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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
SPECIAL MEETING MINUTES
THURSDAY, JANUARY 23, 2014
Town Hall Council Chambers
12:00 P.M.**

- I. **CALL MEETING TO ORDER** – Board President Aragon, Board Member Bunning, Board Member Cotton, Board Member Schanzenbaker, Board Member Volger
- II. **APPROVAL of MEETING MINUTES FROM JANUARY 7, 2014** – The minutes were approved as read.
- III. **OLD BUSINESS**
 1. **PAWSD/Pipeline Update** – Staff is waiting for direction from legal counsel regarding a survey from Freddy and Elizabeth Martinez per David Mitchem. According to Bartlett & West, “there are still some unresolved issues” regarding some easement areas “due to past surveying procedures”. They have requested info to hopefully resolve the issues. The GID has spent very excessive amounts for surveying in the past several months, so hopefully this can be resolved quickly. The Notice of Award (NOA) on the project has been provided to Hammerlund Construction and upon execution a copy will be returned and provided to the town. After much searching, staff has found a 1958 warranty deed on the District property required by LaPlata Electric to create easements for the power to be constructed to pumping station #1 on the south end of the District property. Staff hopes to have the application signed and fees paid to LPEA by the end of the month which will allow the power system design to begin. Staff prepared a spreadsheet including additional costs for the surveying, geotechnical services and other bringing the total pipeline phase 1 and 2 is \$7,102,440. Hammerlund is completing line locates on phase 2 portion of the project. The closing of the CWRPDA is set for February 3rd or 4th. The IGA states the Town will own, pay electricity, and insure pump station 1, PAWSD will own, pay electricity, and insure pump station 2, maintenance of the whole system will be completed by PAWSD unless maintenance over \$10,000 will be split. Upgrades costs to the Vista plant will be divided with the Town depending on flows. Town Manager Mitchem said the easements are still in process; counsel is looking into the county records to determine the survey lines. Hammerlund would like to begin in April, and the Town is working to get the easements secured. Hammerlund is planning to complete the project in one year.
- IV. **DEPARTMENT HEAD REPORT**
 1. **District Report** - The average daily effluent flow rate for December was 210,000 gallons per day with the cold weather now starting to affect some of the processes. In December, the facility was at 48% hydraulic and 12% organic capacity so we are doing very well in that regard. 2014 is starting out rather aggressively as far as new sewer taps go. Currently,

staff has completed one new tap and has another request waiting. One is on the west edge of the District in the Alpha Subdivision adjacent to Harmon Park. A few lots in Alpha did an inclusion into the District several years ago allowing them legal access to our system. The 2nd is up in the Mesa Heights area near the end of Mesa Drive and was completed on January 9, 2014. The geothermal system experienced another leak on January 8, 2014 which is being investigated as of this writing. We had a request from the owners of the Healing Waters Spa to check into a potential low flow/temperature issue, which seems to have corrected itself. Staff hopes to have a computer modification made and the software/firmware upgrades done to the seven private wells we monitor monthly by months end

- V. APPROVAL OF DECEMBER FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS** – Board Member Volger moved to approve the December financial statement and accompanying payments, Board Member Bunning seconded, unanimously approved.
- VI. NEXT BOARD MEETING FEBRUARY 4, 2014 AT 5:00PM**
- VII. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 4:21pm.