



**TOWN OF PAGOSA SPRINGS**  
**Historic Preservation Board**  
Regularly Scheduled Meeting Agenda  
Wednesday, February 24, 2016 @ 5:45p.m.  
Town Hall, 551 Hot Springs Blvd.

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**I. Call to Order / Roll Call:**

Chair Peggy Bergon called the meeting to order at 5:48 PM. In attendance were vice chair Lindsey Smith, regular members Chrissy Karas, Judy James, and Andre Redstone. Also in attendance were Planning Director James Dickhoff and Associate Planner Rachel Novak.

**II. Announcements:**

**III. Approval of Minutes:**

*Approval of the February 10, 2016 HPB Regularly Scheduled Meeting Minutes:*

Chair Peggy Bergon approves minutes as presented.

**IV. Public Comment:** None Received

**V. Decision Items:**

**A. 125<sup>th</sup> Anniversary celebrations and Historic Preservation Month activities:**

Chair Peggy Bergon moves to approve the movie "Into the West" as this year's movie to present. Judy James seconds this decision. Unanimously approved. Peggy Bergon moves to continue the walking tours this year, not only for the month of May, but other dates as well. Staff will look into communication devices for these tours as Main Street is very busy and can get quite loud. Peggy Bergon would like to move the rest of this discussion until the next meeting date. Judy James moves to approve the lecture series. Peggy Bergon suggests a logging lecture series as logging was a huge part of Pagosa's history. Peggy Bergon second's this and decides to table this discussion until next meeting. The Board suggests Riff Raff as a possible location for a lecture series. The Student Poster Contest will be contacted through the schools and Andre Redstone will talk to Principal's and art teachers. Peggy Bergon would like to discuss the idea of printing on banners. Staff has provided price quotes for printed banners. Staff will research local options for possible printing alternatives (Design a Sign and Trish Lash). Peggy Bergon moves to approve the contest question and statement. The Board moves to approve the combination question on the Banner Design Contest handout. Unanimously approved. Lindsey Smith suggests that 3 weeks may not be enough time for the contest and for the children to get their designs together. Chrissy Karas moves to approve the contest for March 28- April 22. Judy James second's. Unanimously approved. Chrissy Karas moves to discuss an adult poster contest. Judy James second's and the floor is open to discussion. Chrissy Karas suggests that the prize should be greater for an adult category. Peggy Bergon asks who will judge the artwork for this category: possibly local artists, the Board, or other sources. Chrissy Karas suggests other banner locations around Pagosa Springs. Peggy Bergon suggests tabling the discussion for the adult poster contest. Peggy Bergon asks for any more comments. Chrissy Karas amends the motion to discuss the adult banner contest until the next meeting. Judy James second's. Unanimously approved. Peggy Bergon asks for more comments. None received.

*B. Sandwich Board Sign Survey:*

Staff would like to have feedback provided over newsletter content. Chrissy Karas moves to discuss the content over email. Lindsey Smith second's. Unanimously approved. Peggy Bergon questions the tree planter beds on question 6 of the survey. Planning Director James Dickhoff says that there may be underground utilities underneath. Chrissy Karas states that there is a local group that plants flowers every year in the tree planters. Chrissy Karas also states that the sandwich board signs are getting busy and a larger problem. Planning Director James Dickhoff says that the district is interested in wider sidewalks and removing the planters would cause the trees to be planted deeper. However, wider sidewalks could open many possibilities. Judy James states that Durango has sandwich board signs in their storefronts, but on private property. Andre Redstone states that there should be an option to include: keeping trees or removing trees and get wider sidewalks on the survey. Chrissy Karas volunteers to hand deliver letters to tenants. Judy James also volunteers to hand deliver letters to tenant. Staff will get all letters and surveys prepared by the March 9<sup>th</sup> meeting. Lindsey Smith volunteers as an alternate to deliver letters. Judy James asks if the HPB should slow down on the survey and suggests allowing businesses more time to get feedback. Chrissy Karas moves to discuss the newsletter and survey over email and to make a motion at the next meeting March 9<sup>th</sup>. Lindsey Smith second's. Unanimously approved. Peggy Bergon asks for any more comments. None received.

*C. Projecting Sign Proposal for 480 Lewis Street:*

No updates.

**VI. Discussion Items:**

Chrissy Karas would like to table the 468 plaque as the building is not complete yet. Planning Director James Dickhoff would like to source old photographs of the building for the plaque.

**VII. Reports and Updates:**

*A. Planning Department Director Update:*

Planning Director James Dickhoff discussed the staff report from the Town Council meeting. James Dickhoff addresses that he presented the HPB letters and concerns over the Heritage Brochure, gave the Council the tax credit information, and requested an annual work session between the HPB and Town Council. He also briefly discussed the Court House plans with Town Council. The Planning Commission is looking to back fill their 5-year capital improvement plan with projects. Planning Director James Dickhoff discusses other projects currently happening in the Town. Chrissy Karas asks who built the bridge for the bridge replacement project. Planning Director James Dickhoff states that there are many issues contributing to the bridges failure and Big-R Bridge built the original project, but did not design it. Staff has completed an aerial survey to help with map creations.

*B. Opportunity for HPB members to briefly present ideas and suggestions as well as potential future agenda items for the HPB's consideration:*

Andre Redstone would like to discuss the Heritage Brochure. Planning Director James Dickhoff states that the TTC would like to reprint the same brochure, but with edits. The HPB will have an opportunity to review the content. Chrissy Karas suggests to apply for a CLG grant to help with the creation of a new brochure. Chrissy Karas moves to get this topic on the agenda. Judy James second's. Andre Redstone would like to modify the motion to include the correspondents from today (02/24/16) between the Town Manger, the Mayor,

James Dickhoff, and Andre Redstone in regards to the Heritage Brochure edits. Judy James second's. Unanimously approved.

**VIII. Public Comment:** None Received

**IX. Adjournment:** Meeting was adjourned at 7:15 PM.

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By: Peggy Bergon  
Historic Preservation Board Chair

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