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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
SPECIAL MEETING MINUTES
TUESDAY, MARCH 4, 2014
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.**

- I. CALL MEETING TO ORDER** – Board President Aragon, Board Member Bunning, Board Member Cotton, Board Member Lattin, Board Member Schanzenbaker, Board Member Volger
- II. APPROVAL of MEETING MINUTES FROM FEBRUARY 20, 2014** – The minutes were approved as read.
- III. NEW BUSINESS**
 - 1. Sewer Tap Connection Agreement** – There were some taps discovered that were not legally connected to the town system. The owners have been contacted and payment arrangements have been discussed. The connection agreements include a \$3,000 connection fee as well as monthly utility payments from here forward. Board Member Volger moved to approve both payment agreement between the parties in question and the Town of Pagosa Springs Sanitation General Improvement District as presented before us, Board Member Bunning seconded, unanimously approved.
- IV. OLD BUSINESS**
 - 1. TOWN/PAWSD Pipeline Update** - Staff said there are fifteen easements that are still being considered on Phase 1. Staff has been assured Phase 2 easements have been obtained. Board Member Lattin would like staff to find out if Phase 2 easements are completed. Board Member Schanzenbaker asked if the town has had contact with the contractor regarding these easements. Town Manager Mitchem said Attorney Cole has made good progress on the easements. Staff will meet with property owners one-on-one. Board Members thanked staff for his hard work to keep the board apprised on the project. Board Member Bunning said there are conveyance easements necessary and the original documents used were not sufficient to legally bind the easement.
- V. NEXT BOARD MEETING MARCH 20, 2014 AT 12:00PM**
- VI. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 5:29pm.