



551 Hot Springs Boulevard
Post Office Box 1859
Pagosa Springs, CO 81147
Phone: 970.264.4151
Fax: 970.264.4634

TOWN COUNCIL SPECIAL MEETING MINUTES
THURSDAY, MARCH 24, 2016
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.

- I. **CALL MEETING TO ORDER** – Mayor Volger, Council Member Bunning, Council Member Egan, Council Member Lattin, Council Member Patel, Council Member Schanzenbaker
- II. **PUBLIC COMMENT** – Mr. Mark Weiler said the trail system that runs through Aspen Village was not on the list of items mentioned at the joint Town/County meeting. He said his employees would appreciate prioritizing the trail from Pagosa Lakes to Aspen Village. Town Manager Schulte said the west end trail is expected to be constructed this year. Mr. Bill Hudson thanked the Mayor and Town Manager for speaking with him today. He said the development agreement is a quasi-judicial action that is open to the public.
- III. **CONSENT AGENDA**
 1. **Approval of the March 1, 2016 Meeting Minutes**
 2. **Approval of February Financial Statement and Accompanying Payments**
 3. **Liquor Licenses**
 - a. **New Art Gallery Permit – Two Old Crow’s Décor & More LLC at 468 Lewis Street**
 - b. **Liquor License Renewal – Chato’s Mexican Restaurant at 230 Country Center Drive**
 - c. **Liquor License Renewal – Tequilas at 439 San Juan Street**
 4. **Letter of Support for the San Juan Mountains Association’s State Historic Fund Grant Application** - Ruth Lambert from the San Juan Mountains Association asked for letter of support of a State Historical Fund (SHF) grant application to study small isolated Hispano cemeteries along the San Juan River. These cemeteries are remnants of early Hispano settlement along the river and this study will help us to understand the history throughout Archuleta County. The proposed project will document the cemeteries at Gato, Juanita, and Trujillo providing important information about our diverse local history. The project will record the presence and condition of the tombstones and provide recommendations for their preservation.
 5. **Approve Submitting State Historic Fund Grant Application for Restoration of Water Works Facility** - Staff has worked with our consultant, the Collaborative, Inc. for updating the project cost. The current update that will be included in our grant application due on April 1, 2015 is: Total Project Estimate: \$223,917.00, Town Match: \$55,980.00 and SHF grant request: \$167,937.00. The grant funds will be used for stabilization and preservation of the Historic Water Works facility, located at 96 N. First Street, a locally designated Landmark. – Council Member Lattin moved to approve the consent agenda, Council Member Egan seconded, unanimously approved.

IV. REPORTS TO COUNCIL

1. Featured Department Head Reports

a. Streets Department - Mr. Brad Lattin presented the department report. The streets crew has been busy filling potholes, blading alleys and rewiring the lights at the east end of town. The equipment has been changed from the winter implements to the summer implements. The Town sweeper is running four days a week to get the winter dirt cleaned up.

b. Special Projects Department – Staff met with the GGP representatives to determine the scope of the bathroom project building location and various cost saving measures. Staff will go out to bid for this project to begin construction in May. Staff is working with the designer, in-kind service providers and pre-qualified firm to map out the best way to proceed with the proposed skate park bowl. Staff has put out a bid for repaving the asphalt walk behind E Pagosa St, for work to begin mid-April. Staff is working with CDOT on securing additional TAP funds for the Town to Lakes project. The Town did receive \$260,000 in TAP grant funds and staff is applying to receive additional TAP funds for the Harman Park portion of the trail. Staff is working with Davis Engineering to finalize the design of the South 8th Street project. The Town did not receive GOCO funds for the hot springs pedestrian bridge but will move ahead with replacement this summer at a cost of \$190,000. There may be some revenue from salvage of the old bridge.

2. Sales Tax Brief - The January 2016 sales tax revenue continues to show an increase of 1.63% compared to January 2015. Total sales tax revenue for December 2015 for the Town is \$315,221 with that divided equally between the General Fund and the Capital Improvement Fund (\$157,611 going to each). In January 2015, the total amount received was \$310,175. The 2016 January sales tax received is \$5,046 higher than in 2015.

3. Lodgers Tax Brief – Lodgers tax revenue showed a 2.44% increase for January. 2015 represented the strongest year of collections on record, despite a 15% - 20% reduction in available inventory during most of 2015. Visitor Center traffic was stronger in February than expected. The tourism director attended the Go West Summit held in February in Anchorage. The Historic Hot Springs Loop was well received by tour operators and the Colorado Tourism office. Pagosa will host the Southwest Tourism Summit April 13-14. This brings businesses, tourism and hospitality leaders from around Colorado to the southwest corner of the state. Pagosa is also hosting CAST conference, the Colorado Association of Ski Towns, in October. Wolf Creek Ski area will be participating in the CAST conference.

V. OLD BUSINESS

1. Ordinance 843, Second Reading, Front End Loader Lease/Purchase – The streets department is in need of a new loader. The 2016 John Deere 624K model costs \$165,848, which is a substantial one time cost for the Town’s capital improvement budget. Staff is recommending that the equipment acquisition be done through a five-year lease purchase agreement with John Deere financial to effectively spread out the cost. This term would align with future Streets Department heavy equipment replacement. The capital budget anticipated a \$21,000 payment, however this loader is more expensive. Council Member Lattin moved to approve the reallocation of \$14,356 within the Capital Budget for the purpose of purchasing the front end loader, Council Member Schanzenbaker seconded, unanimously approved. Council Member Lattin moved to approve Ordinance 843, second reading, for purposes of the purchasing of the front end loader, Council Member Egan seconded, unanimously approved.

VI. PUBLIC COMMENT – Mr. Mark Weiler said the increase of lodger’s tax should produce accolades for the tourism board’s good works.

VII. COUNCIL IDEAS AND COMMENTS – Council Member Bunning asked about attorney in council meetings. Town Manager Schulte said the Clerk’s office is working on a solution to get Mr. Cole into the meetings via video conferencing equipment.

VIII. NEXT TOWN COUNCIL MEETING APRIL 6, 2016 AT 5:00 PM

IX. ADJOURNMENT – Upon motion duly made the meeting adjourned at 5:45pm.

Don Volger
Mayor