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**PAGOSA SPRINGS SANITATION  
GENERAL IMPROVEMENT DISTRICT  
MEETING MINUTES  
THURSDAY, MARCH 20, 2014  
Town Hall Council Chambers  
12:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Aragon, Board Member Alley, Board Member Bunning, Board Member Cotton, Board Member Lattin, Board Member Schanzenbaker, Board Member Volger, Attorney Bob Cole
- II. **APPROVAL of MEETING MINUTES FROM MARCH 4, 2014** – The minutes were approved as read
- III. **OLD BUSINESS**
  1. **PAWSD/Pipeline Update with Possible Executive Session Regarding Pipeline Easement Acquisition per Section 24-6-402(4)(a) C.R.S. Concerning the Purchase, Acquisition, Lease, Transfer, or Sale of Any Real, Personal, or Other Property Interest and Section 24-6-402(4)(b) C.R.S. Conference with Town Attorney for the Purpose of Receiving Legal Advice Regarding Pipeline Easement Acquisition** – Board Member Lattin moved to enter executive session pursuant to section 24-6-402(4)(a) concerning the pipeline easement acquisition and section 24-6-402(4)(b) for a conference with Town attorney regarding the pipeline easement acquisition, Board Member Volger seconded unanimously approved. Sanitation District Board entered executive session at 2:20pm. Board President Aragon called the meeting back in regular session at 3:22pm. Bartlett & West has requested an amendment in the contract. The CDPHE requirements have changed, B&W explained this will required additional work over contract scope. Three options for getting power to pump station #1 have been received from LPEA and are being evaluated. The Phase 1 design and construction services contract totaling \$192,500.00 with Bartlett & West is now 91.25% complete. Additional pipeline work outside of the scope of the contract engineering and surveying services totaling \$36,224.07 have been incurred along with title company fees, legal and specialty legal fees as a part of attempting to obtain easements. The current expected construction costs for project is currently at \$7,143,387.
- IV. **DEPARTMENT HEAD REPORT**
  1. **District Report** - The PSSGID map update required by law each year is complete and will be delivered to DOLA. The average daily effluent flow rate for February was 198,000 gallons per day with the cold weather now starting to affect some of the processes. This month, the facility was at 47% hydraulic and 18% organic capacity which are good. The meter that measures the geothermal heated clean water flow had corrupted firmware and had to be returned. Changes were made on the web-based monitoring system to notify

personnel sooner and keep customers from experiencing low pressure events. The two payment agreements have been completed.

- V. APPROVAL OF FEBRUARY FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Board Member Bunning moved to approve the February financial statement and accompanying payments, Board Member Volger seconded, unanimously approved.
- VI. NEXT BOARD MEETING APRIL 1, 2014 AT 5:00PM** – Mr. Bill Hudson asked about the packets going out as a PDF and post the packet on the Town’s website. Board Member Schanzenbaker agrees.
- VII. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 3:45pm.