costs down is prudent. Council Member Egan moved to table the item until mid-month, Council Member Schanzenbaker seconded, unanimously approved.

VII. OLD BUSINESS

- 1. Allowing Concessionaires in Town Parks and along Riverwalk Trail** – Mr. Jerry Hilsabeck of Lifestyle Services and the Boulder Coffee Café has requested a temporary use permit to operate a vending cart in the town parks and riverwalk area. Mr. Hilsabeck is proposing to operate a vending cart to sell snow-cones, ice cream, soft drinks and water. Staff recommends a 6 month TUP for a fee of \$50/month and \$5/month and a possible fee for the town power supply unless a quiet generator is used. If the generator is not quite, staff can remove the use when deemed necessary. Approved locations are set as Town Park, Yamaguchi Park, and along the Riverwalk. No operation during special events, unless permitted by event coordinator, Operation is limited to 7am to 8pm daily. Trash receptacle, insurance, health department compliance, and signage shall be approved by the town. Council Member Lattin moved to approve a revocable temporary use permit for Lifestyle Services, LLC to operate a vending cart on Town Property with town staff's recommended conditions of approval, if at anytime generators are found to be unacceptable, town staff can rescind the TUP, Council Member Egan seconded, unanimously approved.
- 2. Visitor Center Update** – The Town and County want to work with the Chamber of Commerce to keep the visitor center at the current location on the river. JaNae Christians, visitor center director, and Cindy Gallabotta, chamber director have gone over the budget and tried to work out a fair arrangement that both can work with to keep the two in the same building. Council Member Bunning said the meeting earlier this week with TTC, Chamber and the Town put forward a possible agreement option; however the Chamber said the suggested lease agreement amount was not sufficient for the Chambers needs. He said the minutes in 1988-1990 show the Town leased the parking space to the Chamber after abandonment of the platted San Juan St. but later deeded their half to the Chamber. The original intent was that the space was to be used for a chamber and visitor center. Mr. Lee Riley said both parties feel that the river location is the best place to keep the visitor center and chamber. He said they are making progress and appreciate the council's concerns.

VIII. PUBLIC COMMENT – None

IX. NEXT TOWN COUNCIL MEETING MAY 22, 2014 AT 12:00PM – Council Member Egan asked LPEA to give information on smart meters, Town Manger and Mayor noted the request.

X. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 6:58pm.

**Don Volger
Mayor**