



**TOWN OF PAGOSA SPRINGS HISTORIC PRESERVATION BOARD**  
**SPECIAL MEETING MINUTES**  
**WEDNESDAY, APRIL 17, 2012 @ 4:00P.M.**  
**TOWN OF PAGOSA SPRINGS, TOWN HALL, SMALL CONFERENCE ROOM**

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- I. **Call to Order / Roll Call** –Wendy Sutton (WS) and Chrissy Karas were present.
- II. **Approval of Minutes:**
  - A. Chrissy Karas moved to approval the March 06, 2013 meeting minutes, which were accepted as written.
- III. **Sign Review:** NA.
- IV. **Landmark Designations:** NA.
- V. **Alteration Certificate Review:** NA.
- VI. **Tax Credit Review:** NA.
- VII. **Project Review:** NA.
- VIII. **Decision Items:** NA.
  - A. Recommendation to Town Council regarding appointing Peggy Bergon to the HPB. Staff presented Peggy Bergon's letter of intent expressing interest in serving on the Historic Preservation Board. The Town Council appoints HPB members, and if appointed, will serve a four year term. Chrissy Karas motioned to *"approve a recommendation to Town Council To Appoint Peggy Bergon to the Historic Preservation Board as a regular member for a four year term, to expire on July 01, 2017"*, which was seconded by Wendy Sutton and unanimously approved.
- IX. **Discussion Items:**
  - A. Video Conference with SHF staff regarding potential community HP Grants. Since the HPB April 3rd presentation, staff has had two inquiries regarding potential grant opportunities, one for the Liberty Theater and one for the DeVore House. Staff suggests maybe a video or phone conference with SHF staff and HPB members to sort through the process and eligibility requirements so that all board members (and Staff) are able to accurately convey grant possibilities to prospective property owners. The HPB expressed they were well enough up to date on the SHF grants available and did not see the need to conduct conference call, but instead, suggested the HPB reach out to the prospective applicants to encourage the property owners to submit an application and to offer assistance.
  - B. Historic Preservation Month Activities:

Staff included a current list of Historic Preservation Month activities for review. No changes were suggested.
  - C. Next community Historic Preservation presentation.

Staff presented that State Historical Fund Grants could be the subject of the next Community Presentation that SHF could help us with. Staff asked the HPB to consider this as the subject of the next community presentation. The board expressed concern with the current limited number of board members and the Lewis Street Block Party event preparation before coordinating the next community presentation.

**X. Reports and Comments:**

**A. Planning Directors report:**

Town Planning Department Director presented the following:

**Historic Preservation Board Update**

The next scheduled HPB meeting is on Wednesday, May 8, 2013 at 4pm in Town Hall.

The Historic Preservation Board coordinated a Community Presentation on the Benefits of Historic Preservation and Heritage Tourism on Wednesday, April 3, 2013 from 5pm - 7pm in the Ross Aragon Community Center Gymnasium. Though we had hoped for higher attendance, the community presentation attracted approximately 45 attendees and 6 presenters. In essence, the presentations concentrated on the Economic Benefits of Historic Preservation and the huge potential for Heritage Tourism development in our community. The HPB intends to continue a series of community presentations in the coming year. The planning department is already working with two entities interested in pursuing Historic Preservation grants as a result of the presentation.

The Historic Preservation Board is seeking 2 additional Regular board members and 2 Alternate members. Town Council's assistance in identifying potential candidates would be greatly appreciated.

**8th Street Sidewalk and Multi use Trail Update**

Staff will be presenting a request to the School Board on April 18th at 6pm, asking for permission to utilize a portion of the Elementary School property for the East Phase of the Town to Pagosa lakes Trail. The trail project has been delayed for a number different reasons, and currently appears construction will occur in early 2014 instead of this year.

**Pedestrian Crossing Improvements**

The new 2nd Street intersection crosswalk equipment should arrive within the next two months for install.

**McCabe Creek Culvert Update**

Staff continues to work with CDOT and the downstream property owner, Jack Searle, to look at possible solutions to providing the needed improvements to the downstream property to accommodate the Hwy culvert replacement. Town staff has identified a couple GOCO grants that could assist the Town in purchasing the property and to construct the open McCabe Creek channel, if recreational features are included. These recreational features could include a trail extension up from the San Juan River walk, additional parking, a trailhead for the River walk, and possible restroom. Staff has also presented some possible State tax credits and Federal donation credits for the property owner to consider. Staff has ordered a preliminary estimated appraisal of the land only, and for the land with buildings, to further investigate the grants eligibilities and the possible extent of tax credits.

Additionally, CDOT has just announced the RAMP funding program, that may also provide some funding opportunities for the work related to the downstream property. This program is new and the details are still being formulated. Staff will provide further info at the TC meeting.

**CDOT RAMP Funding**

CDOT has launched the RAMP program (Responsible Acceleration of Maintenance and Partnerships) to expedite the implementation of projects and solicit partnerships in transportation solutions. A pre-application process will be used to determine initial basic eligibility under the program. This will be the first step in a two - step application process. As part of the first step, applications will be evaluated to determine eligibility. Eligible projects will then go on to the second phase of the process which will require providing additional detailed information in another application. Town Staff is preparing projects for Town Councils consideration to apply for these funds.

**GOCO Grant for 6th Street Pedestrian Bridge**

Keely Whittington, Special Projects manager, submitted a GOCO grant application requesting up to \$350,000 for the construction of the 6th Street pedestrian bridge. Award notifications are expected in early June 2013. At the February 21, 2013 TC meeting, TC approved resolution No. 2013-07 approving the submission of the GOCO grant application and committing \$384,000 in matching funds. Town Council also approved allocating \$ from reserves, to complete the Final Design and Engineering Plans, so that the project will be shovel ready, potentially by June 2013. Our environmental consultant, Ecosphere, is currently preparing the USACE nationwide permit for submission by March 22, 2013. Permit approval is expected with 45 days, if no further information is needed. Kara Hellige, from the USACE office in Durango, has walked the project site and her site visit comments will be addressed in the permit application.

On a related note, we expect to hear by end of April, if we are awarded the State Trails Grant application request for the river walk extension to the new 6th Street bridge location.

**West Phase of the Town to Pagosa Lakes Trail Project Update**

Town Staff is working closely with CDOT and the County to initiate the required IGA between the County and CDOT for the awarded CDOT Transportation Enhancement funding for this trail project. With a new CDOT staff member replacing the former CDOT enhancement project coordinator, the project has been delayed by at least 3 months due to CDOT internal coordination and the new guy getting up to speed and preparing the IGA documentation. Town staff and Mike Davis met the new person, Robert Shanks, in Town recently to walk all of our upcoming CDOT funded projects to discuss details and processes in an effort to help streamline all our or CDOT funded project timelines. Currently, it appears we will be able to stage the project for construction in early 2014.

**B. Next Scheduled Town meetings:**

Staff presented the following upcoming Town Meetings:

~ Town Council:

Thursday April 18, 2013 at noon

Tuesday, May 7, 2013 at 5:00pm.

~ Planning Commission:

Special Meeting Scheduled on Tuesday, April 30, 2013, at 5:15pm in Town Hall.

Regular Meeting Scheduled on Tuesday, May 14, 2013 at 5:15pm in Town Hall.

~ Historic Preservation Board:

Wednesday, May 08, 2013 at 4pm in Town Hall.

**XI. Adjournment:** Meeting Adjourned at 5:05pm.

  
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Wendy Sutton, HPB Acting Chair