

HISTORIC PRESERVATION BOARD

TOWN OF PAGOSA SPRINGS

REGULAR MEETING MINUTES

DATE: FEBRUARY 10, 2011

I. Call to Order / Roll Call

Board members Shari Pierce, Jeff Greer, Chrissy Karas, Wendy Sutton and Twila Brown were present. Meeting called to order at 4:05pm.

II. Approval of Minutes

- A. Commissioner Karas motioned to approve the October 14, 2010 Regular Meeting Minutes, the December 30, 2010 Special Meeting Minutes and the January 13, 2011 Regular Meeting Minutes. Cmmr Pierce seconded the motion, and the motion was unanimously approved.
- B. Timing of Minutes sent to State Office of Archaeology and Historic Preservation: Staff presented the request from the State Historical Society's request to receive meeting minutes prior to their formal approval at the following HPB meeting. The HPB all agreed that the minutes should not be sent out until they have been formally approved.

III. Sign Review NA.

IV. Landmark Designations NA.

V. Certificate of Alteration Review NA.

VI. Tax Credit Review NA.

VII. Project Review NA.

VIII. Decision Items

A. *Annual Election of HPB Chair and Vice-Chair:*

Wendy Sutton motioned to elect Shari Pierce as the 2011 Historic Preservation Board Chair and herself as the 2011 HPB Vice- Chair. Jeff Greer seconded the motion and the motion was unanimously approved.

B. *Annual Determination of Regular HPB Meeting Schedule:*

Cmmr Greer motioned to continue regular scheduled HPB meetings on the second Thursday of each month at 4pm in Town Hall. Cmmr Sutton seconded the motion and the motion was unanimously approved.

C. *Approve Letter of support for Sponsor funding of Heritage Pocket Guide:*

Staff was directed to draft a letter to business and property owners within the Historic District and Historic Designated properties, reviewing the Historic Preservation goals, codes and processes, highlight Historic Preservation Month activities and provide a contact for questions.

D. *Hill Top Cemetery Mapping Project Scope and grant possibilities:*

Staff noted that the State Historic Fund grant cycle is April 01, 2011 and that there may be an opportunity to develop a cemetery grant proposal for mapping, verifying and digitizing burial records into a searchable database. Staff will report on findings at next meeting.

IX. Discussion Items

A. 2011 Saving Places Conference review:

The HPB had 3 members and one staff member in attendance this year. Each participant reviewed highlights of the conference.

Twila Brown reported:

- * The success of the new NW Colorado History Map and suggested we look at a beginning the process for a SW regional History Map.
- * Geo-Caching is a bad practice that is damaging terrain.

Wendy Sutton reported:

- * Lunch Speaker series were Great.
- * Wendy announced she was asked to publish an article on Chimney Rock for the State Historical Society and to present Chimney Rock to the National Trust.

Jeff Greer reported:

- * Agricultural product production for local uses for sustainability could be applied in Pagosa.
- * Attended Sawatch History District session, very interesting on how they funded.

James Dickhoff reported:

- * Attended good State Historical Fund Grant Writing session.
- * Attended interpretive sign plan implementation sessions.

B. Heritage Tourism Pocket Guide:

Staff updated the board of current progress and topics for the Pocket guide due out in April.

C. HP Board Photo for Visitors Guide, to welcome visitors to the Historic District:

The Board agreed to participate in a HPB photo shoot for the upcoming pocket guide.

D. Sandwich Board Sign dimension discussion:

Staff presented some considerations for revising the Historic District Sign guidelines as it relates to Sandwich Board Signs. Businesses in the district are currently limited to 2 sq ft per side, where as, 5sq ft per side allowed for businesses located outside of the district. Staff shared some basic info regarding standard sizes of readily available sandwich board signs. HPB directed staff to investigate available Historic style looking/designed sandwich board sign options.

E. Current HPB member terms:

Staff reviewed current HPB member terms per TC resolution 2011-03;

Shari Pierce, regular member term expires on July 7, 2015.

Jeff Greer, regular member term expires on July 7, 2013.

Twila Brown, regular member term expires on July 7, 2011.

Wendy Sutton, regular member term expires on July 7, 2012.

Chrissy Karas, regular member term expires on July 7, 2011.

F. Historic Preservation Month activities:

Staff reviewed last years activities and 2011 possible activities schedule.

Staff asked the HPB for ideas/preferences for topics that John Motter could speak on. Staff will speak with Mr. Motter regarding these topics and possible speaker presentation dates.

X. Reports and Comments

A. Next Regular Scheduled meeting, Thursday March 10, 2011 at 4pm in Town Hall:

XI. Adjournment

The meeting adjourned at 5:00pm.

Minutes Approved: _____

Wendy Sutton, HPB Vice Chair