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## TOWN COUNCIL MEETING MINUTES THURSDAY, APRIL 17, 2008 12:00 P.M.

- I. **CALL MEETING TO ORDER** – Oath of Office administered by clerk. Mayor Aragon, Council Member Atkinson, Council Member Holt, Council Member Jackson, Council Member Pierce, Council Member Weiler.
- II. **DELEGATIONS** -
- III. **NEW BUSINESS**
  1. **Council Member Swear-In** –Council Member Holt, Jerry Jackson and Shari Pierce were all sworn in as new council members at large.
  2. **Review of Town Park Bridge design** –Two designs were presented to council for review along with cost breakdown. Design challenges and possible over-budget costs were explained by staff and direction requested. The price difference in concrete and stone veneer is approximately \$15,000 but will be consistent with the wayfinding and signage design development. Option B with stone was agreed upon unanimously and staff will return with more detail option.
  3. **LUDC scope of work – Downtown** –Clarion Associates has asked to complete additional study associated with the downtown master plan and land use development code due to the conflicting regulatory elements. Staff asks for direction with an additional \$45,000 of consulting fees with Clarion to address issues by starting Module 2. Consensus of council was to have staff go ahead with the study by Clarion Associates
  4. **Economic Development Intern** - Item to be deferred to subsequent meeting.
  5. **Earth Day Proclamation** –A proclamation to acknowledge April 22<sup>nd</sup> as Town of Pagosa Springs Earth Day 2008 and the Town’s commitment to continue environmental sustainability. Proclamation accepted
  6. **Clean-up Week Proclamation** –A proclamation stating that May 12<sup>th</sup> through May 18<sup>th</sup> will be Pagosa Springs Clean-Up Week 2008 and that the town crews and volunteers will assist citizens with clean-up and trash disposal. Proclamation agreed. Mayor Aragon asked that Council Member Jackson act on a clean-up committee for a fall clean-up.
- VI. **OLD BUSINESS**
  1. **Review of Retreat Date and Content** –Council Member Atkinson would like to get an agenda for the retreat that includes team building and role of council. Council Member Weiler believes the rewards for having a two day retreat with leadership grant funding would be beneficial to council and that a professional facilitator be included on the 9<sup>th</sup> and 10<sup>th</sup> of May at the Parelli Ranch location. Council Member Weiler will be working with staff to coordinate the logistics.
  2. **Annexation work session – Thursday, May 29<sup>th</sup> Andy Hill, Elizabeth Garner** –A work session to discuss the annexation of the property owned by Andy Hill and Elizabeth Garner has been set for May 29<sup>th</sup>.
  3. **Geothermal RFP Update** - The Rum Baugh well geothermal lease RFP’s only applicant was from Jeff Greer. He is requesting a 10 year lease with full output of well for \$4,500 per year and modeled the rfp after the Spring Resort lease. The Springs Resort had asked for a 30 day extension on the rfp; however this was requested after the rfp deadline had

expired. A draft lease will be brought for council's approval to the May meeting.  
Consensus by Council that the Springs Resort will not be allowed an extension on the rfp.

4. **Consideration of Modifications to Ordinance No. 662 in regards to Impact Fees and Impact Fee collection** –The April 16<sup>th</sup> work shop included the possibility of a reduction of impact fees. Mr. John Ransom suggested structuring the deferral with a 3.5%-4% percent rate; this will bring a constant revenue stream and increase revenue by the increased interest on the deferral. Council Weiler suggested changing the building permit fee due at the issuance of the Certificate of Occupancy rather than at the permit issuance. Staff believes this has been addressed with the Plan Review fee due at time of application and Building Permit fees due at time of the Certificate of Occupancy. Council Member Weiler moved to make plan review fees due at the submission of permit and the building permit fees due at issuance of Certificate of Occupancy. The deferral of impact fees will be entertained for a period of 10 years at 3.5% per annum based on review and approval of town council resolution. Council Member Atkinson added that EPS will be asked to reevaluate the impact fee structure. Council Member Jackson seconded, motion carried unanimously.

## **VII. DEPARTMENT HEAD REPORTS**

1. **Town Manager Report** - The discussion of Whittington memorandum and the Education Center will be addressed at the Monday, May 21<sup>st</sup> special meeting. The Citizens Group called S.P.O.R.T. is looking for an initiative and seeking petition to put the recreation center question on the November election ballot.

- IV. **ADJOURNMENT** – On a motion duly made the meeting was adjourned at 2:15pm.

**Ross Aragón**  
**Mayor**

**PAGOSA SPRINGS SANITATION  
GENERAL IMPROVEMENT DISTRICT MINUTES  
TUESDAY, APRIL 17, 2008  
12:00 P.M.**

- V. CALL MEETING TO ORDER** –Mayor Aragon, Council Member Atkinson, Council Member Holt, Council Member Jackson, Council Member Pierce, Council Member Weiler
- VI. NEW BUSINESS**
- 1. Ordinance No. 02 (Emergency Ordinance) – Amending East Highway 160 Inclusion** – An ordinance to grant inclusion into the sanitation general improvement district boundaries to the Ketchum and Smith properties. Council Member Holt moved to approve the motion as read, Council Member Weiler seconded, motion carried unanimously.
  - 2. Rate Survey Information** –Information not available at this time.
- VII. ADJOURNMENT** - On a motion duly made the meeting was adjourned at 2:20pm.

**Ross Aragón  
Mayor**