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TOWN COUNCIL MEETING MINUTES THURSDAY, MAY 1, 2008 12:00 P.M.

- I. CALL MEETING TO ORDER** – Mayor Aragon, Council Member Atkinson, Council Member Cotton, Council Member Jackson, Council Member Pierce, Council Member Weiler
- II. DELEGATE**
 - 1. Chamber of Commerce Downtown Aesthetics and Farmer’s Market – Mary Jo Coulehan** – The Chamber of Commerce is requesting permission to erect a “more shopping or store ahead” sign near the existing Wild Spirit Gallery. They would also like to hang multiple banners on existing light poles along highway 160. They will ask the TTC to help with costs of the signs and banners, and ask the town staff to help with hanging the banners. Council Member Atkinson advised Mary Jo to consult the advisory boards tasked with way finding and signage in regards to if these signs will comply with their ideas and the planning commission. Council Member Atkinson motioned to have the chamber of commerce in conjunction with the way finding and signage committee put on the front burner the banner element and that the planning commission addresses the off-site signage at next meeting. Council Member Pierce seconded, motioned carried.
- III. NEW BUSINESS**
 - 1. Discussion in regards to the Interim Town Manager position** – Council Member Pierce moved to go into executive session per CRS Section 24-6-402(2)(f) Council Member Weiler seconded, unanimously carried. Mayor Aragon declared the council back in regular session at 2:17pm. Tamra Allen is currently acting as the interim town manager since the resignation of Mark Garcia on April 21, 2008. Tamra is asking council to discuss with her their expectations of her since she is also operating as Director of Planning, priorities the Council would like to see completed, also the timeline that council expects to find a new town manager. Tamra would also like council to commit to reinstating her to Assistant Town Manager position once a replacement is found. As far a compensation for the position she has taken on, she is asking for an annual rate of \$78,818 be approved by council. Council Member Atkinson motioned, regarding Tamra Allen’s compensation package, that she will be in the same position as interim town manager annual salary \$65,000 per year plus a bonus that represents the differential between her current salary and Mark’s salary at \$78,800 which is pro-rated by the amount of time that she has served in this position and that there will be a performance evaluation and criteria determined at our retreat so it’s very clear to determine that bonus. The council is committing to reinstate her position as assistant town manager at \$62,000 upon the hiring of a new town manager and that they have set a six month timeline maximum for hiring a new town manager and then at that point she would be reinstated to the assistant town manager position with an option to extend if they haven’t found a manager at that time. Council Member Weiler seconded, motion carried.
 - 2. Council Member Atkinson addresses board.** – RRC Associates, who she works for, has been hired to do a downtown evaluation of the Durango downtown district for a six month time frame. It has been brought up that she thereby has a conflict of interest by working for “the competition”. Council Member Jackson doesn’t believe there is a conflict nor does

Council Member Cotton. Council Member Weiler has no concern as does Council Member Pierce and appreciates her forthcoming. Mayor Aragon has no concerns. She has the blessing of the board.

3. **Discussion in regards to filling Town Manager position** – Town staff has completed research of firms used by nearby counties who were interested in hiring an executive position. Staff would like council to review the proposals from the firms and let staff know which firm they'd like to use to for this hiring process or if council would prefer putting out an RFP. Council will look over the firms and salary ranges and will bring their decision to staff at the May 6th meeting.

- IV. **ADJOURNMENT** – Council Member Jackson moved to adjourn the meeting, Council Member Weiler seconded, meeting adjourned at 2:23pm.

Ross Aragón
Mayor