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## **TOWN COUNCIL SPECIAL MEETING MINUTES THURSDAY, AUGUST 28, 2008 11:00 A.M.**

- I. CALL MEETING TO ORDER** – Mayor Aragon, Council Member Atkinson, Council Member Cotton, Council Member Holt, Council Member Jackson, Council Member Pierce
- II. DELEGATIONS** - None
- III. NEW BUSINESS**
  - 1. Phone Conference with Mercer Group in regards to Applicants for Town Manager position with possible Executive Session per C.R.S Section 24-6-402(4)(e)** – Council Member Pierce moved to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving any specific employee and the potential applicants have requested confidentiality, Council Member Holt seconded, unanimously approved at 11:15am. Mayor Aragon declared the meeting back in session at 12:05pm. Council Member Pierce moved to continue this discussion until the September 2<sup>nd</sup> meeting, Council Member Jackson seconded, unanimously approved. .
  - 2. Resolution 2008-20, Adopting the Wayfinding Signage Plan** – Nuszer-Kopatz was contracted in January of 2008 for the completion of a Wayfinding and Signage program that included gateways, directional signage, streetscape furnishings, lighting and development of a Town logo. The steering committee, appointed by Town Council, reviewed recommendations and was unable to identify a logo design that would adequately serve the Town of Pagosa Springs. The Town Tourism Committee has taken over the responsibility of creating the new town logo that will be implemented in the Wayfinding and Signage program. Ms. Jessica Kramer showed the Council the designs, the signage family and how they will highlight the natural beauty of Pagosa Springs. The signs were designed to give more information for tourists to know all the activities Pagosa Springs hold and for flexibility to change out some of the panels on the signs. Additional streetscape furnishing involve lighting, recycling receptacles, plant grates, and more all within the same group. Council Member Holt moved to approve Resolution 2008-20, adopting the Wayfinding, Signage and Streetscape Plan, Council Member Atkinson seconded, unanimously approved.
  - 3. Resolution 2008-21, creating a contract between Town of Pagosa Springs and CDOT for funding Majestic Drive CMAQ project** – This project for asphalt surfacing for a portion of Majestic Drive is the town’s CMAQ 2009 project of which construction will commence in Spring 2009. Council Member Jackson moved to approve Resolution 2008-21, Creating a contract between CDOT and the Town of Pagosa Springs for funding of asphalt surfacing of a portion of Majestic Drive, Council Member Pierce seconded, motion carried with one abstention, Council Member Holt.
  - 4. Resolution 2008-22, creating a contract between Town of Pagosa Springs and CDOT for funding San Juan Riverwalk II Project** – This project is the town’s CDOT Enhancement project 2008, of which survey, design and engineering, should commence immediately on the construction of Riverwalk Phase II, an extension of the town’s multi-modal trail. Council Member Cotton moved to approve Resolution 2008-22, creating a contract between CDOT and the Town of Pagosa Springs for funding of the extension to

the town's Riverwalk Multi-modal trail, Council Member Jackson seconded, motion unanimously approved.

5. **Consideration of the Blue Sky Ranch Pre-Annexation Agreement** – Blue Sky Ranch has developed a sketch plan for the project that includes single-family and multi-family residential, hotel and conference center, golf course and club house, equestrian center and multi-use arena. A draft pre-annexation agreement has been presented and with attorney and Town Council recommendations a new pre-annexation agreement has been presented to include specific language for the dedication and preservation of open space. Council Member Holt moved to approve the Pre-annexation agreement for Blue Sky Ranch version three as we have before us, Council Member Jackson seconded, unanimously approved.
6. **Executive Session for the discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)** – Council Member Pierce moved to enter executive session under C.R.S. section 24-6-402(4)(D) for discussion of specialized details of security arrangements or investigations, Council Member Cotton seconded, unanimously approved at 12:27pm. Mayor Aragon declared the meeting back in session at 12:45pm. Council Member Pierce moved to give to the district attorney the information currently under investigation, Council Member Jackson seconded, motion carried.
7. **Resolution 2008-23, Appointing an Acting Town Clerk** – This resolution appoints April Hessman as Acting Town Clerk. Council Member Cotton moved to approve Resolution 2008-23 appointing April Hessman as Acting Town Clerk, Council Member Pierce seconded, unanimously approved.
8. **Resolution 2008-24, Authorizing transfer of Restricted Funds to the General Fund** – Town auditor Mike Branch has been looking of the Town's accounts and has found restricted funds that should be moved to unrestricted funds. During Tuesday's work session he proposed moving funds from the restricted impact fee and conservation trust fund accounts into the unrestricted general fund to pay for several items that the general fund had previously paid. Council Member Cotton moved to approve Resolution 2008-24 authorizing the transfer of funds from restricted fund accounts to the general fund, Council Member Holt seconded, unanimously approved.

#### IV. OLD BUSINESS

1. **Update on Pick-Up Pagosa Campaign** – Council Member Jackson and building inspector James Dickhoff of the building department have been working regarding the nuisance ordinance. They have met with Judge Anderson to assist with the sentencing of the violators. Several local volunteers have been contacted to help with those people who are unable to clean up themselves.
2. **Sales tax ballot language** – The county sales tax language has been received by the Town. The original vendor fee of 3 1/3% Bob Cole had suggested reducing to 2 1/3%, however the County has decided against it. Mr. Greg Schulte with the county explained the county was unable to outreach to the business community, and the BOCC approved continuing the current vendor fee. He also explained this ballot question if approved is for an unlimited amount of time and to change it in the future would require going back to the voters.

- V. **ADJOURNMENT** – Motion duly made, the meeting was adjourned at 12:58pm.

**Ross Aragón**  
Mayor

**PAGOSA SPRINGS SANITATION  
GENERAL IMPROVEMENT DISTRICT MINUTES  
THURSDAY, AUGUST 28, 2008  
12:00 P.M.**

**VI. CALL MEETING TO ORDER** – Mayor Aragon, Council Member Atkinson, Council Member Cotton, Council Member Holt, Council Member Jackson, Council Member Pierce

**VII. DELEGATIONS** - None

**VIII. NEW BUSINESS**

1. **Monthly billing for Sewer Service** – As required by the Colorado Water Resources and Power Development Authority to support the financing of the new Waste Water Treatment Plant, the PSSGID increased rates from \$22.50 to \$37.50 per ERT. Staff has been polling customers asking if monthly billing would help disperse the impact of the increased costs, and has found that most people are not interested in monthly billing. Changing to a monthly system would increase the annual cost from \$800 to \$2,400 and increase staff time required for the billing. Mayor Aragon would like a note put on the utility bills giving the customers the option to pay their bill monthly over the quarter.
2. **Resolution 2008-04, Appointing an Acting Secretary** – The Town Council recently appointed April Hessman as Acting Town Clerk, this resolution appoints April Hessman as the acting secretary of the General Improvement District until such time as the Town Council appoints a full-time town clerk. Council Member Atkinson moved to approve Resolution No. 2008-04 appointing April Hessman as acting secretary of the Town of Pagosa Springs Sanitation General Improvement District and the Town of Pagosa Springs Sanitation General Improvement District Wastewater Activity Enterprise, Council Member Jackson seconded, unanimously approved.

**IX. OLD BUSINESS**

1. **Ordinance No. 2008-05, Approving a Loan Between the CWRPDA and the District** – This ordinance is necessary to approve a loan between the Colorado Water Resources and Power Development Authority and the District, acting as the waste water activity enterprise, for the purpose of financing a portion of the cost of constructing a new water treatment plant. In addition this ordinance authorizes the early payoff of the District's 2002 loan from the CWRPDA. Council Member Cotton moved to approve second reading of Ordinance No. 2008-05, approving a loan between the Colorado Water Resources and Power Development Authority and the District, acting by and through the wastewater activity enterprise, for the purpose of financing a portion of the cost of constructing a new wastewater treatment plant; authorizing the form and execution of a loan agreement and a governmental agency bond evidencing the loan; providing for payment of the governmental agency bond from revenues of the wastewater activity enterprise; authorizing the early payment of the district's 2002 loan from the Colorado Water Resources and Power Development Authority; and prescribing other details in connection therewith, Council Member Holt seconded, unanimously approved.

**X. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 1:07pm.