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## **TOWN COUNCIL MEETING MINUTES**

### **THURSDAY, FEBRUARY 21, 2013**

#### **Town Hall Council Chambers**

#### **12:00 P.M.**

- I. CALL MEETING TO ORDER** – Mayor Aragon, Council Member Alley, Council Member Bunning, Council Member Cotton, Council Member Lattin, Council Member Schanzenbaker, Council Member Volger
- II. APPROVAL of MEETING MINUTES FROM FEBRUARY 5, 2013** – Minutes were approved as read.
- III. PUBLIC COMMENT** – None
- IV. LIQUOR LICENSE**
  - 1. Special Events Liquor Permit – Pagosa Springs Community Facilities Coalition, Fundraiser June 7, 2013 at the Ross Aragón Community Center**
  - 2. Special Events Liquor Permit – Pagosa Springs Community Facilities Coalition, Fundraiser October 11, 2013 at the Ross Aragón Community Center**
  - 3. Special Events Liquor Permit – Humane Society of Pagosa Springs Inc, Chocolate Auction March 16, 2013 at the Pagosa Springs Youth Center** – Council Member Lattin moved to approve the special events liquor permits for Pagosa Springs Community Facilities Coalition June 7 and October 11, 2013 fundraisers, and the Human Society of Pagosa Springs Chocolate Auction March 16, 2013, Council Member Alley seconded, unanimously approved.
- V. DELEGATIONS**
  - 1. Friends of Reservoir Hill – Christine Funk** – Mrs. Funk represents the Friends of Reservoir Hill, she presented a proposal for an observation deck on Reservoir Hill for active folks. She presented photos of the proposed deck and talked about installation, cost sharing, and maintenance. She said the group will approach the owner of the lot near the top of the hill to ask for access across their land to the top located where the old picnic table sat. The Friends are available for cleanup, repairs and maintenance of the deck two times per year. Tree trimming for the views is proposed. The Friends are willing to be put up the money and labor to install the deck. Exhibit panels for educational purposes around the decking are proposed. Mr. Norm Vance said that tour and school groups will use the deck for educational purposes and to identify place for folks to recreate around the area. The Friends would like the town to assist with 50% in putting a compost toilet on the hill at the deck site. Council Member Alley likes the concept and the project. Council Member Schanzenbaker likes the small additions to pull people up the hill.
- VI. NEW BUSINESS**
  - 1. 6th Street Pedestrian Bridge GOCO grant and possible Resolution No. 2013-07, approving the appropriation of grant matching funds and the submittal of a GOCO grant application** – GOCO has a grant opportunity for a portion of the costs to install a new pedestrian bridge at the 6<sup>th</sup> Street river bend. The estimated costs is \$734,000, the

grant if awarded could be as much as \$350,000. The Prost board and BOCC have both denied assisting in the funding of the project. Town staff is requesting the council approve spending \$40,000 for the final design of the bridge to prepare for shovel ready project applications should they come along. Staff would like to apply for the GOCO grant with possible construction in 2014 if awarded. The match funding of \$384,000 would need to come from the town capital fund if the grant is fully awarded, \$40,000 in 2013 and \$344,000 in the 2014 budget. Council Member Cotton wants to finish the trails and move forward with the grant application, Council Member Schanzenbaker agrees with Council Member Cotton. Council Member Alley moved to approve Resolution 2013-07, supporting and authorizing the submittal of a GOCO grant application for the construction of the 6<sup>th</sup> Street Pedestrian Bridge over the San Juan River and approve the expenditure of up to \$45,000 from capital fund reserves for the final design and engineering of the project, Council Member Volger seconded, unanimously approved.

2. **Resolution 2013-06, supporting a proposed House Bill for the Colorado Renewable Thermal Standard (RTS)** – The town has been researching financial grant and low interest loan opportunities to provide the necessary repair and/or replacement of the underground geothermal heating district hot water pipe infrastructure. A proposed house bill includes a rebate program that could provide up to a 30% rebate program for investment costs for repairs. Mr. Jerry Smith said that this HB is very important to our community, a rebate of approximately 5% for those customers who use renewable heat from the state. Mr. Smith said that natural gas users in the state will be charged a small tax that will be given to those municipalities like ours to enhance alternative heating sources. These funds if awarded could be used to update our failing infrastructure. Council Member Volger moved to approve Resolution 2013-06, a resolution of the Town of Pagosa Springs, Colorado supporting the 2013 Renewable Thermal Standard House Bill initiative, Council Member Schanzenbaker seconded, motion carried with one nay (Council Member Cotton).

## VII. OLD BUSINESS

1. **Ordinance 784, Second Reading, Annexing Certain Lands Known as the Alpha Drive Annexation** - On February 5, 2013 the Town Council approved the first reading of Ordinance No. 784, an Ordinance annexing the Alpha Drive into the Town of Pagosa Springs, with the following language amendment to section 6 to read: "Effective Date. This Ordinance shall become effective and be in force upon the execution of a Developer Improvement Agreement for the improvement of Alpha Drive and upon receipt of the required financial security to ensure the improvement of Alpha Drive to Town standards. Council Member Schanzenbaker asked why we would annex a property prior to it being updated to town standards; Town Manager Mitchem said that Town Counsel had suggested the Town complete the annexation procedures of this property at this time. Council Member Schanzenbaker asked about the home rule charter effective date of an ordinance, Town Manager Mitchem says the town council's decision on the ordinance is effective upon approval, however the ordinance terms requires certain steps prior to becoming effective. Council Member Lattin moved to approve the second reading of Ordinance 784, annexing certain lands known as the Alpha Drive Annexation into the Town of Pagosa Springs, Colorado, Council Member Volger seconded, motion carried with one nay (Council Member Schanzenbaker).
2. **Ordinance 785, Second Reading, Annexing Certain Lands Known as the Sawmill Place Annexation** – On February 5, 2013 the town council approved the first reading of Ordinance 785, annexing the Sawmill Place into the Town of Pagosa Springs. This property located on Putt Hill is to be developed into commercial and residential areas. Council Member Volger moved to approve second reading of Ordinance 785, annexing certain lands known as the Sawmill Place Annexation into the Town of Pagosa Springs, Colorado, Council Member Lattin seconded, unanimously approved.
3. **Ordinance 786, Second Reading, Zoning for the Sawmill Place Annexation** – The property at Sawmill Place is to be zoned Mixed Use Residential and the proposed development will have some residential and some commercial. The plan requires open

space to be included by statute, and the portion recently annexed into the town will make a perfect area for open space. Council Member Volger moved to approve second reading of Ordinance 786, amending the official zoning map for the property know as the Sawmill Place Annexation, Council Member Alley seconded, unanimously approved.

4. **Sales Tax Brief** – Sales tax revenue for February reflects December 2012 retail sales. The revenue is down 4.74% or \$16,317 less than the revenues in February 2012. At this time the sales tax related expenditures do not need to be adjusted per the Resolution 2012-19.

## VIII. DEPARTMENT HEAD REPORTS

1. **Community Center Report** – The community center is working with the TTC for the 4<sup>th</sup> of July concert. Staff has taken the responsibility of implementing the parks reservation and scheduling as well as implementing youth programs with the assistance of the recreation department.
2. **Parks and Recreation Department Report** – The gymnastics program for grades 1 through 4 has been a huge success, and additional sessions will be added. The recreation department is working with the community center to provide summertime programs, clinics, and workshops for the local youth. If possible volunteers will be utilized for the summer programs. The state funded river enhancement project is complete. River below the 6<sup>th</sup> Street bend as well as dredging the River Center ponds. Security cameras at the town parks have been successful in reducing vandalism incidents. The raw water diversion project is about 75% complete. A new white water feature will be installed just upstream from the Apache Bridge with the assistance of Davey Pitcher, Town Manager Mitchem expressed his thanks to the Pitcher family for their support of the town projects.
3. **Town Tourism Committee Report** – The TTC held a retreat in February to review goals and achievements for the next three years. Increase in lodging tax is an overall goal, as well as working to have the two mile stretch along downtown designated as a catch and release area, and increase parking in the downtown area. The committee planned the 2013 marketing plan to include the print, online and digital advertising, focusing on target markets in New Mexico, the Colorado Front Range, Texas, Oklahoma, Arizona and California. The overlook deck plan will be presented to the Imagine Downtown group next week and a public input session to follow before deciding on a shade structure.
4. **Planning Department Report** – The planning commission approved the 2013 board positions with Kathie Lattin as chair and Bobby Hart as vice chair. The regular meeting will be held the second Tuesday of each month at 5:15pm. The Historic Preservation Board has two open seats and 2 alternate seats available. The downtown pedestrian crossing lights have been installed at the courthouse, the mid block crosswalk should be installed in the next few months. Staff will meet with school officials to discuss the 8<sup>th</sup> Street sidewalk and trail along the highway and school property. McCabe creek culvert is designated as on of the worst in the CDOT region 5 and has appropriated \$3.3 million dollars to replace the culvert. The town is assisting in negotiations for removal of the downstream culverts and opening of the creek bed. Two GOCO grants may be available to purchase the downstream property and bring the streambed into a natural state, additional information will be presented at the March 5<sup>th</sup> meeting.
5. **Town Manager Report** – The manager is negotiating a new contract with the San Juan Historical Society for the lease of the museum property. A multi-hazard mitigation plan will be presented to council at the March 5<sup>th</sup> meeting for approval. Congress requires a disaster mitigation pan be adopted to make our community safer and more resilient, Drew Peterson with Archuleta County Emergency Management bring a plan to council at the next meeting. The Rader's have withdrawn their suit against the town and town council, recovering legal fees from this process will be discussed with counsel.

- ## IX. APPROVAL OF JANUARY FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS
- Council Member Volger moved to approve the January financial statement and accompanying payments, Council Member Lattin seconded, unanimously approved.

**X. PUBLIC COMMENT – None**

**XI. NEXT TOWN COUNCIL MEETING MARCH 5, 2013 AT 5:00PM**

**XII. ADJOURNMENT – Upon motion duly made, the meeting adjourned at 1:35pm.**

**Ross Aragón  
Mayor**