



TOWN OF PAGOSA SPRINGS
Historic Preservation Board
Regularly Scheduled Meeting Agenda
Wednesday, April 13, 2016 @ 5:45p.m.
Town Hall, 551 Hot Springs Blvd.

- I. Call to Order / Roll Call**
- II. Announcements:**
- III. Approval of Minutes:**
Approval of the March 23, 2016 HPB Regularly Scheduled Meeting Minutes.
- IV. Public Comment:**
- V. Decision Items:**
 - A. Repurposing Rumbaugh Creek Stone Arch Bridge for Future Trail Use.
 - a. Railing choices and update.
 - B. Mural on Main Scope of Artwork and Student Revolving Public Artwork Site.
- VI. Discussion Items:**
 - A. Heritage Brochure Status.
 - B. Fort Lewis Cemetery Local Historical Designation.
 - C. Re-submission of Water Work Facility Restoration SHF Grant Application.
 - D. Sandwich Board Sign Survey and Proposed April Newsletter.
 - E. Historic Preservation Month activities.
- VII. Reports and Updates:**
 - A. Planning Department Director Update.
 - B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration.
- VIII. Public Comment:**
- IX. Adjournment:**

HPB Board Members

Peggy Bergon: HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson
Chrissy Karas: HPB Regular Member, **Andre Redstone:** HPB Regular Member,
Judy James: HPB Regular Member, **Brad Ash:** Alternate Member

HPB Mission Statement

"Moving Forward While Preserving the Past"

To provide leadership, engage and encourage partnerships within our community of Pagosa Springs and Archuleta County, increase public appreciation by creating awareness, promoting the preservation of our irreplaceable diverse cultural heritage, architecture, and economy *while* sharing the stories of our past with ideas for the future.



Town of Pagosa Springs Historic Preservation Board
Wednesday, April 13, 2016
Regularly Scheduled Meeting - Staff Report

I. Call to Order / Roll Call:

II. Announcements:

III. Approval of Minutes:

A. Approval of March 23, 2016 Regularly Scheduled Meeting Minutes.

Staff recommends the HPB approve the March 23, 2016 regularly scheduled meeting minutes after finding they are accurate.

IV. Public Comment:

Opportunity for the public to provide comments and to address the Historic Preservation Board on items not on the Agenda.

a. TIME LIMIT: Up to 2 minutes per person and a total of 20 minutes.

At this time, Public Comment will be accepted for items not included as an agenda item. Interested persons have the opportunity to address the Historic Preservation Board and express your opinions on matters that are not on the agenda or not listed as a public hearing item on the agenda. Public comments on any pending application that is the subject of a public hearing at the current or a future meeting may only be made during such hearing. The total time reserved for Public Comment at each meeting is 20 minutes, unless extended by a majority vote of the Planning Commission and each comment is limited to 2 minutes.



TOWN OF PAGOSA SPRINGS
Historic Preservation Board
Regularly Scheduled Meeting Agenda
Wednesday, March 23, 2016 @ 5:45p.m.
Regularly Scheduled Meeting Staff Report
Town Hall, 551 Hot Springs Blvd.

I. Call to Order / Roll Call: Chair Peggy Bergon calls the meeting to order at 5:45 PM. In attendance were Vice Chair Lindsey Smith, members Andre Redstone, Judy James, Brad Ash, and Chrissy Karas. Planning Director James Dickhoff, and Associate Planner Rachel Novak were also in attendance. Also, present were researcher Anne Oldham and a representative from the SUN Newspaper.

II. Announcements: NONE

III. Approval of Minutes:

Approval of the February 24, 2016 HPB Regularly Scheduled Meeting Minutes: Andre Redstone states that item 2 of the minutes should perhaps not be adopted or how the board should perceive this. Staff can certainly strike this from the minutes and from the record. Andre Redstone wants to clarify that the board is not adopting these rules if approving the minutes. If anyone has specifically invited someone to a meeting, Chair Peggy Bergon would like to know in advanced. Andre Redstone would like to approve the minutes as outlined, but confirm that in item 2 "Announcements" the board is not adopting Robert's Rules in the format described. Chrissy Karas seconds. Unanimously approved.

IV. Public Comment: NONE

V. Decision Items:

- A. New Construction, 434 Pagosa Street, New Proposed Courtyard Privacy Wall: The applicant describes the project. He plans to remove a shed from the property to fit a new courtyard. This will provide privacy and a new aesthetic appeal for the area. Chair Peggy Bergon questions the galvanized steel addition. The applicant states that he chose that material because there is already a lot of it existing in the area. Andre Redstone asks if there will be any frontage changes. The applicant states that there are no current plans to alter the façade or the streetscape in any way. Judy James agrees that this would be an attractive addition to the alley. Andre Redstone asks how the galvanized steel will be treated. The applicant states that the steel addition to the top of the walls will be permanent. Andre Redstone likes this proposed addition and would like to see the iron work as an oxidation patina or black. Planning Director James Dickhoff states that the shed was not original to the property. Based on the HPB's decision tonight, the applicant could move forward with the demolition. Andre Redstone wants to know if there will be an update to the exposed wall as well. The applicant states yes and he intends to paint the exposed wall. Judy James moves to approve the proposed new construction of a privacy wall at 434 Pagosa Street, finding the application and proposed work is in substantial compliance with the Town's Land Use Development Code, the Town's Historic Business District and Local Landmark Design Guidelines and the Secretary of the Interior's Standards for Rehabilitation with the following conditions: that the that the project falls within the demolition standards of the town and adheres to regulations enforced by the planning department staff. Andre Redstone adds an amendment to the motion: with suitable metal finishes as discussed. Andre Redstone seconds. Unanimously approved.

B. Historic Preservation Month activities: Associate Planner Rachel Novak states that she called the Theater personnel, but has not heard back. Staff will finalize these dates for the board. Andre Redstone asks about the costs of the movie. Planning Director James Dickhoff states that there is enough money to cover these costs. Chair Peggy Bergon states that the board could comfortably have 3 tours this year and suggests to hold one during the car show weekend on Sunday. Peggy Bergon and Judy James volunteer to present this first tour. She asks about the tours going into businesses. Planning Director James Dickhoff states that this information is in the newsletter. The first tour will be set the Sunday for the car show at 1:00 PM. Peggy Bergon asks for updates on the lecture series. Chrissy Karas states that she intends to reach out to more people and follow up with others. Peggy Bergon updates the board with her contact information. Peggy Bergon will be holding an Arborglyphs walk and is willing to do another one. Peggy Bergon states that the lecture series isn't falling into place and suggests moving this to the fall. Peggy Bergon moves to the student poster contest. Chrissy Karas states that FroYo will give the 1st, 2nd, and 3rd place winners in each category a \$5 gift card to their store. Staff will update the student poster contest handout. Andre Redstone updates the board with his reaching out to the schools. He also suggests that the prize values be greater to encourage participation. Brad Ash recommends the prizes be \$100, \$75, and \$50 for the high school level. Andre Redstone moves to make the prize money to include a \$100 for 1st, \$75 for 2nd, and \$50 for 3rd for the high school level, keep the prize values for the middle school levels, and \$30 for 1st, \$20 for 2nd and \$10 for 3rd for the Elementary school level. Lindsey Smith recommends that the elementary level only get FroYo gift cards. Judy James asks about how much money was given to the Elementary School. Planning Director James Dickhoff they were the same (\$50, \$30, \$20). Andre Redstone also suggest that this could also be a good avenue to gain support for the rest of the historic preservation month. Andre Redstone amends his motion to include \$200, \$100, and \$50 for the high school level. Judy James seconds the motion. Unanimously approved. Peggy Bergon brings up the discussion of displaying posters in windows or on banners. She suggests that when the surveys are handed out to ask businesses about displaying a few posters. The banners would have to be only winners. Staff could look into activity books for pre-k children (Seeds of Learning/Head Start). Peggy Bergon discusses the 125th committee selection and if the board may be too busy at this time. Andre Redstone asks Greg Schulte about the committee interest. Greg Schulte states there are a lot of ideas, but no one is stepping up to create the committee. This isn't a tourism event and it should be geared towards such. He feels that this falls more in the realm of the HPB instead of the Tourism sector. There may be a possibility to have extra fireworks on the 4th of July and more of a celebration. It may be possible to tie in the National Fast Draw completion as well and take advantage of already planned events. Peggy Bergon states that this will be a year round celebration and as of right now there is no large event planned, but rather many small events. Andre Redstone states that the bottom line is that community participation is low and no one is willing to step up. 486 Lewis Street has been decided that there aren't any issues with the wording of the text. Staff will secure the community center room for the presentation on May 12th. Chrissy Karas suggests holding this presentation in a historic building. Staff can look into this issue and inquire about the Liberty Theatre and the Springs Resort. Andre Redstone wants to look into a single venue that the board hosts. There is such a large pool of information that the board could host a presentation. Peggy Bergon agrees that the board should get out into the public more. She suggests two or three of the board members get together to prepare a presentation. Chrissy Karas suggests that the Greenhouse presentation be incorporated into the roadshow presentation. Andre Redstone asks about including into the survey portions about heritage and historic preservation month. Judy James states that they could get businesses involved and could have special hours for events. Peggy Bergon comments to refer those interested in the Arborglyphs to the Pagosa Ranger District.

C. Sandwich Board Sign Survey and Newsletter: Peggy Bergon suggests some small edits to the survey. Chrissy Karas states that there should be a space for comments on beautification in the downtown. Planning Director James Dickhoff suggests to keep this topic for the next newsletter. Peggy Bergon says maybe the town could provide free flowers or discounted flowers for historic district businesses. Andre Redstone says that the board needs to remember that sandwich boards signs are permissible, but have gotten out of hand. The board needs to be prepared when hand delivering these surveys and newsletters. He also states

that the survey should include a section on removing the trees and planters downtown. Planning Director James Dickhoff suggests that issue should be included in the next newsletter with a more open dialogue. Andre Redstone moves to adopt to sandwich board sign survey with spelling and grammar updates. Chrissy Karas seconds. Unanimously approved. Chrissy Karas, Judy James, and Andre Redstone volunteered to hand deliver to tenants.

- D. Repurposing Rumbaugh Creek Stone Arch Bridge for Future Trail Use: Planning Director James Dickhoff provided an update on this subject. He states that if the bridge was to be repurposed there would need to be guardrails for safety to visitors. He says that the railing could be time period correct or something that is clearly new, but still needs to meet the town's safety standards. It is suggested that the Riverwalk path could pass under the First Street Bridge and go across the Rumbaugh Creek Bridge and still be in ADA compliance. There is also a vision for a new pedestrian bridge across the river. Andre Redstone would like to have a consideration on putting more work into this project and the Waterworks project, as it has the potential to be very successful. He states that this will allow the board to have a better conceptualized idea of how the sites will all work together. Planning Director James Dickhoff suggests that this is a good idea. Andre Redstone recommends forming a subcommittee for this endeavor. Chrissy Karas feels that a period correct railing would be better than a modern one. Greg Schulte asks about the budget for the railing and does it limit the board's options. Planning Director James Dickhoff says he would have to look into it. Peggy Bergon would like to have this placed on the next agenda. Andre Redstone moves to table this discussion until the HPB's next meeting. Chrissy Karas seconds. Unanimously approved.
- E. Mural on Main RFP: Greg Schulte states he received many comments from the recent joint Board of Commissioners/council meeting this past week. He states that many comments were wanting to see the mural RFP only for high schoolers. Andre Redstone says that he is very supportive of this idea and is consistent with the feedback he received from the high school. Greg Schulte asks to possibly table this discussion until he has presented this to council on April 6th. In the interest of wanting high school participation, Andre Redstone moves to table this discussion until feedback has been provided from council. Judy James seconds. Unanimously approved. Greg Schulte recommends perhaps a partnership with a professional artist and a student artist. The budget is set for \$10,000 and the money could really help an aspiring artist.

VI. Discussion Items:

- A. Greg Schulte to address the HPB regarding Heritage Brochure Status: Town Manager Greg Schulte addresses the board on this issue. He states that this issue has been going on for some time now. The brochures have been pulled from the visitor center at this time. The Town is currently in the process of a review and reprint. Greg Schulte has edited the brochure and intends to email it out to the board by the end of the week. He hopes that they can reach a reasonable agreement with this issue. If a decision cannot be reached, he suggests that this will be taken to the council. He acknowledges the board's concerns and is committed to updating it appropriately. Brad Ash state states that he isn't against reviewing the brochure, but feels that this is a hot item at the visitor center and suggests that he council should get involved. Andre Redstone would like Lindsey Smith to provide a background on the subject matter. He states that there are two issues: the brochure is already in the public domain and that if the people who are editing the document are qualified enough. Lindsey Smith states that none of the board are experts on the subject matter. She states that she would like cultural input from experts and potentially put a brochure out that isn't accurate. Andre Redstone states that the board attempting to edit the brochure may not be the best choice as the subject matter may not be accurate. He supports the idea of the brochure, but he feels that the Town Manager and the council are not equipped to put out an appropriate brochure. Chrissy Karas feels that brochure doesn't flow as it should in terms of the physical layout. Greg Schulte appreciates the comments and says that this is truly a tourism brochure. It is meant to be interesting bits of information for those interested in the subject matter. He would like to hear the concerns about the historical accuracies and to make sure the time and effort is worthwhile to put into

this brochure. Greg Schulte wants the board to use their time wisely and not focus on just one subject. Brad Ash states that maybe more pictures and some text is the easiest solution and he also states that the board is not an expert in the subject matter. Andre Redstone states that the board was not seeking to hire other people to write the brochure. He says that the board felt this was an important undertaking to share the story. He also states that there is nothing casual about putting a document into a public domain. Andre Redstone says that the board viewed this as an important undertaking and suggests that the subject matter needed to be vague in terms of Native American history. Greg Schulte agrees with Andre Redstone's comments and suggests that is this really what the board wants to focus their energy. He says that when it comes to interpreting history, you will get a lot of different stories and perspectives. The audience for this brochure is the casual tourist. Brad Ash states that the brochure is a brief history of Pagosa and recommends contacting a local. He also states that this issue is frustrating and recommends this not be presented to the board anymore. If a subject matter is sensitive, then the brochure should just not include it. Andre Redstone says that the brochure is highly sought after by tourists and this would facilitate the need for an immediate reprint. Andre Redstone states that the board's main concern is that it's in the public domain, even though they have been pulled from the shelf. He says that there is misinformation that could come back as a lawsuit to the town as libel. Greg Schulte would like the board to point out the libelous sections of the brochure. Brad Ash states that the board has worked hard to work with people and not against them. He asks that if the board doesn't support the brochure, then why it has not gone in front of the council. Judy James states that she and Peggy Bergon put a lot of time into edits for the brochure. Andre Redstone emphasizes the town confirm or deny the libelous statements in the brochure. Brad Ash states that the board left out the libel and legal aspects of the brochure. He says that this is not within the board's domain and doesn't want it to come back to the board. Andre Redstone says that the brochure doesn't appropriately represent Pagosa's history and the board provided edits, but were not executed. Greg Schulte states that the board is not interested in making more edits. Andre Redstone says that the board should participate on this editing process. Greg Schulte says that the edits could move forward with photos and captions. These edits will be presented to the board.

- B. Fort Lewis Cemetery Local Historical Designation: Chair Peggy Bergon introduces researcher Anne Oldham. Peggy Bergon expresses that the board has discussed listing this cemetery in the past. Chair Peggy Bergon discusses the State Historic Fund key points for addressing an application for a project similar to this. These include documenting headstones, walking over the surface to get readings (GPR), documenting topography, GPS/mapped, compilation of records, etc. Member Chrissy Karas is excited to see this endeavor undertaken. Lindsey Smith asks how large the cemetery is. Anne Oldham states that the cemetery is 2 acres. Andre Redstone asks if the cemetery is under an immediate threat. Anne Oldham states that the mapping of this cemetery has been put off far too long. She states that there is vandalism on the property and incomplete records. Andre Redstone asks if there is specific order that this undertaking would need to be followed as per a religious entity. Anne Oldham states that the records are too incomplete to know. She states that it would be impossible to determine this. Andre Redstone suggests that the board look into this issue of incomplete records. Chair Peggy Bergon states that this will be a public process if awarded a grant for this project. Andre Redstone asks if there has been a consecrated or deconsecrated of the ground and he suggests that the board looks into this issue too.
- C. Re-submission of Water Work Facility Restoration SHF Grant Application: Staff is currently finalizing this application and will submit it on April 1st.

ADENDUM: Letter of Support for the documenting of cemeteries along the San Juan River. Chrissy Karas moves to support Ruth Lambert in the documentation of cemeteries. Judy James seconds. Unanimously approved.

VII. Reports and Updates:

- A. Planning Department Director Update: Planning Director James Dickhoff briefly discusses planning department updates.
- B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration: NONE

VIII. Public Comment: NONE

- IX. **Adjournment:** Andre Redstone moves to adjourn the meeting at 8:45 PM. Lindsey Smith seconds. Meeting adjourns at 8:45 PM.

HPB Board Members

Peggy Bergon: HPB Chairperson, **Lindsey Smith:** HPB Vice-Chairperson
Chrissy Karas: HPB Regular Member, **Andre Redstone:** HPB Regular Member,
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V. Decision Items:

A. Repurposing Rumbaugh Creek Stone Arch Bridge for Future Trail Use

As part of the design considerations for the restoration construction plans for the Rumbaugh Creek Stone Arch Bridge, is the indented re-use of the bridge. The most logical reuse, is to incorporate the bridge into the Riverwalk trail system for future connectivity from the Riverwalk to Lewis Street. This is how this project has been proposed to Town Council, HPB and the SHF.

This trail route could be an alternative to an ADA ramp up from an under the Hwy bridge trail to the sidewalks along Pagosa Street. ADA ramps are very extensive structures and typically very expensive. Directing foot traffic to Lewis Street could prevent the visual clutter of an ADA ramp and the expense of such a structure.

Reusing the bridge as part of the trail system, would require the installation of a Guard Railing along both sides of the bridge, and extending along the length of wing walls and retaining walls.

Guard Railing is required to be provided along these areas and are required to be at least 54" high to accommodate bicycle traffic with railing openings that would not permit a 4" ball to pass through.

In considering what style of railing to use, John Feinberg of the Collaborative, Inc. suggested two routes for the railings consideration:

- 1) Use a railing that clearly wasn't part of the original construction. The two-inch pipe design we currently have with perhaps intermediate SS cables a 4" o.c. would clearly not be mistaken for original.
OR
- 2) A "period correct" appearing railing. For period architectural metals, Traditional Building magazine has a vendor area: http://www.traditionalbuilding.com/buying-guides/wpbdp_category/metalwork/

Materials that can be considered could include:

- 1) Wood, though this typically requires annual maintenance and can have a short life span and typically is not as strong, structurally, as metal or stone.
- 2) Stone, though there are weight concerns a stone wall would have on the bride and on top of retaining and wing walls. Stone could also add to the massiveness of the bridge visually and typically blocks the view through to the other side.
- 3) Metal, is very durable, has a long life span and visually can be less obtrusive.

In staff's opinion, the use of a metal railing is the best choice for long term maintenance. The decision on the type of metal railing does not need to be made immediately, as we can accommodate the installation of a railing, with the installation of welding plates in the walking surface of the bridge.

**Possible Decisions for Consideration:
(Madam Chair, I move that that the Historic Preservation Board....)**

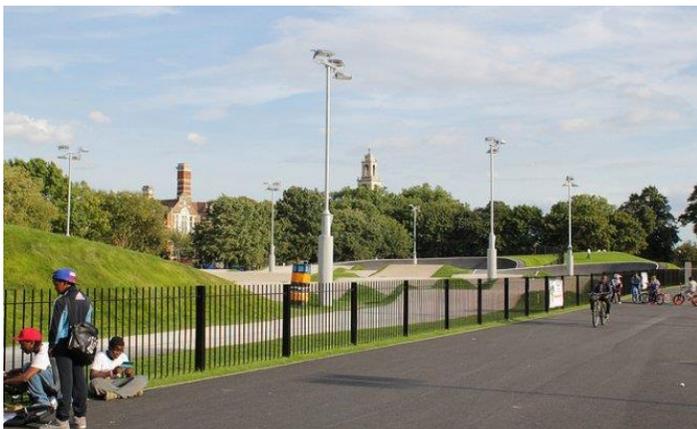
REUSE OF BRIDGE

- 1) Approve Support for the re-use of the Rumbaugh Creek Bridge as a pedestrian bridge associated with the Riverwalk trail system.
- 2) DENY the re-use of the Rumbaugh Creek Bridge as a pedestrian bridge associated with the Riverwalk trail system.

GUARD RAILING MATERIAL

- 1) Approve the required Guard Railing to be a period correct metal railing.
- 2) Approve the required Guard Railing to be a modern metal railing.
- 3) Approve Tabling the consideration of the railing style and material until the _____ HPB meeting.





V. Decision Items:

B. Mural on Main RFP

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| BACKGROUND / PURPOSE | <p>Staff has completed the outline for the “Mural on Main” RFP for the replacement of artwork at the existing wall mural space downtown. It is the staff’s hope to have this RFP available to the public before summer and the project complete within a reasonable timeframe.</p> <p>At the last HPB Meeting, Greg Schulte presented a recent discussion at a Joint Town Council BOCC work session regarding the Mural being a revolving Student project. The HPB had also discussed this possibility prior to Greg’s announcement.</p> <p>HPB Member Andre Redstone has offered to engage the High School Art Teacher in a meeting with the Planning Director, as a means to gather additional input for Town Councils consideration of this concept. Town Council is expected to consider this concept at an upcoming meeting. It would be beneficial if the HPB would provide a recommendation for Town Council’ consideration.</p> <p>Since the project is within the Historic District, the HPB is also asked to comment on the RFP language regarding the artwork being solicited, and provide a recommendation to Town Council.</p> |
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| RECOMMENDATION | <p>Mural Student Artwork: Alternative Actions for Consideration: (Madam Chair, I move that that the Historic Preservation Board....)</p> <ol style="list-style-type: none">1) The HPB approves a recommendation for Town Council to consider approving the Mural on Main artwork to be a revolving Student Artwork Project, under the direct supervision of an approved mentor or teacher.2) The HPB approves a recommendation for Town Council to consider approving the Mural on Main artwork to be a revolving Student Artwork Project, under the direct supervision of an approved mentor or teacher, with the following additional considerations <p>RFP Artwork Scope Language: Alternative Actions for Consideration: (Madam Chair, I move that that the Historic Preservation Board....)</p> <ol style="list-style-type: none">1) The HPB recommends the Town Council support the scope of the Mural on Main Artwork that encourages creativity and does not limit proposed artwork to a painted surface only.2) |
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REQUEST FOR ARTWORK PROPOSALS

ARTWORK ON MAIN PROJECT

RESPONSE DUE BY: 05/13/2016

Project Description & Overview:

The Town of Pagosa Springs is issuing this Request for Proposal (RFP) to invite interested artists to submit proposals for the design and creation of artwork, to be displayed on the "Mural Wall" on Main Street in the Town of Pagosa Springs, CO, located at 412 Pagosa Street.

This RFP encourages creativity and does not intent to limit proposed artwork to a painted surface only. The public art work is to be designed to fit within the current dimension constraints of the existing mural wall inset area as far as the approximate 28' width and 8' height, and should be limited to no greater than 18" off of the face of the existing painted mural. The proposal must include the secure fastening of the artwork to the wall, which as through bolts for mounting the artwork from behind the wall. The Artwork shall be designed to be removable and shall not be permanently attached to the wall. With sufficient annual maintenance, the final artwork should be durable and able to withstand any wear indicative of Pagosa Springs over a minimum period of 5 years' time.

It is expected the Artwork project would be completed and installed before July 4, 2016 or sooner.

This is a paid public art opportunity for a qualified Artist or team of Artists working collaboratively to create an Artist's interpretation and design depicting a theme relative to aspects of Pagosa Springs and its rich cultural and natural heritage, to be displayed on the "Mural Wall", located at 412 Pagosa Street.

The current artwork on the "Mural Wall" has been displayed since 2010, and it is time for it to be rotated out and replaced.

History of the project:

In May 2010, the Town Completed the construction of a Decorative Structural Mural Wall and small pocket park project to provide a location for revolving artwork displays (approximately 5 years at a time). The project is located on CenturyLink property between the Galles Properties building and The Rose Restaurant located at 412 Pagosa Street in the historic downtown district of Pagosa Springs, Colorado. The use of the CenturyLink property is held under a Land Lease held by the Town. This mural project began with in July 2008 prompted by a vision from the previous Arts Council organization, who commissioned art work to replace the very old mural located at this site between 1999 and 2010. In 2009, the Arts Council disbanded, and the Town and Chamber of Commerce worked together to complete the installation of the previously completed artwork commissioned by the Arts Council.

Project Goals:

The goals for the Artwork on Main Project are to:

1. Visually promote a clear benefit of arts in our community.
2. Generate professional art opportunities for the local art community.
3. Increase community pride and beautify common areas.
4. Provide a positive impact on the community, its people, and all project participants.
5. Educate visitors and the general community alike of the rich history of Pagosa Springs.

Instructions to Artist(s):

- a. Artist(s) should describe in detail the method, steps, equipment, and materials required to complete the proposed mural artwork project, including the coordination of site work, materials, finishes, time frames, and warranties.
- b. Artist(s) should provide details of wall preparation, fastening methods to the wall, materials to be used, including paint colors and materials proposed and upon completion, and materials and paints actually used. Additionally, details regarding the required annual and long term maintenance to ensure a minimum 5-year life span of constant weather and sun exposure.
- c. Artist(s) shall be responsible for:
 1. Wall preparation including a process to maximize adherence of paints and/or artwork including attachment to the wall and additional support for 3-dimensional artwork if needed.
 2. Providing exterior grade panels and/or medium for painted mural proposals and priming the surface of panels prior to painting the mural.
 3. Use of high quality exterior grade paints and materials which will properly adhere to the surface and wall and provide maximum wear ability. The artwork shall remain in good condition for a minimum of 5 years with exposure to sun (UV) and weather conditions and elements.
 4. Use of high quality sealant to seal artwork upon completion if needed.
 5. Clean-up of site upon completion of artwork installation.
 6. Providing evidence of receipts for the purchase of materials to meet the standards of the project.
 7. Adhere to an inspection of materials to ensure the highest quality and wear ability of the final product.
 8. Lastly, the design must be suitable for public viewing of ALL ages.
- d. *Material Restrictions:* All artwork paint and materials used should be able to hold up to Pagosa Springs' weather (extreme heat/cold, rain, snow, wind, direct sunlight, UV protection, etc.). Artwork other than a painted mural may be considered (for example; metal or wood sculptures, tile, or other), however, 3-dimensional artwork must not project from the mural wall no more than 18 inches. If additional structure considerations for artwork that extends of the wall surface is needed, your proposal should provide a detail of such support. All materials are to be inspected by Town staff and must be approved prior to use on the project.

- e. *Mounting Restrictions:* The artwork will be mounted from behind the structural wall. A mounting frame is already in place (there is a wood frame behind the current mural artwork). The wood frame is attached to the wall with threaded rods that extend through to the back of the wall, permitting hidden mounting of the artwork. Please note, the wood frame is designed for painted artwork panels (3/4" plywood). Artwork proposals different than painted panels may require additional mounting considerations that should be described and included in your proposal. Mounting and fastening hardware of the final artwork to the frame or wall shall be hidden from view.

Policies:

The ownership of the design ideas submitted with this application shall remain the ownership of the Artist(s), until a selection has been made and a contract signed. The artwork produced on the wall will be owned by the Town of Pagosa Springs and the images of the artwork work may be used in marketing materials by the Town of Pagosa Springs.

Required Proposal Submittals:

Interested artists shall submit deliverables that clearly demonstrate their ability to provide the services as outlined in this Request for Proposals. **All interested artists shall be required to attend the required pre-bid site visit and project review meeting scheduled on May 2, 2016 at 12noon, to be conducted at the "Artwork on Main" site, located at 412 Pagosa Street.** The following submittals shall be organized in the order listed below to facilitate fair and equal evaluation of the responses:

1. **Cover Letter:** A cover letter shall be provided which sufficiently explains the artist's interest in the project. The letter shall contain the name, address, and phone number of the person who will serve as the principal contact with the Town of Pagosa Springs and shall identify individual(s) who will be authorized to make presentations on behalf of the artist, if for some reason the artist cannot be in attendance. The statement shall bear the signature of the person having proper authority to make formal commitments on behalf of the artist.
2. **Artwork Illustration and Details:**
Provide a rendering or Illustration of the proposed artwork, demonstrating content, colors and theme. The artwork design should be reflective of the Town of Pagosa Springs and its aspects of rich cultural and natural heritage. The artwork details shall include specific description of all paint, sealer, materials, wall fastening, etc., to fully complete the artwork project. 3-dimensional artwork must not project from the "Mural Wall" no more than 18 inches. If additional structure considerations for artwork that extends of the wall surface is needed, your proposal should provide a detail of such support and the cost included in your proposal.
3. **Methodology:** Describe the artist's process, planning methodology, and approach for the project. Indicate how the artist's process and approach will accomplish the project objectives. Identify specific assignments of key personnel and the time required to complete each step or phase. Artist(s) should describe in detail the method, steps, equipment, and materials required to complete the proposed artwork project, including the coordination of site work, materials, finishes, and warranties. Include a plan for ensuring a safe work area should also be submitted for approval since work will be completed within a public space.
4. **Artist's Experience and References:** Submittals shall include a detailed description of the artist's overall capabilities, experience, and approach in providing the scope of services described herein.

Provide at least five (5) references for projects of similar scope, including at least two references for projects completed during the past two years. Include the name of the organization/client, a brief summary of the work, and the name and telephone number of a responsive contact person. Please attach examples of the artist's work within the last 5 years

5. **Qualifications of Key Personnel:** Submit resumes of all those who will be involved in completing the scope of services. Please include their experience in performing the required and necessary services.
6. **Additional Information:** Provide any additional information that will aid in the evaluation of the artist's qualifications with respect to this project. All artist's shall have appropriate liability insurance coverage including Worker's Comp if applicable. A minimum warranty of five years for the artwork workmanship and durability is encouraged, with explanations of how the artist will mitigate and handle potential warranty issues.
7. **Town Responsibilities:** Identify all services that are expected to be provided by the Town of Pagosa Springs personnel for successful completion of this project. The Town will be responsible for removing the current Mural from the wall.
8. **Timeline:** Include a proposed timeline of all steps or phases of the project, indicating anticipated beginning and ending dates for the project and any significant dates or milestones.
9. **Cost for Services / Itemized Budget:** Each proposal should include a firm, fixed fee for the proposed artwork project. Provide a detailed budget proposal for the work broken down by tasks and materials where applicable. Please include a schedule for reimbursable expenses and any additional related expenses, if applicable, to provide the specified services. Cost for proposed services shall include all materials, supplies, fastening to the wall, set up, clean up, labor, and annual maintenance for a period of 5 years.
10. **Contract Requirements:** Describe the artist's and/or artists' contract requirements, billing procedures, billing schedules, and progress reports, etc. The selected RFP artist will enter into a contact with the Town for the completion of the artwork project as excepted by the Town.
11. **Safe Work Area Plan:** Describe how the artist and/or artists will adhere to safety guidelines, protocols, and clean up before, during, and after the project is completed. The mural project will be taking place in a public space, next to a busy road with many pedestrians, and a safe, clean work area is essential.

Proposal Submittal and Deadline:

- The deadline for submittal proposals is 5 P.M. Mountain Daylight Time, **May 13, 2016**
- Mail or delivered in an envelope marked "**Mural on Main Project**" to:
Planning Department
Town of Pagosa Springs
PO Box 1859
Pagosa Springs, CO. 81147
- Late submittals will not be accepted.
- Five **(5)** hard copies of the proposal are required.

- One **(1)** copy of the proposal shall be submitted as an electronic copy in pdf format to: **rnovak@pagosasprings.co.gov**.
- Questions regarding this RFP may be directed to Rachel Novak, Associate Planner at 970.264.4151x221 or rnovak@pagosasprings.co.gov

Review of Proposals:

The Town of Pagosa Springs shall appoint a RFP evaluation committee, that at their sole discretion, who shall evaluate RFP's and then recommend a RFP to be awarded to an artist to create the subject artwork, based on the following criteria:

1. The artist's experience in providing similar services and the qualifications of key personnel that will be assigned to the "Artwork on Main" project and their experience with similar projects.
2. Clarity of the RFP, Narrative, and Project Approach.
3. Time frame required to complete the process.
4. Overall proposed artwork creativity and responsiveness to the RFP.
5. Ability of the artist to complete the work within budget and on time.
6. The Evaluation Committee intend to recommend the RFP be awarded the project contract to the artist and/or team of artists submitting the best overall proposal.

All respondents must initially represent themselves solely by their written submittal. The responses will be reviewed by the evaluation committee and, based upon the evaluation committee's findings, the finalists may be requested to provide a personal presentation to such committee at the artist's sole expense or the evaluation committee may conduct telephone interviews. The quantity and quality of responses will dictate this process. Submission of a proposal indicates acceptance by the proposing artist of the terms and conditions stated herein unless any exception is clearly and specifically noted in the letter of transmittal of the RFP. Any such exception must be mutually agreed upon by the artist and/or team of artists and the Town of Pagosa Springs in the final contract. The Town of Pagosa Springs is not liable for any costs incurred in replying to this RFP. All proposals become the property of the Town of Pagosa Springs (any restrictions thereon should be clearly stated). The Town of Pagosa Springs reserves the right without prejudice to reject any or all proposals, to waive any informalities or minor irregularities in proposals, and to accept the proposal deemed, in the opinion of the Town of Pagosa Springs, to be in the best interest of the project as a whole.

If you would like to know more about this project, please go to: **TownofPagosaSprings.com**

VI. Discussion Items:

A. Heritage Brochure Status

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| BACKGROUND / PURPOSE | <p>Staff has looked into any History Colorado standards for such a brochure and no information could be found. Staff has also looked into other communities that could possibly have a similar brochure and have provided those for the HPB's review.</p> <p>AT the last meeting, Given the options provide by Greg Schulte, it was determined the HPB provide Greg Schulte a preference for a Captioned Photo Brochure rather than providing a narrative based Pagosa history brochure.</p> <p>Staff has photos in electronic format, however, captions are not included.</p> <p>Staff will provide more info on this matter at the meeting.</p> |
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VI. Discussion Items:

B. Fort Cemetery Local Historical Designation

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| BACKGROUND / PURPOSE | <p>The letter of recommendation was provided to Town Council and was signed by the Mayor. Staff forwarded this directly onto Ruth Lambert in support of her endeavors with this project.</p> |
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551 Hot Springs Boulevard
Post Office Box 1859
Pagosa Springs, CO 81147
P: 970.264.4151
F: 970.264.4634

March 24, 2016

Steve Turner, State Historical Fund Director
and Deputy State Historical Preservation Office
State Historical Fund, History Colorado Center
1200 Broadway
Denver, CO 80203

**Re: San Juan Mountains Association grant application:
A Study of Hispano Cemeteries Along the San Juan River in Archuleta County**

Dear Mr. Turner and Members of the Review Committee:

I am writing to express the Pagosa Springs Town Council's support of the San Juan Mountains Association's grant application to study small isolated Hispano cemeteries along the San Juan River. These cemeteries are remnants of early Hispano settlement along the river and this study will help us to understand the history throughout Archuleta County. The proposed project will document the cemeteries at Gato, Juanita, and Trujillo providing important information about our diverse local history. The project will record the presence and condition of the tombstones and provide recommendations for their preservation.

Community volunteers will assist with this project and public presentations will provide information to the Pagosa Springs area residents and visitors about the importance of these cemeteries and the efforts to preserve these unique resources. The project methods and protocols can provide important information for future cemetery documentation efforts in and around Pagosa Springs.

I encourage you to support this project with full funding.

Sincerely,

A handwritten signature in blue ink, appearing to read "Don Volger", with a long horizontal flourish extending to the right.

Don Volger, Mayor
Town of Pagosa Springs
Po Box 1859
Pagosa Springs, CO 81147
970-264-4151

VI. Discussion Items:

C. Re-submission of Water Work Facility Restoration SHF Grant Application

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| BACKGROUND / PURPOSE | <p>The next round of applications was due on April 1, 2016 and staff submitted the application on time. Staff reviewed the feedback and comments provided from previous applications that were unsuccessful and identified areas that need to be addressed in this next round of applications to ensure this application is as competitive as possible.</p> <p>The Town Council approved the re-submission of the grant application at their March 1, 2016 meeting. On March 23rd, staff brought a resolution to Town Council confirming their approval of applying for SHF grant funds and allocating the required matching funds.</p> <p>Staff will update the HPB with any updates or changes in the status of this application.</p> |
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VI. Discussion Items:

D. Sandwich Board Sign Survey and Newsletter.

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| BACKGROUND / PURPOSE | <p>The HPB has been discussing conducting a survey of property owners and tenants within the Historic District regarding sandwich board signs. The surveys were hand delivered to tenants, mailed to property owners, and included an addressed and stamped return envelope.</p> <p>In addition, the HPB approved staff to draft a newsletter to accompany the survey.</p> <p>HPB members Chrissy Karas and Judy James hand delivered these to tenants and received very positive feedback:</p> <p><i>“Judy and I delivered all but 4 of the newsletter/survey handouts today. It was a very positive experience. There was only one negative comment the whole afternoon. I think 3 people want to register their buildings.</i></p> <p><i>The highlight was when the Two Old Crows volunteered (they were practically begging us) their building not only for the Community Presentation on the Benefits of Historic Preservation and also the lecture series.</i></p> <p><i>People were excited to talk to us and excited that we were reaching out to them. I wish you could have been there with us!” – Chrissy Karas</i></p> <p>Staff is currently compiling the results of returned survey responses and putting them into a format more easily quantified. Additionally, mailed surveys to property owners are expected back before April 29th.</p> <p>Staff has also created a DRAFT of the April newsletter and that is attached. It was suggested that the April newsletter be focused on beautification of the downtown area. This may be a good time to include the tax credit information/handout presented by Chrissy Karas at an HPB meeting earlier this year.</p> |
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HISTORIC PRESERVATION BOARD

Community Beautification & Standards

It's no secret that Pagosa Springs is a small town, but that doesn't mean that our community can't be beautiful and hold itself to a higher standard. The Town of Pagosa Springs is a sales tax driven economy and with that comes the necessity to cater to the passersby, visitors, and tourist alike. It is essential to make all of our clientele feel safe and welcomed as they stop to visit our stores, boutiques, bars, and restaurants. Holding ourselves to higher standards and beautifying our community is key to both attracting new visitors and spreading the word about all the great things Pagosa has to offer!

What is Beautification?

The term beautification has many meanings, but in essence it relates to the Town of Pagosa Springs in this way: the act of making visual changes/improvements to an object or place. This could be anything from adding flowers to planter boxes, updating the exterior of your building's facade or even just cleaning up clutter and trash on the sidewalk. The act of beautifying a space doesn't have to be a huge construction project... start small, but think big! The smallest change can have a huge impact on the visual appeal and interpretation of our community from visitors (read more on the back)!



Historic Preservation Month

This year, the Town of Pagosa Springs has an exciting list of community events planned in celebration of not only Historic Preservation month, but the Town's 125th anniversary. Enjoy anything from historical walking tours, educational lecture series, Chimney Rock moon viewing, an "Into the West" film series ,and much more! Stay tuned for more updates on this year's historic preservation month's activities!

The Historic Preservation Board would like to see community pride and support from downtown businesses and get involved in this year's events. During the walking tours, groups could enter businesses wanting to participate in the historical tour and the owners could talk briefly about any significant history of the building, previous owners, or anything that would add historical value to the tour. If you would like to be part of

the historical walking tour, please email your name, business name, location, and that you would like to participate. What would you like to see for this year's planned events?

Email suggestions or that you would like to participate in the walking tour to: rnovak@pagosasprings.co.gov.

To ensure you are notified of important Town topics, we encourage you to sign up for automatic email notifications on various Town matters you are interested in. Go to www.PagosaSprings.com and on the left hand side at the bottom click "Read More" under the E-Notice window. You can choose what you would like to sign up to be notified about including Historic Preservation Board.

COMMUNITY BEAUTIFICATION & STANDARDS

What is Beautification (continued)?

The beautification process is unique because this concept encompasses a wide variety of projects: restoring or rehabilitating historic properties, new construction, fixing damaged sidewalks, adding park benches. These are all beautification projects and have the potential to change the identity of a community in a big way. It is imperative to consult with the Town and qualified professionals prior to any physical alterations to your property or facade.

The Town of Pagosa Springs is a small town and represents a special sector in modern day America! There are three main things people expect when they visit "Small Town America."

1) **Repetition of Similar Elements:** This could be anything from subtle architectural features, to colors and building materials/textures, to even doors and windows. This repetition creates an atmosphere of cohesion, inclusiveness, and overall welcoming feeling to visitors.

2) **Preservation of Historic Structures:** When people visit small towns, they want to see beautifully restored properties and period appropriate colors, materials/textures, and architectural features. This is one of the many driving forces behind the Historic Preservation Board and their mission to make our Downtown beautiful, unique, and one to remember! It is crucial to blend the old with the new and it's necessary to remember this as our town grows and adapts to a changing market.

3) **Showcasing Public Art & Interpretive Signage:** While this may not be exactly what comes to mind when you think of Pagosa Springs, nonetheless it's a key component to make our community stand out. The wall mural on Main Street is a good start to this movement. The updates to the interpretive signage in town is also another excellent addition in contributing to the overall feel and character of Pagosa.

Overall, small towns are meant to have plenty of character and Pagosa Springs is no different in that sense. The Town of Pagosa Springs has a character type of its own and we have to ensure people spread very positive comments and thoughts to future visitors! Beautification is a tool to help create positive change in

our town. It is a starting point for residents, property owners, and businesses alike to share in the community's vision for a lifelong commitment to excellence, preservation, and higher standards for our downtown. Be the change you want in our community and remember the core concept of beautification: start small, but think big!



UPCOMING HPB MEETINGS & EVENTS

The Historic Preservation Board meets the second and fourth Wednesday of every month at 5:45 PM in the front conference room in Town Hall unless otherwise stated: 551 Hot Springs Blvd.

April 13th, 2016: Regularly scheduled meeting

April 27th, 2016: Regularly scheduled meeting

May 11th, 2016: Regularly scheduled meeting

Tax Credit Sheet & Grant Opportunities for restoring, rehabilitation, and preserving historic properties

(See attached information sheets)

VI. Discussion Items:

E. Historic Preservation Month Activities

The HPB has been finalizing the Historic Preservation month's list. See attached DRAFT list of 2016 events/activities. 2016 updates are requested as soon as possible.

There are still a number of activities that need to be finalized so that staff can complete and distribute the list. PLEASE provide direction on the following items.

LIBERTY THEATRE MOVIE

The HPB unanimously decided that the movie to be shown for 2016 is "Into the West." Member Chrissy Karas volunteered to contact the theater to see about viewing dates and to get their approval. Rachel Novak has also reached out.

~ Staff reached out to Mark Monaco (Liberty Theatre owner) and was given the contact information for Hannah Burnett. She has the Board tentatively down for all of the Thursday's in June and half of May (6 showings). Our options are as follows: 1) \$3/\$5 donation to the Theatre and that would include a small drink/popcorn OR 2) Have it be a free movie and people would pay for drinks/snacks as they want. Both options would still cost \$150 per showing.

HISTORIC DISTRICT WALKING TOUR DATES

In the last HPB meeting (03/23/16) it was decided to hold one of the tours on the Sunday of the car show, June 12th. Peggy Bergon and Judy James have volunteered to guide this first tour. Staff has researched small, portable speakers for the walking tours.

~ It is recommended that the HPB and staff identify and contact potential walking tour guides to finalize the rest of the dates for Historic Preservation Month and into the summer.

LECTURE SERIES

It has been discussed about including a lecture series with possible subjects to include:

- Wolf Creek Pass: Presenters?
- Wolf Creek Ski Area: Rosanne Pitcher
- Navajo Nation: Presenters/Dancers?
- Southern Ute Indian Tribe: Presenters/Dancers?
- Jicarilla Apache: Presenters/Dancers?
- Arborglyphs: Peggy Bergon
- Pagosa's Geology: Todd Osmeras
- Pagosa's Cemetery's: Anne Oldham/Ruth Lambert
- Pagosa's first 50 years: John Motter
- Trains: John Porco
- Logging: Steve Halverson (FS)
- San Juan Heritage Museum: Shari Peirce
- Pagosa Country History: Norm Vance

Staff has begun to reach out to area Native American Tribal organizations to see if they would like to send a representative for a cultural lecture series and/or dance demonstrations. No response has been received. There have been talks of demonstrations being held in front of the Museum: blacksmithing, Dutch oven cooking demonstrations, and various presentations (including a railroad topic).

BACKGROUND / PURPOSE

~ It is recommended that the HPB and staff identify and contact potential subject matter speakers to identify these opportunities, even if they do not fall within the month of May.

STUDENT POSTER CONTEST

At the February 24th HPB meeting it was unanimously decided that this year's question/theme would be:

"1891 – 2016 Celebrating 125 years!

What about Pagosa Springs would you celebrate that makes our community distinct and unique?"

Four student groups for the contestants: K-4th, 5th-6th, 7th-8th, and 9th-12th grades. The HPB also discussed providing ribbons to the overall winners (1st, 2nd, and 3rd places for all four age groups, a total of 12 overall winners), along with entrants/honorable mention ribbons to all who enter. Staff will provide these ribbons for the contest. Ribbons will state the place won or honorable mention, along with the Town's logo, and the name of the contest. The ribbons will be color coded, meaning each place and honorable mention will receive a unique color. Prizes for the winners will be set at \$50 for 1st place winners, \$30 for 2nd place winners, and \$20 for 3rd place winners. Winners will also be receiving a \$5 gift card from FroYo.

It was decided that the contest should run from March 28 - April 22. There have also been discussions on how large the posters should be. Staff recommends that the posters be limited to 8.5"x 11" to ensure continuity if businesses are to place these designs in their storefronts for a set period of time. In order to make this happen, the HPB must decide who will get approval from businesses downtown to allow a few small posters in their storefronts for at least 2 weeks after the winners are selected. Staff has reached out to both Design a Sign and Trish Lash for banner price quotes.

See attached prize ribbon examples. Staff will be ordering these within the next week to ensure they arrive in time to award them at the conclusion of the contest.

It was also discussed that pre-K students should be able to join the festivities. Staff has conducted research on how to engage these young minds and has discovered a Pagosa Springs Activity Book at the Visitors Center. It includes historical facts, coloring pages, puzzles, and various other activities. This could prove to be an excellent resource in allowing the pre-K students an opportunity to be part of the historical celebrations of Pagosa. Staff recommends that the HPB present the Visitors Center activity coloring books to Seeds of Learning and Head Start to initiate this effort.

~ Staff reached out to Jennifer Green and she said the HPB could use the books in such a way and will provide them to the HPB to distribute to Head Start and Seeds of Learning. Staff has reached out to Head Start and Seeds of Learning to get a head count, but have not received a reply back. It is recommended that the HPB select a volunteer to go to each of these locations in person and bring a copy of the activity book with them. They would need to get an estimate of books needed for a single day of learning.

125th ANNIVERSARY CELEBRATIONS

It has been suggested that the HPB assist in the formulation of a 125th Anniversary celebration(s) committee to ensure that the celebration(s) are finalized in a timely manner. This has not been a formal directive from Town Council, though it does not need to be if the HPB is willing to take on such endeavor. Staff suggests concentrating on finalizing the events and activities the HPB has already determined to do, and discuss the interest the HPB may have in moving forward with a larger event concept. Staff believes the current activities, events, movie series and lectures series will provide excellent community opportunities to learn more about Pagosa's history, and cautions on being over extended.

~ The HPB should discuss and decide if they would like to spearhead and embark on this endeavor. If the HPB decides to do so, staff recommends the HPB schedule a separate work session to discuss defining such an event, how to coordinate this effort, and to determine the most effective course for inviting members of our community to join an event committee.

468 LEWIS STREET ALTERATION CERTIFICATE RECOGNITION PLAQUE

Certificate of Appreciation Presentation to 486 Lewis Street: The residence was originally built by Henry Avery in 1890, whom owned several surrounding properties at the time. The property transferred from owner to owner over its 126-year history. Then, in 1952 a new owner emerged who extensively remodeled the building into its current configuration. This new owner, Priscilla Odella, opened a dry cleaning business within the building. Priscilla's Dry Cleaners was officially open in the early 1960's. The Town of Pagosa Springs appreciates Tracy and Karen Bunning for the innovative remodel of the exterior of the High Country Title building. The beautiful façade with stonework, exposed wood beams, and professionalism and workmanship that went into the successful renovation of a historic structure. Your contributions have added significant value and pride to the Pagosa Springs community.

~ It is recommended that the HPB consider the above language for inclusion on a plaque similar to the plaques provided to Riff Raff and Bryson Richardson in 2015. It is also recommended we source an old photo for the plaque. Please provide direction to staff.

2016 Pagosa Springs

Heritage Month Schedule of Activities

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| <p>Monday, March 28</p> <p><i>(Submission Deadline – Friday, April 22)</i></p> | <p>Student Poster Contest - An annual poster contest hosted by the Historic Preservation Board and the Town of Pagosa Springs. This year’s theme question is: 1891-2016 Celebrating 125 years! What about Pagosa Springs' 125 years would you celebrate that makes our community distinct and unique? There will be a 1st, 2nd, and 3rd place winner in each student group: K-4th grade, 5th-6th grade, 7th-8th grade, and 9th-12th grade. There will also be honorable mentions for each age group as well! Prizes will include \$50 for 1st place, \$30 for 2nd place, and \$20 for 3rd place in each age group. Deadline for artwork submission is Friday, April 22 and the Historic Preservation Board will judge each entry on Wednesday, April 27. Prizes will be awarded to first, second and third place winners. All first place winning entries will be turned into a poster, which will be displayed at the Town Hall. All submissions and winning posters will be displayed in the downtown historic district, Town Hall, and the Community Center during Historic Preservation Month (May).</p> |
| <p>Sunday, May 8</p> | <p>Chimney Rock Interpretive Association - Pot Luck Dinner & Speaker. Featured speaker will be Kevin Khung from the US Forest Service. He is going to be speaking about the forest service management plan that is developing for Chimney Rock National Monument. Mr. Khung has been with the forest service for 21 years in multiple locations - SW Colorado, Wyoming, New England and has held various positions- Landscape Architect, Recreation and Lands Staff Officer, District Ranger. The program is open to the public and begins at 6 PM in the Ross Aragon Community Center. Bring your favorite dinner item to share and enjoy the evening. Event is Free.</p> |
| <p>May 12th</p> | <p>"Community Presentation on the Benefits of Historic Preservation" The State Tourism Office and History Colorado will present compelling evidence of the economic benefits of historic preservation and clarify some miss-information regarding the cost and benefits of preservation of historic resources</p> |
| <p>Sunday, May 15</p> | <p>Chimney Rock National Monument Opens for the Season. Come see the nation’s newest national monument, located approximately 15 miles west of Pagosa Springs on the San Juan National Forest. The entrance is located 3 miles south of Hwy 160 on Hwy 151. The site is accessible for guided walking tours (2.5 hours) at 9:30am, 10:30am, 1:00pm, 2:00pm. Adults/\$12; Children 5-16/\$5; Under 5/Free. Ticket purchase is considered a donation and is non-refundable. Tours at the site are offered daily May 15 – September 30. For a schedule of special events, check www.chimneyrockco.org</p> |
| <p>TBD</p> | <p>“The Greenest Building”, an hour-long documentary presents a compelling overview of the important role building reuse plays in creating sustainable communities. <i>The Green Building</i> explores the myth that a “green building” is a new building and demonstrates how renovation and adaptive reuse of existing structures fully achieves the sustainability movement’s “triple</p> |

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| | <p>bottom line” – economic, social, and ecological balance. The film focuses on the partnership between the built environment and natural environment, and promotes a better understanding of the symbiotic relationship between reuse of buildings and the conservation of natural systems that sustain life. Mark your calendars and join the Pagosa Springs Historic Preservation Board for this on Saturday, May 17 at 1:00 PM in the Historic Liberty Theatre. Free Admission.</p> |
| <p><i>Sunday, May 15- Friday, September 30</i></p> | <p>Audio Kiva Trail Tour: This program is an educational talk that focuses on Chimney Rock National Monument. Participants will also enjoy Native American flute melodies by Charles Martinez. Come join us from 4:30 to 6:30 pm. The program will be held in the upper parking area and will provide an experience for those who choose not to do the hiking tour or for anyone who wants to learn more about Chimney Rock. Because space is limited to 25, reservations are required. Tickets are \$15 for adults, \$7.50 for children 5-16 years of age.</p> |
| <p><i>Saturday, May 21</i></p> | <p>Full Moon Program at Chimney Rock - Watch the full moon rise at the Great House Pueblo site, learn about the Ancestral Puebloans, Archaeoastronomy theories, area geology, and enjoy Native American flute melodies by Charles Martinez. This moon rise will not occur between the twin spires. Not recommended for children under the age of 12. Allow approximately 3 hours for the entire program. Tickets are \$15. Add \$5 for an early tour of the Great Kiva Trail. Ticket purchase is considered a donation and is non-refundable. Bring flashlights, water (also for sale at the Visitor Center), cushions, and blankets or coats. Reservations are required. The HWY 151 gate will open at 5:30 and close at 7:15pm. Program begins at 7:30pm. Great Kiva tour starts at 5:50 pm.</p> |
| <p><i>Saturday, May 28</i></p> | <p>Season Opening of San Juan Historical Museum. Located at 92 First Street, the San Juan Historical Museum is full of Pagosa Springs History and artifacts. Open Daily from 9-5:00. No admission is charged. The special quilt display this summer is “Star Spangled Quilts,” which will be antique, vintage and modern quilts with a patriotic theme. The museum will be open until mid-September.</p> |
| <p><i>Saturday, May 28</i></p> | <p>Fred Harman Art Museum Opens for the Season. Fred Harman was an established sculptor, one of the country’s foremost painters of the American West and the creator of the world famous "Red Ryder and Little Beaver" cartoon strip. His museum is a most see in Pagosa Springs. Saturday, May 28th is also Local appreciation day with free admission, lemonade, cookies and receives a free gift from Fred Harman, Jr. The Museum is open weekly Monday - Saturday 10:30am - 5pm through September 30.</p> |
| <p><i>Friday, May 23 – Monday, May 26</i></p> | <p>Local Appreciation Days at Chimney Rock - Memorial Day Weekend the Chimney Rock Interpretive Association invites area residents to enjoy half-priced guided tours all weekend long. The guided walking tours of this ancient cultural site are 2.5 hours. Tour start times are at 9:30am, 10:30am, 1:00pm, and 2:00pm. The discounted prices are Adults/\$6; Children 5-16/\$2.50; Under 5/always free.</p> |

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| <p><i>Friday, June 3</i></p> | <p>Night-Sky Archaeoastronomy Program includes a one-hour astronomy demonstration at the Chimney Rock Visitor Cabin. Learn about naked-eye astronomy of the Ancestral Puebloans and the solar system and universe. Then participants will drive to the upper mesa for approximately 1.5 hours of night-sky viewing through telescopes. Participants are advised to bring binoculars, water (also for sale at the Visitor Cabin), flashlights, and coats. The upper parking area is paved and wheelchair accessible, with restroom facilities. Reservations are required. Tickets are \$10/adults and \$5 for children 5-16 years of age. Ticket purchase is considered a donation and is non-refundable. The HWY 151 gate will open at 6:45pm. Program starts at 7:15pm and ends at 8:15pm. Observing starts at 8:45pm and ends at 10:30pm.</p> |
| <p><i>Friday, June 10 – Saturday, June 11</i></p> | <p>7th Annual San Juan River Rod Run Car Show, on Lewis Street in downtown Pagosa Springs. A fantastic showing of almost 200 classic restored cars will be on display. <i>The event begins at 9:00 AM with food and vendor booths set up on Lewis Street near the Bell Tower. The car awards ceremony is at 2:30 pm.</i></p> |
| <p><i>Sunday, June 12th</i></p> | <p>Historic Downtown Walking Tour. “Take a Walk with Us” through the Historic Town of Pagosa Springs. A personal guide will lead you on a historic tour of our rich history and will interpret the downtown historic district and highlight building’s architecture and local economic importance. <i>The tour begins at 2 p.m., please meet at The San Juan River Overlook – next to the Court house on the Main Street one-way. The walking tour generally lasts 1-2 hours. Please bring water and wear comfortable walking shoes.</i></p> |
| <p><i>Thursday, June 21</i></p> | <p>Summer Solstice Sunrise Program: Watch the sun rise over the San Juan’s this first day of summer and discuss how the ancients may have lived and why they celebrated the solstice. Summer solstice is the longest day of the year with sunrise occurring the farthest north on the horizon of the entire year. This unique 2-3-hour event begins at the Sun Tower, a place not visited on our regular tours, and concludes at the Stone Basin, providing two viewing locations. Tickets are \$15 and reservations are required. Ticket purchase is considered a donation and is non-refundable. The HWY 151 gate will be open from 5:00 - 5:05am. Sunrise is at approximately 5:48am.</p> |
| <p><i>Saturday, June 25</i></p> | <p>Celebrate Chimney Rock Festival. Mark your calendars for this family-oriented event at Town Park on Saturday, June 25, 2016, 4:00 - 8:00pm. There is no admission fee, but donations are accepted. Step back in time as volunteers and artisans demonstrate ancient tools and crafts. Visitors may make a pot, paint their own petroglyph, and much more! Food and spirits will be available to purchase and the San Juan Mountain Boys will be entertaining the crowd. There will be a raffle for several special packages of gift items from area businesses.</p> |
| <p><i>Saturday, July 23 – Sunday, July 24</i></p> | <p>Life at Chimney Rock Festival. Interactive demonstrations of crafts and skills of ancestral Puebloan culture and regional Native American cultures. Free demonstrations from 10 am to 4 pm include use of the atlatl, basket-making, flint knapping, flute making & playing, grinding grain, pottery making, fiber spinning, and yucca pounding to make rope. Shop the Indian market. The</p> |

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| | <p>Festival is free to the public and will be held at the Visitor Cabin parking area. Guided and audio-guided tours of the site will be offered for a fee. No reservations required. Ticket purchase (for tours) is considered a donation and is non-refundable.</p> |
| <p><i>Please go to Pagosa Ranger District for more information</i></p> | <p>Arborglyphs – Three Mile Hike - “Look Who’s Talking!” During the latter part of the 19th century and into the 20th century, thousands of sheep were raised in Colorado. The shepherd, with time on his hands, put form to his thoughts on the vast canvas available to him, the smooth white bark of the aspen tree. Visions of home, hearth and missed loved ones adorn thousands of trees all through the forest. The carvings are known as Arborglyphs. Join local researcher and Historic Preservation Board member Peggy Bergon on this three-mile hike as she shows you examples of the tree talk the shepherders left while weaving in the story of the early sheep industry in Archuleta County. Due to the nature of the walk reservations are required. Call the Pagosa District office at 264-2268 to secure your spot. We will meet at 9:00 a.m. at the Buckles Lake Trailhead (south on U.S. 84 for about nineteen miles, then seven miles up Buckles Lake Road). The walk will last until approximately 11:30 a.m. Wear walking shoes or boots, dress appropriately for the changing weather and bring drinking water.</p> |
| <p><i>TBD</i></p> | <p>Certificate of Appreciation Presentation to 486 Lewis Street. The residence was originally built by Henry Avery in 1890, whom owned several surrounding properties at the time. The property transferred from owner to owner over its 126-year history. Then, in 1952 a new owner emerged who extensively remodeled the building into its current configuration. This new owner, Priscilla Odella, opened a dry cleaning business within the building. Priscilla’s Dry Cleaners was officially open in the early 1960’s. The Town of Pagosa Springs appreciates Tracy and Karen Bunning for the innovative remodel of the exterior of the High Country Title building. The beautiful façade with stonework, exposed wood beams, and professionalism and workmanship that went into the successful renovation of a historic structure. Your contributions have added significant value and pride to the Pagosa Springs community. (TBD)</p> |
| <p><i>Thursday’s in May and June</i></p> | <p>Into the West: 6 Part Mini-Series Directed by Steven Spielberg. The miniseries begins in the 1820s and is told mainly through the third person narration of Jacob Wheeler and Loved by the Buffalo, although episodes outside the direct observation of both protagonists are also shown. The plot follows the story of two families, one white American, one Native American, as their lives become mingled through the momentous events of American expansion. The story intertwines real life characters and events spanning the period of expansion of the United States in the American West, from 1825 to 1890.</p> |
| <p><i>TBD</i></p> | <p>Lecture Series. Possible topics could include Wolf Creek Pass, Wolf Creek Ski Area, The Navajo Nation, Arborglyphs, Pagosa's Geology, Pagosa's Cemetery's, Pagosa's first 50 years, etc....</p> |

Student Poster Ribbon Examples



VII. Reports and Updates:

A. Planning Director Report.

TOWN COUNCIL UPDATE

At the March 1st TC meeting:

- 1) Town Council approved reapplying for a SHF grant for stabilizing the water works facility.

PLANNING COMMISSION (PC) UPDATE

The PC regularly scheduled meeting on March 22 was cancelled. Next meeting is on April 12th.

200 BLOCK PAGOSA STREET SIDEWALK IMPROVEMENT PROJECT

The sidewalk project between 2nd and 3rd streets on the north side of Pagosa Street is expected to be designed for late 2016 construction.

S. 8TH STREET 2016 RE-CONSTRUCTION PROJECT REPAVING PROJECT

Staff continues to work with Davis Engineering in the preparation of design and construction plans in preparation for bidding the project in June for construction this summer. The project will include a 10 foot wide multi-use non-motorized trail along the western side of the street and on street parking only on the east side in the 200 and 3000 blocks.

SPRINGS PEDESTRIAN BRIDGE REPLACEMENT

The design of the Springs Pedestrian Bridge replacement and construction RFP's is underway. We unfortunately did not receive a GOCO grant award, so the Town will pay for the bridge replacement project without financial assistance.

WALL MART

Public Notification has been published for an Appeals Hearing from Wal-Mart on April 14, 2016 at 6pm in Town Hall, regarding the planning director's determination regarding the parking lot lights not complying with town codes. Wal-Mart has stated they are in the process of designing and manufacturing shields for the parking lot lights, and the planning director has received some shielding design and opportunities to provide comments regarding such designs.

EAST PHASE OF TOWN TO PAGOSA LAKES COMMUTER TRAIL

ROW clearance approved by CDOT. Town staff is waiting on approval to advertise for construction bids for construction this summer.

WEST PHASE OF TOWN TO PAGOSA LAKES COMMUTER TRAIL

We are waiting on one trail easement donation, expected very soon. Once we receive this, we will request ROW clearance and approval

RUMBAUGH CREEK BRIDGE UPDATE

We have received the signed grant contract awarding the town \$166,000. The RFP is being drafted for the restoration of the bridge in 2016. The Design is being created by the Collaborative, Inc for the restoration and environmental assessments are being conducted soon.

TWO RIVERS GRAVEL PIT

Archuleta County is considering an application for a proposed gravel pit operation 14 miles south on Trujillo Road. The Planning Director has identified a number of issues related to increased heavy truck traffic in residential districts, pedestrian safety and impacts to our Town road infrastructure. The Planning Director has met with the applicant County Planning Department to discuss refining the traffic projects and delivery routes based on delivery zones within our community, as a means to better understand the proposed traffic impacts and to consider an equitable route selection through the community. Town's Legal Counsel has identified potential means of ensuring the town has some sort of financial remediation for damage caused by the proposed increased traffic on Town Roads. Options will come to Town Council in the future for consideration.

Upcoming Town Meeting Schedules

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| a. | <p>Next Scheduled PC Meetings:</p> <p>~ Tuesday, April 26, 2016 @ 5:30pm in Town Hall, Regular Meeting.</p> <p>~ Tuesday, May 10, 2016 @ 5:30pm in Town Hall, Regular Meeting.</p> |
| b. | <p>Next Regular Scheduled Historic Preservation Board meetings:</p> <p>~ Wednesday, April 27, 2016 at 5:45pm in Town Hall.</p> <p>~ Wednesday, May 11, 2016 at 5:45pm in Town Hall.</p> |
| c. | <p>Next Regular Town Council Meetings:</p> <p>~ Thursday, April 14, 2016 at 6pm in Town Hall, Walmart Exterior Lighting Appeals Hearing.</p> <p>~ Thursday, April 21, 2016 at 5pm in Town Hall.</p> <p>~ Tuesday, May 3, 2016 at 5pm in Town Hall.</p> |
| d. | <p>Next Regular Parks and Recreation Board Meeting:</p> <p>~ Tuesday, May 10, 2016 @ 5:30pm in the Ross Aragon Community Center</p> <p>~ Tuesday, June 14, 2016 @ 5:30pm in the Ross Aragon Community Center</p> |

VII. Reports and Updates:

- B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration.

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| | <p>This is an opportunity for individual HPB members to bring up ideas and potential future agenda topics. Future agenda topics should be consented to by a majority of the board. Please keep your presentations brief and on topic.</p> |
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VIII. Public Comment:

Opportunity for the public to provide comments and to address the Historic Preservation Board on items not on the Agenda.

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| a. | <p><u><i>TIME LIMIT: Up to 2 minutes per person and a total of 20 minutes.</i></u></p> <p>At this time, Public Comment will be accepted for items not included as an agenda item. Interested persons have the opportunity to address the Historic Preservation Board and express your opinions on matters that are not on the agenda or not listed as a public hearing item on the agenda. Public comments on any pending application that is the subject of a public hearing at the current or a future meeting may only be made during such hearing. The total time reserved for Public Comment at each meeting is 20 minutes, unless extended by a majority vote of the Planning Commission and each comment is limited to 2 minutes.</p> |
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IX. Adjournment

Prepared by: Rachel Novak, HPB staff, Planning Department